

The following Motions and Documents were considered by the GFC Executive Committee at its Tuesday, June 21, 2016 meeting:

Agenda Title: **Parchment for embedded certificate in Interdisciplinary Leadership Studies, Faculty of Business**

CARRIED MOTION: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the proposed parchment for the embedded Certificate in Interdisciplinary Leadership Studies, as submitted by the Office of the Registrar and as set forth in Attachment 1, to be effective upon final approval.

Item No. 4

Agenda Title: **Reappointment of Professor Steven Penney as Chair of the GFC Campus Law Review Committee (CLRC)**

CARRIED MOTION: THAT the GFC Executive Committee, under delegated authority from General Faculties Council, re-appoint Professor Steven Penney to the position of Chair of the GFC Campus Law Review Committee (CLRC) for a term beginning July 1, 2016 and ending June 30, 2018.

Item No. 5

Agenda Title: **Proposed Amendments to the Composition of the Dean Selection Committee for the Faculty of Education**

CARRIED MOTION: THAT the GFC Executive Committee approve, with delegated authority from the Board of Governors and General Faculties Council, proposed changes to the composition of the Dean Selection Committee for the Faculty of Education as submitted by the Provost and Vice-President (Academic) and as set forth in Attachment 1, to take effect immediately.

Item No. 6

OUTLINE OF ISSUE

Agenda Title: **Proposed wording for the Embedded Certificate Parchment for the Certificate in Interdisciplinary Studies, Faculty of Business**

Motion: THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the proposed parchment for the embedded Certificate in Interdisciplinary Leadership Studies as submitted by the Office of the Registrar and as set forth in Attachment 1, to be effective upon final approval.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Lisa Collins, Vice-Provost & University Registrar
Presenter	Corinne Callihoo, Assistant Registrar, Convocation and Ceremonies
Subject	Proposed Parchment for the embedded Certificate in Interdisciplinary Leadership Studies, Faculty of Business

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To provide a certificate parchment to students at graduation which recognizes the role of the Peter Lougheed Leadership College (PLLC) in the Certificate in Interdisciplinary Leadership Studies.
The Impact of the Proposal is	The certificate parchment will provide students with formal recognition of the leadership skills they have acquired through their coursework and through their experiences at the PLLC.
Replaces/Revises (eg, policies, resolutions)	The proposed parchment is based on the embedded certificate parchment template approved by the GFC Executive Committee on December 1, 2014.
Timeline/Implementation Date	Spring Convocation, 2017
Estimated Cost	Paper and Design Costs
Sources of Funding	Registrar's Office
Notes	The embedded Certificate in Interdisciplinary Leadership Studies was approved by General Faculties Council on May 30, 2016.

Alignment/Compliance

Alignment with Guiding Documents	<p><i>For the Public Good</i></p> <p>“EXPERIENCE diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success.”</p> <p>8. OBJECTIVE: Create and facilitate co-curricular and extracurricular learning experiences for undergraduate and graduate students that enable their self-discovery and give them the skills to use their talents, creativity, and curiosity to contribute as future citizens and leaders.</p> <p>iv. Strategy: Expand access to leadership development programs for undergraduate and graduate students, such as the Peter Lougheed Leadership College.</p>
----------------------------------	---

Item No. 4

<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>1. Post-Secondary Learning Act (PSLA) "26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university"</p> <p>2. GFC Executive Committee Terms of Reference (Mandate of the Committee) "To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council. [...]"</p> <p>2. Routine Matters Matters which are routine in carrying out the policies approved by General Faculties Council are delegated to the Executive Committee."</p> <p>3. UAPPOL Parchment Procedure "2. WORDING AND LANGUAGE All changes in the wording on parchments will be approved by the Faculty Council and then submitted by the Faculty to the Vice-Provost and University Registrar, who will forward any substantive changes to the General Faculties Council (GFC) Executive Committee for approval."</p>
--	--

Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>Corinne Callihoo, Assistant Registrar, Convocation and Ceremonies GFC Academic Standards Committee – April 21, 2016</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty of Business Council – June 2, 2016 GFC Executive Committee - June 21, 2016</p>
<p>Final Approver</p>	<p>GFC Executive Committee</p>

Attachments (each to be numbered 1 - <>)

- Attachment 1 (page(s) 1) Proposed Parchment for the Certificate in Interdisciplinary Studies, Faculty of Business

Prepared by: Kate Peters, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)
peters3@ualberta.ca

UNIVERSITY OF ALBERTA

SCHOOL OF BUSINESS

in Partnership with the Peter Lougheed Leadership College

Certifies by this document to all whom it may concern that

STUDENT NAME

*having completed all the statutory requirements of the
has been granted the*

CERTIFICATE IN INTERDISCIPLINARY LEADERSHIP STUDIES

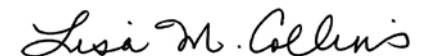
*Given at this university on the tenth day of June, two thousand and fifteen
in the one hundred and eighth year of the University of Alberta.*



DEAN, ALBERTA SCHOOL OF BUSINESS



PRINCIPAL, PETER LOUGHEED LEADERSHIP COLLEGE



REGISTRAR

OUTLINE OF ISSUE

Agenda Title: **Re-appointment of Professor Steven Penney as Chair of the GFC Campus Law Review Committee (CLRC)**

Motion: THAT the GFC Executive Committee, under delegated authority from General Faculties Council, re-appoint Professor Steven Penney to the position of Chair of the GFC Campus Law Review Committee (CLRC) for a term beginning July 1, 2016 and ending June 30, 2018.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Meg Brolley, Secretary to General Faculties Council (GFC)
Presenter	Meg Brolley, Secretary to General Faculties Council (GFC)
Subject	Re-appointment of the Chair of the GFC Campus Law Review Committee (CLRC)

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To re-appoint the Chair of GFC CLRC.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	July 1, 2016
Estimated Cost	N/A
Sources of Funding	N/A
Notes	Professor Steven Penney (Faculty of Law) has served as Chair of GFC CLRC since 2011 and, previous to that, a two year term as an elected faculty member. Professor Penney has agreed to continue to serve as Chair (if re-appointed) for the period July 1, 2016 to June 30, 2018; his experience in this role would provide strong continuity for the Committee.

Alignment/Compliance

Alignment with Guiding Documents	<p><i>For the Public Good – Values</i></p> <p>“The University of Alberta community of students, faculty, staff, and alumni rely on shared, deeply held values that guide behaviour and actions. These values are drawn from the principles on which the University of Alberta was founded in 1908 and reflect a dynamic, modern institution of higher learning, leading change nationally and internationally.</p> <p>[...]</p> <p>Above all, we value intellectual integrity, freedom of inquiry and expression, and the equality and dignity of all persons as the foundation of ethical conduct in research, teaching, learning, and service.</p> <p>[...]</p> <p>We value diversity, inclusivity, and equity across and among our people, campuses, and disciplines.”</p>
Compliance with Legislation, Policy and/or Procedure	<p>1. Post-Secondary Learning Act (PSLA): GFC has responsibility, subject to the authority of the Board of Governors, over “academic</p>



<p>Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>affairs” (Section 26(1)) and “student affairs” (Section 31).</p> <p>2. GFC Campus Law Review Committee (CLRC) Terms of Reference (Composition of the Committee) “The GFC Executive Committee will appoint a faculty member to chair the CLRC, and the faculty member will be appointed for more than two years in order to provide continuity. The Chair may be appointed from among the elected faculty members of the CLRC or may be appointed at-large from categories A1.1 and A1.6 and their counterparts in A1.5 and A1.7.”</p>
---	---

Routing (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>University Governance; Provost and Vice-President (Academic); Professor Steven Penney</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>GFC Executive Committee - June 27, 2016</p>
<p>Final Approver</p>	<p>GFC Executive Committee</p>

Attachments (none)

Prepared by: Meg Brolley, Secretary to General Faculties Council, c/o University Governance, garry.bodnar@ualberta.ca

OUTLINE OF ISSUE

Agenda Title: **Proposed Amendments to Composition of Dean Selection Committee for the Faculty of Education**

Motion: THAT the GFC Executive Committee approve, with delegated authority from the Board of Governors and General Faculties Council, proposed changes to the composition of the Dean Selection Committee for the Faculty of Education as submitted by the Provost and Vice-President (Academic) and as set forth in Attachment 1, to take effect immediately.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Steven Dew, Provost and Vice-President (Academic)
Presenter	Steven Dew, Provost and Vice-President (Academic)
Subject	Amendments to Composition of the Dean Selection Committee, Faculty of Education

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To amend the UAPPOL Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties, Education, as follows: 1) The addition of two members from professional associations: the Library and Information Professional Community and the College of Alberta Psychologists 2) The addition of a member from the Indigenous Education Council (IEC) to be elected by the IEC.
The Impact of the Proposal is	To ensure clarity and more inclusive and better balanced committee representation.
Replaces/Revises (eg, policies, resolutions)	UAPPOL Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties, Education
Timeline/Implementation Date	Upon final approval
Estimated Cost	N/A
Sources of Funding	N/A
Notes	

Alignment/Compliance

Alignment with Guiding Documents	Institutional Strategic Plan: For the Public Good OBJECTIVE: Support ongoing recruitment and retention of a highly-skilled, diverse community of non-academic and administrative staff by enriching the University of Alberta's working environment.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. Post-Secondary Learning Act (PSLA) "26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to [...] (o) make recommendations to the board with respect to [...] procedures in respect of appointments, promotions, salaries, tenure and dismissals"

Item No. 6

	<p>'22(2) A person shall not be appointed to, promoted to or dismissed from any position on the academic staff at a university except on the recommendation of the president made in accordance with procedures approved by the general faculties council.”</p> <p>2. Post-Secondary Learning Act (PSLA): The Board of Governors has authority to employ <i>officers, employees or other persons</i> and <i>academic staff members</i> (sections 83 and 84 of the Act) and to appoint the President, Vice-Presidents, Deans and Registrar (sections 81, 82, 21(1) and 20(1) of the Act). The Board has delegated certain of these powers.</p> <p>3. UAPPOL Policy: The Faculty Deans Selection and Review Procedures state: “With respect to the procedures for the selection [review] of Faculty Deans, the Board and GFC delegate their approval authority to the GFC Executive Committee for all matters of a routine editorial nature. For matters of a substantive nature, the GFC Executive Committee shall recommend to the Board Human Resources and Compensation Committee (BHRCC). The Provost and Vice-President (Academic) will determine what is of a routine/editorial or substantive nature.”</p> <p><u>Note:</u> The Provost and Vice-President (Academic) has determined these proposed amendments to be of a <u>routine/editorial</u> nature.</p>
--	---

Routing (Include meeting dates)

<p>Participation: (parties who have seen the proposal and in what capacity)</p> <ul style="list-style-type: none"> • Those who have been informed • Those who have been consulted • Those who are actively participating 	<p>Provost and Vice-President (Academic) Education Faculty Council May 3, 2016.</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>GFC Executive - June 27, 2016</p>
<p>Final Approver</p>	<p>GFC Executive Committee</p>

Attachments (1)

1. Attachment 1: Comparative Table of Proposed Changes to the Composition of the Selection/Review Committee for the Dean of the Faculty of Education (page 1 - 2)

Prepared by: Kate Peters, Portfolio Initiatives Manager, peters3@ualberta.ca

Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties
Proposed changes to the composition of the Faculty of Education Dean Selection Committees

Current	Proposed
<p>5) EDUCATION The selection committee shall consist of the following voting members:</p> <p>a) Provost and Vice-President (Academic), or designee, Chair.</p> <p>b) Vice-President (Research), or designee, Vice-Chair.</p> <p>c) Vice-Provost and Dean of the Faculty of Graduate Studies and Research, or designee.</p> <p>d) Five (5) full-time continuing faculty members (Categories A1.1 or A1.6) from the Education Faculty Council elected by the Education Faculty Council. (In departmentalized Faculties at least one of the five will be a Department Chair from within the Faculty and unless there are four or fewer Departments, all five shall come from different Departments.)</p> <p>e) Two (2) full-time students from the Faculty concerned.</p> <p>When either graduate students or undergraduate students outnumber their counterparts by more than 20:1, both representatives shall be from the larger group. [Note: As of 1996 this ratio means that there will be one undergraduate student and one graduate student on all committees except Law and Faculté Saint-Jean (where each will have two undergraduates).] Where a Faculty is departmentalized, the students shall come from different Departments. The undergraduate student representative(s) will be selected by the Education Students' Association using whatever method the Association deems suitable. Once selected, the names and contact information of these student representatives must be forwarded by the Education Students' Association to the Faculty Office, and the Students' Union. If the Association is unable to fill the required number of undergraduate students, then the Students' Union will be responsible for the selection of the undergraduate representatives. The graduate student representative(s) shall be selected through the following mechanism. Each Departmental Graduate Student Association shall forward a name to the Graduate Students' Association and the representative will be elected by the Graduate Students' Association Council. If no Departmental Graduate Student Association exists or if no names</p>	<p>5) EDUCATION The selection committee shall consist of the following voting members:</p> <p>a) Provost and Vice-President (Academic), or designee, Chair.</p> <p>b) Vice-President (Research), or designee, Vice-Chair.</p> <p>c) Vice-Provost and Dean of the Faculty of Graduate Studies and Research, or designee.</p> <p>d) Five (5) full-time continuing faculty members (Categories A1.1 or A1.6) from the Education Faculty Council elected by the Education Faculty Council. (In departmentalized Faculties at least one of the five will be a Department Chair from within the Faculty and unless there are four or fewer Departments, all five shall come from different Departments.)</p> <p>e) Two (2) full-time students from the Faculty concerned.</p> <p>When either graduate students or undergraduate students outnumber their counterparts by more than 20:1, both representatives shall be from the larger group. [Note: As of 1996 this ratio means that there will be one undergraduate student and one graduate student on all committees except Law and Faculté Saint-Jean (where each will have two undergraduates).] Where a Faculty is departmentalized, the students shall come from different Departments. The undergraduate student representative(s) will be selected by the Education Students' Association using whatever method the Association deems suitable. Once selected, the names and contact information of these student representatives must be forwarded by the Education Students' Association to the Faculty Office, and the Students' Union. If the Association is unable to fill the required number of undergraduate students, then the Students' Union will be responsible for the selection of the undergraduate representatives. The graduate student representative(s) shall be selected through the following mechanism. Each Departmental Graduate Student Association shall forward a name to the Graduate Students' Association and the representative will be elected by the Graduate Students' Association Council. If no Departmental Graduate Student Association exists or if no names</p>

are forwarded by the existing associations, the Graduate Students' Association shall be responsible for forwarding a name to the Graduate Students' Association Council for ratification.

f) ~~One (1) person who is the representative of the appropriate professional or community association. The professional association represented is the Alberta Teachers' Association.~~

g) One (1) full-time member of the support staff (Category S1.0 or S2.0) from the Faculty concerned, elected by the full-time support staff (Category S1.0 or S2.0) in that faculty. The Provost and Vice-President (Academic) shall be responsible for directing the election of any support staff member serving on a selection committee described in the Selection of Faculty Deans Procedure and the Review of Faculty Deans Procedure.

h) One (1) sessional teaching staff member from the Faculty of Education elected by the general population of sessional instructors in the Faculty of Education.

i) One (1) representative from continuing academic staff members in categories A1.2, A1.3, and A1.4 from the Faculty of Education, to be elected by staff members in those categories.

j) One (1) academic staff representative from Category A1.0, from outside the Faculty concerned, elected by GFC.

(Total members: 15)

are forwarded by the existing associations, the Graduate Students' Association shall be responsible for forwarding a name to the Graduate Students' Association Council for ratification.

f) Three (3) people who are representative of the appropriate professional or community association, including one from the Alberta Teachers' Association; one from the Library and Information Professional Community; and one from the College of Alberta Psychologists.

g) One (1) full-time member of the support staff (Category S1.0 or S2.0) from the Faculty concerned, elected by the full-time support staff (Category S1.0 or S2.0) in that faculty. The Provost and Vice-President (Academic) shall be responsible for directing the election of any support staff member serving on a selection committee described in the Selection of Faculty Deans Procedure and the Review of Faculty Deans Procedure. U of A Policies and Procedures On-Line (UAPPOL)

h) One (1) sessional teaching staff member from the Faculty of Education elected by the general population of sessional instructors in the Faculty of Education.

i) One (1) representative from continuing academic staff members in categories A1.2, A1.3, and A1.4 from the Faculty of Education, to be elected by staff members in those categories.

j) One (1) academic staff representative from Category A1.0, from outside the Faculty concerned, elected by GFC.

k) One (1) academic representative from the Faculty of Education's Indigenous Education Council as selected by the members of the Indigenous Education Council.

(Total members: 185)