



The following Motions and Documents were considered by the Executive Committee by e-vote June 26 – 29, 2017.

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Agenda Title: **Revision of Dean Selection Committee for School of Public Health**

**CARRIED MOTION:** THAT the GFC Executive Committee approve, with delegated authority from the Board of Governors and General Faculties Council, the following amendments to the composition of the Dean Selection Committee for the School of Public Health:

- i. removing Chair, Department of Public Health Sciences and Director, Centre for Health Promotion Studies
- ii. replacing representatives from Ministry of Health and Alberta Health Services with a single representative of a government ministry, department or agency, and
- iii. replacing adjunct faculty representative with an alumni representative

as set forth in Attachment 1, to take effect upon approval.

Final Item: 1

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**OUTLINE OF ISSUE**  
**Action Item**

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**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Steven Dew, Provost and Vice-President (Academic)
Presenter	N/A

**Details**

Responsibility	Provost and Vice President (Academic)
The Purpose of the Proposal is (please be specific)	To amend the Dean Selection Committee for the School of Public Health to reflect the current structure and composition of the Faculty.
The Impact of the Proposal is	The integrity of a Dean Selection process depends on a selection committee whose composition is a genuine and balanced representation of the Faculty. Prior to the Dean Selection Committee being struck, the Faculty Council has the opportunity to review the committee composition and to recommend changes to better reflect the current status of the Faculty. The reduction in committee size will make it more typical of other faculties.
Replaces/Revises (eg, policies, resolutions)	Replaces current School of Public Health Dean Selection Committee composition as found in " <i>Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties</i> "
Timeline/Implementation Date	Upon approval
Estimated Cost and funding source	Zero cost.
Next Steps (ie.: Communications Plan, Implementation plans)	Following approval, the Dean Selection Committee will be struck to begin the process of selecting the next Dean for the School of Public Health. The Committee will begin its work September 2017.
Supplementary Notes and context	<p>The School eliminated its departmental structure in 2013, and the positions of Chair Public Health Sciences and Director Centre for Health Promotion Studies, in 2013. These positions should therefore be eliminated from the committee.</p> <p>When it was formed in 2006, the School had less than 20 faculty members, no alumni, and relied heavily on adjunct appointments from other university departments and the province in delivering its teaching and research programs. It seemed appropriate at that time to include representation on the selection committee from adjuncts with university appointments and provincial government representatives. This led to a</p>

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	<p>committee membership of 16 people – among the largest on campus.</p> <p>While the School is still very engaged with all levels of the provincial government, Faculty Council decided that the province could be adequately represented on the selection committee by one representative rather than two.</p> <p>The School now has a complement of 35 faculty members thus reducing the reliance on adjuncts. In addition, Faculty Council decided that it was important for alumni to participate in the selection of the dean as they are practitioners of public health and have a perspective on the current and future directions of the field. Rather than increasing the size of the committee, it was decided to replace the adjunct with an alumni representative.</p> <p>The School of Public Health Faculty Council reviewed the current Dean Selection Committee composition, which was last approved in 2012, and has recommended changes based on the current structure and composition of the School.</p>
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**Engagement and Routing** (Include meeting dates)

<p>Participation: (parties who have seen the proposal and in what capacity)</p>	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none"> <li>• Faculty Council School of Public Health May 29, 2017</li> <li>• Steven Dew, Provost &amp; Vice-President (Academic)</li> </ul>
<p>&lt;For further information see the link posted on the <a href="#">Governance Toolkit section Student Participation Protocol</a>&gt;</p>	<p><u><i>Those who have been consulted:</i></u></p> <ul style="list-style-type: none"> <li>• Faculty Council School of Public Health May 29, 2017</li> </ul>
	<p><u><i>Those who are actively participating:</i></u></p> <ul style="list-style-type: none"> <li>• Voted and approved by Faculty Council School of Public Health June 2, 2017</li> </ul>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty Council School of Public Health – May 29, 2017 GFC Executive Committee – email vote – June 26, 2017</p>
<p>Final Approver</p>	<p>GFC Executive Committee</p>

**Alignment/Compliance**

<p>Alignment with Guiding Documents</p>	<p><b><i>For the Public Good</i></b></p> <p>GOAL: <b>Build</b> a diverse, inclusive community of exceptional students, faculty, and staff from Alberta, Canada, and the world.</p> <p>OBJECTIVE 2. Create a faculty renewal program that builds on the strengths of existing faculty and ensures the sustainable development of the University of Alberta’s talented, highly qualified, and diverse academy.</p> <p>OBJECTIVE 3. Support ongoing recruitment and retention of a highly skilled, diverse community of non-academic and administrative staff by enriching the University of Alberta’s working environment.</p>
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and</p>	<p><b>1. <i>Post-Secondary Learning Act (PSLA)</i></b></p> <p>“21.1 The board of a university shall appoint a dean for each faculty of the university.”</p>

<p>include identifying section numbers)</p>	<p>“22(2) A person shall not be appointed to, promoted to or dismissed from any position on the academic staff at a university except on the recommendation of the president made in accordance with procedures approved by the general faculties council.”</p> <p><b>2. UAPPOL Selection of Faculty Deans Procedure</b></p> <p>“With respect to the procedures for the selection of Faculty Deans, the Board and GFC delegate their approval authority to the GFC Executive Committee for all matters of a routine editorial nature. For matters of a substantive nature, the GFC Executive Committee shall recommend to the Board Human Resources and Compensation Committee (BHRCC). The Provost and Vice-President (Academic) will determine what is of a routine/editorial or substantive nature.”</p> <p>“2. THE SELECTION COMMITTEE</p> <p>a. Composition of Selection Committee</p> <p>All selections shall be carried out by a duly constituted Selection Committee. The composition of the Dean Selection Committees varies by Faculty. Changes to the composition of individual Faculties’ selection committees may be initiated by the Faculty or by the Provost. The composition of Dean Selection Committees must be approved by their respective Faculty Councils.”</p> <p><b><u>3. Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties</u></b></p> <p>“19) School of Public Health”</p>
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Attachments

1. Attachment 1: Proposed changes to Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties – 19) School of Public Health

*Prepared by:* Joyce Hiller, Senior Administrator, Faculty and Staff Relations

**Dean Selection Committee Composition  
Recommended Changes Approved by School of Public Health Faculty Council, May 29, 2017**

SCHOOL OF PUBLIC HEALTH

The selection committee for Dean shall consist of the following voting members:

CURRENT	PROPOSED
a) Provost and Vice-President (Academic), or designee, Chair.	No change
b) Vice-President (Research), or designee, Vice-Chair.	No change
c) Vice-Provost and Dean of Graduate Studies and Research, or designee.	No change
d) Faculty representation: <del>The Chair of the Department of Public Health Sciences and the Director of the Centre for Health Promotion Studies will be members of the Selection Committee automatically.</del> In addition, four (4) full-time continuing faculty members (Categories A1.1 or A1.5) from the School of Public Health Faculty Council will be elected by the Faculty Council. To be eligible to stand and to be eligible to vote Faculty Council members shall hold their primary appointment in the School of Public Health.	Four (4) full-time continuing faculty members (Categories A1.1 or A1.5) from the School of Public Health Faculty Council elected by the Faculty Council. To be eligible to stand and to be eligible to vote Faculty Council members shall hold their primary appointment in the School of Public Health.
e) Graduate student representation: The School of Public Health Students' Association will name two (2) representatives to the Selection Committee.	No change
f) Professional or community association representation: Alberta Ministry of Health and Alberta Health Services will each name a representative who is a public health practitioner to the Selection Committee.	Professional representation: One (1) public health practitioner from a government ministry, department or agency to be chosen by the Provincial Deputy Minister of Health
g) One (1) person who is the representative of a group of affiliated faculty members, the group to consist of adjunct professors with University appointments in other faculties and faculty members with joint appointments and whose primary appointments are in other Faculties. The Provost and Vice-President (Academic) shall be responsible for directing the election of this representative.	One (1) Alumni representative selected by the School of Public Health Alumni Association
h) One (1) full-time member of the support staff (Category S1.1 or S1.2) from the Faculty concerned, elected by the full-time support staff (Category S1.1 or S1.2) in that Faculty. The Provost and Vice-President (Academic) shall be responsible for directing the election of any support staff member serving on a selection committee described in the Selection of Faculty Deans Procedure and the Review of Faculty Deans Procedure.	No change
i) One (1) academic staff representative from Category A1.0, from outside the Faculty concerned, elected by GFC.	No change
(Total members: 16)	(Total members: 13)