



General Faculties Council  
Undergraduate Awards and Scholarship Committee  
Approved Open Session Minutes

Tuesday, November 12, 2013  
2-15 South Academic Building (SAB)  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Voting Members:

Katalin Bimbo	Chair, Academic Staff
Clive Hickson	Member, Academic Staff, Cross-rep from ASC (UASC ToFR)
Lucie Moussu	Member, Academic Staff
Na-Yeong Park	Member, Undergraduate Student at-Large
Amy Tse	Member, Academic Staff

Non-Voting Members:

Rob Washburn	Member (Delegate), Dean of Students, Resource
Kelly Spencer	Member, Senior Development Officer, Office of Development, Resource
Perry Thorbourne	Member, Assistant Registrar, Student Awards, Resource

Presenter(s):

Katalin Bimbo	Associate Professor, Faculty of Arts, Chair, GFC Undergraduate Awards and Scholarship Committee (UASC)
Rachel de Leon	Bursary Program Coordinator, Student Financial Resources Centre
Heather Dyck	Student Awards Specialist, Office of the Registrar

Staff:

Andrea Patrick, Coordinator, GFC UASC

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Hickson/Tse

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of September 10, 2013

Materials before members are contained in the official meeting file.

Motion: Hickson/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of September 10, 2013.

**CARRIED**

3. Comments from the Chair

The Chair commented on a number of relevant items to members.

**ACTION ITEMS**

4. New Undergraduate Student Awards and Scholarships for Approval (November 12, 2013)

Materials before members are contained in the official meeting file.

*Presenter:* Heather Dyck

*Purpose of the Proposal:* To approve new undergraduate awards and scholarships.

*Discussion:*

Members engaged in discussion relating to Items 1, 2, 5, 8, 11.

Item 1: Ms Dyck explained the definition of the term “variable”.

Item 2: A member commented on the wording of the award.

Item 5: A member suggested revisions to the second paragraph of the award Conditions.

Item 8: Members discussed course numbers and a member enquired about the proper name of the Alberta School of Business.

Item 11: A member enquired about the administrative process for detecting course numbers changes.

Motion: Moussu/Hickson

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2, as amended, to be effective immediately.

**CARRIED**

5. Amendments to Existing Undergraduate Student Awards and Scholarships for Approval (November 12, 2013)

Materials before members are contained in the official meeting file.

*Presenter:* Heather Dyck

*Purpose of the Proposal:* To approve amendments to existing undergraduate student awards and scholarships.

*Discussion:*

Members engaged in discussion regarding Item 1.

Item 1: A member enquired about the number of scholarships available. A member asked for clarification surrounding the program listed within the Conditions of the scholarship.

Motion: Moussu/Park

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, proposed amendments to existing undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2, as amended, to be effective immediately.

**CARRIED**

6. New Undergraduate Student University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (November 12, 2013)

Materials before members are contained in the official meeting file.

*Presenter:* Rachel de Leon

*Purpose of the Proposal:* To approve new undergraduate bursaries and emergency funding.

*Discussion:*

Members discussed Item 1:

Item 1: Members suggested minor editorial revisions to the bursary and a member enquired about the names of the programs listed within the Field of Study as well as the Conditions of the bursary.

Motion: Tse/Moussu

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student University Bursaries and Emergency Funding (UBEF) Bursaries, as submitted by the University Bursaries and Emergency Funding (UBEF) and as set

forth in Attachment 2, as amended, to be effective immediately.

**CARRIED**

### **DISCUSSION ITEMS**

7. Question Period

Ms Dyck announced to members that she would be leaving her position within the Office of the Registrar effective December 2013.

### **INFORMATION REPORTS**

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

### **CLOSING SESSION**

10. Adjournment

The Chair adjourned the meeting at 2:35 p.m.