



General Faculties Council
Undergraduate Awards & Scholarship Committee
Approved Open Session Minutes

Tuesday, January 15, 2013
3-07, South Academic Building
2:00 PM – 4:00 PM

ATTENDEES:

Voting Members:

William Street	Chair, GFC UASC, Cross-Representative from the GFC Academic Standards Committee
Katalin Bimbo	Vice-Chair, GFC UASC, Academic Staff
Derek Sellman	Academic Staff
Maggie Danko	Undergraduate at-large

Non-Voting Resource Members:

Perry Thorbourne	Assistant Registrar, Student Awards
Kelly Spencer	Senior Development Officer, Office of Development

Presenters:

Rachel de Leon	Bursary Program Coordinator, University Bursaries and Emergency Funding
Heather Dyck	Development Coordinator, Office of the Registrar
William Street	Chair, GFC Undergraduate Awards and Scholarship Committee

Staff:

Andrea Patrick	Coordinator, GFC Undergraduate Awards & Scholarship Committee
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OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Bimbo/Sellman

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of December 11, 2012

Materials before members are contained in the official meeting file.

Discussion:

The Chair noted that in keeping with the style of previous Minutes, Minutes should be less personalized.

Motion: Danko/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of December 11, 2012.

CARRIED

3. Comments from the Chair

The Chair commented on a number of relevant items to members, and reported that he has forwarded a letter to the Acting Provost and Vice-President (Academic), Dr Martin Ferguson-Pell, to address the issue of UASC's delegated authority to establish scholarship and award threshold minimums and to encourage continued collaboration in this regard.

ACTION ITEMS

4. New Undergraduate Student Awards and Scholarships for Approval (January 15, 2013)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Office of the Registrar

Purpose of the Proposal: To approve new undergraduate student awards and scholarships.

New Undergraduate Awards and Scholarships for Approval (January 15, 2013):

1. Agriculture Class of 1962 Travel Award
2. Stewart McAndrews Award
3. Stewart McAndrews Scholarship
4. Singapore Centenary Award
5. Kathryn Power International Experiences Award
6. Shourie Bhatia LLP Scholarship in Business Economics and Law
7. Crescent Point Energy Scholarship in Geology and Geophysics
8. Golden Bears Football Award
9. Golden Bears Football Scholarship

Discussion:

Members engaged in discussion with regard to Items 1, 2, 3, 5, and 7.

Item 1: Members sought clarity around the wording of the award.

Item 2: Members agreed to a minor editorial change to the wording of the award and sought clarity around the eligibility criteria.

Item 3: Members agreed to a minor editorial change to the wording of the award.

Item 5: Members agreed to a minor editorial change to the title of the award and discussed how award titles are traditionally constructed.

Item 7: Members discussed usage of grammar in the award and Ms Dyck will clarify capitalization of the

word "Departments" and will let Ms Patrick know if it requires amendment.

Motion: Sellman/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2, to be effective immediately. **CARRIED**

5. Amendments to Existing Undergraduate Student Awards and Scholarships for Approval (January 15, 2013)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Office of the Registrar

Purpose of the Proposal: To approve proposed amendments to existing undergraduate student awards and scholarships.

Amendments to Existing Undergraduate Student Awards and Scholarships for Approval (January 15, 2013)

1. BP Canada Energy Company Scholarship in Business
2. BP Canada Energy Company Geology Award
3. University of Alberta Vietnam Scholarship

Discussion:

Members engaged in discussion in relation to Item 3. Members agreed to make a minor editorial amendment to the scholarship conditions.

Motion: Bimbo/Danko

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, proposed amendments to existing undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2, to be effective immediately. **CARRIED**

6. New Undergraduate Student University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (January 15, 2013)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

Purpose of the Proposal: To approve new undergraduate University bursaries and emergency funding bursaries.

New Undergraduate Student University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (January 15, 2013)

1. Harold and Lois Cummings HALO Bursary
2. Diversified Staffing Bursary
3. Lorraine Wilgosh and Ingolf Grape Bursary

Discussion:

Members engaged in discussion around Items 1, 2 and 3.

Item 1: Members discussed whether this bursary was meant to apply to all students of "Music", or to students pursuing an undergraduate degree in Music. Members also discussed the use of the word "HALO" in the donor field, as it is a trademarked word, owned by Microsoft Corp. Members agreed to approve the wording as is, pending confirmation that the word "HALO" can be used. Ms de Leon will notify Ms Patrick on the usage of the word "HALO" within the bursary title.

Item 2: Members agreed to a minor editorial amendment to the conditions of this bursary.

Item 3: Members agreed to a minor editorial amendment to the conditions of this bursary.

Motion: Sellman/Danko

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student University Bursaries and Emergency Funding (UBEF) Bursaries, as submitted by University Bursaries and Emergency Funding (UBEF) and as set forth in Attachment 2, to be effective immediately.

CARRIED

7. Amendments to an Existing Undergraduate Student University Bursary and Emergency Funding (UBEF) Bursary for Approval (January 15, 2013)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

Purpose of the Proposal: To approve amendments to an existing Undergraduate University Bursary and Emergency Funding (UBEF) Bursary.

Amendments to an Existing Undergraduate Student University Bursary and Emergency Funding (UBEF) Bursary for Approval (January 15, 2013)

1. Karen Ann Harvey and Murray Harvey Bursary

Discussion:

Members engaged in extensive discussion surrounding the wording of this bursary, and agreed to editorial changes within the conditions and donor fields.

Motion: Sellman/Danko

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, amendments to an existing undergraduate bursary and Emergency Funding (UBEF) bursary, as submitted by University Bursaries and Emergency Funding (UBEF) and as set forth in Attachment 2, to be effective immediately.

CARRIED

DISCUSSION ITEMS

8. Question Period

There were no questions.

INFORMATION REPORTS

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

- December 12, 2012: Email Message from Dr William Street, Chair, GFC UASC

CLOSING SESSION

11. Adjournment

The Chair adjourned the meeting at 3:05 p.m.