

General Faculties Council
Undergraduate Awards & Scholarship Committee
FINAL Minutes

Tuesday, September 20, 2011
1-20M, UHALL
2:00 pm – 4:00 pm

ATTENDEES:

William Street - Chair, Derek Sellman, Katalin Bimbo, Behrooz Nowrouzian, Karthik Shankar, Hala Moraich, Cheryl Luchkow (delegate), Perry Thorbourne, Kelly Spencer, and Iva Spence (Coordinator & Scribe)

PRESENTERS AND GUESTS:

William Street, Chair, GFC UASC
Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding
Heather Dyck, Development Coordinator, Student Awards
Iva Spence, Committee Coordinator, University Governance

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Nowrouzian/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Regular Session Minutes of June 14, 2011

Materials before members are contained in the official meeting file.

Motion: Shankar/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Regular Session Minutes of June 14, 2011.

CARRIED

3. Comments from the Chair (no documents)

The Chair welcomed Kelly Spencer to the Committee as new non-voting resource member from the Office of Development. The Chair also noted that Professor Jana Rieger is the representative from the Undergraduate Awards and Scholarship Committee who will assist with determining recipients for the Academic Leadership Award competition.

4. Orientation and Kick-off (no documents)

Presenters: Iva Spence, Committee Coordinator, University Governance

Ms Spence provided a formal orientation, aided by a web-based presentation, to members, highlighting the following: UASC Terms of Reference, GFC and GFC Standing Committee Terms of Reference; samples of GFC UASC Agendas, Minutes, and Outlines of Issue; and other relevant resource documentation upon which members can draw as they perform their duties on GFC UASC. She also provided a brief explanation of the differences between scholarships and awards.

ACTION ITEMS

5. New Undergraduate University Bursaries and Emergency Funding (UBEF) Bursary for Approval (September 20, 2011)

Materials before members are contained in the official meeting file.

Presenter: Rachel De Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

Purpose of the Proposal: Approve new undergraduate bursaries.

New University Bursaries and Emergency Funding (UBEF) Bursaries for approval (September 20, 2011)

1. Project Management Institute (PMI) Bursary
2. Ross and Margaret Woodman Student Bursary

Discussion: A few editorial changes were noted by the Committee.

Motion: Sellman/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate bursaries, as set forth in Attachment 2 and as amended, to be effective immediately.

CARRIED

6. New Undergraduate Student Awards and Scholarships For Approval (September 20, 2011)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards

Purpose of the Proposal: Approve new undergraduate awards and scholarships

New Undergraduate Awards and Scholarships for Approval (September 20, 2011)

1. RBC/Royal Eagle Award for Aboriginal Students
2. Arthur R Klimchuk Memorial Award in Geology
3. Together with Totem Award
4. Saudi Arabia Partnership Scholarship
5. Harvard Broadcasting Entrance Award in Music
6. Harvard Broadcasting Performance Award in Music

7. Harvard Broadcasting World Sound Art Scholarship in Music
8. International Advanced Placement Scholarship
9. Operations Management Club Award of Excellence
10. Dr Samer Aldandashi Award in Islamic Studies
11. Badar Haque Award in Islamic Studies
12. Hamadeh Award in Islamic Studies
13. Jivanjee-Rahemtulla Award in Islamic Studies
14. Mohammed Sid "Jim" Tarrabain Scholarship in Islamic Studies
15. Mohammad Shuaib Award in Islamic Studies
16. Douglas & Kathleen Ritchie Award in Obstetrics & Gynaecology
17. Sigurd Balfour Scholarship in Medicine

Discussion: A few editorial changes were noted by the Committee, in addition to discussion surrounding Award numbers 3, 5, and 7.

Award number 3: The Office of the Registrar was to confirm if *TOGETHER WITH TOTEM* is a company logo and therefore should not be standardized; subsequently it was confirmed that this is a company logo and should remain as noted in the *Donor Descriptions*.

Award number 5: The Committee approved this award in principle pending confirmation that there will be an application process, in addition to a nomination process. [Subsequent to the GFC UASC meeting the Office of the Registrar informed the Committee Coordinator that they were unable to confirm with the Department the change requested by the Committee when this award was approved in principle; as a result, this award will be brought forward to the Committee for consideration at a later date.]

Award number 7: The issue of “preference given to a student with financial need” as opposed to “preference given to a student with demonstrated financial need” was discussed by the Committee. It was agreed by the Committee that “preference” be replaced by “demonstrated” financial need to ensure that there is a mechanism for measuring financial need.

The criteria surrounding “demonstrated financial need” will be brought forward by the Office of the Registrar to the Committee for discussion at a later date.

Motion: Sellman/Shankar

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council new undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately.

CARRIED

7. Approval of Amendments to Existing Undergraduate Student Awards and Scholarships (September 20, 2011)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards

Purpose of the Proposal: To approve amendments to existing undergraduate awards and scholarships.

Existing Undergraduate Awards and Scholarships for Approval (September 20, 2011)

1. George Romaniuk Memorial Prize
2. WC Fraser Memorial Scholarship in Nursing
3. National Oilwell Varco Scholarship in Engineering Management
4. Muriel M Bevington Memorial Award
5. Wilbert G Bevington Memorial Award
6. Charles Els/CRDHA Prize in Addiction Awareness and Brief Interventions

Discussion: A few editorial changes were noted by the Committee. In addition, a Committee member questioned the value of Award 2. [Subsequent to the meeting, the Office of the Registrar confirmed the value of this endowment award at \$1575, which was the amount set out in the material before members.]

Motion: Nowrouzian/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council amendments to existing undergraduate awards and scholarships, as set forth in Attachment 2 and as amended, to be effective immediately.

CARRIED

DISCUSSION ITEMS

8. Question Period

There were no questions.

INFORMATION ITEMS

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

11. Adjournment

The Chair adjourned the meeting at 3:15 PM.