



The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, September 20, 2018 meeting:

Agenda Title: **Transfer Credit Approvals and Denials for September 2018, Office of the Registrar**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals and denials for September 2018

Final Item: 5A

Agenda Title: **Dental Hygiene Calendar Deletions - Suspended Diploma Program, Faculty of Medicine and Dentistry**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the Dental Hygiene calendar deletions for the suspended diploma program

Final Item: 5B

Agenda Title: **BSc Radiation Therapy Admission Requirements, Faculty of Medicine and Dentistry**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the BSc Radiation Therapy admission requirements

Final Item: 5C

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD programs in Chemical and Materials Engineering, Faculty of Engineering and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD program in Chemical and Materials Engineering, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Engineering, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 6

Agenda Title: **Proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in Native Studies, Faculty of Native Studies and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in the Faculty of Native Studies, as submitted by the Faculty of Graduate Studies and

Research and the Faculty of Native Studies, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 7

Agenda Title: Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences - Medical Genetics, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences - Medical Genetics, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 8

Agenda Title: Proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Medical Sciences - Dentistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Medical Sciences - Dentistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 9

Agenda Title: Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Neuroscience, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Neuroscience, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 10

Agenda Title: Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Medicine, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Medicine, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 11

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Cell Biology, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Cell Biology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 12

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Biochemistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Biochemistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 13

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Psychiatry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Psychiatry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 14

Agenda Title: **Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, Faculty of Rehabilitation Medicine and the Faculty of Graduate Studies**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Rehabilitation Medicine, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Final Item: 15

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the BSc Medical Laboratory Science and BSc Medical Laboratory Science Post-Professional Program, Faculty of Medicine and Dentistry**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to the existing entrance requirements and academic standing regulations for the BSc MLS Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2019.

Final Item: 16

Agenda Title: **Proposed changes to Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty**

CARRIED MOTION:

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty, as set forth in Attachment 1, to take effect in Fall 2019.

Final Item: 17

**Governance Executive Summary
Action Item**

Agenda Title: **Items Deemed Minor/Editorial to be approved under an Omnibus Motion**

5A. Transfer Credit Approvals and Denials for September 2018, Office of the Registrar

5B. Dental Hygiene Calendar Deletions – Suspended Diploma Program, Faculty of Medicine and Dentistry

5C. BSc Radiation Therapy Admission Requirements, Faculty of Medicine and Dentistry

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Lisa Collins, Vice-Provost and Registrar; Richard N Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Tammy Hopper, Vice-Provost (Programs) and Chair, GFC Academic Standards Committee

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	See individual item for detail on proposed changes submitted by Faculties and the Office of the Registrar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are editorial in nature. ASC’s terms of reference provide that “the term ‘ routine and/or editorial ’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation <i>(parties who have seen the proposal and in what capacity)</i>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Vice-Provost (Programs) and Chair, GFC Academic Standards Committee • Faculty Councils • Representatives of the Office of the Registrar
<For information on the protocol see the Governance	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> •

Toolkit section Student Participation Protocol >	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> •
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty of Medicine and Dentistry, Faculty Learning Committee – October 4, 2016 and July 20, 2018 GFC Academic Standards Committee – September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>Objective 21 Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator</p>	<p>Enrollment Management Student Success</p>
<p>Legislative Compliance and jurisdiction</p>	<p><i>Post-Secondary Learning Act (PSLA)</i> UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments

1. Attachment A: Transfer Credit Approvals and Denials, September 2018
2. Attachment B: Dental Hygiene Calendar Deletions
3. Attachment C: BSc Radiation Therapy Admission Requirements

Prepared by: Heather Richholt, Assistant Secretary to GFC, heather.richholt@ualberta.ca

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
Grande Prairie Regional	BI 2210 (3)	BIOL 221 (3) AUBIO 2XX (3)		
	PY 2330 (3)	PSYCO 333 (3)		
Norquest College	ENGL 1011 (3)	ENGL 102 (3) AUENG 1XX (3)		
	BIOL 1007 (3)	BIOL 107 (3) AUBIO 111(3)		
	SOC 2025 (3)	SOC 225 (3) AUSOC 225 (3)		
	CHEM 1001 (3)	CHEM 101 (3) AUCHE 1XX (3)	Augustana decided that CHEM 1001 should count as three non-specific 1XX credits as CHEM 1001 only covers approximately half of the topics covered in AUCHE 110 (topics that aren't covered in CHEM 1001 include functional groups, IR spectroscopy, and states of matter). Without these topics students would be under-prepared for AUCHE 112 and upper level chemistry courses.	
Northern Lakes College	ETHI 1000 (3)	AROPT 1XX (3)		
Blue Quills University	PESS 293 (3)	KIN 293 (3)		
Medicine Hat College	SOC 313 (3)	SOC 315 (3)		
Maskwacis Cultural College	HIST 1501 (3)	HIST 260 (3) AUHIS 260 (3)		
Burman University	EDPS 342 (3)	EDPY 303 (3)		

September 2018

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR
Proposals Recommended for APPROVAL of Transfer Credit at the Academic Standards Committee Meeting on September 20, 2018

Sending Institution	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
	EDCI 468 (3)	EDSE 3XX (3)		

September, 2018

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Summary of Transfer Credit Proposals DENIED

Circulated for Information Only at the Academic Standards Committee Meeting on September 20, 2018

Proposal ID # and Sending Institution	Sending Institution Course	U of A Course Requested	Denial Date	Reason for Denial
Grande Prairie Regional	DA 1050, DA 1100, DA 11200	Dance 1XX (3) for each	25-Jun-18	The outlines indicate a primary focus on participation and performance skills in dance in both the Course Objectives and assessments. This is not the major focus of the objectives or assessment in U of A courses (the U of A has moved away from a focus on the development and assessment of skill in our activity courses). These courses are not suitable for transfer credit.
Blue Quills	HLTH 101 (3)	KIN 100 (3)	July 6, 2018	Though there is some overlap in content between the two courses, there is little to no evidence of a similar emphasis on the significant lab experience that KIN 100 provides to students here at the UofA. As well, the content coverage is insufficient in comparison to KIN 100.
Lakeland College	ANPH 210 (6)	KIN 100 (3) & KIN 101 (3)	6-Jul-18	Due to the absence of a hands-on in the lab portion and likely reduced focus on the bones, muscles and joints compared to KIN 100, I would NOT recommend providing transfer credit for this course

Note: On June 18, 2015, ASC approved the suspension of admission to the Dental Hygiene program. This subsequently was approved by government in July 2016.

**FACULTY OF MEDICINE AND DENTISTRY
CALENDAR ENTRY
Effective Fall Session 2017-2018**

Dated: September 26, 2016

CURRENT	PROPOSED
<p>Faculty of Medicine and Dentistry</p> <hr/> <p>Return to: <u>Admission Requirements by Faculty</u></p> <ul style="list-style-type: none"> • <u>University Infectious Diseases Regulation</u> • <u>BSc in Medical Laboratory Science</u> • <u>Post-Professional Certificate BSc in Medical Laboratory Science</u> • <u>Dental Hygiene Diploma</u> • <u>Bachelor of Science (Dental Hygiene Specialization)</u> • <u>Bachelor of Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program</u> • <u>Doctor of Dental Surgery (DDS)</u> • <u>DDS Advanced Placement Program</u> • <u>Doctor of Medicine (MD)</u> • <u>Bachelor of Science in Radiation Therapy</u> • <u>MD/PhD Program</u> • <u>MD/MBA Program</u> <p>Dental Hygiene Diploma</p> <p>Application for Admission and Application for Readmission</p> <p>Admission to the two-year Diploma program is being suspended subject to approvals by Government. Students interested in the Dental Hygiene Program should apply to Bachelor of Science (Dental Hygiene Specialization) starting in Fall 2017. Past graduates of the Dental Hygiene Diploma Program will continue to be able to obtain a Bachelor of Science (Dental Hygiene Specialization) by applying to the Post Diploma Degree Completion program.</p> <p>Only electronic applications will be accepted. To access the online application for the University of</p>	<p>Faculty of Medicine and Dentistry</p> <hr/> <p>Return to: <u>Admission Requirements by Faculty</u></p> <ul style="list-style-type: none"> • <u>University Infectious Diseases Regulation</u> • <u>BSc in Medical Laboratory Science</u> • <u>Post-Professional Certificate BSc in Medical Laboratory Science</u> • <u>Dental Hygiene Diploma</u> • <u>Bachelor of Science (Dental Hygiene Specialization)</u> • <u>Bachelor of Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program</u> • <u>Doctor of Dental Surgery (DDS)</u> • <u>DDS Advanced Placement Program</u> • <u>Doctor of Medicine (MD)</u> • <u>Bachelor of Science in Radiation Therapy</u> • <u>MD/PhD Program</u> • <u>MD/MBA Program</u> <p>Dental Hygiene Diploma</p> <p>Admission to the two-year Diploma has been suspended. Students interested in the Dental Hygiene Program should apply to Bachelor of Science (Dental Hygiene Specialization). Past graduates of the Dental Hygiene Diploma Program will continue to be able to obtain a Bachelor of Science (Dental Hygiene Specialization) by applying to the Post Diploma Degree Completion Program.</p> <p>Rationale: Diploma program is being suspended after Fall 2016 admission cycle. Deleting this whole section as it pertains to 2017 admission only.</p>

Alberta please visit www.admissions.ualberta.ca.

For detailed application and program information please visit www.dentistry.ualberta.ca.

Enrolment: Enrolment is limited to an annual quota of 40 students. Of the 40 positions available 85% are reserved for Alberta residents, 10% for Non-Alberta residents and 5% for International students (see [Residence Requirements](#)).

Because the number of candidates who meet the minimum requirements for admission far exceeds the quota, it should be understood that eligibility does not guarantee admission. Admission is determined on a competitive basis.

I. Admission Requirements

Academic Requirements: The minimum requirement for admission to the Dental Hygiene Program is completion of ★30 transferable, of which ★24 must be taken during one Fall/Winter.

The required courses or their equivalents are available at various universities and colleges, including the University of Alberta.

The preprofessional requirements are:

1. English (★6)
2. Organic Chemistry (★3)
3. General Chemistry (★3)
4. Biology (★3) ([BIOL 107](#) or equivalent required)
5. Sociology (★3)
6. Psychology (★3)
7. Statistics (★3)
8. Option any Faculty (★6)

Applicants having sequential high school background courses in English Language Arts 30-1, Mathematics 30-1, Chemistry 30, Biology 30, and a 30-level Subject from Group A or C will be best prepared to succeed in the preprofessional year.

Personal Interview: Interview selection is based on interim transcripts and postsecondary

academic record. The interim document deadline is February 1. Competitive applicants will be interviewed by a team to determine if they have the personal qualities necessary for the profession. The interview evaluates an applicant's maturity, motivation, initiative, ability to communicate, personal qualities and interests. The interview schedule differs every year; short listed applicants will be advised of the interview dates by letter.

II. Other Requirements

1. Language Proficiency Requirements:

All applicants must meet the English Language Proficiency and Spoken English requirements (see Language Proficiency Requirements).

2. Medical Testing and Immunization Requirements:

Prior to orientation students admitted to the Dental Hygiene program require immunization against, and/or proof of immunity to, poliomyelitis, diphtheria, tetanus, measles, mumps, rubella, and hepatitis B. As well, a varicella titre test and a tuberculin skin test are required in the first year of the program.

See Medical Testing and Immunization Requirements for regulations concerning medical testing and immunization. **Note:** For updates on changes to medical testing and immunization refer to the Faculty Office.

3. Proof of Residency Status:

Because residency status determines the competitive pool in which an applicant is ranked, applicants may be required to present proof of residency status. See Residence Requirements, residence requirements.

4. Police Information Checks:

Applicants should be aware that a clear Police Information Check (PIC) is required as a condition of admission and that any criminal charges pending must be

declared.

Under the *Protection for Persons in Care Act*, all students going to any clinical placement or rotation in Alberta are required to complete a Police Information Check (also known as a Criminal Record Check, Security Clearance Check, or Police Clearance), which must include a Vulnerable Sector Check. The clinical practice site will determine the criteria for acceptance/denial of a placement. Police Information Checks are due at the time admission is confirmed. Applicants should plan to have their PIC completed prior to an offer of admission.

Students who have concerns related to their ability to provide a clear Police Information Check should consult with the Department of Dentistry. The ultimate responsibility for ensuring that students meet the requirements of clinical agencies lies with the students. Other background checks may be required by a clinical agency, such as a child intervention record check. Students will be advised if any additional background checks are required by a clinical agency. See Requirement for Police Information Checks and Protection for Persons in Care for more information on the general requirements concerning Police Information Checks and the fees associated with them.

III. Final Selection

Applicant profiles are made up primarily of the following:

1. Overall GPA achieved on all transferable postsecondary work completed as a full-time student taken during Fall/Winter or Spring/Summer Terms. For overall GPA calculation full-time study is equivalent to a minimum

of ★18 taken during Fall/Winter Terms
or ★12 taken during Spring/Summer
Terms.

2. Interview score.

In order to be competitive, applicants should strive for a minimum GPA of 3.0. Students with a GPA of less than 2.7 will not be considered for admission.

For applicants who have completed four or more years of transferable postsecondary work, the cumulative (overall) GPA is calculated with the deletion of the lowest Fall/Winter GPA, provided it is not the most recent Fall/Winter or the only Fall/Winter where ★24 was taken.

As admission into the program is limited to a quota of 40 students, the Admissions Committee has the responsibility of selecting those applicants who demonstrate promise to successfully complete the program. The Admissions Committee reserves the right to use its judgment with respect to individual cases.

Applicants who have extenuating circumstances may submit a letter requesting special consideration to the Admissions Committee with supporting documentation. Such applicants must have completed the preprofessional requirements. Applicants seeking special consideration must contact the School of Dentistry Admissions Office prior to submitting their request for a *Request for Special Consideration* form. Special consideration requests must be received by the Admissions Office by January 31 of the year admission is sought.

Deposit: Upon notification of acceptance, applicants will be required to confirm their admission and intention to register by submitting a nonrefundable tuition deposit within the time specified in the letter of acceptance. The deposit will be credited toward payment of tuition upon completion of registration. (See Program specific Deposits on Confirmation of Admission).

IV. Aboriginal Applicants

Besides the regular quota positions, additional position(s) per year are available in the Dental Hygiene program for a qualified student of Aboriginal identity, within the meaning of the Constitution Act of 1982, Section 35(2). Applicants interested in this program should contact the Administrator, Indigenous Health Initiatives, Faculty of Medicine and Dentistry. See also Admission of Aboriginal Applicants.

Bachelor of Science (Dental Hygiene Specialization)

Application for Admission and Application for Readmission

~~For applicants admitted Fall 2017~~

Only electronic applications will be accepted. To access the online application for the University of Alberta please visit www.admissions.ualberta.ca.

For detailed application and program information please visit www.dentistry.ualberta.ca.

Bachelor of Science (Dental Hygiene)

Application for Admission and Application for Readmission

Only electronic applications will be accepted. To access the online application for the University of Alberta please visit www.admissions.ualberta.ca.

For detailed application and program information please visit www.dentistry.ualberta.ca.

Faculty of Medicine & Dentistry

Proposed University Calendar Changes for 2019/2020

CURRENT	PROPOSED
Bachelor of Science in Radiation Therapy	
<p>III. Other Requirements 3. Career Reflection Letter: Applicants must submit a career reflection letter outlining evidence of personal reflection regarding their career choice, professional goals, personal skills and attributes, knowledge of the profession, related experience, and reasons for seeking admission to the Radiation Therapy program. (See Admission and Readmission Deadlines.)</p>	<p>III. Other Requirements 3. Career Reflection Letter: Applicants must submit a career reflection letter outlining evidence of personal reflection regarding their career choice, professional goals, personal skills and attributes, knowledge of the profession, personal experiences and reasons for seeking admission to the Radiation Therapy program. (See Admission and Readmission Deadlines.)</p>
<p>Rationale: Prospective students misinterpret this to mean related experience within the cancer environment or medical field. There is no expectation that a student will have any experience of this nature.</p>	
Faculty of Medicine and Dentistry/Admissions	
<p>II. Academic Requirements A minimum of ★30 are required. The appropriate courses would include the following:</p> <ol style="list-style-type: none"> 1. English (★3) 2. Statistics (★3) 3. Physics (★6) 4. Psychology and/or Sociology (★6 in any combination) 5. Mathematics (Calculus) (★3) 6. Cell Biology (★3) 7. General Chemistry (★3) 8. Organic Chemistry (★3) 	<p>II. Academic Requirements A minimum of ★30 are required. The appropriate courses would include the following:</p> <ol style="list-style-type: none"> 1. English (★3) 2. Statistics (★3) 3. Physics (★6) 4. Psychology or Sociology (★3) 5. Mathematics (Calculus) (★3) 6. Cell Biology (★6) 7. General Chemistry (★3) 8. Organic Chemistry (★3)
<p>Rationale: Moving Cell 201 into the pre-requisite year will allow room within the academic year for the program to add required curriculum around interprofessional experiences.</p>	

Faculty of Medicine and Dentistry/Programs

Program of Courses

Year 1 (Preprofessional)

Program Requirements ★30

BIOL 107 - Introduction to Cell Biology
CHEM 101 - Introductory University Chemistry I
CHEM 261 - Organic Chemistry I

100-Level (★3) ENGL

MATH 113 - Elementary Calculus I OR

MATH 114 - Elementary Calculus I OR

MATH 134 - Calculus for the Life Sciences I

PHYS 124 - Particles and Waves

PHYS 126 - Fluids, Fields, and Radiation

STAT 151 - Introduction to Applied Statistics I

★6 from

100-Level PSYCO **AND/OR** 100-Level SOC

For Non-University of Alberta Learners:

★3 Statistics

★3 Cell Biology

★3 English

★3 General Chemistry

★3 Organic Chemistry

★3 Calculus Math

★6 Physics

★6 Psychology/Sociology

Note: Preprofessional courses can be completed at any Canadian postsecondary institution, provided they are of rigor and can be given equivalent credit for the courses noted above. It is the learner's responsibility to check that any course taken outside the University of Alberta qualifies for equivalent preprofessional credit.

Program of Courses

Year 1 (Preprofessional)

Program Requirements ★30

For University of Alberta Learners:

BIOL 107 - Introduction to Cell Biology

CELL 201 – Introduction to Molecular Cell Biology

CHEM 101 - Introductory University Chemistry I

CHEM 261 - Organic Chemistry I

100-Level (★3) ENGL

MATH 113 - Elementary Calculus I OR

MATH 114 - Elementary Calculus I OR

MATH 134 - Calculus for the Life Sciences I

PHYS 124 - Particles and Waves

PHYS 126 - Fluids, Fields, and Radiation

STAT 151 - Introduction to Applied Statistics I

★3 from

100-Level PSYCO OR 100-Level SOC

For Non-University of Alberta Learners:

★3 Statistics

★6 Cell Biology

★3 English

★3 General Chemistry

★3 Organic Chemistry

★3 Calculus Math

★6 Physics

★3 Psychology/Sociology

Note: Preprofessional courses can be completed at any Canadian postsecondary institution, provided they are of rigor and can be given equivalent credit for the courses noted above. It is the learner's responsibility to check that any course taken outside the University of Alberta qualifies for equivalent preprofessional credit.

Rationale: To reflect changes in pre-requisites.

FoMD Approval:

Faculty Learning Committee – July 20, 2018

Faculty Council Committee (for review only) – August 8, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD programs in Chemical and Materials Engineering, Faculty of Engineering and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MEng, MSc and PhD program in Chemical and Materials Engineering, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Engineering, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Fraser Forbes, Dean, Faculty of Engineering
Presenter(s)	Vinay Prasad, Associate Chair – Graduate Program, Department of Chemical and Materials Engineering, Faculty of Engineering Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • CME graduate calendar changes are to align with FGSR regulations that the calendar must contain all critical information that is in the program manual: • Ensuring all entrance requirements are in the calendar, including required documentation • Adding application deadlines • Addition of Academic Standing requirement for students admitted directly to the PhD from an undergraduate degree <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Vinay Prasad, Associate Chair – Graduate Program, Department of Chemical and Materials Engineering, Faculty of Engineering
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Item No. 6

(parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Toolkit section Student Participation Protocol >	<ul style="list-style-type: none"> Lily Laser, Graduate Administrative Assistant, Department of Chemical and Materials Engineering
	<p><u><i>Those who have been consulted:</i></u></p> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none">
Approval Route (Governance) (including meeting dates)	Engineering Coordinating Committee July 5, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018

Strategic Alignment

Alignment with <i>For the Public Good</i>	OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.
Alignment with Institutional Risk Indicator [Governance Office]	
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference

Attachments (each to be numbered 1 - <->)

1. Chemical and Materials Engineering graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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 Tel: 780.492.2816 / Fax: 780.492.0692
 www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Chemical and Materials Engineering [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>The Department's minimum admission requirements are an undergraduate degree with an average of 3.0 in the last two years of undergraduate work (or graduate work) at the University of Alberta, or an equivalent qualification from a recognized institution, and a TOEFL score of 580 paper-based or 92 internet-based with at least 20 per section, or an equivalent approved English language examination where applicable (see English Language Requirement).</p>	<p>Graduate Programs</p> <p>Chemical and Materials Engineering [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last *60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Students applying to a PhD program directly from a BSc must have an average of at least 3.5 on a four-point scale in the last ★60 or two years of undergraduate or graduate work at the University of Alberta, or an equivalent qualification from a recognized institution.</p> <p>For applicants with international qualifications, if the previous degree was not obtained from Canada, USA, UK, Australia or New Zealand, proof of English Language Proficiency is still required.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • a minimum TOEFL score of 92 (internet-based) with at least 20 in each section or equivalent • an overall band score of 7.0 on IELTS with at least 6.0 on each band • a minimum score of 90 on MELAB • a minimum overall score of 65 on the CAEL with at least 60 on each subtest • a minimum score of 62 on the PTE Academic. <p>Applicants are also required to submit a CV, a one page Personal Statement, and should arrange for three references to be submitted.</p>

<p>The Department will accept qualified applicants with degrees in other fields of engineering. Graduates with non-engineering backgrounds may be admitted under special arrangements which might involve the completion of certain undergraduate engineering courses.</p> <p>Applicants wishing to pursue an MEng degree must have an undergraduate degree in Engineering.</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>[...]</p> <p>The Degree of PhD (Chemical and Materials Engineering) [Graduate]</p> <p>[...]</p>	<p><u>The Graduate Record Examination (GRE) is optional.</u></p> <p>The Department will accept qualified applicants with degrees in other fields of engineering. Graduates with non-engineering backgrounds may be admitted under special arrangements which might involve the completion of certain undergraduate engineering courses.</p> <p>Applicants wishing to pursue an MEng degree must have an undergraduate degree in Engineering.</p> <p><u>Students with a Masters' degree in Chemical or Materials Engineering (or a related discipline) are only eligible for admission into the PhD program, and students with a doctoral degree in Chemical or Materials Engineering (or a related discipline) are ineligible for admission into the graduate program. The determination of related disciplines (on a case-by-case basis) is made by the Associate Chair (Graduate).</u></p> <p><u>For Fall (September) admission, the application deadlines are April 1 for all international students, and August 15 for Canadian and Permanent Resident students.</u></p> <p><u>For Winter (January) admission, the application deadlines are October 1 for all international students, and December 1 for Canadian and Permanent Resident students.</u></p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>[...]</p> <p>The Degree of PhD (Chemical and Materials Engineering) [Graduate]</p> <p>[...]</p> <p><u>Academic Standing Requirement</u> <u>Any graduate student who has gone directly into a PhD program after their BSc program is required to maintain a first-class standing (cumulative gpa of 3.5 out of 4.0).</u></p> <p>[...]</p>
<p>Justification:</p> <p>CME graduate calendar changes are to align with FGSR regulations that the calendar must contain all critical information that is in the program manual:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation • Adding application deadlines • Addition of Academic Standing requirement for students admitted directly to the PhD from an undergraduate 	

degree

Approved by:

All changes approved unanimously by faculty APC and ECC.

Engineering Coordinating Committee July 5, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in Native Studies, Faculty of Native Studies and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MA and PhD programs in the Faculty of Native Studies, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Native Studies, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Chris Andersen, Dean, Faculty of Native Studies
Presenter(s)	Adam Gaudry, Associate Professor and Associate Dean - Research & Graduate Studies, Faculty of Native Studies Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation for MA programs and the requirement to have a supervisor for PhD programs • Changing acceptable ELP scores to FGSR minimum requirements • Adding application deadlines <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	< <i>This section is for use by University Governance only to outline governance process.</i> >

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Adam Gaudry, Associate Professor and Associate Dean - Research & Graduate Studies, Faculty of Native Studies
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Item No. 7

(parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Toolkit section Student Participation Protocol >	<ul style="list-style-type: none"> Freda Cardinal, Senior Coordinator - Admissions and Student Services
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none">
Approval Route (Governance) (including meeting dates)	The Faculty of Native Studies' Academic Affairs on 01 May 2018 Faculty Council on 23 May 2018. GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018

Strategic Alignment

Alignment with <i>For the Public Good</i>	OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.
Alignment with Institutional Risk Indicator [Governance Office]	
Legislative Compliance and jurisdiction	Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference GFC Academic Planning Committee (APC) Terms of Reference

Attachments (each to be numbered 1 - <>)

1. Native Studies graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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 www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Native Studies [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>The Faculty of Native Studies' minimum admission requirements for the thesis-based Master of Arts program are: A four-year undergraduate degree with a cumulative average of a minimum of 3.0 GPA (on a four point letter grading scale) in the last ★60 of the program with normally at least ★12 of undergraduate courses in Native Studies or courses with significant Aboriginal content. This is, however, a competitive process – a 3.0 GPA is necessary but may not be sufficient.</p> <p>Where applicable, a TOEFL score of at least 580 (237 computer-based) or equivalent.</p> <p>[moved to bottom of section] For application requirements and information on financial assistance see the Master of Arts in Native Studies.</p> <p>[moved above] The Faculty of Native Studies' minimum admission requirements for the PhD in Indigenous</p>	<p>Graduate Programs</p> <p>Native Studies [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>For the MA program, the Faculty of Native Studies' minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework. This is, however, a competitive process – a 3.0 GPA is necessary but may not be sufficient.</p> <p>[moved from below] The Faculty of Native Studies' minimum admission requirements for the dissertation-based PhD in Indigenous Studies program are a master's degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Applicants to the MA program should have at least ★12 of undergraduate courses in Native Studies or courses with significant Aboriginal content.</p> <p>Where applicable, all applicants must meet the minimum English Language Requirement set by the Faculty of Graduate Studies and Research.</p>

Studies program are normally:
A master's degree with a cumulative average of a minimum of 3.3 GPA (on a four point letter grading scale).

A statement detailing (a) research interest(s), and (b) background, commitment and scholarly preparedness for advanced, independent research in Indigenous Studies and related fields.

An example of academic work appropriate to the application.

Three letters of reference sent directly to the Faculty of Native Studies.

A current resume or curriculum vitae

Where applicable, a TOEFL score of at least 580 (237 computer-based).

[...]

For the MA program, applicants are also required to submit the following:

- a two page statement of the proposed area of research
- An example of academic work appropriate to the application
- Three letters of reference (preferably academic)
- A current resume or curriculum vitae

For the PhD program, applicants are also required to submit the following:

- a statement detailing (a) research interest(s), and (b) background, commitment and scholarly preparedness for advanced, independent research in Indigenous Studies and related fields
- An example of academic work appropriate to the application
- Three letters of reference (preferably academic)
- A current resume or curriculum vitae
- Confirmation of a research supervisor is required in order to be admitted. Students are also required to have had a discussion with their preferred supervisor.

The application deadline is January 15 if you intend to apply for University of Alberta funding. Applications will be accepted until the program is full or until July 1.

[moved from above] For details on application procedures and information on financial assistance see the Faculty of Native Studies [website](#).

[...]

Justification:

- Ensuring all entrance requirements are in the calendar, including required documentation for MA programs and the requirement to have a supervisor for PhD programs
- Changing acceptable ELP scores to FGSR minimum requirements
- Adding application deadlines

Approved by:

The Faculty of Native Studies' Academic Affairs on 01 May 2018

Faculty Council on 23 May 2018.

**Governance Executive Summary
Action Item**

Agenda Title: Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences – Medical Genetics, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc and PhD programs and Residence Requirements for the MSc program in Medical Sciences – Medical Genetics, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Deborah Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Rachel Wevrick, Graduate Coordinator, Medical Genetics, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all required documentation • Updating acceptable ELP scores • Adding Academic Standing regulations to the calendar • Adding Residence Requirement for the MSc program to the calendar <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Sarah Hughes, Chair and Associate Professor, Department of Medical Genetics
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Item No. 8

<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<ul style="list-style-type: none"> Shari Barham, Administrative Office, Medical Genetics
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none">
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty Learning Committee – May 31, 2018 FoMD Faculty Council – June 18, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Medical Sciences – Medical Genetics graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Medical Genetics [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's normal requirements for admission of graduate students are those of the Faculty of Graduate Studies and Research but stipulating a minimum of 3.2 or equivalent GPA during each of the previous two years of university and proof of English language proficiency, where applicable.</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>The Degree of MSc (Medical Genetics)</p>	<p>Graduate Programs</p> <p>Medical Genetics [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.2 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • TOEFL (internet based) minimum score overall 100 with at least 20 per section or equivalent. • Pearson Test of English (Academic) minimum score of 70. • CAEL minimum score of 70 with 70 per section. • MELAB minimum score of 91. <p>All other proof of English language proficiency will be evaluated on a case by case basis.</p> <p>For all applicants, a curriculum vitae and a statement of interest and preferred area of research must also be included in the application.</p> <p>Academic Standing Requirement Students are required to maintain a minimum cumulative grade point average of B (3.0) or better throughout their program.</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>The Degree of MSc in Medical Sciences</p>

<p>[Graduate]</p> <p>Program Description</p> <p>[...]</p>	<p>(Medical Genetics) [Graduate]</p> <p>Program Description</p> <p>[...]</p> <p>Residence Requirement <u>The MSc program has a minimum residence requirement of one and a half academic years (where an academic year is defined as the eight-month period from September through April) of full-time on-campus registration.</u></p> <p>[...]</p>
<p>Justification:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all required documentation • Updating acceptable ELP scores • Adding Academic Standing requirement to the calendar • Adding Residence Requirement for the MSc program to the calendar <p>Approved by: Medical Sciences Graduate Program Committee, May 22, 2018 Faculty of Medicine & Dentistry Graduate Program Committee, May 23, 2018</p> <p>Faculty Learning Committee Approval - May 31, 2018 FoMD Faculty Council Committee Approval - June 18, 2018</p>	

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Medical Sciences – Dentistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Medical Sciences – Dentistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Patrick Flood, Graduate Coordinator, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation • Including the requirement to identify a supervisor in the MSc in Dental Hygiene, Dentistry and Oral Biology, and the PhD in Dentistry and Oral Biology. • Clarifying professional experience and licensing requirements • Raising the admission GPA to 3.4 for programs in Orthodontics • Adding application deadlines <p>This Calendar update reflects current practice except raising the admission GPA to 3.4 for the MSc and PhD programs in Orthodontics.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Patrick Flood, Graduate Coordinator, Faculty of Medicine and Dentistry
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Item No. 9

<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<ul style="list-style-type: none"> • Kaitlyn Sears, Acting Graduate Studies Administrator
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> •
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty Learning Committee – July 11, 2018 FoMD Faculty Council (for information) – July 24, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Medical Sciences – Dentistry graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Dentistry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>[listed below in each program under Entrance Requirements] <i>The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution, and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.</i></p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>[...]</p> <p>The Degree of MSc in Medical Sciences - Dentistry, in Medical Sciences - Dental Hygiene and in Medical Sciences - Oral</p>	<p>Graduate Programs</p> <p>Dentistry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are listed below by program.</p> <p>[...]</p> <p>Graduate Program Requirements</p> <p>The Degree of MSc in Medical Sciences - Dental Hygiene [Graduate]</p>

Biology [Graduate]

[...]

Entrance Requirements

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

[...]

[...]

Entrance Requirements

The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework. The undergraduate degree does not have to be in Dental Hygiene.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

Applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- Applicants must identify a willing faculty supervisor
- Applicants must identify a potential thesis topic
- Applicants must identify potential research funding in their application.

Admission is dependent upon the approval of the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For the MSc in Medical Sciences - Dental Hygiene applications are always open. Applications received by March 1 will receive preference for Fall Term (September) admission. Applications received by June 1 will receive preference for Winter Term (January) admission.

[...]

The Degree of MSc in Medical Sciences - Dentistry [Graduate]

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

[...]

Entrance Requirements

The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to [English Language Requirement](#)). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section **or equivalent;**
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

Applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- Applicants must identify a willing faculty supervisor
- Applicants must identify a potential thesis topic
- Applicants must identify potential research funding in their application.

Admission is dependent upon the approval of the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For the MSc in Medical Sciences – Dentistry applications are always open. Applications received by March 1 will receive preference for Fall Term (September) admission. Applications received by June 1 will receive preference for Winter Term (January) admission.

[...]

The Degree of MSc in Medical Sciences - Oral Biology [Graduate]

[...]

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

[moved up from below MSc Orthodontics]

The Degree of MSc in Medical Sciences - Oral Medicine [Graduate]

[...]

Entrance Requirements

A Doctor of Dental Surgery (DDS) or equivalent dental

Entrance Requirements

The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to [English Language Requirement](#)). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

Applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- Applicants must identify a willing faculty supervisor
- Applicants must identify a potential thesis topic
- Applicants must identify potential research funding in their application.

Admission is dependent upon the approval of the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For the MSc in Medical Sciences –Oral Biology applications are always open. Applications received by March 1 will receive preference for Fall Term (September) admission. Applications received by June 1 will receive preference for Winter Term (January) admission.

[...]

[moved up from below MSc Orthodontics]

The Degree of MSc in Medical Sciences - Oral Medicine [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements

professional designation is required.

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

Based on the academic record, telephone or in person interviews, clinical and research experience, expectations and career plan outlined in the letter of intent and three letters of reference, the top three candidates will be chosen and rank ordered. Admission interviews are normally required.

Admission is dependent upon the recommendation of the Department of Dentistry Graduate Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term.

Doctor of Dental Surgery (DDS) or equivalent with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

Applicants are also required to provide the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- an official letter from their dental school noting their class ranking upon graduation from dentistry.
- Completion of at least one year of experience as a licensed dentist prior to the start of the program is preferred.
- Applicants must have a license to practice Dentistry in Alberta, or must have passed the NDEB examination of Canada.
- Applicants who are not licensed but in a Canada/USA accredited GPR program are required to obtain a letter from the Program Director stating they are in good standing with no professional conduct issues.
- A personal interview is required for short-listed applicants. These applicants will be advised of the arranged interview date by e-mail.

Admission is dependent upon the approval of the Division of Oral Medicine Admissions Committee, the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term.

Candidates who already possess a full license from the ADA&C do not need to obtain additional licensure.

[...]

The Degree of MSc in Medical Sciences - Orthodontics [Graduate]

[...]

Entrance Requirements

In addition to the general entrance requirements (Dentistry), a Doctor of Dental Surgery (DDS) or equivalent dental professional designation is required.

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

Applicants to the Orthodontics program must: Provide an official letter from their dental school noting their class ranking upon graduation from dentistry.

Have completed at least one year of experience as a licensed dentist prior to the start of the program. Letter(s) of good standing from current and previous licensing bodies must be provided. Proof of clinical involvement as a licensed dentist not later than two years prior to application is required. Letter(s) of good standing from current and previous licensing bodies must be

Applicants who already possess a full license from the ADA&C do not need to obtain additional licensure.

For the MSc in Oral Medicine the application deadline is September 1 for the following September admission.

[...]

The Degree of MSc in Medical Sciences - Orthodontics [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements Doctor of Dental Surgery (DDS) or equivalent with an admission GPA of at least 3.4 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★ 60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to provide the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- An official letter from their dental school noting their class ranking upon graduation from dentistry.
- Completion of at least one year of experience as a licensed dentist immediately prior to the start of the program is required.
- Applicants must have a license to practice Dentistry in Alberta, or must have passed the NDEB examination of Canada.
- Applicants who are not licensed but in a

provided.

Complete a required personal interview if short-listed. Those applicants will be advised of the arranged interview date by e-mail.

Admission is dependent upon the recommendation of the Division of Orthodontics Selection Committee, the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term. Candidates who already possess a full license from the ADA&C do not need to obtain additional licensure.

[...]

The Degree of MSc in Medical Sciences - Periodontology [Graduate]

[...]

Entrance Requirements

A Doctor in Dental Surgery (DDS) or equivalent dental professional designation is required.

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of

Canada/USA accredited GPR program are required to obtain a letter from the Program Director stating they are in good standing with no professional conduct issues.

- A personal interview is required for short-listed applicants. These applicants will be advised of the arranged interview date by e-mail.

Admission is dependent upon the approval of the Division of Orthodontics Selection Committee, the Department of Dentistry's Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term. Applicants who already possess a full license from the ADA&C do not need to obtain additional licensure.

For the MSc in Orthodontics the application deadline is September 1 for the following September admission.

[...]

The Degree of MSc in Medical Sciences - Periodontology [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements Doctor of Dental Surgery (DDS) or equivalent with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★ 60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent

recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

In addition to the general entrance requirements (Dentistry), applicants to the Periodontology program must:

Provide an official letter from their dental school noting their class ranking upon graduation from dentistry.

Have at least one year of experience as a licensed dentist prior to the start of the program. Proof of clinical involvement as a licensed dentist not later than two years before application. Letter(s) of good standing from current and previous licensing bodies must be provided.

Complete a required personal interview if short-listed. Those applicants will be advised of the arranged interview date by e-mail.

Admission is dependent upon the recommendation of the Division of Periodontics Selection Committee, the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term. Candidates who already possess a full license from the ADA&C do not need to obtain additional licensure.

[...]

The Degree of PhD in Medical Sciences - Dentistry and the Degree of PhD in Medical Sciences - Oral Biology [Graduate]

[...]

In addition the Department of Dentistry requires a Master's degree or the consent of the Department of Dentistry.

- three letters of recommendation (two must be professional)

- An official letter from their dental school noting their class ranking upon graduation from dentistry.
- Completion of at least one year of experience as a licensed dentist immediately prior to the start of the program is preferred.
- Applicants must have a license to practice Dentistry in Alberta, or must have passed the NDEB examination of Canada.
- Applicants who are not licensed but in a Canada/USA accredited GPR program are required to obtain a letter from the Program Director stating they are in good standing with no professional conduct issues.
- A personal interview is required for short-listed applicants. These applicants will be advised of the arranged interview date by e-mail.

Admission is dependent upon the approval of the Division of Periodontology Selection Committee, the Department of Dentistry's Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the fall term. Applicants who already possess a full license from the ADA&C do not need to obtain additional licensure.

For the MSc in Periodontology the application deadline is September 1 for the following September admission.

[...]

The Degree of PhD in Medical Sciences - Dentistry [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements are a master's degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

[...]

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent

equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Applicants without a master's degree may be considered for admission provided they can demonstrate adequate prior relevant education and experiences as determined by the Department of Dentistry.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- Applicants must identify a willing faculty supervisor
- Applicants must identify a potential thesis topic
- Applicants must identify potential funding in their application.

Admission is dependent upon the approval of the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For the PhD in Medical Sciences - Dentistry, applications are always open. Applications received by March 1 will receive preference for Fall Term (September) admission. Applications received by June 1 will receive preference for Winter Term (January) admission.

[...]

The Degree of PhD in Medical Sciences - Oral Biology [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements are a master's degree with an admission GPA of at least 3.0 on

GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

The Degree of PhD in Medical Sciences - Orthodontics [Graduate]

[...]

Entrance Requirements

In addition to the general entrance requirements

the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Applicants without a master's degree may be considered for admission provided they can demonstrate adequate prior relevant education and experiences as determined by the Department of Dentistry.

Where applicable, applicants must provide proof of English Language Proficiency (refer to [English Language Requirement](#)). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- Applicants must identify a willing faculty supervisor
- Applicants must identify a potential thesis topic
- Applicants must identify potential funding in their application.

Admission is dependent upon the approval of the Department of Dentistry Graduate Studies Committee and the Medical Sciences Graduate Program Committee.

For the PhD in Medical Sciences – Oral Biology, applications are always open. Applications received by March 1 will receive preference for Fall Term (September) admission. Applications received by June 1 will receive preference for Winter Term (January) admission.

[...]

The Degree of PhD in Medical Sciences - Orthodontics [Graduate]

[...]

Entrance Requirements

The Department's minimum admission requirements are

(Dentistry), a Doctor of Dental Surgery (DDS) or equivalent dental professional designation, as well as a Master's degree or consent of both the Department of Dentistry and the Division of Orthodontics are required.

[moved down from Entrance Requirements]

The Department's normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case-per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

Applicants to this Orthodontics program must:

- Provide an official letter from their dental school noting their class ranking upon graduation from dentistry.
- Have at least one year of experience as a licensed dentist prior to the start of the program. Proof of clinical involvement as a licensed dentist not later than two years before application. Letter(s) of good standing from current and previous licensing bodies must be provided.
- Complete a required personal interview if short-listed. Those applicants will be advised of the arranged interview date by e-mail.

Doctor of Dental Surgery (DDS) or equivalent and a master's degree with an admission GPA of at least 3.4 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Applicants without a master's degree may be considered for admission provided they can demonstrate adequate prior relevant education and experiences as determined by both the Department of Dentistry and the Division of Orthodontics.

Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section or equivalent;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on each subtest;
- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- an official letter from their dental school noting their class ranking upon graduation from dentistry.
- Completion of at least one year of experience as a licensed dentist immediately prior to the start of the program is required.
- Applicants must have a license to practice Dentistry in Alberta, or must have passed the NDEB examination of Canada.
- Applicants who are not licensed but in a Canada/USA accredited GPR program are required to obtain a letter from the Program Director stating they are in good standing with no professional conduct issues.
- A personal interview is required for short-listed applicants. These applicants will be advised of the arranged interview date by e-mail.

- Identify a suitable supervisor to provide support.

For the PhD in Medical Sciences – Orthodontics program, applications will be received and reviewed by the Division of Orthodontics Committee (DOC) after approval by the Department of Dentistry’s Graduate Studies Committee (GSC) (see Medical Sciences).

In-person participation in the formal DOC interview process is required for those applicants that are approved by the GSC and are thereafter selected for an interview by the DOC.

[moved below to Program Requirements – Requirements for Clinical Courses]

For applicants that are not licensed by Alberta Dental Association and College (ADA&C), a condition of admission is for candidates to obtain registration on the Education and Research Register from the ADA&C by August 1 prior to starting the program in the Fall Term. Candidates who already possess a full license from the ADA&C do not need to obtain additional licensure.

[...]

The Degree of PhD in Medical Sciences - Periodontology [Graduate]

[...]

Entrance Requirements

In addition to the general entrance requirements (Dentistry), applicants must have completed a Doctor in Dental Surgery (DDS) or equivalent dental professional designation prior to the start of the program. The Department of Dentistry also requires a Master’s degree or consent of both the Department of Dentistry and the Division of Periodontology in order to apply.

[moved down from Entrance Requirements]

The Department’s normal requirements for admission of graduate students are a minimum of 3.0 or equivalent GPA during the last two years of an undergraduate or graduate degree at the University of Alberta, or equivalent qualification from another institution,

and a TOEFL score of at least 580 (paper-based) or 95 with at least 20 per section (Internet-based), or a MELAB minimum score of 91; or a CAEL minimum score of 70 with at least 70 on each subtest; or an IELTS (Academic)

- Identify a suitable supervisor to provide support.

Admission is dependent upon the approval of the Department of Dentistry’s Graduate Studies Committee, the Division of Orthodontics Selection Committee, and the Medical Sciences Graduate Program Committee.

[...]

The Degree of PhD in Medical Sciences - Periodontology [Graduate]

[...]

Entrance Requirements

The Department’s minimum admission requirements are Doctor of Dental Surgery (DDS) or equivalent **and** a master’s degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.

Applicants without a master’s degree may be considered for admission provided they can demonstrate adequate prior relevant education and experiences as determined by both the Department of Dentistry and the Division of Periodontology.

Where applicable, applicants must provide proof of English Language Proficiency (refer to [English Language Requirement](#)). Any one of the following is acceptable:

- TOEFL (internet-based) minimum score 95 with at least 20 per section **or equivalent**;
- MELAB minimum score of 91;
- CAEL minimum score of 70 with at least 70 on

minimum score of 7.5 with at least 6 on each band, where applicable (see English Language Requirement). Admission is dependent upon the recommendation of the Department of Dentistry's Graduate Committee and the Medical Sciences Graduate Program Committee. In addition, the applicant's curriculum vitae, previous research experience, letters of recommendation and statement of intent will be considered for the admission decision. Other facts would be considered on a case per case basis. All short listed PhD applicants will be interviewed by representatives of the Department's Graduate Studies Committee.

A suitable supervisor must be identified to support the applicant.

Applicants to the Periodontology program must:

- Provide an official letter from their dental school noting their class ranking upon graduation from dentistry.
- Have at least one year of experience as a licensed dentist within three years prior to the start of the program. Letter(s) of good standing from current and previous licensing bodies must be provided.
- Complete a required personal interview if short-listed. Those applicants will be advised of the arranged interview date by e-mail.
- Identify a suitable supervisor to provide support.

[...]

each subtest;

- or an IELTS (Academic) minimum score of 7.5 with at least 6 on each band.

All applicants are also required to submit the following:

- a current curriculum vitae
- a statement of intent
- three letters of recommendation (two must be professional)
- An official letter from their dental school noting their class ranking upon graduation from dentistry.
- Completion of at least one year of experience as a licensed dentist prior to the start of the program is preferred.
- Applicants must have a license to practice Dentistry in Alberta, or must have passed the NDEB examination of Canada.
- Applicants who are not licensed but in a Canada/USA accredited GPR program are required to obtain a letter from the Program Director stating they are in good standing with no professional conduct issues.
- A personal interview is required for short-listed applicants. These applicants will be advised of the arranged interview date by e-mail.
- Identify a suitable supervisor to provide support.

Admission is dependent upon the approval of the Department of Dentistry's Graduate Studies Committee, the Division of Periodontics Selection Committee, and the Medical Sciences Graduate Program Committee (see Medical Sciences).

[...]

Justification:

- Ensuring all entrance requirements are in the calendar, including required documentation
- Including the requirement to identify a supervisor in the MSc in Dental Hygiene, Dentistry and Oral Biology, and the PhD in Dentistry and Oral Biology.
- Clarifying professional experience and licensing requirements
- Changing the admission gpa to 3.4 for programs in Orthodontics
- Adding application deadlines

Approved by: Department Council June 6th, 2018, Medical Sciences June 12th, 2018, FoMD Graduate Studies Committee
June 18th
FoMD Faculty Learning Committee – July 11, 2018
FoMD Faculty Council (for information) – July 24, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Neuroscience, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Neuroscience, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Dr Jacqueline Cummine, Deputy Graduate Coordinator, Neuroscience Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (<i>please be specific</i>)	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary (<i>outline the specific item– and remember your audience</i>)	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all required documentation • Moving prerequisite courses from Program Requirements to Entrance requirements • Adding the requirement that supervision must be secured to the calendar • Adding application deadlines to the calendar • Moving Academic Standing requirement from Program Requirements to its own section <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	< <i>This section is for use by University Governance only to outline governance process.</i> >

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> • Dr Bradley Kerr , Graduate Program Coordinator, Neuroscience • Amber Lapointe, Student Program Administrator, Neuroscience
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<p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<p><u><i>Those who have been consulted:</i></u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none"> •
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty of Medicine and Dentistry Graduate Program Committee, May 23, 2018 Faculty Learning Committee – June 1, 2018 FoMD Faculty Council – June 18, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	<p>Please note the specific institutional risk this proposal is addressing</p>
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Neuroscience graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

Killam Centre for Advanced Studies
2-29 Triffo Hall Edmonton AB Canada T6G 2E1
Tel: 780.492.2816 / Fax: 780.492.0692
www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Neuroscience [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>Applicants are expected to have graduated with a four-year undergraduate degree. The minimum grade-point average for students having a degree from the University of Alberta is 3.3, while applicants from other institutions are expected to have equivalent qualifications.</p> <p>Students already possessing a master's degree will be considered for the PhD program provided they meet the minimum requirements for the MSc degree in Neuroscience.</p> <p>[moved up from MSc Program Requirements] Students are expected to have completed undergraduate courses such as PMCOL 371 and PHYSL 372 or their equivalent. Students deficient in this area may be expected to take these courses soon after admission.</p> <p>Applicants whose first language is not English must obtain a score of at least 600 (paper-based) or 100 (Internet-based) on the TOEFL examination with at least a score of 20 on each of the individual skill areas or equivalent scores on other language proficiency tests approved by the Faculty of Graduate Studies and Research (see English Language Requirement).</p>	<p>Graduate Programs</p> <p>Neuroscience [Graduate]</p> <p>[...]</p> <p>Entrance Requirements</p> <p>The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Students already possessing a master's degree will be considered for the PhD program provided they meet the minimum requirements for the MSc degree in Neuroscience.</p> <p>[moved up from MSc Program Requirements] Applicants to the MSc program are expected to have completed the following courses or their equivalents:</p> <ul style="list-style-type: none"> • ZOO 342 OR PMCOL 371 • PHYSL 372 <p>Students deficient in this area may be expected to take these courses soon after admission.</p> <p>Applicants to the PhD program who do not have a sufficient Neuroscience background may be required to take additional courses to ensure an adequate background. These will be considered extra-to-degree.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • a TOEFL score of at least 100 (Internet-based) with at least 20 on each of the individual skill areas • equivalent scores on other language proficiency tests approved by the Faculty of Graduate Studies and Research

Applicants wishing to transfer to the program from other graduate programs within the University of Alberta will be considered upon receipt of a letter from the student outlining the reasons for the transfer, letters of reference, transcripts, and a letter of support from the proposed supervisor. Students who have already completed the PhD candidacy examination in another program will not normally be considered.

[moved up from MSc and PhD below]
Students must maintain a 3.3 ~~minimum GPA to remain in the program.~~

[...]

All applicants must also provide three letters of academic reference, a current curriculum vitae, and a personal statement of interest.

Together with the above, successful acceptance is ultimately dependent upon an applicant obtaining a supervisory agreement with one of our faculty member mentors, that would include stipend support. Without a supervisory relationship identified, applications will not be successful.

Applicants wishing to change their program to Neuroscience from other graduate programs within the University of Alberta will be considered upon receipt of a letter from the student outlining the reasons for the program change, letters of reference, transcripts, and a letter of support from the proposed supervisor. Students who have already completed the PhD candidacy examination in another program will not normally be considered.

For Canadian and US applicants (including Canadian permanent residents), the application deadline is July 1 for September admission, and November 1 for January admission.

For international applicants, the application deadline is May 1 for September admission, and September 1 for January admission.

Academic Standing Requirements

[moved up from MSc and PhD below]
To remain in the program, students are required to maintain a minimum GPA of 3.3.

[...]

Justification:

- Ensuring all entrance requirements are in the calendar, including all required documentation
- Moving prerequisite courses from Program Requirements to Entrance requirements
- Adding the requirement that supervision must be secured to the calendar
- Adding application deadlines to the calendar
- Moving Academic Standing requirement from Program Requirements to its own section

Approved by:

Faculty of Medicine & Dentistry Graduate Program Committee, May 23, 2018

Faculty Learning Committee Approval - June 1, 2018

FoMD Faculty Council Committee Approval - June 18, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Medicine, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Medicine, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Dr. Gopinath Sutendra, Associate Chair – Graduate Studies, Department of Medicine Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all required documentation and the need for a supervisor to be secured • Adding requirement of a research-based master’s degree for admission to the PhD program • Clarifying acceptable ELP scores are now the FGSR minimum • Adding application deadlines to the calendar • Adding Academic Standing requirement to the calendar <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Dr. Gopinath Sutendra, Associate Chair – Graduate Studies, Department of Medicine
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Item No. 11

<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<ul style="list-style-type: none"> Barb Thompson, Graduate Program Advisor/Research Administrative Assistant, Department of Medicine
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none">
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty Learning Committee – July 4, 2018 FoMD Faculty Council – July 24, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Medicine graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Medicine [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's normal requirements for admission of graduate students are those of the Faculty of Graduate Studies and Research but stipulating a minimum of 3.0 or equivalent GPA during each of the previous ★60</p> <p>and a minimum TOEFL score of 600 (paper-based) or 100 (Internet-based), where applicable (see English Language Requirement).</p>	<p>Graduate Programs</p> <p>Medicine [Graduate]</p> <p>[...]</p> <p>Entrance Requirements For Master's programs, the Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>For Doctoral programs, The Department's minimum admission requirements are a research-based master's degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>The Research Training Committee will determine if a student has sufficient research experience to be admitted directly to the PhD program.</p> <p>Where applicable, applicants must meet the minimum English Language Requirement.</p> <p>Applicants are also required to submit a curriculum vitae (CV), statement of interest, two letters of reference, and a letter from their prospective supervisor indicating their agreement to supervise and describing the sources of funding. For University of Alberta Residents, one of the letters of reference must be a letter of support from their</p>

<p>[...]</p>	<p><u>Program Director.</u></p> <p><u>For Canadian students, the application deadlines are August 1 for September entrance, December 1 for January entrance, April 1 for May entrance, and June 1 for July entrance.</u></p> <p><u>For international students, the application deadlines are June 1 for September entrance, October 1 for January entrance, February 1 for May entrance, and April 1 for July entrance.</u></p> <p><u>Academic Standing Requirements</u></p> <p><u>All students are required to maintain a minimum cumulative GPA of 2.7, with no grade less than B-</u></p> <p>[...]</p>
<p>Justification:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including all required documentation and the need for a supervisor to be secured • Adding requirement of a research-based master's degree for admission to the PhD program • Clarifying acceptable ELP scores are now the FGSR minimum • Adding application deadlines to the calendar • Adding Academic Standing requirement to the calendar <p>Approved/Reviewed by: FoMD Faculty Learning Committee – July 4, 2018 FoMD Faculty Council (for information) – July 24, 2018</p>	

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Cell Biology, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Cell Biology, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Deborah Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Andrew Simmonds, Graduate Coordinator and Associate Professor, Cell Biology, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (<i>please be specific</i>)	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing regulations, and program requirements) for this program are listed in the Calendar.
Executive Summary (<i>outline the specific item– and remember your audience</i>)	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation • Adding application deadlines • Clarification of Academic Standing regulations <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	< <i>This section is for use by University Governance only to outline governance process.</i> >

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • Dr Andrew Simmonds, Graduate Coordinator, Department of Cell Biology • Silvia McCormack, Student Program Advisor & Acctg Asst
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<p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<p><u><i>Those who have been consulted:</i></u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
<p>Approval Route (Governance) (including meeting dates)</p>	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none"> • <p>Faculty Learning Committee – July 17, 2018 FoMD Faculty Council (for information) – July 26, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Cell Biology graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Cell Biology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements Graduate programs are normally open to graduates of general and health-related science programs, provided students obtained a grade-point average of 3.3 in the last two years (★60 or equivalent) of undergraduate study at the University of Alberta or an equivalent qualification from a recognized institution.</p> <p>[this sentence moved up] Applicants with degrees in other fields will be considered.</p> <p>Students with degrees from institutions where the language of instruction is not English must also take one of the following language proficiency exams and meet the following minimum score requirements: 600 (paper-based) or 100 with 20 in each subtest (internet-based) in TOEFL; 7.0 overall with 6.0 in each subtest in IELTS; 70 overall with 70 in each subtest in CAEL; 68 in Pearson Test of English (PTE); or 91 in MELAB.</p> <p>Students who do not show adequate verbal skills upon arrival will be requested to take remedial courses.</p>	<p>Graduate Programs</p> <p>Cell Biology [Graduate]</p> <p>[...]</p> <p>Entrance Requirements Graduate programs are normally open to graduates of general and health-related science programs. Applicants with degrees in other fields will be considered.</p> <p>The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • 100 with 20 in each subtest (internet-based) in TOEFL or equivalent; • 7.0 overall with 6.0 in each subtest in IELTS; • 70 overall with 70 in each subtest in CAEL; • 68 in Pearson Test of English (PTE); or • 91 in MELAB. <p>Examination scores must be less than two years old; applicants with scores more than two years old will normally be required to re-take the test.</p> <p>Students who do not show competency in spoken and/or written English in their first year as determined by their thesis supervisor will be required to take a remedial course by the Graduate Supervisory Committee.</p> <p>Applicants are also required to submit three letters of recommendation, a Curriculum Vitae, a Statement of Interest, and an Interest Indicator form available on the Department website.</p>

<p>[...]</p>	<p>The deadline for submitting applications for admission is June 1 for September admission and October 1 for January admission.</p> <p>Academic Standing Requirement Throughout their program, students are required to maintain a minimum cumulative gpa of 3.3 with no individual grade less than B.</p> <p>[...]</p>
<p>Justification:</p> <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation • Adding application deadlines • Clarification of Academic Standing requirement <p>Approved by: FoMD Approvals/Review: Faculty Learning Committee – July 17, 2018 Faculty Council (for information) – July 26, 2018</p>	

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD programs in Biochemistry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements, Application Deadlines and Academic Standing Regulations for the MSc and PhD program in Biochemistry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Deborah Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	David Stuart, Graduate Coordinator & Associate Professor, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing regulations, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Ensuring all entrance requirements are in the calendar, including required documentation and the requirement that students have a supervisor prior to admission • Adding application deadlines • Clarification of Academic Standing Regulations <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • David Stuart, Graduate Coordinator & Associate Professor, Faculty of Medicine and Dentistry • Kelsey Robertson, Graduate Program Advisor
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<p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<p><u><i>Those who have been consulted:</i></u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
<p>Approval Route (Governance) (including meeting dates)</p>	<p><u><i>Those who have been informed:</i></u></p> <ul style="list-style-type: none"> • <p>Faculty Learning Committee – July 4, 2018 FoMD Faculty Council (for information) – July 19, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Biochemistry graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Biochemistry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department accepts applicants with a four-year baccalaureate degree, with a grade point average of 3.3 or greater on the 4-point letter grading system, or its equivalent from an academic institution recognized by the University of Alberta.</p> <p>Applicants with degrees in a language other than English must demonstrate English language proficiency (see English Language Requirement). The minimum acceptable scores are TOEFL 600 (paper-based) or 100 (internet-based) or IELTS overall band score of 6.5 (with at least 5 on each academic test band).</p>	<p>Graduate Programs</p> <p>Biochemistry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.3 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last *60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must provide proof of English Language Proficiency (refer to English Language Requirement). Any one of the following is acceptable:</p> <ul style="list-style-type: none"> • TOEFL 100 (internet-based) or equivalent • IELTS overall band score of 6.5 (with at least 5 on each academic test band). <p><u>In addition, all applicants must submit the following:</u></p> <ul style="list-style-type: none"> • Three letters of reference • A current curriculum vitae • A Statement of Intent • A list and description of all biochemistry courses that have been taken outside of the University of Alberta • Copies of any research papers or publications. <p>All applicants require a research supervisor. Applicants should correspond with faculty members and have a tentative supervisory arrangement prior to applying for admission. For further information see the Department of Biochemistry website.</p> <p>The deadlines for submitting applications for admission are July 1 for September admission and November 1 for January admission. International applicants are encouraged to apply early to account for the processing time required to have a study permit issued.</p>

<p>[...]</p> <p>Graduate Program Requirements</p> <p>The Degree of MSc (Biochemistry) [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p>To be eligible for the MSc degree Students must maintain a cumulative GPA of not less than 3.0. The calculation of the GPA does not include marks in seminar courses.</p> <p>[...]</p> <p>The Degree of PhD (Biochemistry) [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p>To be eligible for the PhD degree Students must maintain a cumulative GPA of not less than 3.3. The calculation of the cumulative GPA does not include marks in seminar courses.</p> <p>[...]</p>	<p>[...]</p> <p>Graduate Program Requirements</p> <p>The Degree of MSc (Biochemistry) [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p>Academic Standing Requirement Students must maintain a cumulative GPA of not less than 3.0. The calculation of the GPA does not include marks in seminar courses. Failure in two courses with a cumulative GPA lower than 3.0 will normally result in a recommendation to FGSR that the student be required to withdraw.</p> <p>[...]</p> <p>The Degree of PhD (Biochemistry) [Graduate]</p> <p>Program Requirements</p> <p>[...]</p> <p>Academic Standing Requirement Students must maintain a cumulative GPA of not less than 3.3. The calculation of the cumulative GPA does not include marks in seminar courses. Failure in two courses with a cumulative GPA lower than 3.3 will normally result in a recommendation to FGSR that the student be required to withdraw.</p> <p>[...]</p>
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Justification:

- Ensuring all entrance requirements are in the calendar, including required documentation and the requirement that students have a supervisor prior to admission
- Adding application deadlines
- Clarification of Academic Standing requirement

Approved by: FoMD Approvals/Review:

Faculty Learning Committee – July 4, 2018

Faculty Council (for information) – July 19, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD programs in Psychiatry, Faculty of Medicine and Dentistry and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Application Deadlines for the MSc and PhD program in Psychiatry, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Deborah Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Richard N. Fedorak, Dean, Faculty of Medicine and Dentistry
Presenter(s)	Esther Fujiwara, Associate Professor, Psychiatry, Faculty of Medicine and Dentistry Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> Ensuring all entrance requirements are in the calendar, including required documentation and the requirement that students have a prospective supervisor prior to admission Adding application deadlines <p>This Calendar update reflects current practice.</p>
Supplementary Notes and context	< <i>This section is for use by University Governance only to outline governance process.</i> >

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> Dr Esther Fujiwara, Director - Graduate Program, Department of Psychiatry Tara Checknita, Graduate Program/UGME Program Administrator, Department of Psychiatry
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<p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> •
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty Learning Committee – July 11, 2018 FoMD Faculty Council (for information) – July 24, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Psychiatry graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

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 www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Psychiatry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an average of 3.2 in the last two years of undergraduate (or graduate) work at the University of Alberta or an equivalent qualification from a recognized institution</p> <p>and a TOEFL score of at least 570 (paper-based) or 92 (Internet-based) where applicable (see English Language Requirement).</p> <p>The Department also requires three letters of reference, a current curriculum vitae, and a brief description of research interests.</p> <p>Prospective students are also encouraged to contact directly the faculty members whose research is of interest to them.</p> <p>[...]</p>	<p>Graduate Programs</p> <p>Psychiatry [Graduate]</p> <p>[...]</p> <p>Entrance Requirements The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.2 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Where applicable, applicants must have a minimum TOEFL score of at least 92 (Internet-based) or equivalent (refer to English Language Requirement).</p> <p>Applicants are also required to submit three letters of reference, a current curriculum vitae, a brief description of the proposed research, and a letter from the prospective supervisor, detailing stipend amount and source. Prospective students are encouraged to contact directly the faculty members whose research is of interest to them.</p> <p>For Canadian applicants, the application deadlines are July 1 for Fall term, November 1, for Winter term, March 1 for Spring term, and May 1 for Summer term.</p> <p>For International applicants, the application deadlines are April 1 for Fall term, August 1 for Winter term, November 1 for Spring term and January 1 for Summer term.</p> <p>[...]</p>
<p>Justification: Addition of new and revision of outdated information regarding program application and required course work.</p> <p>Approved by:</p> <p>FoMD Approvals/Review:</p>	

Graduate Programs Committee – June 20, 2018
Faculty Learning Committee – July 11, 2018
Faculty Council (for information) – July 24, 2018

**Governance Executive Summary
Action Item**

Agenda Title: **Proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, Faculty of Rehabilitation Medicine and the Faculty of Graduate Studies**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements and Academic Standing Regulations for the MSc program in Physical Therapy, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Rehabilitation Medicine, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2019-2020 Calendar.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Debby Burshtyn, Interim Dean and Vice Provost, Faculty of Graduate Studies and Research Robert Haennel, Dean, Faculty of Rehabilitation Medicine
Presenter(s)	Mark Hall, Associate Chair, Physical Therapy, Faculty of Rehabilitation Medicine Janice Causgrove Dunn, Associate Dean, FGSR

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, academic standing requirements, and program requirements) for this program are listed in the Calendar.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	Revisions to existing regulations in the Calendar: <ul style="list-style-type: none"> • Calendar clean up to align with FGSR calendar template • Added the Indigenous Canada pre-requisite course • Raised the band scores and total score of our IELTS English language requirements to meet our regulatory body requirements and to align more with our peers. • Added information regarding seats designated and offered to applicants of Aboriginal ancestry • Updated the requirements for Clinical Placement <p>This Calendar update reflects current practice except the addition of the Indigenous Canada pre-requisite course and the IELTS scores.</p>
Supplementary Notes and context	<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation	<u>Those who are actively participating:</u>
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<p>(parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<ul style="list-style-type: none"> Mark Hall, Associate Chair, Physical Therapy, Faculty of Rehabilitation Medicine
	<p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> Maria Chia (Graduate Calendar project specialist), Janice Hurlburt, Graduate Governance and Policy Coordinator
	<p><u>Those who have been informed:</u></p> <ul style="list-style-type: none">
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Rehabilitation Medicine Executive Committee June 27, 2018 The Indigenous Canada pre-requisite course approved by Rehabilitation Medicine Executive Committee April 30, 2018 GFC ASC-SOS, September 6, 2018 GFC ASC, September 20, 2018</p>

Strategic Alignment

<p>Alignment with <i>For the Public Good</i></p>	<p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator [Governance Office]</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Physical Therapy graduate programs, Calendar change request

Prepared by: Maria Chia (Graduate Calendar project specialist) mchia@ualberta.ca

Killam Centre for Advanced Studies
2-29 Triffo Hall Edmonton AB Canada T6G 2E1
Tel: 780.492.2816 / Fax: 780.492.0692
www.gradstudies.ualberta.ca

2019-2020 University of Alberta Proposed Calendar Graduate Program Changes:

Current	Proposed
<p>Graduate Programs</p> <p>Physical Therapy [Graduate]</p> <p>[...]</p> <p>[moved up from The Degree of MSc in Physical Therapy]</p> <p>Entrance Requirements</p> <p>The minimum admission requirements include a baccalaureate degree from the University of Alberta with a grade point average of at least 3.0 in the most recent ★60 or its academic equivalent from a recognized academic institution.</p> <p>Prerequisite courses are required and include the following: Human Anatomy (★3), Human Physiology (★6), Human Movement (★3), English (★3), Statistics (★3), Human Psychology (★3) and Humanities or Social Sciences (★3) – for examples see Programs and Certificates.</p>	<p>Graduate Programs</p> <p>Physical Therapy [Graduate]</p> <p>[...]</p> <p>[moved up from The Degree of MSc in Physical Therapy]</p> <p>Entrance Requirements</p> <p>The Department's minimum admission requirements are an undergraduate degree with an admission GPA of at least 3.0 on the 4-point scale from the University of Alberta, or an equivalent qualification and standing from a recognized institution. The admission GPA will be calculated on the last ★60 of graded coursework completed, or on the equivalent of the last two years of full-time graded coursework.</p> <p>Prerequisite courses are required and include the following: Human Anatomy (★3), Human Physiology (★6), Human Movement (★3), English (★3), Statistics (★3), Human Psychology (★3) and Humanities or Social Sciences (★3) – for examples see Programs and Certificates.</p> <p>Indigenous Canadian History: All students admitted to the MSc PT program are required to complete a course focused on Indigenous history in Canada. This is considered a program prerequisite. For students who have not met the requirement at the time of admission, a condition of their admission would be to complete the course by the start of the first term of registration. This requirement may be fulfilled through the certificate version of the University of Alberta Indigenous Canada MOOC. (https://www.ualberta.ca/admissions-programs/online-courses/indigenous-canada)</p> <p>Alternatively, an academic equivalent (★3) will be accepted. Should students complete a (★3) course in Indigenous Canadian History this may also count as the Humanities or Social Sciences prerequisite requirement.</p>

Where applicable refer to the English language requirement for the Faculty of Graduate Studies and Research (English Language Requirement). Applicants must have a TOEFL score of 580 (paper-based) or 92 (Internet-based) or higher (or an equivalent approved English language examination result).

Additional weight will be given to the anatomy prerequisite course in the GPA calculation for admissions. Anatomy must be completed within the previous five years, and must be completed by February 1 in the year of admission. All other prerequisite courses may be completed in the Winter Term of the year of admission (registration by February 1 and completion by June 1).

Activity courses in Physical Education, studio courses in Fine Arts, and practicum courses are not considered part of the required ★60 credits admission requirements and are not included in the calculation of the academic score.

A minimum of 30 hours of volunteer or paid work is required. Work must include direct contact involving interaction with persons with cognitive or physical disabilities at no more than two facilities. Applicants are required to submit a letter from the primary work supervisor verifying the volunteer/paid work experience.

[paragraph moved down to bottom of Entrance Requirements]

~~The deadline date for submitting applications for admission (including a listing of prerequisites completed and/or in progress) is January 15 for international applications and February 1 for domestic applications. Please contact the Department of Physical Therapy for further admission information. Normally deferral of admission will not be allowed.~~

The selection process is competitive and will be based mainly on the GPA in the most recent ★60 taken prior to January of the admission year. The grade point average of the prerequisite courses may be included in the admissions evaluation process. In addition to academic requirements an interview will be required. While preference will be given to residents of Alberta, approximately 15% of the available seats will be offered to out-of-province and international applicants.

Provincial Licensing: In order to be a practising physical therapist in the Province of Alberta, graduates from the course-based MScPT program at the University of Alberta

Applicants who do not possess a degree or its academic equivalent from an academic institution recognized by the University of Alberta, in which the language of instruction is English must have an IELTS score of 7.5 or higher with no less than 7.0 in each band, or TOEFL score of 92 (Internet-based) or higher (or an equivalent approved English language examination result).

Additional weight will be given to the anatomy prerequisite course in the GPA calculation for admissions. Anatomy must be completed within the previous five years, and must be completed by February 1 in the year of admission. All other prerequisite courses may be completed in the Winter Term of the year of admission (registration by February 1 and completion by June 1).

Activity courses in Physical Education, studio courses in Fine Arts, and practicum courses are not considered part of the required ★60 credits admission requirements and are not included in the calculation of the academic score.

A minimum of 30 hours of volunteer or paid work is required. Work must include direct contact involving interaction with persons with cognitive or physical disabilities at no more than two facilities. Applicants are required to submit a letter from the primary work supervisor verifying the volunteer/paid work experience.

The selection process is competitive and will be based mainly on the GPA in the most recent ★60 taken prior to January of the admission year. The grade point average of the prerequisite courses may be included in the admissions evaluation process. In addition to academic requirements an interview will be required. While preference will be given to residents of Alberta, approximately 15% of the available seats will be offered to out-of-province and international applicants. A minimum of two seats each year will be designated and offered to qualified applicants of Aboriginal ancestry.

Provincial Licensing: In order to be a practising physical therapist in the Province of Alberta, graduates from the course-based MScPT program at the University of Alberta

are required to take the Physiotherapy Competency Examination (PCE) which consists of both written (Qualifying Examination) and clinical (Physiotherapy National Examination) examinations. The fee for the examination is the responsibility of the student. Information on the cost of the examination can be obtained from [the](#) Physiotherapy Alberta - College and Association. Successful completion of the PCE will enable graduating physical therapists to practice in Alberta. Contact (780) 438-0338 for more information.

[moved from above]

The deadline date for submitting applications for admission (including a listing of prerequisites completed and/or in progress) is January 15 for international applications and February 1 for domestic applications. Please contact the Department of Physical Therapy for further admission information. Normally deferral of admission will not be allowed.

General Academic Standing Requirements

The Department of Physical Therapy requires that all students pursuing a Master of Science in Physical Therapy (MScPT) degree must maintain a minimum cumulative grade point average of 3.0. A student whose [academic standing](#) falls below [a grade point average of 3.0](#) at any time will typically be placed on Academic Probation and may be required to withdraw. Additionally, students in the MScPT program may fail only one academic or clinical course. If the [department](#) and Faculty of Graduate Studies and Research recommend that the student be allowed to repeat the course, the student will be required to repeat the failed course the next time it is offered. Students must pass all courses within a term/block to progress to the next term/block. Students who fail more than one academic or clinical course may be required to withdraw from the program.

Academic Standing: See [Academic Standing](#) for policies on Academic Standing in the Faculty of Graduate Studies and Research. The Department of Physical Therapy has established procedures governing academic standing which are available on admission in the MScPT Student Manual. The Department of Physical Therapy has established appeal procedures so that students who encounter special problems relating to academic standing, grade or course concerns and program requirements are reviewed in an equitable manner. Regulations regarding appeals are included in the MScPT Student Manual provided on admission. Deadlines exist for submission of appeals. Contact the Department for details.

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[moved from above]

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The Department of Physical Therapy requires that all students pursuing a Master of Science in Physical Therapy (MScPT) degree must maintain a minimum cumulative grade point average of 3.0. A student whose [cumulative grade point average](#) falls below 3.0 at any time will typically be placed on Academic Probation and may be required to withdraw. Additionally, students in the MScPT program may fail only one academic or clinical course. If the [Department of Physical Therapy](#) and Faculty of Graduate Studies and Research recommend that the student be allowed to repeat the course, the student will be required to repeat the failed course the next time it is offered. Students must pass all courses within a term/block to progress to the next term/block. Students who fail more than one academic or clinical course may be required to withdraw from the program.

Academic Standing: See [Academic Standing](#) for policies on Academic Standing in the Faculty of Graduate Studies and Research. The Department of Physical Therapy has established procedures governing academic standing which are available on admission in the MScPT Student Manual. The Department of Physical Therapy has established appeal procedures so that students who encounter special problems relating to academic standing, grade or course concerns and program requirements are reviewed in an equitable manner. Regulations regarding appeals are included in the MScPT Student Manual provided on admission. Deadlines exist for submission of appeals. Contact the Department for details.

[...]

Graduate Program Requirements

The Degree of MSc in Physical Therapy (course-based) [Graduate]

Program Requirements

[...]

To be eligible for clinical placements the students must meet the following requirements:

CPR Certification

Security Clearance Check (see Fieldwork/Clinical Practice Requirements).

Immunization Requirements (see University Infectious Diseases Regulation).

Fit Testing for Respirator Mask, as required

For students requesting Student Accessibility Services (SAS) accommodation and for students returning to the program after a prolonged period of absence due to illness, a medical examination and relevant documentation may be required prior to clinical practice.

Details on these clinical requirements are available in the MScPT Student Manual. Note that all fees and costs for these clinical requirements are the student's responsibility (e.g., travel, visa, accommodation, health and travel insurance, course registration). Students must be prepared to travel throughout the province in order to obtain the placement experiences that are required for graduation. Students may choose to apply for a national or international placement at designated times.

Students must have completed an acceptable level of clinical performance over the course of the MScPT program in order to graduate. A student could fail a clinical placement and/or be required to do remedial work if there were evidence of:

Unsafe clinical practice

Unsatisfactory professional conduct

Clinical/professional skills are not at a suitable level of performance for graduation

As per regulations, the student would have the right to appeal any conditions put on this remedial work (see the **Faculty of Rehabilitation Medicine's Practicum Intervention Appeal Procedures**). A student who fails a clinical placement may appeal that decision. Information regarding appeal procedures is available in the MScPT Student Manual.

[...]

Graduate Program Requirements

The Degree of MSc in Physical Therapy (course-based) [Graduate]

Program Requirements

[...]

To be eligible for clinical placements the students must meet the following requirements:

- CPR Certification

- **Police Information Check** (see Fieldwork/Clinical Practice Requirements).

- Immunization Requirements (see University Infectious Diseases Regulation).

- Fit Testing for Respirator Mask, as required

- For students requesting Student Accessibility Services (SAS) accommodation and for students returning to the program after a prolonged period of absence due to illness, a medical examination and relevant documentation may be required prior to clinical practice.

Details on these clinical requirements are available in the MScPT Student Manual. Note that all fees and costs for these clinical requirements are the student's responsibility (e.g., travel, visa, accommodation, health and travel insurance, course registration). Students must be prepared to travel throughout the province in order to obtain the placement experiences that are required for graduation. Students may choose to apply for a national or international placement at designated times.

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- Unsafe clinical practice

- Unsatisfactory professional conduct

- Clinical/professional skills are not at a suitable level of performance for graduation

As per regulations, the student would have the right to appeal any conditions put on this remedial work (see **Faculty of Rehabilitation Medicine's Appeals Procedures document**). A student who fails a clinical placement may appeal that decision. Information regarding appeal procedures is available in the MScPT Student Manual.

Practicum Intervention Policy: The Dean, or supervisor acting on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms, conditions, or site of practicum/clinical placement if the Dean or supervisor has reasonable grounds to believe that this is necessary in order to protect the public interest. Refer to Practicum Intervention Policy for additional information.

Assistance/Accommodation: Students who may require assistance/accommodation due to personal circumstances and/or conditions affecting mobility, vision, hearing, learning and physical or mental health, should refer to the Faculty of Rehabilitation Medicine Student Accommodation Procedures document [on the Faculty of Rehabilitation Medicine website at www.uofaweb.ualberta.ca/rehabmed/](#) and to [University Student Services](#) Student Accessibility Services.

[...]

The Dean, or supervisor acting on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms, conditions, or site of practicum/clinical placement if the Dean or supervisor has reasonable grounds to believe that this is necessary in order to protect the public interest. Refer to [UA Practicum Intervention Policy](#) for additional information.

Assistance/Accommodation: Students who may require assistance/accommodation due to personal circumstances and/or conditions affecting mobility, vision, hearing, learning and physical or mental health, should refer to the Faculty of Rehabilitation Medicine Student Accommodation Procedures document [from the Faculty of Rehabilitation Medicine Office](#) and to Student Accessibility Services.

[To protect the public, students returning to the MScPT Program from a prolonged leave of absence will be required to successfully pass a screening examination \(written and practical\) to ensure knowledge and skills are at a proficient level prior to beginning a clinical placement. In the event that students do not successfully pass the screening exam after two attempts, the department's General Academic Standing Requirements will apply. \(see Physical Therapy \[Graduate\] General Academic Standing Requirements\).](#)

[...]

Justification:

- Calendar clean up to align with FGSR calendar template
- Correction of typographical and grammatical errors.
- Added the Indigenous Canada pre-requisite course
- Raised the band scores and total score of our IELTS English language requirements to meet our regulatory body requirements and to align more with our peers.
- Added information regarding seats designated and offered to applicants of Aboriginal ancestry
- Updated the requirements for Clinical Placement

Approved by: Rehabilitation Medicine Executive Committee June 27, 2018

The Indigenous Canada pre-requisite course approved by Rehabilitation Medicine Executive Committee April 30, 2018

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposed Changes to Existing Entrance Requirements and Academic Standing Regulations for the BSc Medical Laboratory Science and BSc Medical Laboratory Science Post-Professional Program, Faculty of Medicine and Dentistry**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to the existing entrance requirements and academic standing regulations for the BSc MLS Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2019.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Shirley Schipper, Vice-Dean Education, Faculty of Medicine and Dentistry
Presenter	Shirley Schipper, Vice-Dean Education, Faculty of Medicine and Dentistry Lisa Purdy, Director, Medical Laboratory Science Program

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	<p>The purpose of this proposal is to update and amend the academic standing and admission sections of the Calendar as they relate to the MLS Program(s).</p> <p>These changes seek to reorganize/re-order the MLS academic standing section of the Calendar to align more closely with the structure of other FoMD programs. The sections that have simply been moved, but without any content change, are highlighted in grey.</p> <p>The addition of the list of professional codes by which MLS students are bound is in keeping with the language used by other FoMD undergraduate programs.</p> <p>Changes to the academic standing sections will allow the MLS program to provide more targeted support for learners falling into the Unsatisfactory or newly proposed Marginal Standing-Academic Warning categories. After an analysis of past special considerations given to students, a higher cut point was chosen.</p> <p>The academic standing section for the BSc in MLS Post-Professional Certification Degree Completion is mirrored from the BSc in MLS, as a formal academic standing section did not previously exist for this separate program.</p> <p>The MLS program is responding to the Truth and Reconciliation Commission Calls to Action by removing the quota previously in place for Aboriginal applicants and proposing offers of admission to all qualified applicants to the MLS program. This aligns with the FoMD decision to remove the quota for the MD Program.</p>

Item No. 16

The Impact of the Proposal is	Due to the program's rigor students often are technically adequate but fail to pass all courses. The program will have the ability to allow students to remediate failures under academic warning and bring the calendar language into alignment with current practice. Current Aboriginal quota is one seat; impact is unknown as all qualified applicants will be accepted.
Replaces/Revises (eg, policies, resolutions)	Revises and reorganizes the existing MLS Program academic standing and admission regulations.
Timeline/Implementation Date	Published in 2019-20 Calendar and implemented for Fall 2019
Estimated Cost and funding source	No additional cost
Next Steps (ie.: Communications Plan, Implementation plans)	Communicate changes to students during orientation in fall 2019 when academic requirements and academic standings are explained.
Supplementary Notes and context	Changes to admission regulations must normally be published in the University Calendar one full year in advance of implementation except when the changes are deemed advantageous to students. See UAPPOL Undergraduate Admissions Procedure .

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol >	<u>Those who have been informed:</u>
	<ul style="list-style-type: none"> • MLS Admissions Committee – approval – June 27, 2018 • MLS Academic Standings Committee – May 9, 2018
	<u>Those who have been consulted:</u>
	<ul style="list-style-type: none"> • FoMD Faculty Learning Committee – approval – July 12, 2018 • FoMD Faculty Council Committee – review/consultation – July 31, 2018 • Office of the Registrar, Calendar Production – consulted/informed
	<u>Those who are actively participating:</u>
	<ul style="list-style-type: none"> • Lisa Purdy, Director, MLS Program • Tibetha Kemble, Indigenous Health Initiatives Program, FoMD • Roberta Martindale, Program Coordinator, MLS Program • MLS Academic Standings Committee
Approval Route (Governance) (including meeting dates)	GFC ASC Subcommittee on Standards, September 6, 2018 GFC Academic Standards Committee, September 20, 2018
Final Approver	GFC Academic Standards Committee

Alignment/Compliance

Alignment with Guiding Documents	Institutional Strategic Plan - <i>For the Public Good</i> Objective 1: Build a diverse, inclusive community of exceptional undergraduate and graduate students from Edmonton, Alberta, Canada, and the world. Objective 21: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.
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Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal	<i>Post-Secondary Learning Act</i> UAPPOL Admissions Policy UAPPOL Academic Standing Policy GFC Academic Standards Committee (ASC) Terms of Reference
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Attachments (each to be numbered 1 - <>)

1. Attachment 1 (pages 1 - 9) – MLS Calendar Changes 2019-20

Prepared by: Jocelyn Plemel, Executive Assistant to the Vice-Dean, Education, jplemel@ualberta.ca

FACULTY OF MEDICINE AND DENTISTRY (BSc in Medical Laboratory Science)

CALENDAR CHANGES FOR 2019/2020 CALENDAR

BSc Program in Medical Laboratory Science

Academic Standings

All students enrolled in Medical Laboratory Science program are bound by and shall comply with the Professional Code of Ethics governing the profession and practice of medical laboratory technology. The Professional Code of Ethics refers to all relevant professional codes and practice standards for the practice of medical laboratory technology. See Professional Standards for Students in the Faculty of Medicine and Dentistry.

1. **Academic Standing:** Final decisions regarding academic standing and promotion to the next year or graduation are made by the Faculty of Medicine and Dentistry Academic Standings and Promotion Committee based on recommendations of the Medical Laboratory Science Academic Standing Committee.

BSc Program in Medical Laboratory Science

Academic Standings and Graduation

All students enrolled in the BSc MLS program are bound by and shall comply with the Professional Code of Ethics governing the profession. The Professional Code of Ethics refers to all relevant professional codes and practice standards for medical laboratory technology including:

- Code of Applicant Behaviour
- Code of Student Behaviour
- College of Medical Laboratory Technologists of Alberta Code of Ethics
- College of Medical Laboratory Technologists of Alberta Standards of Practice
- Canadian Society for Medical Laboratory Science Code of Ethics
- Professional Standards for Students in the Faculty of Medicine and Dentistry
- Faculty Code of Conduct

The Dean, or Supervisor acting on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms, conditions or site of practicum/clinical placement if the Dean or Supervisor has reasonable grounds to believe that this is necessary in order to protect the Public Interest. (See Practicum Intervention Policy.)

Academic Standing

Final decisions regarding academic standing and promotion to the next year or graduation are made by the Faculty of Medicine and Dentistry Academic Standings and Promotion Committee based on recommendations of the Medical Laboratory Science Academic Standing Committee.

2. Promotion in the Medical Laboratory Science program depends on passing grades in all subjects of the previous year with a minimum GPA of 2.0, as well as the following requirements:

Phase I

Each laboratory instructor assesses the competence in communication, comprehension, and technical skills of each student several times throughout the academic year. These assessments are documented as a written evaluation that the student is asked to sign. At the end of the Phase, the instructors assign each student a pass or probationary rating based on these evaluations. Students with a GPA of 2.0 who have a majority of unsatisfactory technical ratings are permitted to proceed into Phase II on probation. Students in Phase II who are on probation must withdraw if they receive an unsatisfactory technical rating in any one course. Students entering Phase II with a majority of pass ratings from all the Phase I Medical Laboratory Science courses are assessed as having satisfactory standing.

Phase II

For those Medical Laboratory Science courses with both technical and academic demands, the student must successfully complete the requirements of

Progression in the program is term by term.

Final approval of academic standings is conducted at the end the academic year, with the exception of "Unsatisfactory Standing". In any term if a student falls under the category "Unsatisfactory Standing" their academic standing will be assessed immediately.

1. First Class Standing:

Awarded to students with a GPA of not less than 3.5 while enrolled in a normal academic course load

2. Satisfactory Standing:

Promotion in the Medical Laboratory Science program depends on passing grades in all subjects of the previous year with a minimum GPA of 2.0, as well as the following requirements:

Phase I

Each laboratory instructor assesses the competence in communication, comprehension, and technical skills of each student several times throughout the academic year. These assessments are documented as a written evaluation that the student is asked to sign. At the end of the Phase, the instructors assign each student a pass or probationary rating based on these evaluations. Students with a GPA of 2.0 who have a majority of unsatisfactory technical ratings are permitted to proceed into Phase II on probation. Students in Phase II who are on probation must withdraw if they receive an unsatisfactory technical rating in any one course. Students entering Phase II with a majority of pass ratings from all the Phase I Medical Laboratory Science courses are assessed as having satisfactory standing.

Phase II

For those Medical Laboratory Science courses with both technical and academic demands, the student must successfully complete the requirements of

both components to receive a passing grade.

Each student's competence in communication skills, comprehension of material, technical skills and professional behaviour will be assessed according to the Competency Based Objectives (CBOs) for each Medical Laboratory Science course. To pass each course, students must demonstrate competence in each CBO as outlined in the course manual. Students who do not achieve this level of competence in any one course will be required to satisfactorily fulfill specified course or performance competence standards within a given period of time. Students requiring additional training time in more than one course may be required to withdraw from the program. Students who have entered Phase II on probation (see Phase I) will not normally be allowed additional remedial training to reach competence and will be required to withdraw from the program if they do not meet the CBOs in the normal period of time.

3. The Dean, or Supervisor acting on behalf of the Dean, may immediately deny assignment of a student to, withdraw a student from, or vary terms, conditions or site of practicum/clinical placement if the Dean or Supervisor has reasonable grounds to believe that this is necessary in order to protect the Public Interest. (See Practicum Intervention Policy.)

4. The Division of Medical Laboratory Science Technical Standards Policy defines the necessary knowledge, skills, professional behaviours, and attitudes required of students. Please see the Medical Laboratory Science website for further information.

5. Promotion in the BSc program in Medical Laboratory Science Post-Professional Certification completion program depends on passing grades in all subjects of the

both components to receive a passing grade.

Each student's competence in communication skills, comprehension of material, technical skills and professional behaviour will be assessed according to the Competency Based Objectives (CBOs) for each Medical Laboratory Science course. To pass each course, students must demonstrate competence in each CBO as outlined in the course manual. Students who do not achieve this level of competence in any one course will be required to satisfactorily fulfill specified course or performance competence standards within a given period of time. Students requiring additional training time in more than one course may be required to withdraw from the program. Students who have entered Phase II on probation (see Phase I) or Academic Warning (see below) will not normally be allowed additional remedial training to reach competence and will be required to withdraw from the program if they do not meet the CBOs in the normal period of time.

3. Marginal Standing-Academic Warning:

Students with a GPA of 1.8 to 1.9 inclusive may be considered to be in Marginal Standing and may be permitted to continue on Academic Warning.

To clear academic warning and return to satisfactory standing, a student must obtain a minimum 2.0 GPA in the subsequent fall/winter term. Students who fail to clear academic warning are required to withdraw.

4. Unsatisfactory Standing:

Assigned to students whose GPA is below 1.8 or has failed a course. Any student whose technical work and academic performance is deemed unsatisfactory may be required to withdraw from the Faculty.

5. A student permitted to repeat a course or an entire phase must withdraw unless a minimum average grade of 2.7 is obtained

previous year with a minimum GPA of 2.0.

Reexamination:

- a. Students are allowed reexamination privileges only in courses that are failed.
- b. Students must achieve a GPA of 2.0 inclusive of the failed course in order to be considered for reexamination.
- c. The Division of Medical Laboratory Science Academic Standings Committee must approve reexamination.
- d. If reexamination is approved, satisfactory completion of a remedial program may be required before the student is permitted to take the reexamination.

6. A student permitted to repeat a course or an entire phase must withdraw unless a minimum average grade of 2.7 is obtained on the repeated work.

7. Any student whose technical work or academic performance is deemed unsatisfactory may be required to withdraw from the Faculty.

8. **Voluntary Withdrawal:** A student wishing to temporarily withdraw registration from the MLS program is required to make written application to the Director, stating the reasons for withdrawal and the intended period of absence. Readmission to the MLS program following voluntary withdrawal will be based on the following:

- a. review, by the Faculty, of the reasons for withdrawal and of the student's academic record;
- b. availability of a place, within quota, in the class to which the student seeks readmission.

on the repeated work.

6. Reexamination:

- a. Students are allowed reexamination privileges only in courses that are failed.
- b. Students must achieve a GPA of 2.0 inclusive of the failed course in order to be considered for reexamination.
- c. The Division of Medical Laboratory Science Academic Standings Committee must approve reexamination.
- d. If reexamination is approved, satisfactory completion of a remedial program may be required before the student is permitted to take the reexamination.

7. Faculty Advisor

At the discretion of the Faculty, a Faculty advisor may be assigned to students having difficulty meeting promotion requirements. The method of assignment and the role of the Faculty advisor is determined by the Faculty.

8. Voluntary Withdrawal

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- a. review, by the Faculty, of the reasons for withdrawal and of the student's academic record;
- b. availability of a place, within quota, in the class to which the student seeks readmission.
- c. The length of time the student interrupts

c. The length of time the student interrupts studies leading to the BSc in MLS degree must not exceed two years in total.

9. **Faculty Advisor:** At the discretion of the Faculty, a Faculty advisor may be assigned to students having difficulty meeting promotion requirements. The method of assignment and the role of the Faculty advisor is determined by the Faculty.

10. **First class standing:** awarded to students with a GPA of not less than 3.5 while enrolled in a normal academic course load.

11. **With Distinction:** awarded to graduating students who have obtained an average GPA of not less than 3.5 during the final 60 credits of course work.

studies leading to the BSc in MLS degree must not exceed two years in total.

Graduation

1. Students must be in satisfactory standing and complete all program requirements in order to graduate.
2. With Distinction: awarded to graduating students who have obtained an average GPA of not less than 3.5 during the final 60 credits of course work

BSc in Medical Laboratory Science Post-Professional Certification degree completion

All students enrolled in the BSc MLS program are bound by and shall comply with the Professional Code of Ethics governing the profession. The Professional Code of Ethics refers to all relevant professional codes and practice standards for medical laboratory technology including:

Code of Applicant Behaviour
Code of Student Behaviour
College of Medical Laboratory Technologists of Alberta Code of Ethics
College of Medical Laboratory Technologists of Alberta Standards of Practice
Canadian Society for Medical Laboratory Science Code of Ethics
Professional Standards for Students in the Faculty of Medicine and Dentistry
Faculty Code of Conduct

Academic Standings and Graduation

Academic Standings

Final decisions regarding academic standing and promotion to the next year or graduation are made

by the Faculty of Medicine and Dentistry Academic Standings and Promotion Committee based on recommendations of the Medical Laboratory Science Academic Standing Committee.

Progression in the program is term by term.

Final approval of academic standings is conducted at the end the academic year, with the exception of "Unsatisfactory Standing". In any term if a student falls under the category "unsatisfactory standing" their academic standing will be assessed immediately.

1. First class standing

Awarded to students with a GPA of not less than 3.5 while enrolled in a normal academic course load

2. Satisfactory Standing

Promotion in the Medical Laboratory Science program depends on passing grades in all subjects of the previous year with a minimum GPA of 2.0.

3. Marginal Standing-Academic Warning

Students with a GPA of 1.8 to 1.9 inclusive may be considered to be in Marginal Standing and may be permitted to continue on Academic Warning. **To clear academic warning and return to satisfactory standing, must obtain a minimum 2.0 GPA in the subsequent fall/winter term. Students who fail academic warning are required to withdraw.**

4. Unsatisfactory Standing

Assigned to students whose GPA is below 1.8 or has failed a course. Any student whose technical work and academic performance is deemed unsatisfactory may be required to withdraw from the Faculty.

A student permitted to repeat a course or an entire phase must withdraw unless a minimum average grade of 2.7 is obtained on the repeated work.

5. Reexamination:

- e. Students are allowed reexamination privileges only in courses that are failed.
- f. Students must achieve a GPA of 2.0 inclusive of the failed course in order to be considered for reexamination.
- g. The Division of Medical Laboratory Science Academic Standings Committee must approve reexamination.
- h. If reexamination is approved, satisfactory completion of a remedial program may be required before the student is permitted to take the reexamination.

6. Faculty Advisor

At the discretion of the Faculty, a Faculty advisor may be assigned to students having difficulty meeting promotion requirements. The method of assignment and the role of the Faculty advisor is determined by the Faculty.

Graduation

- 1. Students must be in satisfactory standing and complete all program requirements in order to graduate.
- 2. With Distinction: awarded to graduating students who have obtained an average GPA of not less than 3.5 during the final 60 credits of course work.

Rationale:

- 1. Adding in the specific professional codes students are bound by, aligns language with other FoMD undergrad programs.
- 2. Academic standings: most of the information has just been reorganized. **Information that has been relocated is highlighted in grey.**

Progression is term by term. When a student has failed required MLS courses in fall term there is no current mechanism to assess academic standing prior to the end of the academic year.

Marginal standing. MLS is very rigorous and from time to time students fail to meet the 2.0 GPA (especially when they have extenuating circumstances). In order to be student centered the program tries to support students to be successful; however, no marginal standing designation previously existed. The MLS program would like the ability to allow students to continue in their program. With support. An analysis of the last 5 years of students indicates students below 1.8 are not successful so to balance student centered-ness and patient safety (all course material is built on from year to year and if a student does not have a firm grasp of material they often will struggle in the next course), the program chose a higher cut off than other faculties.

Unsatisfactory standing: previous calendar language included require to withdraw, the unsatisfactory standing title aligns with university language.

3. Previously there was no academic standings or graduation section dedicated to the BSc in Medical Laboratory Science Post- Professional Certification completion program. This is a separate program so in cleaning up the calendar a new category was created and the information for the BSc in Medical Laboratory Science Post- Professional Certification completion included here.

BSc in Medical Laboratory Science

Admission Requirements

The current quota for Phase I students is 29.

I. Preprofessional Year

Those wishing to enrol in the BSc Medical Laboratory Science program must complete a preprofessional year before applying for admission to the Faculty. The required courses or their transfer equivalents are available at various postsecondary institutions in Alberta. Students should where possible take these courses (equivalent to ★30 at the University of Alberta) as one year of full-time study.

[...]

Note: Because the number of candidates who meet the minimum requirements for admission exceeds the quota, it should be understood that eligibility does not guarantee admission. Admission is determined on a competitive basis.

I. Aboriginal Applicants

The Division of Medical Laboratory Science will provide **up to one position within the quota for** the BSc MLS program to Aboriginal applicants. Students of Aboriginal identity within the meaning of the Constitution Act, 1982, Section 35, Part 2, or a person accepted by one of the Aboriginal peoples

BSc in Medical Laboratory Science

Admission Requirements

The current quota for Phase I students is 29.

I. Preprofessional Year

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[...]

Note: Because the number of candidates who meet the minimum requirements for admission exceeds the quota, it should be understood that eligibility does not guarantee admission. Admission is determined on a competitive basis.

I. Aboriginal Applicants

The Division of Medical Laboratory Science will provide **admission to** the BSc MLS program to **all qualified** Aboriginal applicants **not to exceed the current quota for Phase I students (see above)**. Students of Aboriginal identity within the meaning of the Constitution Act, 1982, Section 35, Part 2, or

of Canada as a member of their community, will be considered in this category.

Candidates will be subject to normal minimum admission requirements as outlined in BSc in Medical Laboratory Science and approval by the Divisional Admissions Committee. **If there are no qualified Aboriginal applicants in any given year, the position will be allocated to the general applicant pool.**

II. For More Information

Individuals considering entering the preprofessional year should contact the Division of Medical Laboratory Science, 5-411 Edmonton Clinic Health Academy, University of Alberta, Edmonton, AB T6G 1C9.

a person accepted by one of the Aboriginal peoples of Canada as a member of their community, will be considered in this category.

Candidates will be subject to normal minimum admission requirements as outlined in BSc in Medical Laboratory Science and approval by the Divisional Admissions Committee.

II. For More Information

Individuals considering entering the preprofessional year should contact the Division of Medical Laboratory Science, 5-411 Edmonton Clinic Health Academy, University of Alberta, Edmonton, AB T6G 1C9.

Rationale: following truth and reconciliation commission recommendations and calls to action the division of MLS is ensuring that opportunity exists to increase the number of indigenous health professionals. This is aligned with the FoMD MD program decision to remove the quota

FoMD Approval:

Faculty Learning Committee – July 12, 2018

Faculty Council Committee (for review only) – July 31, 2018

Governance Executive Summary
Action Item

Agenda Title: **Proposed changes to Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty**

Motion: THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Admission Deadlines for the Bachelor of Arts, Bachelor of Science, Bachelor of Management, and Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees programs in Augustana Faculty, as set forth in Attachment 1, to take effect in Fall 2019.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Allen Berger, Dean, Augustana Faculty Karsten Mündel, Associate Dean – Academic, Augustana Faculty Timothy Hanson, Assistant Dean – External Relations, Augustana Faculty
Presenter(s)	Karsten Mündel, Associate Dean – Academic, Augustana Faculty

Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is <i>(please be specific)</i>	To revise Admission Deadlines in the BA, BSc, BMgt and BSc/BEEd programs in Augustana in order to discontinue the practice of admitting new students in the January term, starting in the 2019-2020 academic year. It also standardizes dates and updates language regarding admission to Music programs in Augustana.
Executive Summary <i>(outline the specific item– and remember your audience)</i>	<p>Historically, Augustana Faculty (and the pre-merger Augustana University College) has maintained an admission cycle for Winter term, allowing new applicants to begin studies in January. This process was used to sustain enrollment numbers, particularly to replace students who completed studies or left university in December (which also thereby created a potentially larger pool for continuing student retention in the subsequent Fall term). Too, it allowed a second opportunity for applicants, primarily international, who were unable to complete all the processes for admissions and permission to study in Canada in time to register in courses for September, to begin studies prior to the following Fall intake.</p> <p>Augustana is now proposing to cease new applicant intake for January for a number of reasons. Enrollment numbers in the Faculty have been relatively steady for several years, which has greatly lessened the concerns about using January admissions to bolster registration totals. General enrollment demand has led to earlier admission cut-off dates for Augustana, which has decreased the need to have a secondary option for students missing September deadlines, since earlier admission has allowed for more time to satisfy outstanding requirements. Also, the new Augustana Calendar has created an additional buffer, since students needing a few extra weeks to finalize preparations can opt not to register in the ‘September 3-week course’ and start regular classes at the end of September without any significant academic impact.</p> <p>The January intake also requires a significant concentration of additional resources at Augustana, notably in the Prospective Student Office (PSO),</p>

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	<p>Student and Residence Services, and the Learning, Advising and Beyond office, as the recruitment/admission of these applicants creates a disruption to the larger Fall-Spring admission cycle for the upcoming Fall in the PSO, and their arrival in January necessitates a period of student Orientation and academic advisement that, in spite of diligent efforts, is less effective than similar opportunities offered at the start of Fall term.</p> <p>While the cessation of a new applicant intake in January does remove an option of choice for prospective students, the overall number affected would be small (25-40 each January over the past few years). Additionally, it has been observed that in spite of significant efforts, orientation and adjustment for new students in January is often quite difficult. For international students, especially, the climate shock of arriving in Alberta for the first time in January is notable, and for all students, inserting themselves into an academic program and campus community that have already been operating for four months comes with serious challenges, even for those who have the skills and motivations to attempt to integrate quickly. Some students do succeed, but many others do not return in Fall, or seek to 'restart' elsewhere, either on North campus or at another institution. As such, this additional admission option does not seem viable for strong student progress. At this point in time, focusing enrollment and student service resources primarily on the new applicant intake in Fall term appears to be a wiser route for optimal student and institutional success.</p>
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

<p>Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity)</p> <p><For information on the protocol see the Governance Toolkit section Student Participation Protocol></p>	<p><u>Those who are actively participating:</u></p> <ul style="list-style-type: none"> • Allen Berger, Dean, Augustana Faculty • Timothy Hanson, Assistant Dean – External Relations, Augustana Faculty • Karsten Mündel, Associate Dean – Academic, Augustana Faculty <p><u>Those who have been consulted:</u></p> <ul style="list-style-type: none"> • Augustana Prospective Student Office • Augustana Enrollment Management Committee • Augustana Department Chairs: Peter Berg (Science), Alexander Carpenter (Fine Arts and Humanities), Geoffrey Dipple (Social Sciences) <p><u>Those who have been informed:</u></p> <ul style="list-style-type: none"> • Michele Moroz, Assistant Registrar – Admissions, Office of the Registrar
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee – September 20, 2018

Strategic Alignment

Alignment with <i>For the Public Good</i>	<p>OBJECTIVE 1: Build a diverse, inclusive community of exceptional undergraduate and graduate student from Edmonton, Alberta, Canada, and the world.</p> <p>OBJECTIVE 9:</p>
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	<p>Enhance, support, and mobilize the unique experiences and cultures of all University of Alberta campuses to the benefit of the university as a whole.</p> <p>OBJECTIVE 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p>
<p>Alignment with Institutional Risk Indicator</p>	
<p>Legislative Compliance and jurisdiction</p>	<p>Post-Secondary Learning Act (PSLA) UAPPOL Admissions Policy GFC Academic Standards Committee (ASC) Terms of Reference</p>

Attachments (each to be numbered 1 - <>)

1. Augustana Faculty Admission Deadlines Calendar copy (page(s) 1 - 4)

Prepared by: Jonathan Hawkins, Assistant Registrar – Augustana, jh12@ualberta.ca

**Augustana Faculty
Proposed Admission Deadline Changes
For Implementation in Fall 2019**

CURRENT

Admission		Readmission		Other	
Application	Documents	Application	Documents	Requirements	
Bachelor of Arts, Bachelor of Management in Business Economics, Bachelor of Science, Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)					
Fall Term	March 1	Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2)	March 1	March 15 (See Note 1) June 15 (See Note 2)	Residence Application - August 1 Music Questionnaire-BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEEd minor in Music: Choral contact Augustana Department of Music by April 15 (see Bachelor of Arts, Bachelor of Management in Business Economics and Bachelor of Science)
		High School applicant - March 15 (See Note 1) August 1 (See Note 2)			
Winter Term	November 15	November 15	November 15	November 15	Residence Application - December 1 Music Questionnaire-BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEEd minor in Music: Choral contact Augustana Department of Music by December 15 (see Bachelor of Arts, Bachelor of Management in Business Economics and Bachelor of Science)

Spring/Summer	No admission		No admission		
Notes					
1. All previously completed course work and course registration of current year.					
2. Final results of current year.					
Bachelor of Music					
Fall Term	March 1	Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2)	March 1	March 15 (See Note 1) June 15 (See Note 2)	Residence Application - August 1 Audition, Music Questionnaire - contact Augustana Department of Music by April 15. (see Bachelor of Music)
		High School applicant - March 15 (See Note 1) August 1 (See Note 2)			
Winter Term	No admission		No admission		
Spring/Summer	No admission		No admission		
Notes					
1. All previously completed course work and course registration of current year.					
2. Final results of current year.					
Special/Visiting					
Fall Term	August 1	August 15	August 1	August 15	
Winter Term	December 4	December 15	December 1	December 15	
Spring/Summer	March 1	March 31	March 1	March 31	

PROPOSED

Admission			Readmission		Other Requirements
Application	Documents		Application	Documents	
Bachelor of Arts, Bachelor of Management in Business Economics, Bachelor of Science, Bachelor of Science/Bachelor of Education (Secondary) Combined Degrees Program (Augustana)					
Fall Term	March 1	Postsecondary transfer applicant - March 15 (See Note 1) June 15 (See Note 2)	March 1	March 15 (See Note 1) June 15 (See Note 2)	Residence Application - August 1 Music Questionnaire-BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEd minor in Music: Choral contact Augustana Music Division by March 15 (see Bachelor of Arts, Bachelor of Management in Business Economics and Bachelor of Science)
		High School applicant - March 15 (See Note 1) August 1 (See Note 2)			
Winter Term	No admission		Previous Students - November 15	Not applicable	Music Questionnaire-BA major and minor in Music, BMgt minor in Music, BSc minor in Music, and BSc/BEd minor in Music: Choral contact Augustana Music Division by December 15 (see Bachelor of Arts, Bachelor of Management in Business Economics and Bachelor of Science)
Spring/Summer	No admission		No admission		
Notes					
1. All previously completed course work and course registration of current year. 2. Final results of current year.					
Bachelor of Music					
Fall Term	March 1	Postsecondary transfer applicant -	March 1	March 15 (See Note	Residence Application - August 1

		March 15 (See Note 1) June 15 (See Note 2)		1) June 15 (See Note 2)	Audition, Music Questionnaire - contact Augustana Music Division by March 15. (see Bachelor of Music)
		High School applicant - March 15 (See Note 1) August 1 (See Note 2)			
Winter Term	No admission		No admission		
Spring/Summer	No admission		No admission		

Notes

1. All previously completed course work and course registration of current year.
2. Final results of current year.

Special/Visiting

Fall Term	August 1	August 15	August 1	August 15	
Winter Term	No admission		Previous Students - November 15	Not applicable	
Spring/Summer	March 1	March 31	March 1	March 31	