



General Faculties Council
Facilities Development Committee
Approved Open Session Minutes

Thursday, May 23, 2019
2-31 South Academic Building (SAB)
1:30 PM - 4:00 PM

ATTENDEES:

Wendy Rodgers, Chair
Chantal Labonté
Andrew Maclsaac
Sarah Ross
Andrew Sharman
Anna Vocioni

non-voting:

Pat Jansen
Ben Louie

REGRETS:

Meg Brolley
Marion Haggarty-France

Joanna Harrington
Cheryl Harwardt
Christopher Mackay
Luke Statt

Staff:

Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Ross/Vocioni

THAT the GFC Facilities Development Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of March 21, 2019

Materials before members are contained in the official meeting file.

Motion: Sharman/Ross

THAT the GFC Facilities Development Committee approve the Open Session Minutes of March 21, 2019.

CARRIED

3. Comments from the Chair (no documents)

Presenter(s): Wendy Rodgers, Deputy Provost and Chair of GFC FDC

The Chair did not have any comments.

Mr Sharman noted that the committee would have the opportunity to tour the Central Academic Building (CAB) renovation in the fall.

DISCUSSION ITEMS

4. Final Report of the Campuses and Facilities Safety and Security Working Group

Materials before members are contained in the official meeting file.

Presenter(s): Rob Munro, Acting Associate Vice-President, Risk Management Services; James Allen, Associate Vice-President, Operations and Maintenance

Purpose of the Proposal: The purpose of this item is to present the working group's final report and to advise on progress to date and next steps.

Discussion:

Mr Allen and Mr Munro presented the working report and explained the action plan that was underway to address the recommendations. They spoke about the importance of education and communication regarding safety on campus and noted efforts to connect vulnerable individuals on campus with appropriate social services.

Members expressed questions and comments including, but not limited to: the method of survey distribution and strategies to increase future participation; data available for the other university campuses; the potential to concentrate or centralize after hours bookings on campus so that access was easier to monitor; accessible hours of buildings; relationships and communication between University of Alberta Protective Services (UAPS), and Edmonton Transit and University Hospital Protective Services; and efforts to establish an Edmonton Police Services liaison on North Campus.

5. Emily Murphy House Renewal (no documents)

Presenter(s): Andrew Sharman, Vice-President (Facilities and Operations)

Discussion:

Mr Sharman presented information about the renewal of Emily Murphy House. He explained the challenges faced with renovation of a designated Heritage Building,

ACTION ITEMS

6. Taking Care of our Campuses: An Integrated Asset Management Strategy (2019-2035)

Materials before members are contained in the official meeting file.

Presenter(s): Andrew Sharman, Vice-President (Facilities and Operations)

Purpose of the Proposal: The University's executive leadership, the General Faculties Council, and the Board of Governors have all had the opportunity to review, comment, and provide revisions to the guiding principles upon which the Integrated Asset Management Strategy was developed.

The General Faculties Council is being asked to endorse the strategy, which will steer infrastructure decisions across all campuses for the foreseeable future.

Discussion:

Mr Sharman explained that the principles for this strategy came forward to the community and that he was now seeking GFC endorsement of the strategy. He noted that this strategy would guide the difficult decisions that would need to be made regarding the stewardship of university infrastructure.

There was no discussion.

Motion: Ross/Vocioni

THAT the GFC Facilities Development Committee recommend to General Faculties Council the Integrated Asset Management Strategy, as proposed by the Office of the Vice-President (Facilities and Operations) and as set forth in Attachment 1, as the basis for future infrastructure decisions across all campuses.

CARRIED

7. Space Management Policy

Materials before members are contained in the official meeting file.

Presenter(s): Andrew Sharman, Vice-President (Facilities and Operations); Logan Mardhani-Bayne, Strategic Development Manager, Office of the Provost and Vice-President (Academic)

Purpose of the Proposal: To recommend updates to the existing Space Management Policy to enhance consistency of language across the University's policies and procedures dealing with the use of space; the updates are consistent with current practice.

Discussion:

Mr Sharman noted that these updates were meant to clarify responsibilities regarding the use of space on campus.

Members discussed safety and security, increasing awareness of the policy, responsibility for cleaning and maintenance, and the importance of communication with those booking space for events.

Motion: Maclsaac/Vocioni

THAT the GFC Facilities Development Committee recommend to the GFC Academic Planning Committee, the proposed revisions to the Space Management Policy as set forth in Attachment 1, to take effect upon approval.

CARRIED

DISCUSSION ITEMS

8. Projects Update from Facilities and Operations (no documents)

Presenter(s): Pat Jansen, Associate Vice-President, Planning and Project Delivery

Mr Jansen presented the following report:

Past Projects – Construction Phase

As noted in our last meeting, there are several larger construction initiatives that involve only infrastructure renewal (and are therefore not submitted to FDC) – Electrical Vault replacement (several sites), Van Vliet shower, locker and washroom renewal, Brain and Aging Research Building mechanical systems, Fine Arts Building mechanical systems.

University of Alberta Botanical Garden (UABG) - Islamic Garden (no change from March meeting):

Project is now in warranty phase clean up, consideration still to host an FDC meeting at the UABG later this year, will continue to be reviewed with the Chair for 2019.

Dentistry Pharmacy Building: Continuing with ongoing demolition and detailed core and shell design activities. Based on our last meeting, the Schematic Design Phase has been approved. The project design will advance to Design Development as will the programming; both entities will be presented to FDC later in 2019. There will be some brick harvested from the building along with other materials that may be reused.

Campus Utility Building – Electrical (CUBE): The project has advanced into construction.

In Planning and/or Design Phase

Community Twin Arena (no change from March meeting): the arena Schematic Design phase is complete. The design team will continue to advance the design to the next delivery stage and provide updates to FDC at prescribed intervals - project is awaiting final financial approvals.

Maskwa House: no change, project has reached design development phase (and approved at FDC) - awaiting financial support.

UA Pavilion (Garden and Entry Pavilion): Garden pavilion design has progressed into a construction document phase, the project will be tender ready in June 2019, and construction can only commence pending approval of Capital Expenditure Authorization Request. The entry pavilion (no space programming considerations) is now into a concept design phase with an intention to reach tender ready documents by the fall of 2019. There was good feedback from the April 24, 2019, open house.

Convocation Hall (no change from March meeting): Facilities and Operations is engaged in a detailed building condition assessment and concept development phase for this building, there is no planned change of use but rather a renewal program. Should the project continue to develop the project would be brought forward to FDC at appropriate design milestones.

Other considerations in early planning activities include; Mechanical Engineering; Project Scope Confirmation Report (PSCR) and programming exercise will soon be underway. Structures Lab; design underway. Cameron Library PSCR planning phase.

General Space Programs: Education and Business Faculties in review.

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by the GFC Facilities Development Committee by E-Mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Meeting Dates for 2019-2020

Presenter(s): Wendy Rodgers, Deputy Provost and Chair of GFC FDC

The Chair noted that there would be five meetings next year as follows:

- September 26, 2019
- November 21, 2019
- February 13, 2020
- March 19, 2020

- May 21, 2020

13. Adjournment

The Chair adjourned the meeting at 2:30 p.m.