



General Faculties Council  
Campus Law Review Committee  
Approved Open Session Minutes

Thursday, August 28, 2014  
2-31 South Academic Building (SAB)  
9:30 AM - 11:00 AM

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**ATTENDEES:**

Voting Members:

Steven Penney	Chair, Academic Staff Elected from at-large, appointed by GFC Executive Committee
Monty Bal	Member, Representative of the Graduate Students' Association, appointed by the GSA Executive, Vice-President (Labour)
Nicholas Diaz	Member, Representative of the Students' Union Executive, appointed by the SU Executive, Vice-President (Student Life)
Deborah Eerkes	Member, Discipline Officer, Office of Student Judicial Affairs
Jason Cobb (Delegate)	Member, Acting Vice-Provost and Dean of Students
Elaine Geddes	Member, Academic Staff and Associate Dean (Categories A1.1, A1.5 or counterpart in A1.6) who is a current Associate Dean
Marc Johnson (Delegate)	Member (Delegate), Representative of the Student Ombudservice
Ryan McCracken	Member, Student-at-large (Undergraduate)
Grace Berry	Member (Delegate), Acting Director, University of Alberta Protective Services
Sujata Persad	Member, Academic Staff elected from Categories A1.1, A1.5 or their counterparts in A1.6
Brock Richardson (Delegate)	Member, Acting Director of Residence Services
Kathy Tang	Member, Student-at-large (Graduate)
Adrienne Wright	Member, Staff selected from Categories A1.0, A2.0 and/or B1.0

Non-Voting Members:

Michael Peterson	Member, Appeals and Compliance Officer, Resource
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Presenter(s):

Deborah Eerkes	Director, Office of Student Judicial Affairs, University of Alberta
Chris Fukushima	Residence Area Coordinator, East Campus, Residence Services
Steven Penney	Professor, Law, University of Alberta, Chair, GFC CLRC
Michael Peterson	Appeals and Compliance Officer, University Governance, University of Alberta
Brock Richardson	Student Success Specialist, Residence Services, University of Alberta

Staff:

Andrea Patrick, Coordinator, GFC Campus Law Review Committee

## **OPENING SESSION**

### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

*Presenter:* Steven Penney

Motion: Eerkes/Cobb

THAT the GFC Campus Law Review Committee approve the Agenda.

**CARRIED**

### 2. Approval of the Open Session Minutes of November 28, 2013

Materials before members are contained in the official meeting file.

*Presenter:* Steven Penney

Motion: Eerkes/Geddes

THAT the GFC Campus Law Review Committee approve the Open Session Minutes of November 28, 2013.

**CARRIED**

### 3. Comments from the Chair

The Chair invited members to introduce themselves and welcomed members to the first meeting of the year. He then provided members with a brief overview of the mandate and Terms of Reference of the Committee. The Chair reminded members about the change of meeting time for this term only.

## **ACTION ITEMS**

### 4. Appeal of Violation Notice to the Discipline Officer – Proposed Changes to Section 30.5.6(2) (Violation Notice Procedures) of the Code of Student Behaviour

Materials before members are contained in the official meeting file.

*Presenter:* Deborah Eerkes

*Purpose of the Proposal:* To give the Discipline Officer discretion to vary the fines on 'Violation Notices' when a student appeals.

*Discussion:*

Ms Eerkes provided members with a brief summary of the proposal, noting that during its development, it was vetted through all relevant stakeholders, including the Students' Union (SU) and various senior administrative offices at the University of Alberta.

She explained the history surrounding the initial changes to the Code of Student Behaviour, enacted in 2007, in relation to the ability of Discipline Officers to hear student Violation Notice sanction appeals, as opposed to convening full University Appeal Board (UAB) hearings. She added that the changes made at that time only allow Discipline Officers to uphold the original ticket or dismiss the charges, and that

consultation with stakeholders has revealed their wishes for the Discipline Officer to have authority to vary the sanctions.

During the discussion surrounding this proposal, members provided a number of questions and comments, including, but not limited to: clarification about the frequency of appeals; support for this proposal; discussion surrounding the implementation date for such amendments to the Code of Student Behaviour.

Motion: Eerkes/Berry

THAT the GFC Campus Law Review Committee approve, under delegated authority from General Faculties Council, proposed revisions to Section 30.5.6(2)e.ii (Violation Notice Procedures) of the Code of Student Behaviour, as submitted by the Director of the Office of Student Judicial Affairs (OSJA) and as set forth in Attachment 1, to take effect upon final approval.

**CARRIED**

5. Proposed “Housekeeping” Changes to the Residence Community Standards Policy

Materials before members are contained in the official meeting file.

*Presenter(s)*: Brock Richardson; Chris Fukushima

*Purpose of the Proposal*: To update the Residence Community Standards Policy to enact the recommendations of Residence Services. The proposed revisions are viewed by Residence Services as minor and editorial (or “housekeeping”) in nature.

*Discussion*:

Mr Richardson reported on the proposed changes, noting that they are minor in nature, and mostly comprised of changes to language within the Residence Community Standards Policy. He provided a summary of the changes to members. He clarified that the proposed changes are editorial in nature.

A member suggested that the proposers should provide a brief summary of the changes as an attachment to future proposals of this nature.

Motion: Richardson/Cobb

THAT the GFC Campus Law Review Committee approve, under delegated authority from General Faculties Council, proposed changes to the existing Residence Community Standards Policy, as submitted by Residence Services and as set forth in Attachment 1, to take effect upon final approval.

**CARRIED**

**DISCUSSION ITEMS**

6. Annual Conduct Statistics Report from Residence Services (September 1, 2013 – May 1, 2014)

Materials before members are contained in the official meeting file.

*Presenter(s)*: Brock Richardson; Chris Fukushima

*Purpose of the Proposal*: To report on residence conduct statistics from September 1, 2013 to May 1, 2014.

*Discussion:*

Mr Fukushima provided a synopsis of the Report to members, noting that a brief summary is at the beginning of the document. He noted that the institution of Restorative Justice practices, including the increased utilization of mid-level meetings, has improved the ability to appropriately respond to residence conduct issues.

Members expressed a number of questions and comments in relation to this Report, including, but not limited to: that the Report findings support the continued improvement of incidents; clarification surrounding how cases are referred; whether there could multi-year comparative data provided in future reporting.

7. Chart of Proposed Changes to Appeal Regulations

Materials before members are contained in the official meeting file.

*Presenter:* Michael Peterson

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

Mr Peterson, on behalf of Ms Marion Haggarty-France, provided an update to members in regards to the activities of the Working Group, in relation to pending changes to the Code of Student Behaviour.

8. Question Period

There were no questions.

**INFORMATION REPORTS**

9. Items Approved by the GFC Campus Law Review Committee by E-Mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

- Change in the Start Time for GFC Campus Law Review Committee (CLRC) Meetings in the Fall Term (2014) Only [E-Mailed to Members on July 24, 2014]

**CLOSING SESSION**

11. Adjournment

The Chair adjourned the meeting at 10:05 a.m.