



UNIVERSITY OF ALBERTA
UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, May 12, 2015
2-15 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Voting Members:

Katalin Bimbo	Chair, Academic Staff
Nadir Erbilgin	Member, Academic Staff
Clive Hickson	Member, Academic Staff, Cross-rep from ASC (UASC ToFR)
John-Paul Zonneveld	Member, Academic Staff

Non-Voting Members:

Mien Jou (Delegate)	Member, Senior Development Officer, Office of Development, Resource
Fiona Halbert	Member, Assistant Registrar, Student Awards, Resource
Rob Washburn	Member (Delegate), Dean of Students, Resource

Presenter(s):

Katalin Bimbo	Associate Professor, Faculty of Arts and Chair, GFC UASC
Rachel de Leon	Development Specialist, Student Financial Support, Office of the Registrar
Danielle Lamb	Development Specialist, Student Financial Support, Office of the Registrar
Andrea Patrick	Assistant Secretary to GFC, University Governance

Staff:

Andrea Patrick, Coordinator, GFC UASC
Arden Burtnik, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Presenter: Katalin Bimbo, Associate Professor, Faculty of Arts and Chair, GFC UASC

Motion: Erbilgin/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of April 14, 2015

Materials before members are contained in the official meeting file.

Presenter: Katalin Bimbo, Associate Professor, Faculty of Arts and Chair, GFC UASC

Discussion:

The Chair made note of various spelling errors within the Minutes.

Motion: Hickson/Erbilgin

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of April 14, 2015, as amended.

CARRIED

3. Comments from the Chair

The Chair commented on a number of relevant items to members.

ACTION ITEMS

4. New Undergraduate Student Awards and Bursaries for Approval (May 12, 2015)

Materials before members are contained in the official meeting file.

Presenter(s): Rachel de Leon and Danielle Lamb, Development Specialists, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new undergraduate awards and bursaries.

Discussion:

During the discussion in relation to this item, members expressed a number of questions and comments, including, but not limited to:

Item 1: A minor grammatical amendment was made in the award's Conditions.

Item 2: A minor grammatical amendment was made in the award's Conditions.

Item 4: A minor editorial change was made in the award's Conditions.

Item 5: A member sought clarification in regards to the "and/or" clause in the award's Conditions.

Item 6: Members discussed the terms of allocation in this award. A member suggested a minor editorial amendment.

Item 8: A member sought for clarification as to this award's Funded By section. Members discussed and proposed changes to the award's Conditions.

Item 9: A member requested clarification towards the Funded By section. Members discussed proper grammar usage within the award description.

Motion: Erbilgin/Zonneveld

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 2, as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

5. GFC UASC: Election of a Committee Chair

There were no documents.

Presenter(s): Katalin Bimbo, Chair GFC UASC; Andrea Patrick, Assistant Secretary to GFC, University Governance

Purpose of the Proposal: For information/discussion.

Discussion:

Ms Patrick outlined the various duties and responsibilities of the Committee Chair to members, as Dr Bimbo's one year term expires July 1, 2015. She explained that if members are interested in assuming this role, she can be notified *via* email, adding that if more than one member expresses interest in the position, that members will be contacted to participate in an E-vote election.

The Chair added that, historically, the role of Chair for this Committee can also add certain additional responsibilities such as participation on related administrative committees.

A member enquired as to the specific workload associated with this role.

A member pointed out that related policy changes would be proposed within the next academic year.

6. Question Period

There were no questions.

INFORMATION REPORTS

7. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

8. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

9. Adjournment

The Chair adjourned the meeting at 2:30 p.m.