



The following Motions and Documents were considered by the GFC Executive Committee at its Monday, March 05, 2018 meeting:

Agenda Title: **Proposal from the Faculty of Nursing to add Consolidated Final Exams for: NURS 116, 124, 211, 216A/B, 220, 224, 311, 334, and 344**

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the addition of Consolidated Final Examinations for NURS 116, 124, 211, 216A/B, 220, 224, 311, 334, and 344, as submitted by the Faculty of Nursing, to take effect 2018-2019.

Final Item: 4

Agenda Title: **Draft Agenda for the Next Meeting of General Faculties Council**

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the Agenda, as amended, for the March 19, 2018 meeting of General Faculties Council.

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposal from the Faculty of Nursing to add Consolidated Final Exams for: NURS 116, 124, 211, 216A/B, 220, 224, 311, 334, and 344.**

Motion: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the addition of Consolidated Final Examinations for NURS 116, 124, 211, 216A/B, 220, 224, 311, 334, and 344, as submitted by the Faculty of Nursing, to take effect 2018-2019.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Greta Cummings, Dean, Faculty of Nursing
Presenter	Sandra Davidson, Associate Dean (Undergraduate Programs), Faculty of Nursing

Details

Responsibility	Provost and Vice-President (Academic)																						
The Purpose of the Proposal is (please be specific)	All undergraduate Nursing Programs will begin new curriculums in Fall 2018. Many of the new courses have multiple lecture sections which would have final exams on different days if following the University Exam Planner. Several of these courses also have a minimum grade requirement for students to proceed in their program. For these courses, it would be helpful to hold the exam as early in the exam schedule as possible to allow for adjustments in registration for future terms, and some of the consolidated exams take place early in the exam schedule. A consolidated final exam for all students is seen as a solution in terms of ensuring fairness and consistency in the examination process. From a Faculty perspective, a consolidated exam is fiscally responsible in that the professors have only one exam to proctor instead of multiple exams.																						
The Impact of the Proposal is	Nursing exams take place in computer labs whenever possible, and most consolidated exams in other faculties do not, so there would be minimal impact on consolidated exam space by adding these courses.																						
Replaces/Revises (eg, policies, resolutions)	N/A																						
Timeline/Implementation Date	2018-2019 academic year																						
Estimated Cost and funding source	N/A																						
Next Steps (ie.: Communications Plan, Implementation plans)																							
Supplementary Notes and context	<p>The following table lists the proposed courses to have consolidated exams, and their number of sections and students in Fall 2018/Winter 2019:</p> <table border="1" data-bbox="565 1780 1279 2011"> <thead> <tr> <th></th> <th>Min Pass</th> <th>COURSE</th> <th># OF SECTIONS</th> <th># OF STUDENTS</th> </tr> </thead> <tbody> <tr> <td rowspan="4" style="writing-mode: vertical-rl; transform: rotate(180deg);">FALL TERM</td> <td>*</td> <td>NURS 220</td> <td>3 x Lec</td> <td>160</td> </tr> <tr> <td>*</td> <td>NURS 334</td> <td>2 x Lec</td> <td>100</td> </tr> <tr> <td></td> <td>NURS 211</td> <td>2 x Lec</td> <td>160</td> </tr> <tr> <td></td> <td>NURS 311</td> <td>2 x Lec</td> <td>100</td> </tr> </tbody> </table>		Min Pass	COURSE	# OF SECTIONS	# OF STUDENTS	FALL TERM	*	NURS 220	3 x Lec	160	*	NURS 334	2 x Lec	100		NURS 211	2 x Lec	160		NURS 311	2 x Lec	100
	Min Pass	COURSE	# OF SECTIONS	# OF STUDENTS																			
FALL TERM	*	NURS 220	3 x Lec	160																			
	*	NURS 334	2 x Lec	100																			
		NURS 211	2 x Lec	160																			
		NURS 311	2 x Lec	100																			

Item No. 4

WINTER TERM	*	NURS 116	2 x Lec	196
	*	NURS 124	2 x Lec	196
	*	NURS 216B	2 x Lec	201
	*	NURS 344	2 x Lec	100
		NURS 224	3 x Lec	175
		NURS 311	4 x Lec	192

The Registrar's Office indicated that the addition of these consolidated exams would not pose scheduling difficulties; if, in the future, the exams needed to be scheduled in gym space, this would need to be revisited.

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity)	<ul style="list-style-type: none"> Faculty of Nursing Caucus was consulted (12 Feb 2018) Faculty of Nursing On-Site Curriculum Committee approved the proposed addition of Consolidated Exams (14 Feb 2018) Anna Vocioni, Assistant Registrar at the Office of the Registrar, was consulted (15 Nov 2017, 14 Feb 2018)
Approval Route (Governance) (including meeting dates)	GFC Executive Committee – March 5, 2018
Final Approver	GFC Executive Committee

Alignment/Compliance

Alignment with Guiding Documents	<p>For the Public Good</p> <p>GOAL: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.</p> <p>Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty,</p>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	<p>1. Post-Secondary Learning Act (PSLA) "26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university"</p> <p>2. GFC Executive Committee "7b. The Executive Committee approves requests from Faculties which wish to schedule common examinations"</p> <p>3. UAPPOL Consolidated Final Examinations Procedure</p>