



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, October 13, 2015
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Amy Tse	Chair, Academic Staff
Clive Hickson	Vice-Chair, Academic Staff, Cross-rep from ASC (UASC TofR)
Rebekah Adams	Member, Undergraduate Student at-large
Lucie Moussu	Member, Academic Staff
Petr Nikrityuk	Member, Academic Staff
Ali Qadri	Member, Undergraduate Student at-large

Non-Voting Members:

Fiona Halbert	Member, Assistant Registrar, Student Financial Support, Resource
Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource
Rob Washburn	Member (Delegate), Dean of Students, Resource

Presenter(s):

Rachel de Leon	Program Coordinator, Office of the Registrar
Dustin Edwards	Program Coordinator, Office of the Registrar
Amy Tse	Professor, Faculty of Medicine and Dentistry and Chair, GFC Undergraduate Awards and Scholarship Committee (UASC)

Staff:

Andrea Patrick, Coordinator, GFC UASC
Meg Brolley, GFC Secretary and Manager of GFC Services

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Adams/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of September 8, 2015

Materials before members are contained in the official meeting file.

Motion: Moussu/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of September 8, 2015.

CARRIED

3. Comments from the Chair

The Chair reported that it has been suggested that all GFC Standing Committees prepare reports to full General Faculties Council, to provide an update to members of GFC in regards to discussions and proposals considered by the GFC Standing Committees.

The Chair noted that the reports will provide high-level details in regards to the numbers of awards, scholarships and bursaries approved by the Committee and that the specific content of the report will be determined at a later time in consultation with staff of University Governance.

ACTION ITEMS

4. Amendments to Existing Undergraduate Awards and Bursaries for Approval (October 13, 2015)

Materials before members are contained in the official meeting file.

Presenter(s): Rachel de Leon, Program Coordinator, Office of the Registrar; Dustin Edwards, Program Coordinator, Office of the Registrar

Purpose of the Proposal: Approval of amendments to existing undergraduate awards and bursaries.

Discussion:

The Chair noted that an additional item would be considered, and Ms Patrick distributed hard copies to members.

During the discussion in relation to this proposal, members expressed a number of questions and comments, including, but not limited to:

Item 1: Members discussed the components of the research summary as listed within the award.

Item 2: A member enquired about the year of study, as listed within the Conditions of the award.

Item 4: Mr Edwards noted that there would be minor changes to punctuation of this award.

Motion: Hickson/Adams

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to Existing Undergraduate Student Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

5. New Undergraduate Awards and Bursaries for Approval (October 13, 2015)

Materials before members are contained in the official meeting file.

Presenter(s): Rachel de Leon, Program Coordinator, Office of the Registrar; Dustin Edwards, Program Coordinator, Office of the Registrar

Purpose of the Proposal: Approval of new undergraduate awards and bursaries.

Discussion:

During the discussion in relation to this proposal, members expressed a number of questions and comments, including, but not limited to:

Item 1: A change was made to the name of the sponsoring fund of this bursary.

Item 2: A member enquired about the exact GPA value as described by the term “satisfactory academic standing”.

Item 3: Members discussed the definition of “rural” and the corresponding usage of the word “community”. Mr Edwards noted that he would review the matter following the meeting.

Item 4: Members discussed the meaning of the term “Alberta resident”. A member enquired about the name of the donor versus the name within the Funded By section. A member suggested a minor amendment to punctuation.

Item 6: A member sought clarification in regards to how students would demonstrate interest in pharmacy ownership.

Item 7: A member enquired about the absence of “Selection based on” within the award Conditions.

Motion: Adams/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

6. Question Period

Mr Edwards noted that he will no longer be presenting proposals from the Office of the Registrar at GFC UASC, and noted that the commentary provided by members in previous meetings was helpful.

The Chair thanked Mr Edwards for his assistance.

Ms Halbert notified members that the President and Provost and Vice-President (Academic) have struck a committee to review student retention, and that scholarships and awards are an important component of this, adding that there may be a significant amount of items for approval targeted at international students in the next few meetings.

INFORMATION REPORTS

7. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

- GFC Undergraduate Awards and Scholarship Committee (UASC): President's Award for Refugees and Displaced Persons [Emailed to members on September 9, 2015]

CLOSING SESSION

9. Adjournment

The Chair adjourned the meeting at 2:25 p.m.