

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, September 19, 2019 meeting:

Agenda Title: **5A. Transfer Credit Approvals for September, 2019**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals for September 2019.

Final Item: 5A

Agenda Title: **5B. Proposed Changes to Application Deadlines for the BEd After Degree Program, Faculté Saint-Jean**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to application deadlines for the BEd After Degree Program in the Faculté Saint-Jean.

Final Item: 5B

Agenda Title: **5C. Proposed Changes to Application Requirements for the Doctor of Medicine Program, Faculty of Medicine and Dentistry**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to application requirements for the Doctor of Medicine Program.

Final Item: 5C

Agenda Title: **5D. Proposed Changes to Academic Standing Regulations for the BSc in Human Ecology Program, Faculty of Agricultural, Life and Environmental Sciences**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to academic standing regulations for the BSc in Human Ecology Program.

Final Item: 5D

Agenda Title: **Proposed Changes to Existing Entrance Requirements for Graduate Programs in Elementary Education, Faculty of Education and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in the Department of Elementary Education, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Education, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 6

Agenda Title: **Proposed Changes to Existing Entrance Requirements for Graduate Programs in Radiology and Diagnostic Imaging, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in Medical Sciences – Radiology and Diagnostic Imaging, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 7

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Obstetrics and Gynecology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in Medical Sciences – Obstetrics and Gynecology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 8

Agenda Title: **Proposed Changes to Existing Entrance Requirements for Graduate Programs in Oncology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in Cancer Sciences and Medical Physics in the Department of Oncology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 9

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Laboratory Medicine and Pathology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Laboratory Medicine and Pathology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 10

Agenda Title: **Proposed Changes to Existing Entrance Requirements for the Master of Arts in études canadiennes, Faculté Saint-Jean, and Faculty of Graduate Studies and Research**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MA in études canadiennes, as submitted by the Faculty of Graduate Studies and Research and Faculté Saint-Jean, and as set forth in Attachment 1, as amended, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Item: 11

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the PharmD for Practicing Pharmacists Program, Faculty of Pharmacy and Pharmaceutical Sciences**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements and academic standing regulations for the PharmD for Practicing Pharmacists program, as submitted by the Faculty of Pharmacy and Pharmaceutical Sciences, and as set forth in attachments 1 and 2, for implementation in Winter 2021 and to be published in the 2020-2021 Calendar.

Final Item: 12

**Governance Executive Summary
Action Item**

Agenda Title	<p>Items Deemed Minor/Editorial</p> <p>5A. Transfer Credit Approvals for September, 2019, Office of the Registrar</p> <p>5B. Proposed Changes to Application Deadlines for the BEd After Degree Program, Faculté Saint-Jean</p> <p>5C. Proposed Changes to Application Requirements for the Doctor of Medicine Program, Faculty of Medicine and Dentistry</p> <p>5D. Proposed Changes to Academic Standing Regulations for the BSc in Human Ecology Program, Faculty of Agricultural, Life and Environmental Sciences</p>
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Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Melissa Padfield, Interim Vice-Provost and Registrar Pierre-Yves Mocquais, Dean, Campus Saint-Jean Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry Stanford Blade, Dean, Faculty of Agricultural, Life and Environmental Sciences
Presenter(s)	Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	See individual item for detail on proposed changes submitted by Faculties and the Office of the Registrar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature.</p> <p>ASC's Terms of Reference provide that "‘Routine and/or Editorial’ - refers to proposals which do not involve or affect other Faculties or units and do not form part of a proposal for a new program. Editorial or routine changes include any and all changes to the wording of faculty or program specific admissions or academic standing regulations."</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Item No. 5

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Vice-Provost (Programs) and Chair, GFC Academic Standards Committee • Faculty Councils • Representatives of the Office of the Registrar
	<u>Those who have been consulted:</u> <ul style="list-style-type: none"> •
	<u>Those who have been informed:</u> <ul style="list-style-type: none"> •
Approval Route (Governance) (including meeting dates)	<ul style="list-style-type: none"> • See individual item for Faculty approval information • GFC ASC September 19, 2019

Strategic Alignment

Alignment with <i>For the Public Good</i>	Please note the Institutional Strategic Plan objective(s)/strategies the proposal supports.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference	

1. Attachment A: 2019_09_Approvals
2. Attachment B: Faculté Saint-Jean App Deadline Bed AD
3. Attachment C: Clarification of MD Admission Requirement 2020-21
4. Attachment D: BSc in Human Ecology

Prepared by: Heather Richholt, Assistant Secretary to GFC, heather.richholt@ualberta.ca

September 8, 2019

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on September 20, 2019

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
Blue Quills University	ENG 280 (3)	WRITE 295 (3)		
	IPSY 101 (3)	PSYCO 1XX (3) Arts AUPSY 1XX (3) Arts		
	IPSY 102 (3)	PSYCO 1XX (3) Arts AUPSY 1XX (3) Arts		
St Mary's University	POLI 363	POL S 261 (3) AUPOL 240 (3)		
	POLI 365	POL S 299 (3) AUPOL 2XX (3)		
	POLI 367	POL S 2XX (3) AUPOL 2XX (3)		
	POLI 369	POL S 2XX (3) AUPOL 2XX (3)		
	POLI 371	POL S 2XX (3) AUPOL 2XX (3)		

CALENDAR CHANGE REQUEST

Early Implementation Winter 2020

Current						
		Admission		Readmission		Other Requirements
		Application	Documents	Application	Documents	
BEd After Degree (Elementary, Secondary Routes)						
Fall Term	March 1	Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2)		March 1	March 15 (See Note 1) June 15 (See Note 2)	
Winter Term	October 1	October 1		October 1	October 1	
Spring/Summer	No admission			No admission		
Notes						
1. All previously completed course work and course registration of current year.						
2. Final results of current year.						

Proposed						
		Admission		Readmission		Other Requirements
		Application	Documents	Application	Documents	
BEd After Degree (Elementary, Secondary Routes)						
Fall Term	March 1	Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2)		March 1	March 15 (See Note 1) June 15 (See Note 2)	
Winter Term	No admission			No admission		

Faculté Saint-Jean

CALENDAR CHANGE REQUEST

Spring/Summer	No admission		No admission		
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Notes

1. All previously completed course work and course registration of current year.
2. Final results of current year.

Rationale:

The number of current undergraduate student enrolled in the Faculté Saint-Jean Education Program is at a record high (over enrolment). In order to control the admissions to the Education program it is best for Faculté Saint-Jean not to offer addition intakes in the Winter Term for the BEd After Degree. This approach will (1) harmonize the deadlines for Admission and Readmission to the BEd After Degree (Elementary, Secondary Routes) with the Bachelor of Education program (Elementary, Secondary Routes) and (2) facilitate the course sequence progression for all students.

Approvals:

FSJ Academic Planning Committee, April 10, 2019

FSJ Executive Committee, April 12, 2019

FSJ Faculté Council, August 23, 2019

Faculty of Medicine & Dentistry

Proposed University Calendar Changes for 2020/2021

CURRENT	PROPOSED
Undergraduate Admission/FoMD/Doctor of Medicine (MD)	
<p>III. Medical College Admission Test (MCAT): All applicants must take the MCAT. The MCAT is electronic and there are several writings throughout the year. Please refer to the MCAT website for information on test dates and locations. All information and registration is through the MCAT office at www.aamc.org/mcat. Students must release their MCAT scores through the electronic THx system on the AAMC's website by the application deadline listed in Undergraduate Application Procedures. If an applicant has written the MCAT more than once, MCAT scores from the most successful sitting will be considered by the Faculty. The MCAT must have been written within the last five years prior to application deadline in Undergraduate Application Procedures. All applicants must write the MCAT prior to submitting an application to the program.</p>	<p>III. Medical College Admission Test (MCAT): All applicants must take the MCAT and meet the minimum requirement for each section to be considered for admission. The MCAT is electronic and there are several writings throughout the year. Please refer to the MCAT website for information on test dates and locations. All information and registration is through the MCAT office at www.aamc.org/mcat. Students must release their MCAT scores through the electronic THx system on the AAMC's website by the application deadline listed in Undergraduate Application Procedures. If the MCAT has been written more than once, an applicant should enter the MCAT scores from the most successful sitting in their application to be considered by the Faculty. The MCAT must have been written within the last five years prior to application deadline in Undergraduate Application Procedures. All applicants must write the MCAT prior to submitting an application to the program.</p>

Rationale: To clarify for applicants that they are required to meet the minimum requirement for the MCAT, as determined by the MD Admissions Committee and the Faculty of Medicine and Dentistry, and that it is the applicants' responsibility to determine which scores to enter in their application.

Approved by:

FoMD Faculty Learning Committee (FLC) – July 29, 2019

FoMD Faculty Council – Aug 16, 2019

**BSc in Human Ecology
General Information**

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Practicum Program

Two courses comprise the Practicum Program in Human Ecology: HECOL 408 and HECOL 409. HECOL 408 must be successfully completed prior to completing HECOL 409.

Students are not permitted to register in Practicum Program courses while on academic warning.

Registration in Practicum Program courses is a two-part process. Students must first complete and submit an application form to the Practicum Coordinator in April prior to the academic year they will take their practicum courses. Students then register in HECOL 408 and HECOL 409 .

HECOL 408 is offered in Fall and Winter Terms. Students enrolled in Fall Term must complete HECOL 409 in the immediately following Winter Term. Students enrolled in Winter Term must complete HECOL 409 in the immediately following Spring ~~or Fall~~ Term.

HECOL 409 is offered in ~~Fall~~, Winter and Spring Term. Not all cooperating employers offer placements in all terms

Students registering in Spring Term HECOL 409 will not be eligible for convocation in June immediately following their practicum.

Because of the intensity of the workload while completing HECOL 409, students must not exceed the *15 maximum in course registration for that term.

A student who has been assigned a grade of "W" or "NC" in a Practicum Program course is entitled to a second registration in this course. If a student receives a "W" or "NC" in the second attempt of a Practicum Program course, they are normally required to withdraw from the BSc in Human Ecology program.

Any student who has withdrawn from a Practicum Program course must receive the approval of the Practicum Coordinator to reregister in the course.

During their practicum students are expected to conduct themselves according to the AHEA Code of Ethics and the University of Alberta Code of Student Behavior.

Students may only complete HECOL 409 once within their degree.

**BSc in Human Ecology
General Information**

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Practicum Program

Two courses comprise the Practicum Program in Human Ecology: HECOL 408 and HECOL 409. HECOL 408 must be successfully completed prior to completing HECOL 409.

Students are not permitted to register in Practicum Program courses while on academic warning.

Registration in Practicum Program courses is a two-part process. Students must first complete and submit an application form to the Practicum Coordinator in April prior to the academic year they will take their practicum courses. Students then register in HECOL 408 and HECOL 409.

HECOL 408 is offered in Fall and Winter Terms. Students enrolled in Fall Term must complete HECOL 409 in the immediately following Winter Term. Students enrolled in Winter Term must complete HECOL 409 in the immediately following Spring Term.

HECOL 409 is offered in Winter and Spring Term. Not all cooperating employers offer placements in all terms.

Students registering in Spring Term HECOL 409 will not be eligible for convocation in June immediately following their practicum.

Because of the intensity of the workload while completing HECOL 409, students must not exceed the *15 maximum in course registration for that term.

A student who has been assigned a grade of "W" or "NC" in a Practicum Program course is entitled to a second registration in this course. If a student receives a "W" or "NC" in the second attempt of a Practicum Program course, they are normally required to withdraw from the BSc in Human Ecology program.

Any student who has withdrawn from a Practicum Program course must receive the approval of the Practicum Coordinator to reregister in the course.

During their practicum students are expected to conduct themselves according to the AHEA Code of Ethics and the University of Alberta Code of Student Behavior.

Students should be aware that under the *Protection of Persons in Care Act*, they may be required to satisfy a

<p>Practicum Intervention Policy: The Practicum Coordinator, on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms and conditions of a practicum placement if the Coordinator has reasonable grounds to believe this is necessary in order to protect the public interest. See Practicum Intervention Policy for details.</p> <p>Accommodation for Persons with Disabilities: The Department of Human Ecology supports the principle of reasonable accommodation. Human Ecology students in need of accommodations during their practicum placement must submit a written request for and formalize a professional practice accommodation plan at the beginning of HECOL 408.</p>	<p>criminal records check before being allowed to participate in the required practicum (field placement).</p> <p>Students may only complete HECOL 409 once within their degree.</p> <p>Practicum Intervention Policy: The Practicum Coordinator, on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms and conditions of a practicum placement if the Coordinator has reasonable grounds to believe this is necessary in order to protect the public interest. See Practicum Intervention Policy for details.</p> <p>Accommodation for Persons with Disabilities: The Department of Human Ecology supports the principle of reasonable accommodation. Human Ecology students in need of accommodations during their practicum placement must submit a written request for and formalize a professional practice accommodation plan at the beginning of HECOL 408.</p>
<p>Proposed by: Sherry Ann Chapman (instructor; practicum coordinator) and Jane Batcheller (Undergrad Program Committee Chair).</p> <p>Rationale for Change: HECOL 409 would be offered only in Winter and Spring term, due to low enrollment in recent years in Fall term. Also the statement regarding a possible criminal records check is being moved here from the General Information section of the calendar under the BSC in Human Ecology because it is more relevant here.</p> <p>Detailed Rationale: (1) Given that few students complete a Fall-term practicum, dedicating the necessary resources to support HECOL 409 in Fall is not worthwhile. (2) The current practicum coordinator has an additional course to teach in Fall term (i.e., HECOL 100, with 90 students), compared with the previous practicum coordinator. (3) A Fall offering of HECOL 409 is not needed because students can be accommodated in the Spring offering; they may have one to three courses to complete after a Spring practicum.</p> <p>Documentation of Approval/Consultation: Approved by the Undergraduate Program Committee on Feb 1, 2019 and HECOL Department Council on Feb 12, 2019.</p>	

**Governance Executive Summary
Action Item**

Agenda Title	Proposed Changes to Existing Entrance Requirements for Graduate Programs in Elementary Education, Faculty of Education and Faculty of Graduate Studies and Research
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in the Department of Elementary Education, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Education, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Jennifer Tupper, Dean, Faculty of Education
Presenter(s)	Jennifer Branch-Mueller, Associate Chair, Elementary Education, Faculty of Education Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including clarification of requirement for prior work experience, all supporting documentation and application deadlines • Updating formatting and inserting standard calendar wording <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<i>The ASC Subcommittee on Standards considered this item and no questions or concerns arose.</i>

Engagement and Routing (Include meeting dates)

Item No. 6

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> Jennifer Branch-Mueller, Associate Chair, Graduate Studies
	<u><i>Those who have been consulted:</i></u> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist) Janice Hurlburt, Graduate Governance and Policy Coordinator
	<u><i>Those who have been informed:</i></u>
Approval Route (Governance) (including meeting dates)	Faculty of Education Graduate Academic Affairs Council (GAAC) June 3, 2019 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019

Strategic Alignment

Alignment with <i>For the Public Good</i>	OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference	

Attachments (each to be numbered 1 - <>)

- Attachment 1 (page(s) 1 - <>) Department of Elementary Education graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

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www.gradstudies.ualberta.ca

2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Elementary Education [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements to the master's program include a valid teaching certificate, and an undergraduate degree equivalent to a BEd degree from the University of Alberta with a minimum grade point average of 3.3 on the last graded ★60 completed. Successful teaching experience is also required.</p> <p>To be admitted to the EdD or PhD program a candidate is normally required to have the equivalent of a University of Alberta MEd degree, a minimum GPA of 3.3, as well as successful teaching experience. Under certain circumstances it is possible to enter with the equivalent of the BEd degree, but in such instances potential candidates may be required to complete additional course requirements.</p> <p>In the case of both master's and doctoral programs, international applicants from non-English speaking institutions must have a minimum TOEFL score of 580 (paper-based) or 93 (Internet-based) with a minimum of</p>	<p>Graduate Programs</p> <p>Elementary Education [Graduate]</p> <p>[...]</p> <p>Entrance Requirements <u>For master's programs, the Department's minimum admission requirements are an undergraduate degree equivalent to a BEd degree with an admission GPA of at least 3.0 on the 4-point scale, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</u></p> <p><u>Applicants to the MEd programs must also have a valid teaching certificate, and at least one year of successful teaching experience at the early childhood, elementary or middle classroom level (student teaching and substitute teaching do not qualify).</u></p> <p><u>For doctoral programs, the Department's minimum admission requirements are an MEd degree from the University of Alberta with an admission GPA of at least 3.3 on the 4-point scale, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</u></p> <p>Under certain circumstances it is possible to enter with the equivalent of the BEd degree, but in such instances potential candidates may be required to complete additional course requirements.</p> <p><u>Applicants to the doctoral programs also require at least one year of successful teaching experience at the early childhood, elementary or middle classroom level (student teaching and substitute teaching do not qualify.)</u></p> <p><u>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</u></p>

24 on the speaking and writing and 20 on reading and listening bands of the test. Other acceptable test scores: IELTS with a minimum overall band score of 7.0, with at least 6.5 on each band; MELAB with a minimum score of 90; or CAEL with an overall minimum score of 70, with at least 60 on each subtest.

- a minimum TOEFL score of 93 (Internet-based) with a minimum of 24 on the speaking and writing and 20 on reading and listening bands of the test, or equivalent;
- IELTS with a minimum overall band score of 7.0, with at least 6.5 on each band;
- MELAB with a minimum score of 90;
- CAEL with an overall minimum score of 70, with at least 60 on each subtest.

All applicants are also required to submit the following:

- Current curriculum vitae (resumé) portraying scholarly studies and professional educational activities, such as teaching, curriculum development, consulting, etc.;
- Statement of intent describing reasons for wanting to pursue advanced study in Elementary Education. Applicants to the EdD and PhD should also describe the area of scholarship that they intend to pursue. (500 words approximately);
- Three letters of reference from persons qualified to comment on the applicant's academic work and potential for graduate study. It is highly recommended that one or more letters be from persons at the institution last attended;
- Applicants to the EdD and PhD programs must submit a sample of written work.

Applicants to the MEd with a specialization in Curriculum and Pedagogy should indicate on their application if they wish to be part of a cohort. See the [Department website](#) for further information.

Application deadlines are March 1 for master's programs and December 1 for doctoral programs.

[...]

[...]

Justification:

FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar:

- Ensuring all entrance requirements are in the calendar, including clarification of requirement for prior work experience, all supporting documentation and application deadlines
- Updating formatting and inserting standard calendar wording

This Calendar update reflects current practice.

Approved by: The Faculty of Education Graduate Academic Affairs Council (GAAC) on June 3, 2019

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Existing Entrance Requirements for Graduate Programs in Radiology and Diagnostic Imaging, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in Medical Sciences – Radiology and Diagnostic Imaging, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry
Presenter(s)	Lawrence Le, Clinical Professor, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all supporting documentation and all acceptable ELP scores • Clarification that all potential students must identify a faculty member who agrees to supervise them before applying • Updating formatting and inserting standard calendar wording <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<i>The ASC Subcommittee on Standards considered this item and no questions or concerns arose.</i>

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Dr. Lawrence Le, Graduate Coordinator, Department of Radiology and Diagnostic Imaging, Faculty of Medicine & Dentistry • Carol Rae, Administrative Assistant, Faculty of Medicine & Dentistry - Radiology & Diagnostic Imaging Dept
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist) • Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FoMD Graduate Programs Committee (GPC) – June 11, 2019 FoMD Faculty Learning Committee – June 21, 2019 FoMD Faculty Council Committee July 9, 2019 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>		
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>		

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Department of Radiology and Diagnostic Imaging graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

Killam Centre for Advanced Studies
 2-29 Triffo Hall Edmonton AB Canada T6G 2E1
 Tel: 780.492.2816 / Fax: 780.492.0692
 www.gradstudies.ualberta.ca

2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Radiology and Diagnostic Imaging [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum entrance requirements are graduation in medicine for the clinical research areas, and in the appropriate scientific disciplines for the other research studies, with an average of 3.0 (or equivalent) in the last two years of undergraduate (or graduate) work at the University of Alberta. Applicants with an equivalent qualification from a recognized institution will be considered for graduate studies.</p> <p>Where applicable (see University Calendar English Language Requirement), applicants must obtain a minimum score of 550 (paper-based) or 88 (Internet-based) on the TOEFL test.</p> <p>[...]</p>	<p>Graduate Programs</p> <p>Radiology and Diagnostic Imaging [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Applicants must have graduated in medicine for the clinical research areas, or in the appropriate scientific disciplines for the other research areas.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • a minimum TOEFL score of 95 (Internet-based) or equivalent • IELTS minimum score of 7.0 with at least 6 on each band • an equivalent score on an English Language Proficiency test approved by the Faculty of Graduate Studies and Research. <p>Prior to applying, applicants must have identified a faculty member who agrees to supervise their program.</p> <p>All applicants are also required to submit</p> <ul style="list-style-type: none"> • statement of intent • CV • three letters of reference <p>[...]</p>

<p>Justification: FGSR Calendar compliance</p> <p>FGSR Calendar Compliance:</p> <ul style="list-style-type: none">• Clarification of entrance requirements including all supporting documentation• Adding the IELTS score the Department of Radiology and Diagnostic Imaging currently accepts• Clarification was provided that all potential students must identify a faculty member who agrees to supervise them before applying.• Reformatting and adding standard wording to bring calendar entry in line with FGSR Graduate Program Calendar entry checklist <p>This calendar update reflects current practice</p> <p>Approved by: FoMD Graduate Programs Committee (GPC) – June 11, 2019 FoMD Faculty Learning Committee – June 21, 2019 FoMD Faculty Council Committee – July 9, 2019</p>	

**Governance Executive Summary
Action Item**

Agenda Title	Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Obstetrics and Gynecology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in Medical Sciences – Obstetrics and Gynecology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry
Presenter(s)	Denise Hemmings, Graduate Coordinator, Department of Obstetrics and Gynecology, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all supporting documentation and the requirement of identifying a supervisor prior to application • Clarification of Academic Standing requirements • Clarification of Residence Requirements • Updating formatting and inserting standard calendar wording <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<i>The ASC Subcommittee on Standards considered this item and no questions or concerns arose.</i>

Engagement and Routing (Include meeting dates)

Item No. 8

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Dr. Denise Hemmings, Graduate Program Coordinator, Department of Obstetrics and Gynecology, Faculty of Medicine & Dentistry <p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist) • Janice Hurlburt, Graduate Governance and Policy Coordinator <p><u>Those who have been informed:</u></p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FoMD Graduate Programs Committee (GPC) – June 11, 2019 FoMD Faculty Learning Committee – June 21, 2019 FoMD Faculty Council Committee July 9, 2019 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0" data-bbox="570 1157 1541 1360"> <tr> <td data-bbox="570 1157 1084 1360"> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1084 1157 1541 1360"> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>			

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Department of Obstetrics and Gynecology graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

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2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs Obstetrics and Gynecology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's normal requirements for admission of graduate students are those outlined under the Medical Sciences Graduate Program. In addition, the Department of Obstetrics and Gynecology requires a minimum of 3.2 or equivalent GPA during each of the previous two years of university.</p>	<p>Graduate Programs Obstetrics and Gynecology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.2 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • TOEFL internet-based score equivalent of 95, with at least 20 per section, or equivalent • MELAB minimum score of 91 • CAEL minimum score of 70 with at least 70 on each subtest • IELTS minimum score of 7.0 with at least 6 on each band • PTE minimum score of 65 <p>Applicants must identify a supervisor willing to provide support throughout the program prior to application. The supervisor must demonstrate that there is sufficient financial support for a minimum of two years.</p> <p>Applicants are also required to submit</p> <ul style="list-style-type: none"> • A one-page summary of previous research experiences (if any) and current research interests • Curriculum Vitae, including a publication list • Three academic reference letters <p>Academic Standing Requirement Students must maintain a minimum cumulative grade point average of 3.0 or higher on the 4-point scale throughout their program.</p>

<p>[...]</p> <p>Graduate Program Requirements The Degree of MSc (Obstetrics and Gynecology) [Graduate]</p> <p>Program Description</p> <p>[...]</p> <p>The Degree of PhD (Obstetrics and Gynecology) [Graduate]</p> <p>Program Description</p> <p>[...]</p>	<p>[...]</p> <p>Graduate Program Requirements The Degree of MSc <u>in Medical Sciences - Obstetrics and Gynecology</u> [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p><u>Residency Requirements</u> <u>MSc students must be registered full-time on campus for a minimum of 12 consecutive months.</u></p> <p>[...]</p> <p>The Degree of PhD <u>in Medical Sciences - Obstetrics and Gynecology</u> [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p><u>Residency Requirements</u> <u>PhD students must be registered full-time on campus for a minimum of 36 consecutive months. Residency is cumulative for students who change program category from the MSc to PhD program.</u></p> <p>[...]</p>
<p>Justification:</p> <p>FGSR Calendar Compliance Project</p> <ul style="list-style-type: none"> • Ensuring entrance requirements are in the calendar, including required supporting documentation • Clarification of entrance, academic standing, and program requirements • Reformatting to bring calendar entry in line with FGSR Graduate Program Calendar entry checklist <p>All changes represent current practice</p> <p>Approved by:</p> <p>FoMD Graduate Programs Committee (GPC) – June 11, 2019</p> <p>FoMD Faculty Learning Committee – June 21, 2019</p> <p>FoMD Faculty Council Committee – July 9, 2019</p>	

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Existing Entrance Requirements for Graduate Programs in Oncology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research
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Motion

<p>THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MSc and PhD programs in Cancer Sciences and Medical Physics in the Department of Oncology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.</p>
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Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry
Presenter(s)	Alan Underhill, Associate Professor, Faculty of Medicine and Dentistry Mary Burns, Training Program and Grant Admin, Oncology Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all supporting documentation and application deadlines • Adding the IELTS and Pearson ELP scores the Department of Oncology currently accepts • Adding the requirement that applicants to Cancer Sciences are encouraged to identify a potential supervisor prior to admission. • Updating formatting and inserting standard calendar wording <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<i>The ASC Subcommittee on Standards considered this item and no questions or concerns arose.</i>

Engagement and Routing (Include meeting dates)

Item No. 9

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Dr. Alan Underhill, Associate Chair Graduate Studies, Department of Oncology, Faculty of Medicine & Dentistry • Mary Burns, Training Program Assistant, Department of Oncology
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist) • Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FoMD Graduate Programs Committee (GPC) – June 11, 2019 FoMD Faculty Learning Committee – June 21, 2019 FoMD Faculty Council Committee July 9, 2019 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>			

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Department of Oncology graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

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Tel: 780.492.2816 / Fax: 780.492.0692
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2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Oncology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>The Department's normal requirements are a minimum GPA of 3.3 or equivalent in the two most recent years (or last 60 credits) of postsecondary education at a recognized institution.</p> <p>Where applicable, a paper-based TOEFL score of at least 600 (or 100 Internet-based, with a minimum of 20 on each subtest), is required (see English Language Requirement).</p> <p>Medical Physics requires a score of 850 or above in GRE Physics.</p>	<p>Graduate Programs</p> <p>Oncology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>For the MSc, the Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>For the PhD, the Department's minimum admission requirements are a master's degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> a TOEFL score of at least 100 (Internet-based), with a minimum of 20 on each subtest, or equivalent a minimum IELTS score of 7.0, with at least 6.0 in each of the four modules that include listening, academic writing, academic reading and speaking a minimum Pearson score of 68 <p>International applicants to programs in Medical Physics require a score of 850 or above in GRE Physics.</p> <p>Prior to applying for admission, applicants to Cancer Sciences are strongly encouraged to identify a supervisor who is willing to pay their stipend. Applicants to Medical Physics are not required to identify a potential supervisor prior to applying for admission.</p>

[...]	<p><u>All applicants are also required to submit the following</u></p> <ul style="list-style-type: none"> • <u>Curriculum Vitae</u> • <u>Vision Statement (1 page essay explaining why you are interested in Cancer Sciences or Medical Physics)</u> • <u>3 Letters of reference (to be uploaded to the online application separately by each referee)</u> <p><u>For Cancer Sciences, the application deadline is April 30 for Fall admission and October 1 for Winter admission.</u></p> <p><u>For Medical Physics the application deadline is April 30 for Fall admission. There is no winter admission for Medical Physics.</u></p> <p>[...]</p>
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Justification:

FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar:

- Ensuring all entrance requirements are in the calendar, including all supporting documentation and application deadlines
- Adding the IELTS and Pearson ELP scores the Department of Oncology currently accepts
- Adding the requirement that applicants to Cancer Sciences are encouraged to identify a potential supervisor prior to admission.
- Updating formatting and inserting standard calendar wording

This Calendar update reflects current practice.

Approved by:

FoMD Graduate Programs Committee (GPC) – June 11, 2019

FoMD Faculty Learning Committee – June 21, 2019

FoMD Faculty Council Committee – July 9, 2019

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for Graduate Programs in Laboratory Medicine and Pathology, Faculty of Medicine and Dentistry, and Faculty of Graduate Studies and Research
---------------------	---

Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs in the Department of Laboratory Medicine and Pathology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Dennis Kunimoto, Interim Dean, Faculty of Medicine and Dentistry
Presenter(s)	Monika Keelan, Associate Professor, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including the need to have a supervisor prior to admission (thesis-based programs), all supporting documentation and application deadlines • Clarification of Academic Standing requirements • Updating formatting and inserting standard calendar wording <p>This Calendar update reflects current practice.</p> <p>Proof of English language proficiency requirement: LMP's minimum required overall scores have not changed, but the minimum individual band/section/subtest scores have changed to align with FGSR's new requirement.</p> <p>Admission requirements for the MSc (course based) with specialization Pathologists' Assistant: Mathematics (★3) has been added to meet accreditation NAACLS requirements which is being sought for this program. Applicants are also now being encouraged to complete prerequisite courses in the last 10 years to help ensure the student's knowledge is current when entering the program.</p>
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

Item No. 10

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Monika Keelan, Coordinator, Graduate Studies, Department of Laboratory Medicine and Pathology, Faculty of Medicine & Dentistry • Cheryl Titus, Graduate Program Advisor/Admissions Administrator, Faculty of Medicine & Dentistry - Laboratory Medicine & Pathology Dept
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist) • Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>FoMD Graduate Programs Committee (GPC) – June 11, 2019 FoMD Faculty Learning Committee – July 3, 2019 FoMD Faculty Council Committee July 22, 2019 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>			
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="0"> <tr> <td> <input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td> <input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>		<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
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<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>			

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Department of Laboratory Medicine and Pathology graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

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2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs Laboratory Medicine and Pathology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>Candidates must hold a baccalaureate or its academic equivalent to enter this program. The Department requires a minimum admission grade point average equivalent to a 3.0 on most 4-point grading systems, based on the last two years of full time study at a recognized institution.</p> <p>Where applicable (see English Language Requirement), candidates must obtain a TOEFL score of at least 95 (internet-based, with at least 20 per section) or 570 (paper-based), or equivalent IELTS, PTE, MELAB or CAEL scores.</p>	<p>Graduate Programs Laboratory Medicine and Pathology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p><u>For all programs EXCEPT MSc (course-based) with specialization in Pathologists' Assistant</u></p> <p>The Department's minimum admission requirements are a baccalaureate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • internet-based TOEFL score of 95 with at least 21 per section; or • IELTS (Academic) score of 7.0 with at least 6 on each band; or • PTE (Academic) score of 65 with a minimum band score of 60; or • CAEL score of 70 with at least 70 on each subtest. <p>Applicants to thesis-based master's programs and doctoral programs must have a qualified faculty member agree to supervise them prior to admission.</p> <p>Applicants are also required to submit the following</p> <ul style="list-style-type: none"> • Curriculum Vitae or Resume • Completed Research Interests form • Three references submitted via the online application system

Inquiries regarding these requirements should be directed to the Graduate **Coordinator** of the Department of Laboratory Medicine and Pathology.

Where applicable (see English Language Requirement), candidates must obtain a TOEFL score of at least 95 (internet-based, with at least 20 per section) or 570 (paper-based), or equivalent IELTS, PTE, MELAB or CAEL scores.

For the Pathologists' Assistant specialization, candidates must also have the following prerequisites: Microbiology (★3), Biology (★6), Physiology (★3), Biochemistry (★6), **ANAT-200 or equivalent**, English (★6) and a course in Medical Terminology.

For Canadian citizens and permanent residents, the application deadlines are

- August 1 for Fall admission
- November 15 for Winter admission
- April 1 for Spring admission
- June 1 for Summer admission

For International applicants, the application deadlines are

- May 15 for Fall admission
- September 15 for Winter admission
- January 15 for Spring (May) admission
- March 15 for Summer (July) admission

Inquiries regarding these requirements should be directed to the Graduate **Program Advisor** of the Department of Laboratory Medicine and Pathology.

For MSc (course based) with specialization in Pathologists' Assistant

The Department's minimum admission requirements are a baccalaureate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to [English Language Requirement](#)). Any one of the following is acceptable:

- internet-based TOEFL score of 95 with at least 21 per section; or
- IELTS (Academic) score of 7.0 with at least 6 on each band; or
- PTE (Academic) score of 65 with a minimum band score of 60; or
- CAEL score of 70 with at least 70 on each subtest.

Applicants must have the following prerequisites: Microbiology (★3), Biology (★6), Physiology (★3), Biochemistry (★6), **Human Anatomy (★3)**, **Mathematics (★3)**, English (★6) and a course in Medical Terminology. It is to the applicant's advantage to have completed all prerequisite courses within the last 10 years.

Applicants are required to submit the following

- Curriculum Vitae or Resume

<p>[moved up from the Degree of MSc, MSc with specialization in Pathologists' Assistance, and PhD] Students must maintain a cumulative program GPA of 3.0.</p> <p>[...]</p> <p>Graduate Program Requirements The Degree of MSc (Laboratory Medicine and Pathology) [Graduate]</p> <p>[...]</p> <p>[moved above to Academic Standing Requirement] Students must maintain a cumulative program GPA of 3.0.</p> <p>[...]</p> <p>Course and Practicum Based Degree of MSc with Specialization in Pathologists' Assistant</p> <p>[...]</p> <p>[moved up to Academic Standing Requirements] Students must maintain a cumulative program GPA of 3.0.</p> <p>[...]</p> <p>The Degree of PhD (Laboratory Medicine and Pathology) [Graduate]</p> <p>[...]</p> <p>[moved up to Academic Standing Requirement] Students must maintain a cumulative program GPA of 3.0.</p> <p>[...]</p>	<ul style="list-style-type: none"> • Letter of intent • Three references submitted via the online application system <p>The application deadline is May 15 for Fall admission.</p> <p>Inquiries regarding these requirements should be directed to the Graduate Program Advisor of the Department of Laboratory Medicine and Pathology.</p> <p>Academic Standing Requirement Students are required to maintain a minimum cumulative grade point average of 3.0 throughout the course of the program. Failure to maintain the required cumulative GPA will normally result in a recommendation by the Associate Chair – Graduate Program to FGSR that the student be placed on academic probation or required to withdraw.</p> <p>[...]</p>
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Justification:

Calendar compliance project: The following revisions have been made to the existing regulations in the Calendar:

- Ensuring all entrance requirements are in the calendar, including the need to have a supervisor prior to admission (thesis-based programs), all supporting documentation and application deadlines
- Clarification of Academic Standing requirements
- Updating formatting and inserting standard calendar wording

This Calendar update reflects current practice.

Proof of English language proficiency requirement: LMP's minimum required overall scores have not changed, but the minimum individual band/section/subtest scores have changed to align with FGSR's new requirement.

Admission requirements for the MSc (course based) with specialization Pathologists' Assistant: Mathematics (★3) has been added to meet accreditation NAACLS requirements which is being sought for this program. Applicants are also now being encouraged to complete prerequisite courses in the last 10 years to help ensure the student's knowledge is current when entering the program.

Approved by:

FoMD Graduate Programs Committee (GPC) – June 11, 2019

FoMD Faculty Learning Committee – July 3, 2019

FoMD Faculty Council Committee – July 22, 2019

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Existing Entrance Requirements for the Master of Arts in études canadiennes, Faculté Saint-Jean and Faculty of Graduate Studies and Research
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the MA in études canadiennes, as submitted by the Faculty of Graduate Studies and Research and Faculté Saint-Jean, and as set forth in Attachment 1, as amended, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Brooke Milne, Vice Provost and Dean, FGSR Pierre-Yves Mocquais, Dean, Faculté Saint-Jean
Presenter(s)	Samira ElAtia, Director of Graduate Studies, Faculté Saint-Jean Janice Causgrove Dunn, Associate Dean, FGSR Maria Chia, Graduate Governance and Policy Coordinator, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	FGSR Calendar compliance. The following revisions have been made to the existing regulations in the Calendar: <ul style="list-style-type: none"> Ensuring all entrance requirements are in the calendar, including clarification of French language requirement and all supporting documentation Updating formatting and inserting standard calendar wording This Calendar update reflects current practice.
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> Samira ElAtia, Director of Graduate Studies, Faculté Saint-Jean Marie Simuong, Coordinator, Governance, Faculté Saint-Jean
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Item No. 11

(parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u>Those who have been consulted:</u>
	<ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist) • Janice Hurlburt, Graduate Governance and Policy Coordinator
	<u>Those who have been informed:</u>
Approval Route (Governance) (including meeting dates)	Faculté Saint-Jean Council December 14, 2018 GFC ASC Subcommittee on Standards September 5, 2019 GFC Academic Standards Committee September 19, 2019

Strategic Alignment

Alignment with <i>For the Public Good</i>	OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference	

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Faculté Saint-Jean graduate programs Calendar change request

Prepared by: Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca

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 www.gradstudies.ualberta.ca

2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Faculté Saint-Jean [Graduate]</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>[...]</p> <p>The Degree of MA (Faculté Saint-Jean) [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>Faculté Saint-Jean's requirements for admission to the Master of Arts program are as follows:</p> <p>1. A baccalaureate degree with a cumulative average of 3.0 (or equivalent) in the last ★60 of a program</p> <p>with at least ★30 of senior undergraduate courses, or the equivalent, in Canadian Studies or courses related to Canadian Studies (courses recognized by the academic institution of the student).</p> <p>2. Three letters of reference sent directly to the Faculté Saint-Jean.</p> <p>3. Language requirement: Possession of a baccalaureate degree or its academic equivalent from an academic institution recognized by the University of Alberta, in which the language of instruction is French, or any other relevant formation. The Faculté Saint-Jean reserves the right to require a satisfactory score on an approved French language examination.</p> <p>Second language requirement: Proficiency of a second language relevant to the research program (e.g., English or any native language).</p>	<p>Graduate Programs</p> <p>Faculté Saint-Jean [Graduate]</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>[...]</p> <p>The Degree of MA <u>in Etudes canadiennes</u> (Faculté Saint-Jean) [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>Faculté Saint-Jean's <u>minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</u></p> <p><u>Applicants must have</u> at least ★30 of senior undergraduate courses, or the equivalent, in Canadian Studies or courses related to Canadian Studies (courses recognized by the academic institution of the student).</p> <p><u>Applicants must have adequate French language proficiency, as demonstrated by:</u></p> <p>(a) <u>Completion of a degree or its university-level equivalent from an institution recognized by the University of Alberta, and where the language of instruction is French. Proof that instruction for the degree was in French is required.</u></p> <p>OR</p> <p>b) a satisfactory score on an approved French proficiency test (the list of language proficiency tests approved by the Faculté Saint-Jean is available at the Faculté Saint-Jean Graduate Studies Office).</p>

<p>[moved up from Program Requirements]</p> <p>Residence Part-time study may be permitted with the approval of the Graduate Program Coordinator at Faculté Saint-Jean.</p> <p>Program Requirements</p> <p>[...]</p> <p>[moved up to entrance requirements]</p> <p>Residence Part-time study may be permitted with the approval of the Graduate Program Coordinator at Faculté Saint-Jean.</p> <p>[...]</p> <p>Maîtrise en arts [Graduate]</p> <p>[...]</p> <p>Conditions d'admission Les conditions d'admission au programme de Maîtrise en arts en études canadiennes sont les suivantes:</p> <ol style="list-style-type: none"> 1. L'obtention d'un baccalauréat universitaire avec une moyenne cumulative minimale de 3,0, ou l'équivalent, dans les ★60 derniers d'un programme dont au moins ★30 de cours au niveau senior, ou l'équivalent, en Etudes canadiennes ou des cours reliés aux Etudes canadiennes (cours reconnus par l'institution de l'étudiant). 2. Trois lettres de recommandation adressées directement à la Faculté Saint-Jean. 3. Compétence langagière: L'obtention d'un baccalauréat universitaire, ou son équivalence académique, d'une institution reconnue par la University of Alberta, dans laquelle la langue 	<p>Applicants are also required to submit the following:</p> <ul style="list-style-type: none"> • Letter of intent indicating the orientation and research area • One sample of written work (between 5 and 15 pages) • Two letters of reference sent directly to the Faculté Saint-Jean <p>Note all documentation must be submitted in French.</p> <p>[moved up from program requirements]</p> <p>Part-time study may be permitted with the approval of the Graduate Program Coordinator at Faculté Saint-Jean.</p> <p>Program Requirements</p> <p>[...]</p> <p>Maîtrise en arts en Etudes canadiennes [Graduate]</p> <p>[...]</p> <p>Conditions d'admission Les exigences minimales d'admission sont un baccalauréat universitaire avec une moyenne cumulative minimale de 3,0 sur une échelle de 4 points, ou une qualification équivalente d'un établissement reconnu. La moyenne générale d'admission sera calculée sur les *60 derniers crédits de cours complétés ou sur l'équivalent des deux dernières années de cours complétés à temps plein. Les candidats doivent avoir au moins ★30 de cours au niveau senior, ou l'équivalent, en Etudes canadiennes ou des cours reliés aux Etudes canadiennes (cours reconnus par l'institution de l'étudiant). Les candidats doivent posséder une compétence langagière adéquate en français; démontrée par : (a) l'obtention d'un diplôme ou son équivalent universitaire d'un établissement reconnu par l'Université de l'Alberta, et où la langue</p>
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d'instruction est le français, ou toute autre formation pertinente. Le Faculté Saint-Jean se réserve le droit d'exiger une note satisfaisante à un examen approuvé de compétence en français. Les exigences d'une langue seconde: compétence dans une langue seconde pertinente au programme de recherche (e.g., Anglais ou une langue maternelle).

[moved up from Program Requirements]

Résidence

Les études à temps partiel doivent être approuvées par la personne qui coordonne le programme des études supérieures à la Faculté Saint-Jean.

Les exigences du programme

[...]

[moved up to Entrance Requirements]

Résidence

Les études à temps partiel doivent être approuvées par la personne qui coordonne le programme des études supérieures à la Faculté Saint-Jean.

[...]

d'enseignement est le français. La preuve que l'instruction pour le diplôme était en français est requise.

OU

(b) un résultat satisfaisant à un test de compétence en français approuvé (la liste des tests de compétence linguistique approuvés par la Faculté Saint-Jean est disponible au bureau des études supérieures de la Faculté Saint-Jean)

Les candidats doivent également soumettre les documents suivants :

- Lettre d'intention indiquant l'orientation et le domaine de recherche choisi.
- Un échantillon de travail écrit (entre 5 et 15 pages)
- Deux lettres de recommandation adressées directement à la Faculté Saint-Jean.

Note : Tous les documents doivent être soumis en français.

Les études à temps partiel peuvent être permises avec l'approbation du responsable du programme des études supérieures à la Faculté Saint-Jean.

Les exigences du programme

[...]

Justification: FGSR Calendar compliance.

The following revisions have been made to the existing regulations in the Calendar:

- Ensuring all entrance requirements are in the calendar, including clarification of French language requirement and all supporting documentation
- Updating formatting and inserting standard calendar wording

This Calendar update reflects current practice.

Approved by: Faculté Saint-Jean Council December 14, 2018

Governance Executive Summary
Action Item

Agenda Title	Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the PharmD for Practicing Pharmacists Program, Faculty of Pharmacy and Pharmaceutical Sciences
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Motion

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements and academic standing regulations for the PharmD for Practicing Pharmacists program, as submitted by the Faculty of Pharmacy and Pharmaceutical Sciences, and as set forth in attachments 1 and 2, for implementation in Winter 2021 and to be published in the 2020-2021 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Jill Hall, Assistant Dean Professional Programs
Presenter(s)	Jill Hall, Assistant Dean Professional Programs Dion Brocks, Associate Dean Academic and Student Services

Details

Responsibility	Provost and Vice President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to enable broader enrollment in the PharmD for Practicing Pharmacists and to align the language regarding Required to Withdraw between professional programs at the Faculty.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>The PharmD for Practicing Pharmacists (PPP) (non-accredited) degree is intended for early through mid-career pharmacists working in direct patient care settings who would like to advance their knowledge and skills related to evidence based practice, patient assessment, planning and executing patient care decisions, and collaboration and education. It was launched in its full-time/on campus pathway in Fall 2013 and in its part-time/distance pathway in Winter 2016.</p> <p>As originally devised the program was intended for licensed pharmacists in Alberta at a time when the Faculty had no other PharmD program. With the advent of the entry to practice PharmD degree across Canada, our PPP is one of only three in Canada that allows for practicing pharmacists with BSc degrees in Pharmacy to obtain the PharmD degree.</p> <p>For this reason interest has picked up from students in other parts of Canada and internationally. Currently, students enrolling in the PPP program need to be licensed pharmacists in Alberta (with authorization to administer drugs by injection) prior to initiating their experiential placements. These restrictions limit enrolment to pharmacists currently practicing in Alberta and those able to move to Alberta for at least part of the program. The consequence has been that we have had to turn away several excellent candidates even though demand has been increasing from outside of Alberta.</p>

Item No. 12

	<p>To mitigate this issue, the FoPPS is proposing to remove the requirement for Alberta licensure, which will expand enrolment to include pharmacists practicing across Canada and potentially internationally. This proposal will help the Faculty achieve the university's strategic goal of 'Building a diverse, inclusive community of exceptional students' and the Faculty's strategic goal of 'Advancing the profession through exemplary educational programs', by providing access to a broader group of practicing pharmacists.</p> <p>There are no anticipated resource implications related with this change.</p> <p>This change will allow the faculty to broaden recruitment nationally and make international recruitment feasible.</p> <p>In addition, the comparative table (entitled Academic Standing) outlines an addition to the Appeals and Grievances section, wherein it is clarified that students who are required to withdraw from the PPP program are normally not readmitted to the program. This language aligns with the undergraduate PharmD program offered by the Faculty.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Resources section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Jill Hall, Assistant Dean, Professional Programs • Rene Breault, Director, PharmD for Practicing Pharmacists • Stuart Drozd, PPP Program Administrator <p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Ann Thompson, Assistant Dean, Experiential Education • Faculty of Pharmacy and Pharmaceutical Sciences Faculty Council, May 29, 2019 <p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> • Andrea Patrick, Suzanne Branch, March 20, 2019 • Norma Rodenburg, March 22, 2019 • Heather Richholt, Feb 5 and June 6, 2019
Approval Route (Governance) (including meeting dates)	<p>Faculty Council – May 29, 2019 ASC Subcommittee on Standards – September 5, 2019 Academic Standards Committee – September 19, 2019</p>

Strategic Alignment

Alignment with <i>For the Public Good</i>	<p>For the Public Good</p> <p><u>Goal:</u> BUILD a diverse, inclusive community of exceptional students, faculty, and staff from Alberta, Canada, and the world.</p> <ul style="list-style-type: none"> • Objective 1: Build a diverse, inclusive community of exceptional undergraduate and graduate students from Edmonton, Alberta, Canada, and the world.
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Item No. 12

	<p><u>Goal:</u> Experience diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success.</p> <ul style="list-style-type: none"> • Objective 7: Increase graduate and undergraduate students' access to and participation in a broad range of curricular experiential learning opportunities that are well-integrated with program goals and enrich their academic experience. • Objective 10: Expand access to and engagement in the University of Alberta for learners engaging in continuing and professional education programs, experiences, and lifelong learning activities. 		
<p>Alignment with Institutional Risk Indicator</p>	<p>Please note below the specific institutional risk(s) this proposal is addressing.</p> <table border="1" data-bbox="570 737 1544 947"> <tr> <td data-bbox="570 737 1089 947"> <input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure </td> <td data-bbox="1089 737 1544 947"> <input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success </td> </tr> </table>	<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success
<input checked="" type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input checked="" type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input checked="" type="checkbox"/> Student Success		
<p>Legislative Compliance and jurisdiction</p>	<ol style="list-style-type: none"> 1. Post-Secondary Learning Act (PSLA): <ol style="list-style-type: none"> a. 26(1) Powers of general faculties council b. 29(1) (a) and (c) Powers of faculty councils c. 60(1) (c) and (d) Board General powers and duties d. 61(1) Tuition fees and mandatory non-instructional fees 2. UAPPOL Admissions Policy 3. GFC Academic Standards Committee (ASC) Terms of Reference (Mandate and Role of the Committee) 		

Attachments (each to be numbered 1 - <>)

1. PPP Admissions May2019 (page 1 - 2)
2. PPP Academic Standing May2019 (page 1 - 4)

Prepared by: Jill Hall, Assistant Dean of Professional Programs, jhall@ualberta.ca

Calendar Change Request Form

Implementation Type: Normal Early Implementation Calendar Year: 2020-21

Type of Change: Program Regulations New Course Course Deletion Course Change Editorial

Current	Proposed
<p>Admissions</p> <p>Doctor of Pharmacy (PharmD) for Practicing Pharmacists</p> <p>I. Minimum Requirements The minimum requirements for admission to the PharmD program are a Bachelor of Pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in a Bachelor of Pharmacy degree is required.</p> <p>II. Other Requirements</p> <ol style="list-style-type: none"> 1. Proof of current licensure or eligibility for licensure as a pharmacist with the Alberta College of Pharmacists (see Note) 2. Authorization to administer drugs by injection (see Note) 3. Official transcripts from a Bachelor of Pharmacy program and any other postsecondary education completed 4. Spoken English Requirement: Applicants must meet a spoken English requirement (see Spoken English Requirement) 5. Curriculum vitae (CV) 6. Cover Letter 7. Letters of reference 8. Personal interview <p>For further details on the above other requirements, please see PharmD on the Faculty of Pharmacy and Pharmaceutical Studies website: www.ualberta.ca/pharmacy.</p> <p>Note: Proof of current licensure as a pharmacist with the Alberta College of Pharmacists and authorization to administer drugs by injection can occur after admission to the program, but must occur prior to the first</p>	<p>Admissions</p> <p>Doctor of Pharmacy (PharmD) for Practicing Pharmacists</p> <p>I. Minimum Requirements The minimum requirements for admission to the PharmD for Practicing Pharmacists program is an entry to practice pharmacy degree from a recognized institution. Normally, an overall GPA of at least 3.0 or equivalent in the entry to practice pharmacy degree is required.</p> <p>II. Other Requirements</p> <ol style="list-style-type: none"> 1. Proof of current licensure or eligibility for licensure as a pharmacist in the jurisdiction where direct patient care experiential placements will be completed (see Note) 2. Authorization to administer drugs by injection where legislated. (see Note) 3. Official transcripts from the entry to practice pharmacy program and any other postsecondary education completed 4. Spoken English Requirement: Applicants must meet a spoken English requirement (see Spoken English Requirement) 5. Curriculum vitae (CV) 6. Cover Letter 7. Letters of reference 8. Personal interview <p>For further details on the above other requirements, please see PharmD for Practicing Pharmacists on the Faculty of Pharmacy and Pharmaceutical Studies website: www.ualberta.ca/pharmacy.</p> <p>Note: Proof of current licensure as a pharmacist in the jurisdiction(s) where direct patient care</p>

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<p>rotation commencing (see Promotion and/or Continuation).</p> <p>III. Selection Process</p> <ol style="list-style-type: none"> 1. The Admissions Committee has the responsibility of selecting from among the applicants those individuals who have the highest levels of professional and academic achievement, and a demonstrated promise to successfully complete the program. The number of applicants is expected to exceed the number of available spaces and therefore not all qualified candidates will be selected for interview or offered admission. 2. Applicants are ranked on academic achievement, professional experience, cover letter, letters of reference and a personal interview. <p>Deposit: Upon notification of admission, successful applicants will be required to confirm their admission and intention to register by submitting a nonrefundable tuition deposit within the time specified in the letter of acceptance. The deposit will be credited toward payment of tuition upon completion of registration. (See Program-specific Deposits on Confirmation of Admission).</p>	<p>experiential placements will be completed (and authorization to administer drugs by injection where legislated) can occur after admission to the program, but must be provided prior to commencing the first placement (see Promotion and/or Continuation).</p> <p>III. Selection Process</p> <ol style="list-style-type: none"> 1. The Admissions Committee has the responsibility of selecting from among the applicants those individuals who have the highest levels of professional and academic achievement, and a demonstrated promise to successfully complete the program. The number of applicants is expected to exceed the number of available spaces and therefore not all qualified candidates will be selected for interview or offered admission. 2. Applicants are ranked on academic achievement, professional experience, cover letter, letters of reference and a personal interview. <p>Deposit: Upon notification of admission, successful applicants will be required to confirm their admission and intention to register by submitting a nonrefundable tuition deposit within the time specified in the letter of acceptance. The deposit will be credited toward payment of tuition upon completion of registration. (See Program-specific Deposits on Confirmation of Admission).</p>
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Rationale: The program currently restricts enrolment to pharmacists licenced to practice in Alberta; this change will enable broader enrolment to include pharmacists practicing across Canada and internationally. The remainder of the changes are editorial.

Notes: For the 2020-21 Calendar

<p>Faculty Approval:</p>	<p>Curriculum Committee Original Date: May 15, 2019</p>	<p><input checked="" type="checkbox"/> Faculty Council Date: May 29, 2019</p>
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Calendar Change Request Form

Implementation Type: Normal Early

Implementation Calendar Year: 2020-21

Type of Change: Program Regulations New Course Course Deletion Course Change Editorial

Current	Proposed
<p>Academic Standing Doctor of Pharmacy (PharmD) for Practicing Pharmacists</p> <p>1. Grades</p> <p>a. The means of assessing a student's progress and determining a student's grades may vary from one course to another, according to the nature of the course. Factors other than examination results may be used to a variable extent by instructors in determining grades. Students are informed at the beginning of each course how grades are to be determined.</p> <p>b. Students must satisfactorily complete all components of all courses.</p> <p>2. Reexaminations: See Reexaminations</p> <p>3. Promotion and/or Continuation</p> <p>a. Academic standing is assessed on the basis of:</p> <ol style="list-style-type: none"> i. Performance in individual courses, ii. CR in credit/no credit courses, iii. A minimum letter grade of B- in all courses in which a letter grade is assigned, and iv. Students must take a minimum of one course in each term unless prior approval is granted by the Director of the PharmD program or the Associate Dean (Student Affairs). <p>b. Proof of current licensure as a pharmacist with the Alberta College of Pharmacists and authorization to administer drugs by</p>	<p>Academic Standing Doctor of Pharmacy (PharmD) for Practicing Pharmacists</p> <p>1. Grades</p> <p>a. The means of assessing a student's progress and determining a student's grades may vary from one course to another, according to the nature of the course. Factors other than examination results may be used to a variable extent by instructors in determining grades. Students are informed at the beginning of each course how grades are to be determined.</p> <p>b. Students must satisfactorily complete all components of all courses.</p> <p>2. Reexaminations: See Reexaminations</p> <p>3. Promotion and/or Continuation</p> <p>a. Academic standing is assessed on the basis of:</p> <ol style="list-style-type: none"> i. Performance in individual courses, ii. CR in credit/no credit courses, iii. A minimum letter grade of B- in all courses in which a letter grade is assigned, and iv. Students must take a minimum of one course in each term unless prior approval is granted by the Director of the PharmD for Practicing Pharmacists program or the Associate Dean Academic and Student Services. <p>b. Proof of current licensure as a pharmacist in the jurisdiction(s) where direct patient care experiential placements will be completed (and authorization to</p>

<p>injection must be provided prior to the first rotation commencing and annually.</p> <p>c. Satisfactory Standing: Students are in satisfactory standing when they have completed each required course with a minimum letter grade of B- or assigned a grade of CR in credit/no credit courses.</p> <p>d. Conditional Standing: Students are placed in this category and placed on Academic Warning when upon a first attempt at a course, the student has not achieved a minimum grade of B- or a grade of CR in credit/non-credit courses. In such cases the student must retake the course involved the next time it is offered. Such students will clear their Academic Warning upon achieving a grade of B- or CR on the second attempt in order to be placed in Satisfactory Standing.</p> <p>e. Required to Withdraw:</p> <ol style="list-style-type: none"> i. Students who fail to achieve a minimum grade of B- or a grade of CR in credit/non-credit courses a second time will be Required to Withdraw from the program. ii. Any student who fails to achieve a grade of CR in more than two of the required experiential courses on the first attempt will be Required to Withdraw from the PharmD program. iii. Failure to provide documentation of current licensure and authorization to administer drugs by injection with the Alberta College of Pharmacists will necessitate withdrawal from the program. <p>4. Appeals and Grievances: Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee.</p>	<p>administer drugs by injection where legislated must be provided prior to commencing the first placement and annually.</p> <p>c. Satisfactory Standing: Students are in satisfactory standing when they have completed each required course with a minimum letter grade of B- or assigned a grade of CR in credit/no credit courses.</p> <p>d. Conditional Standing: Students are placed in this category and placed on Academic Warning when upon a first attempt at a course, the student has not achieved a minimum grade of B- or a grade of CR in credit/non-credit courses. In such cases the student must retake the course involved the next time it is offered. Such students will clear their Academic Warning upon achieving a grade of B- or CR on the second attempt in order to be placed in Satisfactory Standing.</p> <p>e. Required to Withdraw:</p> <ol style="list-style-type: none"> i. Students who fail to achieve a minimum grade of B- or a grade of CR in credit/non-credit courses a second time will be Required to Withdraw from the program. ii. Any student who fails to achieve a grade of CR in more than two of the required experiential courses on the first attempt will be Required to Withdraw from the PharmD program. iii. Students who are Required to Withdraw are not normally readmitted to the program. iv. Failure to provide documentation of current licensure as a pharmacist in the jurisdiction(s) where direct patient care experiential placements will be completed (and authorization to administer drugs by injection
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Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See Appeals and Grievances for further information. The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.

5. **Leave of Absence:** Students must register in one course per term. Students who desire a temporary discontinuation of their program must obtain prior approval for a Leave of Absence by submitting a request to the Student Services Office. A Leave of Absence will not be granted automatically. Note: An approved Leave of Absence will be granted for a maximum 12-month period of time.

Graduation

1. **Time Limit for Completion of Degree:**

Normally, all students must complete their degree requirements within five years from the time of their initial admission. This time limit includes all time during which a student is not in attendance, either by personal choice or as a result of suspension or requirement to withdraw. This time will not apply to leaves granted by the Faculty to the student for medical or other reasons. Contact the Faculty regarding options for part-time PharmD studies.

2. **Academic Performance for Graduation**

Students must attain a grade of B- or CR in all courses in the PharmD program, and must satisfactorily complete all components of all courses.

where legislated) will necessitate withdrawal from the program.

4. **Appeals and Grievances:** Decisions on academic standing are made by the Faculty Council. Appeals may be made to the Academic Appeals Committee. Certain academic standing decisions made by the Faculty Academic Appeals Committee may be appealed to the General Faculties Council Academic Appeals Committee. Enquiries concerning standing in individual courses should be made to the professor in charge of the course. If the issue is still not resolved, the student may report the matter to the Office of the Dean for enquiry. See Appeals and Grievances for further information. The Faculty's regulations governing academic appeals and grade appeals may be obtained in the Dean's Office.
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Rationale: The program currently restricts enrolment to pharmacists licenced to practice in Alberta; this change will enable broader enrolment to include pharmacists practicing across Canada and internationally. The addition of 'not normally readmitted' under 3(e)(iii) better aligns with the PharmD program.

Notes: For the 2020-21 Calendar

Submitted by: Jill Hall, Assistant Dean Professional Programs	
Faculty Approval:	Curriculum Committee Original Date: May 15, 2019
	<input checked="" type="checkbox"/> Faculty Council Date: May 29, 2019