

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, April 17, 2014 meeting:

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Agenda Title: **Augustana Faculty: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements for the Faculty's Certificate in Writing Studies**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements for the Faculty's Certificate in Writing Studies, as submitted by the Augustana Faculty and as set forth in Attachment A, to be effective in 2015-2016.

Final Item: 4A

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Agenda Title: **Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer, Academic Standing/Graduation, and Reexamination Requirements**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer, academic standing/graduation, and reexamination requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment B, to be effective in 2015-2016.

Final Item: 4B

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Agenda Title: **Office of the Registrar: Course Approvals and Denials for April, 2014**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment C, to take effect upon final approval.

Final Item: 4C

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Agenda Title: **Faculté Saint-Jean: Proposed Changes to Existing Admission/Transfer and Academic Standing Requirements**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment D, to be effective in 2014-2015.

Final Item: 4D

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Agenda Title: **Suspension of Admission/Transfer to Selected Programs/Majors in the Faculty of Arts**

CARRIED MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of admission/transfer to the following programs and majors in the Faculty of Arts:

- Bachelor of Music (BMus) – Music History Route, School Music Route, and World Music Route only;
- Bachelor of Arts (BA) and BA (Honors) Majors only – Italian Studies, Russian Language and Literature, Ukrainian Folklore, Ukrainian Language and Literature;
- BA Combined Majors only – French and Italian, German and Scandinavian, Italian and Spanish, and Russian and Ukrainian [not to be confused with “single” or “double majors”];
- BA, BA (Honors), and Certificate – Middle Eastern and African Studies (Major, Minor and Certificate),

as submitted by the Faculty and as set forth in Attachment 1, to be effective upon final approval.

Final Item: 5

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### OUTLINE OF ISSUE

**4A. Augustana Faculty: Proposed Changes to Existing Admission/Transfer and Academic Standing/Graduation Requirements for the Faculty's Certificate in Writing Studies**

**4B. Faculty of Medicine and Dentistry: Proposed Changes to Existing Admission/Transfer, Academic Standing/Graduation, and Reexamination Requirements**

**4C. Office of the Registrar: Course Approvals and Denials for April, 2014**

**4D. Faculté Saint-Jean: Proposed Changes to Existing Admission/Transfer and Academic Standing Requirements**

#### Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Harry Prest, Associate Dean, Augustana Faculty; Marc Moreau, Assistant Dean (Admissions), Faculty of Medicine and Dentistry; Thomas Hidson, Assistant Registrar (Records, Registration and Fees), Office of the Registrar; Yvette d'Entremont, Associate Dean (Academic), Faculté Saint-Jean
Presenter	Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Subject	N/A

#### Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual items for detail on proposed changes submitted by Faculties and the Office of the Registrar.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> , see individual items for specific affected <i>Calendar</i> sections. Updates the <i>Alberta Transfer Guide</i> .
Timeline/Implementation Date	Item 4A: To take effect in 2015-2016. Item 4B: To take effect in 2015-2016. Item 4C: To take effect upon final approval. Item 4D: To take effect in 2014-2015.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

#### Alignment/Compliance

Alignment with Guiding Documents	<b><i>Dare to Discover</i></b> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. <b><i>Post-Secondary Learning Act (PSLA)</i></b> : The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC

(Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).

2. **PSLA:** The *PSLA* gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).

3. **UAPPOL Admissions Policy:** “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”

4. **UAPPOL Admissions Procedure:**

**PROCEDURE**

1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”

b. Where changes to admission regulations are deemed by the approving body to be ‘advantageous to students’, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”

5. **PSLA:** The *PSLA* gives Faculty Councils the authority to “determine the conditions under which a student must withdraw from or may

continue the student's program of studies in a faculty" (Section 29(1)(d)).

6. ***UAPPOL Academic Standing Policy:*** "All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the University Calendar."

7. ***UAPPOL Academic Standing Regulations Procedures:*** "All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar."

8. **GFC Academic Standards Committee (ASC) Terms of Reference (*Mandate*):** The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC's terms of reference provide that "the term '**routine and/or editorial**' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy" (3.A.i).

**Section 3 of GFC ASC's Terms of Reference** state:

**"B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)**

i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)

ii. ASC acts for GFC in approving routine and/or editorial changes to

	<p>both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the University Calendar Section on Missed Term Work (under the Section entitled Evaluation Procedures and Grading System. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)</p> <p>[...]"</p> <p><b>9. GFC ASC Terms of Reference (Mandate):</b> GFC ASC's delegated authority from GFC extends to the following:</p> <p>“a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.</p> <p>b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.</p> <p>c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.</p> <p>d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta.” (3.D.i-iv.)</p> <p><b>10. UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure):</b> “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assessed on an individual course-by-course basis for by a block transfer agreement.”</p>
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**Routing (Include meeting dates)**

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Representatives of the Office of the Registrar
Approval Route (Governance) (including meeting dates)	Various Faculty Councils (or delegate bodies) – Winter, 2014; GFC Academic Standards Committee (April 17, 2014) – for final approval
Final Approver	GFC Academic Standards Committee

**Attachments:**

Attachment A (pages 1 – 2): Augustana Faculty

Attachment B (pages 1 – 4): Faculty of Medicine and Dentistry

Attachment C (pages 1 – 5): Office of the Registrar

Attachment D (pages 1 – 4): Faculté Saint-Jean

**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements for the Faculty's Certificate in Writing Studies, as submitted by the Augustana Faculty and as set forth in Attachment A, to be effective in 2015-2016.

## **Augustana Faculty Program Changes For Implementation in 2015-2016**

### **54.1 Certificate in Writing Studies**

A Writing Studies Certificate indicates a high level of achievement in written communication. Writing is a fundamental aspect of education that crosses fields, disciplines, departments and programs, and the research-teaching divide. Writing helps develop critical thinking as it allows individuals to reflect upon, understand, and learn complex new ideas. Writing enables the growth of insight into knowledge, and good writing skills are at the heart of clear, concise, and cogent communication.

Writing is, in fact, a cornerstone to nearly all postsecondary academic endeavours, and it is the integral connection between learning and discovery. Enhanced skills in written communication gained through the integration of learning and discovery, and through multidisciplinary endeavours, are necessary for the highest achievements in knowledge acquisition and translation. The requirements for this Certificate are founded in both mentorship and peer-based learning, and will inspire students to a deeper engagement with personal development. Excellent writing skills are a necessary competency that stands out in an increasingly competitive job market.

To qualify for the Certificate in Writing Studies, students accepted into the program must successfully complete 30 credits **with a minimum 2.7 GPA**, as follows:

- (1) ★12 of writing instruction:
  - AUENG 103 and 104 (★6)
  - One of AUENG 212, 215 or 312 (★3)
  - One of AUIDS 242 or 244 (★3).
- (2) ★ 18 in courses designated as "writing

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To qualify for the Certificate in Writing Studies, students accepted into the program must successfully complete 30 credits as follows:

- (1) ★12 of writing instruction:
  - AUENG 103 and 104 (★6)
  - One of AUENG 212, 215 or 312 (★3)
  - One of AUIDS 242 or 244 (★3).
- (2) ★ 18 in courses designated as "writing intensive" according to the following criteria

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- at least 3000 words of assigned writing,
- at least 50% of the course grade based on writing assignment including but not limited to essays, journals, lab manuals, and exams/quizzes that are graded and returned to the student,
- substantial revision of writing/staged writing assignments through faculty and/or peer review,
- class time devoted to instruction in writing in the discipline.

Courses eligible for inclusion in this requirement are as follows: AUART 381; AUBIO 253, 350, 390, 413, 459; AUDRA 384; AUENG 202, 205, 207, 230, 268, 270, 271, 280, 281, 292, 302, 305, 307, 314, 317, 319, 330, 368, 370, 371, 380, 381, 392; AUENV 350, 459; AUGDS 427, 428; AUHIS 190, 260, 361, 463, 480; AUIDS 270; AUMGT 330; AUPHI 102, 200, 210, 340, 350, 355, 365; AUPOL 310; AUPSY 471; AUSCA 221, 237, 241, 251, 261, 271.

Other courses may be approved by Augustana Faculty if they meet the requirements of this certificate program. Students should consult with their Academic Advisor.

Normally a student will make an application at the end of their second year. Interested students should consult with their Academic Advisor as early as possible.

This certificate is awarded upon graduation.

- at least 3000 words of assigned writing,
- at least 50% of the course grade based on writing assignment including but not limited to essays, journals, lab manuals, and exams/quizzes that are graded and returned to the student,
- substantial revision of writing/staged writing assignments through faculty and/or peer review,
- class time devoted to instruction in writing in the discipline.

Courses eligible for inclusion in this requirement are as follows: AUART 381; AUBIO 253, 350, 390, 413, 459; AUDRA 384; AUENG 202, 205, 207, 230, 268, 270, 271, 280, 281, 292, 302, 305, 307, 314, 317, 319, 330, 368, 370, 371, 380, 381, 392; AUENV 350, 459; AUGDS 427, 428; AUHIS 190, 260, 361, 463, 480; AUIDS 270; AUMGT 330; AUPHI 102, 200, 210, 340, 350, 355, 365; AUPOL 310; AUPSY 471; AUSCA 221, 237, 241, 251, 261, 271.

Other courses may be approved by Augustana Faculty if they meet the requirements of this certificate program. Students should consult with their Academic Advisor.

Normally a student will make an application at the end of their second year. Interested students should consult with their Academic Advisor as early as possible. **To be admitted, students must have a cumulative GPA of 2.7 or above. Once admitted, students must successfully complete the 30 credits stipulated above with a minimum 2.7 GPA.**

This certificate is awarded upon graduation.



**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer, academic standing/graduation, and reexamination requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment B, to be effective in 2015-2016.

**15.9.9 Doctor of Medicine (MD)**

**II. Academic Requirements**

All students considering Medicine must register in a degree program and maintain good standing in that program. ~~Regardless of the degree program, the student must take courses in the following core subjects:~~

- ~~(1) ★6 in each of General Chemistry (including Inorganic Chemistry); Organic Chemistry; Physics; Biology; English.~~
- ~~(2) ★3 in each of Statistics and Biochemistry. Where possible, students are encouraged to take a full year of Biochemistry when continuing in a degree program.~~

**Notes**

- (1) To be considered for admission, students must normally have achieved a GPA 3.3 for Alberta residents, 3.5 for Non-Alberta residents, on a minimum of ★60. ★30 must be taken during one Fall/Winter.

Students are encouraged to obtain a baccalaureate degree before admission but may apply after two or three years in a degree program.

To be considered for entry after only two or three years at university or college, a student must have ~~all the prerequisites as well as an exceptional GPA~~ a minimum GPA of 3.7 and exceptional personal qualifications.

~~Students are normally required to conform to the stated requirements as the first year of the MD program is structured on the assumption that all the required material has been covered and that there will be neither time nor opportunity in that year to make up deficiencies.~~

~~Students taking the above courses must be registered in a degree program and are therefore subject to the rules and regulations of that Faculty. For several departments in Science, as well as other faculties, two pre-medical years containing the prerequisite subjects count for full credit toward a four-year degree. The student is advised to study the entrance requirements for the Faculty of choice carefully, paying particular attention to high school courses needed for entrance into programs that might be chosen if the student does not gain admission to the Faculty of Medicine and Dentistry. Please note transcript deadlines in §12.~~

- (6) **Selection Factors:** Selection of students for admission to the MD program follows guidelines established by the Board of Governors of the University of Alberta, General Faculties Council, and the Faculty Council of the Faculty of Medicine. Selection is the responsibility of ~~a standing committee of Faculty Council, the Committee on Admissions.~~

Selection factors will consist of the following:

- a. Overall GPA (achieved on all transferable postsecondary work including, at least one Fall/Winter of 30 credits);
- b. Prerequisite courses (successfully completed and transferable);

**15.9.9 Doctor of Medicine (MD)**

**II. Academic Requirements**

All students considering Medicine must register in a degree program and maintain good standing in that program.

**Notes**

- (1) To be considered for admission, students must normally have achieved a GPA 3.3 for Alberta residents, 3.5 for Non-Alberta residents, on a minimum of ★60. ★30 must be taken during one Fall/Winter.

Students are encouraged to obtain a baccalaureate degree before admission but may apply after two or three years in a degree program.

To be considered for entry after only two or three years at university or college, a student must have an exceptional GPA (minimum GPA of 3.7) and exceptional personal qualifications.

Please note transcript deadlines in §12.

- (6) **Selection Factors:** Selection of students for admission to the MD program follows guidelines established by the Board of Governors of the University of Alberta, General Faculties Council, and the Faculty Council of the Faculty of Medicine. Selection is the responsibility of the MD Admissions Committee.

Selection factors will consist of the following:

- a. Overall GPA (achieved on all transferable postsecondary work including, at least one Fall/Winter of 30 credits);

- e. MCAT score;
- d. Interview score;
- e. Letters of reference;
- f. Personal activities.

For applicants who have completed 4 or more years of postsecondary transferable coursework, the admissions GPA (overall GPA) is calculated with the deletion of the lowest year GPA, provided it is not the most recent year, or the one and only year where 30 units of course weight (5 full course equivalents) have been completed.

- b. MCAT score;
- c. Interview score;
- d. Letters of reference;
- e. Personal activities.

For applicants who have completed 4 or more years of postsecondary transferable coursework, the admissions GPA (overall GPA) is calculated with the deletion of the lowest year GPA, provided it is not the most recent year, or the one and only year where 30 units of course weight (5 full course equivalents) have been completed.

**Rationale:** Removal of prerequisite course requirements.

**FACULTY OF MEDICINE AND DENTISTRY**  
**Changes - Dentistry Program**  
**CALENDAR ENTRY**  
**Effective 2015-2016**

**February 2014**

<b>CURRENT</b>	<b>PROPOSED</b>
<p><b>113.2.2 DDS Advanced Placement Program</b>  The program leading to the DDS Advanced Placement is conducted in a minimum of two years (see §114.3, Years 3 and 4 of the DDS program).</p> <p><b>(6) Reexaminations</b></p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.</p>	<p><b>113.2.2 DDS Advanced Placement Program</b>  The program leading to the DDS Advanced Placement is conducted in a minimum of two years (see §114.3, Years 3 and 4 of the DDS program).</p> <p><b>(6) Reexaminations</b></p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical <u>or laboratory</u> course but passes the clinical <u>or laboratory</u> portion. Reexamination is not permitted in courses that are entirely clinical <u>or laboratory</u> or in clinical <u>or laboratory</u> components of courses that include both didactic and clinical <u>or laboratory</u> components.</p> <p>[Rationale: To provide consistency in the wording as found in §23.5.5(2b) and in §113.2.1 (6c)]</p>

## 2015-2016 University Calendar Changes

### CURRENT

### PROPOSED

<p><b>114.10 Degree of Bachelor of Medical Science</b></p> <p>The degree of Bachelor of Medical Science may be awarded to students in the DDS or MD program at the end of the second year of that program who have fulfilled the following requirements at this or another university:</p> <p><b><del>First and Second Year</del></b></p> <p><del>Prerequisite courses required for entrance to the DDS or MD program.</del></p> <p><b><del>Third and Fourth Year</del></b></p> <p><del>Preclinical (Years 1 and 2) of the DDS or MD program.</del></p> <p><b>Provisions</b></p> <ol style="list-style-type: none"> <li>(1) None of the courses in the first and second year has been used for credit toward another degree.</li> <li>(2) At least the final two years have been taken at the University of Alberta.</li> <li>(3) All courses have been successfully completed.</li> </ol>	<p><b>114.10 Degree of Bachelor of Medical Science</b></p> <p>The degree of Bachelor of Medical Science may be awarded to students in the DDS or MD program at the end of the second year of that program who have fulfilled the following requirements at this or another university:</p> <ol style="list-style-type: none"> <li>(I) <u>Two or more years of successfully completed undergraduate course work totaling no less than 60 units of course weight;</u></li> <li>(II) <u>Successful completion of year 1 and 2 of the DDS or MD program.</u></li> </ol> <p><b>Provisions</b></p> <ol style="list-style-type: none"> <li>(1) None of the courses <u>mentioned above have</u> been used for credit toward another degree.</li> <li>(2) At least the final two years have been taken at the University of Alberta.</li> <li>(3) All courses have been successfully completed.</li> </ol>
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**Rationale:** Removal of prerequisite course requirements.

April 3, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR  
 Proposals Recommended for APPROVAL of Transfer Credit at the  
 Academic Standards Committee Meeting on April 17, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<b>KING'S UNIVERSITY COLLEGE, THE</b>				
134643	PHED 237 (3)	PAC 1XX (3) OR AUPAC 124/ 224/ AUPED 1XX (3)	Credit allowed for PAC 1xx (3) only if presented with one other PAC (1.5) or DAC (1.5) course approved for transfer credit. This course alone is not appropriate for 3 credits, but if combined with another, credit can be granted at UofA.	
133191	THEO 349 (3)	AUREL 2XX (3)		King's THEO 349 (3) was previously approved for CHRTC 2xx (3). The new agreement will be: THEO 349 (3) = CHRTC 2xx (3) OR AUREL 2xx (3).
<b>LETHBRIDGE COLLEGE</b>				
135604	ART 1170 (3)	AUART 1XX (3)		Lethbridge College's ART 1170 (3) was previously approved for ART 1xx (3). Students who complete only ART 1170 will require UofA ART 134 in order to take senior level studio courses at UofA. The new agreement will be: ART 1170 (3) = ART 1xx (3) OR AUART 1xx (3). Students who complete only ART 1170 will require UofA ART 134 in order to take senior level studio courses at UofA.
135605	ART 1150/ 1170 (6)	AUART 1XX (6)	Student will not also receive credit for AUART 231 at UofA.	Lethbridge College's ART 1150/ 1170 (6) was previously approved for ART 1xx (6). Student will not also receive credit for ART 134 at UofA. The new agreement will be: ART 1150/ 1170 (6) = ART 1xx (6) OR AUART 1xx (6). Student will not also receive credit for ART 134 or AUART 231 at UofA.
68080	ENG 1190 (3)	AUENG 1XX (3)		Lethbridge College's ENG 1190 (3) was previously approved for ENGL 1xx (3). The new agreement will be: ENG 1190 (3) = ENGL 1xx (3) OR AUENG 1xx (3).

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Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<b>LETHBRIDGE COLLEGE</b>				
99203	ENG 2260 (3)	AUENG 1XX (3)		Lethbridge College's ENG 2260 (3) was previously approved for ENGL 1xx (3). The new agreement will be: ENG 2260 (3) = ENGL 1xx (3) OR AUENG 1xx (3).
68081	ENG 2285 (3)	AUENG 2XX (3)	Student will not also receive credit for AUENG 205 or 305 at UofA.	Lethbridge College's ENG 2285 (3) was previously approved for ENGL 2xx (3). Student will not also receive credit for ENGL 388 or 399 at UofA. The new agreement will be: ENG 2285 (3) = ENGL 2xx (3) OR AUENG 2xx (3). Student will not also receive credit for ENGL 388, 389 or AUENG 205, 305 at UofA.
102260	HIS 2265 (3)	AUHIS 1XX (3)		Lethbridge College's HIS 2265 (3) was previously approved for HIST 1xx (3). This course cannot be used to meet the Faculty of Arts History major requirement of 3 credits at the junior level in History, or to meet prerequisites for higher History courses at UofA. The new agreement will be: HIS 2265 (3) = HIST 1xx (3) OR AUHIS 1xx (3). This course cannot be used to meet the Faculty of Arts History major requirement of 3 credits at the junior level in History, or to meet prerequisites for higher History courses at UofA.
99162	PSC 1161 (3)	AUPOL 1XX (3)		Lethbridge College's PSC 1161 (3) was previously approved for POL S 101 (3). The new agreement will be: PSC 1161 (3) = POL S 101 (3) OR AUPOL 1xx (3).
68054	PSC 2250 (3)	AUPOL 2XX (3)		Lethbridge College's PSC 2250 (3) was previously approved for POL S 2xx (3). Student will not also receive credit for POL S 391 at UofA. The new agreement will be: PSC 2250 (3) = POL S 2xx (3) OR AUPOL 2xx (3). Student will not also receive credit for POL S 391 at UofA.
68069	PSY 1177 (3)	AUPSY 1XX [Arts] (3)		Lethbridge College's PSY 1177 (3) was previously approved for PSYCO 1xx [Arts] (3). The new agreement will be: PSY 1177 (3) = PSYCO 1xx [Arts] (3) OR AUPSY 1xx [Arts] (3).

April 3, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR  
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Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<b>LETHBRIDGE COLLEGE</b>				
68083	PSY 1179 (3)	AUPSY 2XX [Arts] (3)	Student will not also receive credit for AUPSY 256 at UofA.	Lethbridge College's PSY 1179 (3) was previously approved for PSYCO 2xx [Arts] (3). Student will not also receive credit for PSYCO 223 at UofA. The new agreement will be: PSY 1179 (3) = PSYCO 2xx [Arts] (3) OR AUPSY 2xx [Arts] (3). Student will not also receive credit for PSYCO 223 or AUPSY 256 at UofA.
102424	PSY 2275 (3)	AUPSY 2XX [Arts] (3)		Lethbridge College's PSY 2275 (3) was previously approved for PSYCO 2xx [Arts] (3). Student will not also receive credit for any UofA Psychology special topics course when the course title is "Criminal Conduct". The new agreement will be: PSY 2275 (3) = PSYCO 2xx [Arts] (3) OR AUPSY 2xx [Arts] (3). Student will not also receive credit for any UofA Psychology special topics course when the course title is "Criminal Conduct".
127386	SPN 1151 (3)	AUHUM 1XX (3)		Lethbridge College's SPN 1151 (3) was previously approved for Option 1xx [Arts] (3). This course will not fulfill the Faculty of Arts LOE requirement at UofA. The new agreement will be: SPN 1151 (3) = Option 1xx [Arts] (3) OR AUHUM 1xx (3). This course will not fulfill the Faculty of Arts LOE requirement at UofA.
<b>MACEWAN UNIVERSITY</b>				
133437	PHYS 250 (3)	PHYS 2XX (3)	This course cannot be used in place of required courses for the Department of Physics Honors or Specialization programs at UofA.	
<b>THOMPSON RIVERS UNIVERSITY, OPEN LEARNING</b>				
133651	ENGL 1001 (3)	ENGL 1XX (3) OR AUENG 1XX (3)		
133659	ENGL 1011 (3)	ENGL 1XX (3) OR AUENG 1XX (3)		

April 3, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR  
Proposals Recommended for APPROVAL of Transfer Credit at the  
Academic Standards Committee Meeting on April 17, 2014

Sending Institution and Proposal ID #	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<hr/> <b>YUKON COLLEGE</b>				
134856	HIST 120 (3)	AUHIS 1XX (3)	Student will not also receive credit for AUHIS201 at UofA.	Yukon College's HIST 120 (3) was previously approved for HIST 1xx (3). Student will not also receive credit for HIST 130 at UofA. The new agreement will be: HIST 120 (3) = HIST 1xx (3) OR AUHIS 1xx (3). Student will not also receive credit for HIST 130 or AUHIS201 at UofA. <hr/>



April 3, 2014

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR

Summary of Transfer Credit Proposals DENIED

Circulated for Information Only at the Academic Standards Committee Meeting on April 17, 2014

<b>Proposal ID # and Sending Institution</b>	<b>Sending Institution Course</b>	<b>U of A Course Requested</b>	<b>Denial Date</b>	<b>Reason for Denial</b>
<hr/>				
<b>CANADIAN UNIVERSITY COLLEGE</b>				
135024	ARTS 230 (3)	ART 134 (3)	April 1, 2014	This course is not broad enough to be considered an equivalent to visual fundamentals (or first year course level) taught at the UofA.
135029	HLED 300 (3)	HE ED 3XX or NURS3XX (3)	March 31, 2014	This course does not fit with the Faculty of Physical Education & Recreation courses, which focus specifically on the role of physical activity, exercise, and sport in health. Also, there is no Nursing course to which this HLED course is equivalent, and it is not appropriate as an elective.
<hr/>				

**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment D, to be effective in 2014-2015.

**Faculté Saint-Jean**  
**CALENDAR CHANGE REQUEST FORM**  
**For early implementation in 2014-2015**

Note: GFC ASC is to consider only those changes highlighted in **yellow**.

CURRENT	PROPOSED
<p><b>184.2 Cours de français</b></p> <p>Tout étudiant à l'exception des étudiants du BEd/AD (voir §184.4.3), du BSc (voir §184.8.2(4)) et du BSc (sciences de l'environnement et de la conservation, bilingue) (voir §184.11.2), doit réussir un minimum de *9 de français (FRANC ou CA FR), incluant le FRANC 322. Les étudiants du BSInf (bilingue) devraient consulter §184.13.2.</p> <p>L'objectif des cours de français langue consiste à amener l'étudiant à s'exprimer clairement et correctement dans les situations courantes de la vie personnelle et professionnelle, tant à l'oral qu'à l'écrit dans le contexte francophone interculturel unique que constitue la Faculté Saint-Jean.</p> <p>Le cours FRANC 322, obligatoire pour tous (à l'exception des étudiants du BSc, du BSc (science de l'environnement et de la conservation, bilingue) et du BSInf, bilingue), présuppose la maîtrise de la langue aux plans grammatical, syntaxique et lexical. C'est la responsabilité de l'étudiant d'avoir acquis cette maîtrise. Pour ce faire, la Faculté Saint- Jean offre des cours de français langue et l'accès au Centre d'appui aux étudiants. Afin d'assurer que l'étudiant ait acquis les compétences linguistiques nécessaires,</p>	<p><b>184.2 Cours de français</b></p> <p>Tout étudiant à l'exception des étudiants du BEd/AD (voir §184.4.3), du BSc (voir §184.8.2(4)) et du BSc (sciences de l'environnement et de la conservation, bilingue) (voir §184.11.2), doit réussir un minimum de *9 de français (FRANC ou CA FR), incluant le FRANC 322. Les étudiants du BSInf (bilingue) devraient consulter §184.13.2.</p> <p>L'objectif des cours de français langue consiste à amener l'étudiant à s'exprimer clairement et correctement dans les situations courantes de la vie personnelle et professionnelle, tant à l'oral qu'à l'écrit dans le contexte francophone interculturel unique que constitue la Faculté Saint-Jean.</p> <p><b>Progression des cours de français-langue</b></p> <p><b>Cours de base : FRANC 116, 117, 216, 226</b>  <b>Cours de consolidation : FRANC 213, 217, 227</b></p> <p><b>Pour les cours de français de base:</b></p> <ul style="list-style-type: none"> <li>- Les étudiants dont la note finale est supérieure ou égale à B- peuvent s'inscrire au cours de français qui suit dans la progression des cours de base.</li> <li>- Les étudiants dont la note finale se situe entre D et C+ inclusivement obtiennent les crédits du cours mais doivent s'inscrire au cours de consolidation approprié avant de rejoindre le prochain cours de base.</li> <li>- Les étudiants dont la note finale est F, échouent au cours mais peuvent s'y réinscrire.</li> </ul> <p>Le cours FRANC 322, obligatoire pour tous (à l'exception des étudiants du BSc, du BSc (science de l'environnement et de la conservation, bilingue) et du BSInf, bilingue), présuppose la maîtrise de la langue aux plans grammatical, syntaxique et lexical. C'est la responsabilité de l'étudiant d'avoir acquis cette maîtrise. Pour ce faire, la Faculté Saint- Jean offre des cours de français langue et l'accès au Centre d'appui aux étudiants. Afin d'assurer que l'étudiant ait acquis les compétences linguistiques nécessaires,</p>

le cours FRANC 226 est le préalable du FRANC 322. Le vice-doyen aux affaires académiques peut accorder des exemptions à ce préalable.

**Note:** Le bureau du Vice-doyen aux affaires académiques peut accorder l'exemption au cours FRANC 322 pour les étudiants ayant déjà obtenu un diplôme universitaire dans une institution postsecondaire de langue française reconnue, une fois que l'étudiant a écrit, sous surveillance, une dissertation démontrant ses compétences.

Les cours de français langue autres que le FRANC 226 et 322 ne sont donc pas obligatoires, mais doivent être suivis par les étudiants n'ayant pas le niveau de français nécessaire pour les cours FRANC 226 et 322. Ce sont les résultats au test de placement (voir §183.5.1) qui déterminent le niveau de français d'un étudiant et ainsi, le(s) cours de français langue dans lequel ou lesquels il doit s'inscrire. Le bureau du Vice-doyen aux affaires académiques peut accorder des exemptions à ces exigences.

les cours FRANC 226 ou 227 sont les préalables du FRANC 322. Le vice-doyen aux affaires académiques peut accorder des exemptions à ce cours.

**184.2 French Courses**

All students, except those registered in the BEd/AD (see §184.4.3), BSc (see §184.8.2(4)) and BSc (Environmental and Conservation Sciences - Bilingual) (see §184.11.2) must complete a minimum of \*9 of French (FRANC or CA FR), including FRANC 322. Students in the BScN (Bilingual) program should consult §184.13.2.

The objective of French language courses is to teach the student to speak and write clearly and correctly in situations that arise in everyday personal or professional life. The unique intercultural context that is Faculté Saint-Jean provides an ideal environment for such development.

FRANC 322, mandatory for all students (except for the students in the BSc, BSc (Environment and Conservation-bilingual) and BScN-bilingual), presupposes a strong command of all aspects of French (grammatically, syntactically and lexically). It is the student's responsibility to acquire such command of the language. To achieve

**184.2 French Courses**

All students, except those registered in the BEd/AD (see §184.4.3), BSc (see §184.8.2(4)) and BSc (Environmental and Conservation Sciences - Bilingual) (see §184.11.2) must complete a minimum of \*9 of French (FRANC or CA FR), including FRANC 322. Students in the BScN (Bilingual) program should consult §184.13.2.

The objective of French language courses is to teach the student to speak and write clearly and correctly in situations that arise in everyday personal or professional life. The unique intercultural context that is Faculté Saint-Jean provides an ideal environment for such development.

**Progression of French-language courses**

**Base French courses:** FRANC 116, 117, 216, 226  
**Consolidation courses :** FRANC 213, 217, 227

**For the Base French Courses :**

- Students with a final mark equal or superior to B- can register directly in the next French course in the Base French series.
- Students with a final mark of from D to C+ inclusively receive credit for the course but must register in the appropriate consolidation course before taking the next Base course.
- Students who obtain F fail the course, but can re-register in it.

FRANC 322, mandatory for all students (except for the students in the BSc, BSc (Environment and Conservation-bilingual) and BScN-bilingual), presupposes a strong command of all aspects of French (grammatically, syntactically and lexically). It is the student's responsibility to acquire such command of the language. To achieve

this goal, Faculté Saint-Jean offers French language courses and provides access to a French help centre. In order to ensure that students have achieved this goal, FRANC 226 is a prerequisite for FRANC 322. The Office of the Associate Dean (Academic) may grant an exemption for this prerequisite.

Note: Exemption from FRANC 322 will be considered for students who have already obtained a postsecondary degree from a recognized institution in which French is the language of instruction. The Office of the Associate Dean (Academic) may exempt a student from FRANC 322 after the student has written an essay under supervision, demonstrating the required competencies. With the exception of FRANC 226 and 322, French language courses are therefore not mandatory, but must be taken by students whose French is not strong enough for FRANC 226 and 322. The placement test assesses the student's level of French, and thus, the course(s) in which he or she must register (see §183.5.1). The Office of the Associate Dean (Academic) may grant exemptions to these requirements.

this goal, Faculté Saint-Jean offers French language courses and provides access to a French help centre. In order to ensure that students have achieved this goal, FRANC 226 or 227 are a prerequisite for FRANC 322. The Office of the Associate Dean (Academic) may grant an exemption for this course.

CURRENT	PROPOSED
<p><b>184.4.5 Compétence d'élocution</b></p> <p>La compétence d'élocution est une condition pour l'inscription dans les cours d'Enseignement Pratique (Stage I et II).</p> <p>(1) Les étudiants inscrits en Éducation à la Faculté Saint Jean éprouvant des problèmes orthophoniques seront référés à un(e) spécialiste pour fin d'évaluation.</p> <p>(2) Les étudiants ayant besoin d'intervention doivent poursuivre le programme d'intervention proposé par le/la spécialiste approuvé(e) par la Faculté Saint Jean, jusqu'à ce que les résultats visés soient atteints.</p> <p>(3) Les étudiants n'ayant pas atteint le seuil acceptable de compétence tel que déterminé par le spécialiste ne peuvent pas s'inscrire dans les cours d'Enseignement Pratique.</p>	<p><b>184.4.5 Compétence langagière</b></p> <p>Pour les étudiants inscrits en éducation, la compétence en français avec un niveau DELF B2 « fort » (un résultat de 72% sur l'ensemble de l'épreuve et pas moins de 18 points sur 25 dans chacune des quatre composantes) est une condition d'admission aux stages d'enseignement pratique. Pour leur permettre d'atteindre ce niveau de compétence minimal, une série de cours de base et de cours de consolidation sont prévus (voir § 184.2) .</p>
<p><b>184.4.5 Speech Competency</b></p> <p>Enrolment in Field Experience courses is conditional on speech competence.</p> <p>(1) Students registered in Education programs at Faculté Saint-Jean demonstrating speech deficiencies will be referred to a specialist for evaluation.</p> <p>(2) Students requiring remediation of oral communication must continue working toward improvement as specified by the specialist approved by Faculté Saint Jean until the necessary improvement has been achieved.</p> <p>(3) Students who have not achieved the necessary level of competence as determined by the specialist may not register for field experience courses.</p>	<p><b>184.4.5 Language Competency</b></p> <p>For students enrolled in Education, competence in French at the DELF B2 "strong" level (a mark of 72% on the exam as a whole and scoring not less than 18 points out of 25 on each of the four sections) is a condition of admission to teaching practicums. To allow them to reach this minimal level of competence, a series of base and consolidation courses is provided (see § 184.2).</p>

CURRENT	PROPOSED
<p><b>183.1.7 Étudiants spéciaux</b>            La catégorie étudiant spécial s'applique à toute personne qui a la permission de s'inscrire à des cours, mais qui ne postule aucun, diplôme ou certificat de l'Université. La priorité sera accordée aux étudiants n'ayant jamais eu le statut d'étudiant spécial à la Faculté Saint-Jean. À cause des limites d'inscriptions dans certains cours, la Faculté Saint-Jean peut limiter le nombre d'inscriptions des étudiants spéciaux. Pour être considérés comme étudiant spécial à la Faculté Saint-Jean, les candidats doivent normalement avoir un diplôme de premier cycle d'une institution postsecondaire reconnue, une moyenne satisfaisante et démontrer leur compétence dans la langue française [voir §183.1.2(2)]. Les étudiants spéciaux qui désirent poursuivre leurs études doivent faire une demande de réadmission chaque année.</p>	<p><b>183.1.7 Étudiants spéciaux</b>            La catégorie étudiant spécial s'applique à toute personne qui a la permission de s'inscrire à des cours, mais qui ne postule aucun, diplôme ou certificat de l'Université. La priorité sera accordée aux étudiants n'ayant jamais eu le statut d'étudiant spécial à la Faculté Saint-Jean. À cause des limites d'inscriptions dans certains cours, la Faculté Saint-Jean peut limiter le nombre d'inscriptions des étudiants spéciaux. Pour être considérés comme étudiant spécial à la Faculté Saint-Jean, les candidats doivent normalement avoir un diplôme de premier cycle d'une institution postsecondaire reconnue, une moyenne satisfaisante et démontrer leur compétence dans la langue française [voir §183.1.2(2)].</p>
<p><b>183.1.7 Special Students</b>            Special students are those who have been permitted to register in one or more courses which are not being taken for credit toward a degree program. Priority will be given to students who have not previously attended Faculté Saint-Jean as special students. Special students may not have access to all courses offered by Faculté Saint-Jean. To be considered for admission as a special student at Faculté Saint-Jean, applicants must normally have received a university degree from an accredited postsecondary institution, present a competitive admission grade point average, and meet French Language Proficiency requirements as specified in §183.1.2(2). Special students who wish to continue must reapply each year.</p>	<p><b>183.1.7 Special Students</b>            Special students are those who have been permitted to register in one or more courses which are not being taken for credit toward a degree program. Priority will be given to students who have not previously attended Faculté Saint-Jean as special students. Special students may not have access to all courses offered by Faculté Saint-Jean. To be considered for admission as a special student at Faculté Saint-Jean, applicants must normally have received a university degree from an accredited postsecondary institution, present a competitive admission grade point average, and meet French Language Proficiency requirements as specified in §183.1.2(2).</p>

Submitted by: Dr Yvette d'Entremont

Date: April 2, 2014

Approved by: Campus Saint-Jean Faculty Council Committee

Date: March 28, 2014

**OUTLINE OF ISSUE**

Agenda Title: **Suspension of Admission/Transfer to Selected Programs/Majors in the Faculty of Arts**

**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the suspension of admission/transfer to the following programs and majors in the Faculty of Arts:

- Bachelor of Music (BMus) – Music History Route, School Music Route, and World Music Route only;
- Bachelor of Arts (BA) and BA (Honors) Majors only – Italian Studies, Russian Language and Literature, Ukrainian Folklore, Ukrainian Language and Literature;
- BA Combined Majors only – French and Italian, German and Scandinavian, Italian and Spanish, and Russian and Ukrainian [not to be confused with “single” or “double majors”];
- BA, BA (Honors), and Certificate – Middle Eastern and African Studies (Major, Minor and Certificate), as submitted by the Faculty and as set forth in Attachment 1, to be effective upon final approval.

**Item**

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Lesley Cormack, Dean, Faculty of Arts, with the support of the Chairs of the Departments of Modern Languages and Cultural Studies (MLCS) and Music and the Director of the Office of Interdisciplinary Studies (OIS)
Presenter	Stuart Landon, Associate Dean (Student Programs), Faculty of Arts
Subject	Suspension of Selected Programs and Majors in the Faculty of Arts

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	<p>The approval of suspension of admission/transfer to the listed program and majors/routes in the Faculty of Arts, as set out above.</p> <p>Note that minors will continue to be available in Italian, Russian, and Ukrainian. The Department of Music is also taking this opportunity to rationalize its BMus program requirements and MUSIC course offerings to align with available faculty.</p> <p>The number of students who have declared majors in these areas/routes is minimal. As the Departments are released from being required to offer sufficient (specific) courses in each of these areas to support the majors, resources can be redirected toward areas of study which are in greater demand.</p> <p>The suspension of the Middle Eastern and African Studies (MEAS) program has also been requested by OIS. The program review conducted in 2012-2013 confirmed that this program is not satisfactory in its current guise for either the students or faculty involved. Faculty will continue to be able to teach in areas of interest within their Departments, and the program may be reimagined in the future.</p>
The Impact of the Proposal is	<p>No adverse impact is anticipated for graduates of these programs. The degrees alumni in these majors have earned are valid and official documentation continues to be available.</p> <p>Active students have been identified across the majors/routes and programs proposed for suspension, and detailed analyses of remaining requirements for their programs have been completed. Students are being advised, in writing (by e-mail), of the pending suspension and the</p>

**FINAL Item No. 5**

	deadline by which they must complete all program requirements and be awarded their degrees. This communication will be ongoing until each student has either completed the degree or left the University.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Immediate. Admission/transfer to these programs and majors were suspended for September, 2013 in consultation with the Office of the Provost and Vice-President (Academic) and the Office of the Registrar.  Advising staff in the Faculty of Arts will work closely with the Departments to ensure continuing students are advised on a regular basis regarding outstanding requirements, what to take to meet requirements, and the deadline by which all requirements must be met.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

**Alignment/Compliance**

Alignment with Guiding Documents	<i>Dare to Discover Values:</i> to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth. <i>Dare to Deliver.</i>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <b>Post-Secondary Learning Act (PSLA):</b> The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC. (Sections 26(1), 60(1)(c) and (d))</p> <p>2. <b>PSLA:</b> The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. <b>UAPPOL Admissions Policy:</b> “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)</p> <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”</p>

	<p>4. <b><i>UAPPOL Admissions Procedure:</i></b></p> <p><b><u>PROCEDURE</u></b></p> <p>1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS</p> <p>Following approval by GFC:</p> <p>a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the <i>University Calendar</i> for one full year (i.e., effective the second year that the information is published in the <i>University Calendar</i>).</p> <p>For example, a change approved in May 2005 would be first published in the 2006-2007 <i>University Calendar</i> in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”</p> <p>5. <b>GFC Academic Standards Committee (ASC) Terms of Reference (<i>Mandate</i>):</b> The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are <b>editorial</b> in nature. ASC’s terms of reference provide that “the term ‘<b>routine and/or editorial</b>’ refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy” (3.A.i).</p> <p>Further, “ASC acts for GFC in approving routine and/or editorial changes to both admissions/transfer policies and academic standing regulations” (Section 3.B.ii).</p>
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**Routing (Include meeting dates)**

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>Office of the Provost and Vice-President (Academic); Department Chairs (Faculty of Arts); Faculty of Arts Staff; CBAS (Collective Body of Arts Students); Student’s Union (Dustin Chelen, Vice-President (Academic))</p> <p>For MEAS only, all current students and recent alumni were consulted in 2012 as part of the program review.</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>Faculty of Arts Academic Affairs Committee – January 22, 2014 (for recommendation); Faculty of Arts Executive Committee – February 24, 2014 (for recommendation); Faculty of Arts Council – March 12, 2014 (for recommendation); GFC Academic Standards Committee – April 17, 2014 (for final approval)</p> <p>(Note that all of the Faculty of Arts committees listed above include undergraduate student representation: eight students on AAC; four students on the Executive Committee; and 27 students on Faculty</p>



**FINAL Item No. 5**

	Council.)
Final Approver	GFC Academic Standards Committee

Attachments (each to be numbered 1 - <>):

1. Attachment 1 (pages 1 – 36): Omnibus Proposal from the Faculty of Arts for the Suspension of Selected Programs and Majors in the Faculty of Arts

*Prepared by:* Robin A Cowan, Senior Officer (Student Programs and Services), Faculty of Arts,  
[robin.cowan@ualberta.ca](mailto:robin.cowan@ualberta.ca), 2-7657



# Interdepartmental Correspondence


Office of the Dean  
 Faculty of Arts  
 6-33 Humanities Centre  
 Edmonton, Alberta, Canada T6G 2E5

Tel: 780.492.ARTS  
 Fax: 780.492.7251  
 www.arts.ualberta.ca

DATE: August 16, 2013

TO: Department Chairs, Faculty of Arts

FROM: Lesley Cormack, Dean

RE:   
**Suspension of small enrolment programs**

Given the budgetary situation, as well as the need for good management of our undergraduate programs, I am writing to inform you that, effective immediately, I am asking Robin Cowan to begin the process for suspending admission into the following programs or concentrations, for submission through regular Governance process. These programs have been chosen because they have had 10 or fewer students enrolled as majors in each of the 8 Fall terms from 2005 through 2012.

## BA

Classical Language-Maj  
 Combined Classics/Greek/Latin-Maj  
 Combined French and Italian-Maj  
 Combined German and Scandinavian-Maj  
 Combined Italian and Spanish – Maj  
 Italian Studies –Maj  
 Latin American Studies-Maj  
 Middle Eastern and African Studies-Maj  
 Russian Language and Literature – Maj  
 Combined Russian and Ukranian – Maj  
 Scandinavian Language and Literature – Maj  
 Ukranian Folklore –Maj  
 Ukranian language and Literature – Maj

## BDes

Computing Science Rte – Maj  
 Printmaking Rte – Maj



### BMus

Music History – Conc  
BMus School Music – Conc  
Composition & Theory – Conc  
World Music – Con

### BFA – Drama

Technical Theatre - Maj

In making this decision, I was guided by the following principles, arrived at through consultation with the Deans Executive Committee and Chairs Council.

1. Given its limited resources, the Faculty strives to offer an excellent educational experience and treat students equitably. These objectives require that resources be allocated so that students in the different programs offered by the Faculty receive reasonably equivalent Faculty resources.
2. Student demand for programs should be the principal resource allocation determinant. Program offerings should be constantly reassessed, programs with low demand closed, and resources gradually transferred to programs with higher student demand. In this way, resources will be directed to meet student needs. A shift in resources to areas of higher demand will allow the Faculty to provide educational opportunities to more students with the same resources.
3. Programs should not continue to be offered simply because they have been offered in the past.
4. Decisions on the viability of programs should be based on trends in enrollment rather than on short term enrollment changes. A minimum of five years of data should be employed.
5. There should be clear guidelines that determine when programs should be suspended, such as five years of low enrollments (for example, fewer than 10 students enrolled in a major).
6. Quantitative measures to use as guidelines could include:
  - i) total majors in a program,
  - ii) total majors in a program per faculty member,
  - iii) the number of students enrolled in the courses associated with a program per faculty member (i.e. total enrollments in CLASS courses divided by the number of Classics faculty).

Both (ii) and (iii) require linking faculty members to specific programs, while (iii) also requires linking courses to programs, which may make measurement more difficult.

7. Enrollment in small programs should be suspended as soon as possible to limit the length of time over which resources will be required to support these programs. Programs will be reviewed each year.
8. Members of faculty teaching in programs that are likely to be suspended should be notified as soon as possible so they can determine their best course of action.
9. Department Chairs and members of faculty should be given the opportunity, although limited in time (for example, two weeks) to present arguments in writing to the Dean against a suspension of enrollment before it is imposed.

In these cases, arguments against these recommended suspensions should be made, in writing, to the Dean, by September 3rd. Most effective would be a single submission from the affected area, with the support of the Chair.

cc Robin Cowan, Senior Officer Student Programs and Services

## FACULTY OF ARTS CALENDAR CHANGE REQUEST FORM

**Department:** Undergraduate Student Services

**Implementation:**  NORMAL  
 EARLY (Note: new course offerings only)

**DEADLINE**

October 15 \*

**Type of Change:**  Program Regulation  
 New Course  Course Change  
 Course Deletion  Editorial

March 1\*

April 15\*

April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change. *Applicable:*  Yes  No

<b>CURRENT</b> Calendar Section Number (§) 15 <i>(Use strike out for all changes)</i>	<b>PROPOSED</b> Calendar Section Number (§) 15 <i>(Underline all additions)</i>
<p><b>15.2.2</b> <b>Admissions Chart 3 Specific Admission Requirements to BA Honors Programs</b></p> <p><i>No Changes Until</i></p> <p><b>Middle Eastern and African Studies</b> A minimum AGPA of 3.0 with an average of 3.3 or better in all Middle Eastern and African Studies (MEAS) courses and approved cross-listed courses.</p> <p><del>Entrance to Honors in Middle Eastern and African Studies will ordinarily take place at the end of the second year of university-level studies. Students planning to apply for admission should consult the Middle Eastern and African Studies program advisor</del></p> <p><b>Modern Languages and Cultural Studies:</b> Germanic, Romance, <del>Slavic</del>, French, German, Italian Studies, Romance Languages, <del>Russian</del>, Scandinavian (Combined Program only), Spanish and Latin American Studies, <del>Ukrainian</del></p> <p><i>No Further Changes</i></p>	<p><b>15.2.2</b> <b>Admissions Chart 3 Specific Admission Requirements to BA Honors Programs</b></p> <p><b>Modern Languages and Cultural Studies:</b> Germanic, Romance, French, German, Romance Languages, Scandinavian (Combined Program only), Spanish and Latin American Studies</p> <p><i>No Further Changes</i></p>
<p><del>15.2.8 Bachelor of Music (General) and Bachelor of Music (School Music)</del></p> <p><i>No Further Changes Until</i></p> <p><del>15.2.9 Bachelor of Music (Performance), Bachelor of Music (Composition and Theory), Bachelor of Music (Music History), Bachelor of Music (World Music)</del> General Admission Requirements Entrance to the Bachelor of Music (BMus) (Performance; Composition and Theory; <del>Music</del></p>	<p>15.2.8 Bachelor of Music (General)</p> <p><i>No Further Changes Until</i></p> <p><b>15.2.9 Bachelor of Music (Performance) and Bachelor of Music (Composition and Theory),</b> General Admission Requirements Entrance to the Bachelor of Music (BMus) (Performance <u>or</u> Composition and Theory) program normally takes place at the end of the first or second year of enrolment in the BMus program. An admission</p>

<p>History; World Music) programs normally takes place at the end of the first or second year of enrolment in the BMus program. An admission GPA of 2.3 on courses previously completed (minimum *24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p><b>No Further Changes</b></p>	<p>GPA of 2.3 on courses previously completed (minimum *24) in the BMus program and the recommendation of the Department are required. Interested students must contact the Department of Music by April 1.</p> <p><b>No Further Changes</b></p>
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**Justification:**

*(Note: A detailed justification must be provided except in the case of a course deletion or editorial change). If more than one change is submitted be sure to indicate the **course number** that applies to your explanation. i.e. ANTHR 101, WRITE 298 etc.*

**Note 2:** *In the interests of maintaining sustainable teaching, deleted course information must also be identified whenever new courses are introduced.*

The MEAS program is being suspended in its entirety. The specified MLCS majors are being suspended

The Computing Science route in the BDes program is being suspended.

The BMus (School Music) route is being suspended (note that the BMus/BEd combined degrees are continuing. The Music History and World Music routes of the BMus program are also being suspended.

See details attached.

<p>Submitted by:  Robin A Cowan</p>	<p>Signature of Department Chair or Designee</p>	<p>Date:  January 14, 2014 Revised February 13, 2014</p>	<p>FACULTY USE ONLY</p> <table border="0"> <tr> <td>Approval Process</td> <td>Date</td> </tr> <tr> <td>Academic Affairs</td> <td>_____</td> </tr> <tr> <td>Executive Committee</td> <td>_____</td> </tr> <tr> <td>Faculty Council</td> <td>_____</td> </tr> </table>	Approval Process	Date	Academic Affairs	_____	Executive Committee	_____	Faculty Council	_____
Approval Process	Date										
Academic Affairs	_____										
Executive Committee	_____										
Faculty Council	_____										

## Proposal Template: Program Suspension, Reactivation and Termination

*This template is for the presentation of proposals for suspension or termination of an existing program or specialization within an existing program; and for reactivation of a suspended program or specialization.*

### Basic Information

<b>Institution</b>	<b>University of Alberta</b>
<b>Program/specialization title</b>	<b>Middle Eastern &amp; African Studies (MEAS)</b>
<b>Credential awarded</b>	<b>BA, BA Honors, Certificate</b>
<b>Proposed date(s) of suspension term, reactivation or termination</b>	<b>Immediate</b>

### A: Suspension

1. Rationale for suspension (for example, changes in applications, enrolment, employer demand, program obsolescence, etc.). Comment on the alignment of the proposed change with the institution's strategic direction and priorities. If enrolment is a key rationale, provide historical enrolment data.

Please see the attached letter submitted by Dr Sean Gouglas, Director of the Office of Interdisciplinary Studies requesting suspension of this program. A review of the MEAS program was undertaken in 2012-13 and a number of structural program issues affecting program quality were identified. Effectively, the review states that the current program does not support the learning or research needs of either students or faculty and that the program is no longer sustainable as it was originally envisioned.

As you can see from the statistics included below interest in the program, which was always small, has decreased significantly (see statistics below).

YEAR	MAJOR	MINOR	CERTIFICATE	COMMENTS
2013-14	5	11	2	
2012-13	8	14	1	
2011-12	12	16	1	
2010-11	11	12	4	
2009-10	10	11	3	
2008-09	11	21	4	
2007-08	12	21	0	Official Certificate introduced
2006-07	4	13	0	
2005-06	10	9	0	
2004-05	6	14	0	

2. Anticipated impacts on students and graduates and plans to ameliorate these impacts. Describe the institution's plan to teach out active students and stop-outs. Include evidence of consultation with students and a communications plan for informing stopped-out students of the change.

No adverse impact is anticipated for graduates. The degrees MEAS alumni have earned are valid and official documentation continues to be available.

As part of the review, all registered MEAS students as well as alumni were consulted. As part of the suspension process, informal discussions with the Collective Body for Arts Students (CBAS) have taken place as well as a discussion with Vice-President Academic Chelen. The governance process within the Faculty of Arts for approval of this suspension also includes students: Academic Affairs Committee (8 undergraduate students); Arts Executive Committee (4 undergraduate students); Arts Faculty Council (27 undergraduate students).

All active students in MEAS programs have been identified and detailed analysis of remaining requirements for the programs has been completed.

Of the current 15 MEAS majors and minors, nine have already completed, or will complete requirements by the end of Winter term 2014. The outstanding requirements for the remaining six students have been reviewed by the Office of Interdisciplinary Studies and they have determined that sufficient courses, including required courses MEAS 200 and 400, will be offered for students to complete requirements over the next two years. In fact, the students with the most outstanding requirements only need \*12 MEAS, which could be completed during the 2014-15 academic year.

Of the current two students who have declared they are following the MEAS Certificate, one has completed all requirements and one requires only \*6 of MEAS or cross-listed MEAS courses, which can easily be completed in the 2014-15 academic year.

Current students will be advised, in writing (by email) of the pending suspension. Though we will recommend completion of the MEAS requirements during the 2014-15 academic year, we will specify a deadline by which students must a) complete MEAS requirements and b) complete the program and be awarded the degree. The Undergraduate Student Services Office (USS) will also provide detailed program checks with suggestions for applicable courses that will be offered in 2014-15. As time passes, USS staff will send an update once a year, before Fall term.

We have also assessed which students may have interrupted their MEAS programs with a potential for return. University regulations state that "Students who interrupt their program and who must apply for readmission to the program will be required to comply with any new regulations upon resumption of their studies."(23.1.2), but recognizing that some students may interrupt their programs for a year or two for a variety of reasons, we propose to contact students most likely to want to return to their studies in MEAS. From the past two academic years (2011-12 and 2012-13) there are seven students in good academic standing who might wish to return to complete their programs. All of these students could complete outstanding MEAS requirements in 2014-15 should they return. Letters will be sent to these students at their last known address to inform them of this program suspension and steps to take should they wish to complete their programs.



Students will be advised they must complete MEAS requirements by the end of Winter term 2016, and degrees by the end of Winter term 2017. Based on the analysis of outstanding requirements, this would allow the student with the fewest overall credits a total time of 5 years (from start) to complete the BA degree, and 4 years to complete the MEAS portion of the program, should they not take our advice to complete MEAS requirements in 2014-15.

This timeline also allows students who need to take a year off (for a variety of legitimate reasons) to do so.

3. Identify anticipated impacts on external stakeholders (e.g. employers, professional/regulatory organizations, other post-secondary institutions) and provide evidence of consultation.

The MEAS program does not feed directly into specific professions or regulatory organizations, and the number of alumni is relatively small (25 majors, 33 minors and 10 certificates over 10 years).

4. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, classroom and lab space). Discuss plans for the reallocation of any resources freed up by the proposed suspension.

No immediate reallocation of resources is anticipated and impact on these areas will be minimal: faculty members in MEAS are all cross appointed and ultimately any teaching time now dedicated to the MEAS program can be redistributed to their alternate home departments. Student Services staff in both the Office of Interdisciplinary Studies and the Undergraduate Student Services Office continue to advise affected students as needed as they complete their degrees.

Since this is the case, classroom space, human resources and budget support will continue; however, with suspension of this program the need to offer MEAS courses will decrease and ultimately will give the Departments of cross-listed faculty members some flexibility to redistribute resources to support high enrollment programs.

### ***B: Reactivation***

1. Rationale for reactivation (for example, increased employer demand, student demand, new funding sources, etc.). Comment on the alignment of the proposed change with the institution's strategic direction and priorities.
2. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, and classroom and lab space).
3. Provide a simplified enrolment plan using the following table. Include assumptions and explanatory notes (e.g., attrition, part-time enrolment).

Proposed Enrolment	Year 1	Year 2	Year 3	Year 4	Year 5	Annual Ongoing
Intake (head count)	0	0	0	0	0	0
Total head count	0	0	0	0	0	0
Total FLE	0	0	0	0	0	0
Anticipated No. of Graduates	0	0	0	0	0	0

**C: Termination**

1. Describe measures taken by the institution to ensure that active students and stop-outs have had ample opportunity to complete their programs of study.
  
2. Where applicable, summarize the actual re-allocation of resources during the period of suspension, and any additional re-allocation anticipated upon termination, and specify the impacts of re-allocation on institutional operations.

9 January 2014

Lesley Cormack, Dean  
The Faculty of Arts  
6-33 Humanities Centre  
University of Alberta  
Edmonton, Canada  
T6G 2E5

Dear Dr. Cormack,

It is my recommendation that the Middle East and Africa Studies (MEAS) program be suspended as it is not meeting the teaching and learning needs of students at the University of Alberta. During this period of suspension, I believe there are two routes forward, which I will outline below. Before that, I would like to be clear on a few things. First, this recommendation in no way denies the importance of either the Middle East or Africa to the university and the Faculty of Arts. The university should have robust, effective, and sustainable programs, courses, and events that examine and explore Liberal Arts perspectives on these areas. Second, the recommendation to suspend the program does not reflect a lack of interest in either the Middle East or Africa by students, faculty, and the community at large. There are many faculty and students who have deep and long-standing interests in these areas. And third, this recommendation is not given lightly. Many faculty members over the years, and in particular the three faculty members hired into MEAS, have worked diligently to make it work. Dr. Ann McDougall, to name the person most involved in the program's development, worked tirelessly to create the program.

In January 2012, OIS and the Faculty of Arts began to assess the sustainability of the MEAS program, a process begun long before the provincial government's substantial cut to the university's budget. In July 2012, Arts seconded Dr. Sky McLaughlin from University of Alberta International to serve as the program's Director for one year. She was charged with conducting a thorough review of the program, which she completed fully and professionally. She submitted her report to the Faculty in March 2013, and I then circulated it to Dean's Executive Council, Chairs Council, OIS Directors Council, and the MEAS Advisory Committee for comment. Members of these committees have circulated the report to other members of the university community. The circulation of this report engendered significant discussion, and I am grateful for everyone's thoughtful input.

I believe that MEAS does not effectively and sustainably meet student demand for teaching and learning in these vital research areas. There are three main reasons for this assertion.

First, student demand for the MEAS program, as measured in declared majors and minors and those taking the certificate, is almost non-existent. Such demand has dropped considerably over the past five to seven years. Currently, there are five MEAS majors in the entire program, fewer than two per academic cohort. There are currently eleven minors, fewer than four per cohort.

Second, structural factors have worked against the program successfully adapting to changing fiscal realities. To name just one issue, hires into the program have all been in Middle East studies. These professors have been excellent additions to the Faculty, each bringing a wonderful and distinct perspective. Their expertise has certainly strengthened the program's ability to contribute to the study of the Middle East. However, and through no fault of these newly-hired faculty, the teaching of issues specific to Africa has suffered. Students and faculty have repeatedly noted this discrepancy in expertise, and it may have contributed to the decline in student interest in MEAS over the years. The resulting mismatch between faculty strengths and teaching requirements is, according to former MEAS Director Dr. Guy Thompson, "the core reason behind the low numbers of students committing to a MEAS minor, major or honours program."

Third, there appears no fiscal route forward to reinvigorate or even sustain the program given the reality of the economic situation facing Arts. Numerous robust, thriving programs with hundreds of majors are understaffed. New resources, should any become available in the next five years, will likely follow student demand. Given the lack of student interest, MEAS is poorly positioned to compete for any new resources. In my opinion, only a significant investment in faculty renewal can address the two previous points, and there appears to be no realistic hope of new positions falling to MEAS.

Many will disagree with this recommendation. When the Faculty of Arts suspended the MEAS major (along with a number of others) in fall 2013, there was significant concern among many faculty members, particularly those who serve or have served on the MEAS advisory committee. In my assessment, this concern consisted of two main elements. Firstly, despite constructive disagreement as to how fields of study on the Middle East and Africa should be instantiated in an academic program, faculty members rightly maintained the importance of both areas to every discipline in the Faculty of Arts. The loss of the MEAS program was seen to diminish opportunities to draw student attention to important issues. Secondly, faculty members were concerned with the loss of the hard-won resources currently allocated to the program, including three partial faculty positions. Many on the advisory committee urged a reimagining of the program instead of a suspension.

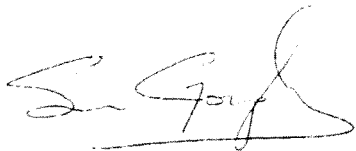
I believe it is fair to say that everyone in the Faculty of Arts is interested in creating a vibrant, sustainable program that examines one or both of these areas. Despite this interest, and perhaps because of the significant effort required, no one has yet stepped

forward to take on the significant effort required to revitalize MEAS. In the absence of such an effort, students interested in this area are ill-served by a languishing MEAS.

As such, I recommend that the MEAS program move to suspension. During the period of suspension, decisions must be made about the program's future. As the Director of the Office of Interdisciplinary Studies, MEAS' administrative unit, I see two possible routes forward. Interested faculty, community partners, and students could reimagine an effective and sustainable MEAS program capable of capitalising on the importance of these fields of study. Such a re-imagining would need to identify a clear path forward for the program, and it would need to address key issues such as faculty renewal, student interest and advising, library resources, community participation, etc. This effort, like any new proposal coming forward in Arts, should be based on empirical data that demonstrates significant student interest. Should a faculty member come forward to lead such an initiative, OIS will provide resources for a student researcher to assist in that process.

Alternately, the Faculty of Arts could move MEAS from suspension to termination, with the goal of re-allocating resources in order to permit the development of new programs that better meet student needs and align with current Faculty resources.

Thank you for your consideration,



Sean Gouglas, Director  
Interdisciplinary Studies

## FACULTY OF ARTS CALENDAR CHANGE REQUEST FORM

**Department:** Interdisciplinary Studies

**Implementation:**  NORMAL  
 EARLY (Note: new course offerings only)

**Type of Change:**  Program Regulation  
 New Course  Course Change  
 Course Deletion  Editorial

**DEADLINE**

October 15 \*

March 1\*

April 15\*

April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change. *Applicable:*  Yes  No

<b>CURRENT</b> Calendar Section Number (§) 44.19 <i>(Use strike out for all changes)</i>	<b>PROPOSED</b> Calendar Section Number (§) 44.19 <i>(Underline all additions)</i>
<p><b>44.19 Middle Eastern and African Studies</b>  Degrees in Middle Eastern and African Studies are interdisciplinary programs administered by the Office of Interdisciplinary Studies, Faculty of Arts. MEAS degrees give students the opportunity to understand dynamics in the Middle East and/or Africa from a variety of disciplinary and interdisciplinary perspectives. Students in honors, major, minor or certificate programs have the opportunity to study the Middle East and/or Africa from a variety of disciplinary and interdisciplinary perspectives. See §42.3(5) for Faculty regulations concerning cross-listed courses.</p> <p><b>44.19.1 Honors in Middle Eastern and African Studies</b>  Students planning to apply for admission should consult §15.2 for admission requirements. See §42.5 for Faculty regulations concerning the Honors program.  Students wishing to pursue an Honors program in Middle Eastern and African Studies are advised to acquire credit in MEAS 200 prior to taking MEAS 300 and 400-level courses.  <b>Program Requirements</b>  Honors in Middle Eastern and African Studies requires a minimum of *48 to a maximum of *60 at the junior and senior level in MEAS and approved cross-listed courses. Over the course of the Honors program students should select courses that provide both exposure to different disciplinary approaches reflecting social science and humanities perspectives) And close acquaintance with both regions involved, that is the Middle East broadly defined and the Continent of Africa.  The following are required:  (1) *3 MEAS 200  (2) *3 MEAS 300-level  (3) *3 MEAS 400</p>	<p><b>44.19 Middle Eastern and African Studies</b>  <u>Effective September 2014, there will be no further admissions to this program. Students who entered the program prior to September 2014 must complete MEAS and cross-listed MEAS courses by April 30, 2016 and must complete all program requirements by April 30, 2017. The last degree with a MEAS major, minor or certificate will be granted at Spring Convocation 2017.</u></p>

programs (see §42.5).

A Combined Honors program requires a minimum of \*39 at the senior level in MEAS and approved cross-listed courses and a minimum of \*36 in the other discipline. See §42.3(5) for regulations governing cross-listed courses. Within the limitations imposed of the 'combined' nature of the degree, students should still select courses that provide both exposure to different disciplinary approaches (reflecting social science and humanities perspectives) and close acquaintance with both regions involved, that is the Middle East broadly defined and the continent of Africa.

The following are required:

- (1) \*3 MEAS 200
- (2) \*3 MEAS 300-level
- (3) \*3 MEAS 400
- (4) \*3 MEAS approved cross-listed 400-level
- (5) \*3 MEAS 475 normally to be taken in the third year in preparation for MEAS 499 (See 2 below for exception).
- (6) \*6 MEAS 499, normally to be taken in the fourth year. With special permission, a Combined Honors Essay may also be permitted in lieu of MEAS 475 and 499 [see §43.6(7)]. Consult the Middle Eastern and African Studies Advisor for further information.
- (7) \*6 one senior-level Language other than English which should be relevant to the student's Thesis Subject (or Combined Honors Essay area see 2 above) and must be approved by the Undergraduate Advisor in Middle Eastern and African Studies.
- (8) A further \*12 in MEAS and approved cross-listed courses

Note: See Honors Program, Middle Eastern and African Studies for approved cross-listed courses. Promotion and Graduation Requirements In the Combined Honors program, students must meet the promotion and graduation standards of both the Middle Eastern and African Studies Honors Program and the other discipline's Honors Program. Requirements in the Middle Eastern and African Studies Honors Program are outlined in §44.19.1.

#### **44.19.3 Major and Minor in Middle Eastern and African Studies**

Degree of BA

See §43.3.

A major in Middle Eastern and African Studies requires the following:

- (1) \*30 to a maximum of \*48 at the senior level in MEAS and/or approved cross-listed courses.
- (2) \*3 MEAS 200
- (3) \*3 MEAS 300-level
- (4) Minimum \*6 at the 400-level, including \*3 in MEAS 400
- (5) A further \*18 in MEAS and approved cross-listed

## Proposal Template: Program Suspension, Reactivation and Termination

*This template is for the presentation of proposals for suspension or termination of an existing program or specialization within an existing program; and for reactivation of a suspended program or specialization.*

### Basic Information

<b>Institution</b>	<b>University of Alberta</b>
<b>Program/specialization title</b>	<b>Single Majors:</b> <b>Italian Studies, Russian Language &amp; Literature, Ukrainian Folklore, Ukrainian Language &amp; Literature</b>  <b>Combined Majors :**</b> <b>French &amp; Italian, German &amp; Scandinavian, Italian &amp; Spanish, Russian &amp; Ukrainian</b> ** not to be confused with “double” majors
<b>Credential awarded</b>	<b>BA &amp; BA Honors</b>
<b>Proposed date(s) of suspension term, reactivation or termination</b>	<b>Immediate</b>

### A: Suspension

1. Rationale for suspension (for example, changes in applications, enrolment, employer demand, program obsolescence, etc.). Comment on the alignment of the proposed change with the institution’s strategic direction and priorities. If enrolment is a key rationale, provide historical enrolment data.

Please see the attached letter from the Dean of Arts requesting suspension of low enrollment majors in the Department of Modern Languages & Cultural Studies (MLCS). As you can see from the statistics included below, interest in pursuing these majors has been minimal.

YEAR	SINGLE MAJORS (BA & BA Honors)			
	ITALIAN STUDIES	RUSSIAN LANG & LIT	UKRAINIAN FOLKLORE	UKRAINIAN LANG & LIT
2013-14	3**	7**	0	1
2012-13	1	3	1	2
2011-12	4	2	1	1
2010-11	4	2	0	1
2009-10	5	6	0	1
2008-09	5	6	0	2
2007-08	2	6	1	4



2006-07	2	4	2	5
2005-06	4	5	1	3

YEAR	COMBINED MAJORS (BA)			
	FRENCH & ITALIAN	GERMAN & SCANDINAVIAN	ITALIAN & SPANISH	RUSSIAN & UKRAINIAN
2013-14	3**	1	2	1
2012-13	3	0	0	0
2011-12	4	0	1	0
2010-11	1	0	0	0
2009-10	1	1	1	0
2008-09	3	1	2	0
2007-08	2	2	1	1
2006-07	3	3	6	2
2005-06	2	1	4	1

*\*\* one student in each of these majors has since changed to a different major – this is reflected in the number of “active” students*

2. Anticipated impacts on students and graduates and plans to ameliorate these impacts. Describe the institution’s plan to teach out active students and stop-outs. Include evidence of consultation with students and a communications plan for informing stopped-out students of the change.

No adverse impact is anticipated for graduates. The degrees alumni in these majors have earned are valid and official documentation continues to be available.

As part of the suspension process, informal discussions with the Collective Body for Arts Students (CBAS) have taken place as well as a discussion with Vice-President Academic Chelen. The governance process within the Faculty of Arts for approval of this suspension also includes students: Academic Affairs Committee (8 undergraduate students); Arts Executive Committee (4 undergraduate students); Arts Faculty Council (27 undergraduate students).

15 active students have been identified across the majors proposed for suspension, and detailed analysis of remaining requirements for their programs has been completed. Of the 15 students, five are anticipated to complete requirements by the end of Fall Term 2013, or Winter Term 2014.

Of the remaining 10 students, seven will be able to complete major requirements during the 2014-15 year if they complete recommended courses during the 2014-15 academic year. One will require until at least Winter 2017 and the final two students are just in year one and will need until Winter 2018 to complete requirements.

Students will be advised, in writing (by email) of the pending suspension. We will specify a deadline by which the students must complete all program requirements and be awarded the degree. In conjunction with the Department advisor, the Undergraduate Student Services Office (USS) will also provide a detailed program check with suggestions for applicable courses that will be offered in 2014-15. For those students who require more than one year to complete their programs, USS staff will send updates before each of the following Fall Terms until the completion deadline.

We have also assessed which students may have interrupted their programs, who previously declared majors in the affected areas, with a potential for return. University regulations state that “Students who interrupt their program and who must apply for readmission to the program will be required to comply with any new regulations upon resumption of their studies.”(23.1.2), but recognizing that some students may interrupt their programs for a year or two for a variety of reasons, we propose to contact students most likely to want to return to their studies in the suspended majors. From the past two academic years (2011-12 and 2012-13) there are three students in good academic standing who might wish to return to complete their programs. Letters will be sent to these students at their last known address to inform them of this program suspension and steps to take should they wish to complete their programs.

Students will be advised they must both major and degree program requirements by the end of Winter term 2018 and that the final degrees in their respective majors will be granted at Spring Convocation 2018.

3. Identify anticipated impacts on external stakeholders (e.g. employers, professional/regulatory organizations, other post-secondary institutions) and provide evidence of consultation.

Since students can continue to take minors and optional courses in Italian, Russian and Ukrainian, and single majors in French, German, Scandinavian and Spanish minimal impact is anticipated.

4. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, classroom and lab space). Discuss plans for the reallocation of any resources freed up by the proposed suspension.

No immediate reallocation of resources is anticipated and impact on these areas will be minimal: faculty members in these areas continue to deliver courses in their disciplines as well as the “umbrella” courses for their department (MLCS) which are taken by students across different programs. Student Services staff in both the Department of Modern Languages & Cultural Studies and the Undergraduate Student Services Office continue to advise affected students as needed as they complete their degrees.

Since this is the case, classroom space, human resources and budget support will continue; however, with suspension of these majors the need to offer as many courses in each of the disciplines will decrease and ultimately will give the Department some flexibility to redistribute resources to support high enrollment programs.

**B: Reactivation**

1. Rationale for reactivation (for example, increased employer demand, student demand, new funding sources, etc.). Comment on the alignment of the proposed change with the institution’s strategic direction and priorities.
  
2. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, and classroom and lab space).
  
3. Provide a simplified enrolment plan using the following table. Include assumptions and explanatory notes (e.g., attrition, part-time enrolment).

Proposed Enrolment	Year 1	Year 2	Year 3	Year 4	Year 5	Annual Ongoing
Intake (head count)	0	0	0	0	0	0
Total head count	0	0	0	0	0	0
Total FLE	0	0	0	0	0	0
Anticipated No. of Graduates	0	0	0	0	0	0

**C: Termination**

1. Describe measures taken by the institution to ensure that active students and stop-outs have had ample opportunity to complete their programs of study.
  
2. Where applicable, summarize the actual re-allocation of resources during the period of suspension, and any additional re-allocation anticipated upon termination, and specify the impacts of re-allocation on institutional operations.

## FACULTY OF ARTS CALENDAR CHANGE REQUEST FORM

**Department:** Undergraduate Student Services

**Implementation:**  NORMAL  
 EARLY (Note: new course offerings only)

**DEADLINE**

October 15 \*

**Type of Change:**  Program Regulation  
 New Course  Course Change  
 Course Deletion  Editorial

March 1\*

April 15\*

April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change. *Applicable:*  Yes  No

<b>CURRENT</b> Calendar Section Number (§) 43.3(7) <i>(Use strike out for all changes)</i>	<b>PROPOSED</b> Calendar Section Number (§) 43.3(7) <i>(Underline all additions)</i>
<p><b>No Changes Until</b></p> <p>(7) Combined Majors in Languages Other Than English: Apart from the option to declare a double major and no minor [see §43.3(3)], students may opt instead to select two related languages which can be combined as their major subject; a valid minor subject is still required when this option is selected. The following combined language majors are offered <del>German and Scandinavian, French and Italian, French and Spanish, Italian and Spanish, Russian and Polish, Russian and Ukrainian, Ukrainian and Polish.</del>  The following conditions apply  a. Students selecting a combined language major should take two languages other than English in the first year, deferring any other basic requirement except the Junior ENGL to do so.  b. Students majoring in two languages other than English must take a minimum of *12 at the senior level in each language and normally must include a minimum of *3 in each language at the 400-level. In all other respects, the requirements for a major in §43.3(3) apply.</p> <p>(8) Non-Arts or Non-Science Options: A maximum of *18 may be taken outside the Faculties of Arts and Science as long as the courses do not duplicate courses already offered by these two Faculties [see §44.16.3].  Courses offered by the Faculty of Native Studies will be counted as Arts courses [see §§43.2(2) and 44.22]. See also §42.3 for a list of courses from the Faculty of Agricultural, Life and Environmental Sciences that are applied as Faculty of Arts courses.</p> <p>(9) Interdisciplinary Programs and Courses: Many programs housed within Departments in the Faculty of</p>	<p><b>No Changes Until</b></p> <p>(7) Combined Majors in Languages Other Than English: Apart from the option to declare a double major and no minor [see §43.3(3)], students may opt instead to select two related languages which can be combined as their major subject; a valid minor subject is still required when this option is selected. The following combined language majors are offered French and Spanish. The following conditions apply  a. Students selecting a combined language major should take two languages other than English in the first year, deferring any other basic requirement except the Junior ENGL to do so.  b. Students majoring in two languages other than English must take a minimum of *12 at the senior level in each language and normally must include a minimum of *3 in each language at the 400-level. In all other respects, the requirements for a major in §43.3(3) apply.</p> <p>(8) Non-Arts or Non-Science Options: A maximum of *18 may be taken outside the Faculties of Arts and Science as long as the courses do not duplicate courses already offered by these two Faculties [see §44.16.3].  Courses offered by the Faculty of Native Studies will be counted as Arts courses [see §§43.2(2) and 44.22]. See also §42.3 for a list of courses from the Faculty of Agricultural, Life and Environmental Sciences that are applied as Faculty of Arts courses.</p> <p>(9) Interdisciplinary Programs and Courses: Many programs housed within Departments in the Faculty of</p>

<p>Arts have important interdisciplinary components; some are primarily interdisciplinary in orientation. The Office of Interdisciplinary Studies oversees programs that draw on courses from multiple Departments. These include the Individualized Major and Minor (see §44.16.3), as well as programs in International Studies, <del>Middle Eastern and African Studies</del>, Religious Studies, Science, Technology and Society Studies, and the MA in Humanities Computing that are described elsewhere in this calendar. The Office of Interdisciplinary Studies is also responsible for certain interdisciplinary (INT D) courses. Information about these courses and programs is available from the Faculty of Arts Office for Interdisciplinary Studies. Unless otherwise indicated in the course description, an INT D course may be applied toward either the major or the minor if it appears under the department's course listings in §231.</p> <p>(10) Community Service-Learning courses:</p> <p><b>No Further Changes</b></p>	<p>Arts have important interdisciplinary components; some are primarily interdisciplinary in orientation. The Office of Interdisciplinary Studies oversees programs that draw on courses from multiple Departments. These include the Individualized Major and Minor (see §44.16.3), as well as programs in International Studies, Religious Studies, Science, Technology and Society Studies, and the MA in Humanities Computing that are described elsewhere in this calendar. The Office of Interdisciplinary Studies is also responsible for certain interdisciplinary (INT D) courses. Information about these courses and programs is available from the Faculty of Arts Office for Interdisciplinary Studies. Unless otherwise indicated in the course description, an INT D course may be applied toward either the major or the minor if it appears under the department's course listings in §231.</p> <p>(10) Community Service-Learning courses:</p> <p><b>No Further Changes</b></p>
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**Justification:**

*(Note: A detailed justification must be provided except in the case of a course deletion or editorial change). If more than one change is submitted be sure to indicate the **course number** that applies to your explanation. i.e. ANTHR 101, WRITE 298 etc.*

*Note 2: In the interests of maintaining sustainable teaching, deleted course information must also be identified whenever new courses are introduced.*

Combined language majors are part of the suspension.

<p>Submitted by: Robin A Cowan</p>	<p>Signature of Department Chair or Designee</p>	<p>Date: January 14, 2014</p>	<p>FACULTY USE ONLY</p> <table border="0"> <tr> <td>Approval Process</td> <td>Date</td> </tr> <tr> <td>Academic Affairs</td> <td>_____</td> </tr> <tr> <td>Executive Committee</td> <td>_____</td> </tr> <tr> <td>Faculty Council</td> <td>_____</td> </tr> </table>	Approval Process	Date	Academic Affairs	_____	Executive Committee	_____	Faculty Council	_____
Approval Process	Date										
Academic Affairs	_____										
Executive Committee	_____										
Faculty Council	_____										

**FACULTY OF ARTS  
CALENDAR CHANGE REQUEST FORM**

**Department:** Modern Languages and Cultural Studies

**DEADLINE**

**Implementation:**  NORMAL  
 EARLY (Note: new course offerings only)

October 15 \*

**Type of Change:**  Program Regulation  
 New Course  Course Change  
 Course Deletion  Editorial

March 1\*

April 15\*

April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change. *Applicable:*  Yes  No

<b>CURRENT</b> Calendar Section Number (§) 44.20 <i>(Use strike out for all changes)</i>	<b>PROPOSED</b> Calendar Section Number (§) 44.20 <i>(Underline all additions)</i>
<p><b>44.20 Modern Languages and Cultural Studies</b> <b>44.20.1 Honors</b></p> <p><b><i>No Changes Until</i></b> (3) Italian Studies Required courses: a. <del>MLCS 210</del> b. <del>ITAL 205, 211, 212, 333, 340, 363, 375, 393, 415, 419, 420, 425</del> c. <del>*15 selected from ART H 252, 253; HIST 209, 210, 301, 302, 404, 408; GLASS 221, 302, 322, 463, 473, 475, 478, 489; C LIT 201, 202, 320, 358, 362, 465, 474</del> d. <del>ITAL 495</del></p> <p><b><i>No Further Changes Until</i></b></p> <p>(5) Russian <del>The fourth year of programs requires an original Honors thesis on a topic related to senior course material; the thesis will be written under the supervision of an Adviser chosen by the Department in consultation with the student and may be done in conjunction with coursework. Honors in Russian requires a minimum of *60 the junior and senior levels, as specified below. An approved minor must also be completed and Requires a minimum of *24 of which at least *12 must be at the senior level with at least *6 at the 300 or 400-level. The program must include the following:</del> a. <del>MLCS 210</del> b. <del>RUSS 111 and 112</del> c. <del>RUSS 211 and 212</del></p>	<p><b>44.20 Modern Languages and Cultural Studies</b> <b>44.20.1 Honors</b></p> <p><b><i>No Changes Until</i></b> (3) Italian Studies <u>Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with an Italian major will be granted at Spring Convocation 2018.</u></p> <p><b><i>No Further Changes Until</i></b></p> <p>(5) Russian <u>Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Russian major will be granted at Spring Convocation 2018.</u></p> <p><b><i>No Further Changes Until</i></b></p>

- d. RUSS 303 and 304, or 300
- e. RUSS 325 and 326
- f. RUSS 495
- g. \*3 selected from HIST 322; MLCS 311, 312
- h. \*12 selected from senior Russian or Slavic options: RUSS 333, 403, 404, 422, 427, 428, 443, 461, 483; SLAV 467, 468, 469
- i. \*3 selected from MLCS 400, 441, 461, 472, 473

Notes

(1) Students whose proficiency allows them to begin studying Russian above the 100 or 200-level may add senior-level language courses to satisfy the requirement for \*60 in the major subject.

(2) Students interested in the concepts of linguistics are encouraged to take LING 101. Students interested in literary theory are encouraged to take C LIT 344, 345, 346. University of Alberta Russian Studies Program -A one-year intensive Russian language program for advanced-level students with Canadian citizenship offers a preparatory four months of study (September to December) at the University of Alberta, followed by four months of study (February to May) at an approved university in Russia.

-Students completing their preparatory studies at the University of Alberta will be considered enrolled at the University of Alberta during their courses in Russia. Prospective applicants should consult an undergraduate Advisor in Slavic and East European Studies.

**No Further Changes Until**

(7) Ukrainian  
 The fourth year of programs requires an original Honors thesis on a topic related to senior course material; the thesis will be written under the supervision of an Advisor chosen by the department in consultation with the student and may be done in conjunction with coursework. Honors in Ukrainian requires a minimum of \*60 at the junior and senior levels in the major as described below. An approved minor must also be completed and requires a minimum of \*24 of which at least \*12 must be at the senior level with at least \*6 at the 300 or 400-level. The program must include the following:  
 a. MLCS 210

(7) Ukrainian

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Ukrainian major will be granted at Spring Convocation 2018.

<p>b. UKR 111 and 112  c. UKR 211 and 212  d. UKR 303 and 304, or UKR 300  e. UKR 495  f. <del>Students specializing in Ukrainian Culture, Language and Literature should take a minimum of *9 selected from UKR 400, 403, 404, 405, 406 or 407; a minimum of *18 selected from UKR 415, 469, 471, 472, 473, 474, 475, SLAV 467, 468, or 469; a minimum of *3 selected from UKR 410, 411, SLAV 401; a minimum of *3 selected from HIST 316, 317, MLCS 311 or 312; a minimum of *3 selected from UKR 422, 423, 424, 425, 426 or 427, MLCS 205, 300, 301, 302, 371, 400, 471, 472, or 473.</del>  g. <del>Students specializing in Ukrainian Folklore should take MLCS 205, UKR 324 and 325; a minimum of *3 selected from UKR 400, 403, 404, 405, 406, 407, 410 or 411; a minimum of *3 selected from SLAV 401, C LIT 343, UKR 415, 469, 471, 472, 473, 474, 475; and a minimum of *18 selected from UKR 327, 422, 423, 424, 425, 426, 427, or INT D 439.</del>  h. <del>Students wishing to combine Ukrainian Folklore with Ukrainian Culture, Language and Literature into one specialization should consult the Honors Advisor.</del>  <b>Notes</b>  (1) <del>Students whose proficiency allows them to begin studying Ukrainian above the 100 or 200-level may add senior-level language courses (including UKR 403, 404, 405, 406) to satisfy the requirements for *60 in the major.</del>  (2) <del>Students interested in the concepts of linguistics are encouraged to take LING 101. Students interested in literary theory are encouraged to take C LIT 344, 345, 346.</del>  (3) <del>See §43.3(5) for regulations regarding cross-listed courses.</del></p> <p><b>44.20.2 Combined Honors</b></p> <p><b><i>No Further Changes Until</i></b></p> <p>(3) Italian Studies  <del>Students may pursue a Combined Honors program in Italian Studies and another discipline. Minimum requirements for Italian Studies are</del>  a. <del>MLCS 210</del>  b. <del>ITAL 205, 211, 212, 333, 340, 363, 375, 393, 425</del></p>	<p><b>44.20.2 Combined Honors</b></p> <p><b><i>No Further Changes Until</i></b></p> <p>(3) Italian Studies</p> <p><u>Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with an Italian major</u></p>
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- e. \*6 selected from ITAL 415, 419, 420
- d. ITAL 495

**(4) Russian**

Students may pursue a Combined Honors program for Russian and another discipline. Requirements for Russian:

- a. MLCS 210
- b. RUSS 111 and 112
- c. RUSS 211 and 212
- d. RUSS 303 and 304
- e. RUSS 325 and 326
- f. RUSS495, Honors thesis is normally required. However, this may be replaced by \*3 at the senior level if the student will be completing an Honors essay in another discipline; or, with special permission, a Combined Honors Essay, INT D 520, may also be permitted in lieu of RUSS 495 [see §43.6(7)]. Consult the Honors Advisor for further details.
- g. A further \*6 selected from any other 400-level Russian courses. See also §44.20.1(5) University of Alberta Russian Studies Program.

***No Further Changes Until***

**(7) Ukrainian**

Students may pursue a Combined Honors program in Ukrainian and another discipline. Requirements in Ukrainian

- a. MLCS 210
- b. UKR 111 and 112
- c. UKR 211 and 212
- d. UKR 303 and 304, or 300
- e. UKR 495, Honors thesis is normally required. However, this may be replaced by \*3 at the senior level if the student will be completing an Honors Essay in another discipline or, with special permission, a Combined Honors Essay, INT D 520, may also be permitted in lieu of UKR495 [see §43.6(7)]. Consult the Honors Advisor for further details.
- f. Students specializing in Ukrainian Culture, Language and Literature are required to take \*6 selected from UKR 400, 403, 404, 405 or 406; and \*9 selected from UKR 407, 410, 411, 415, 469, 471, 472, 473, 474, 475; SLAV 467, 468, 469.
- g. Students specializing in Ukrainian Folklore are required to take \*3 selected from UKR 400, 403,

will be granted at Spring Convocation 2018.

**(4) Russian**

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Russian major will be granted at Spring Convocation 2018.

***No Further Changes Until***

**(7) Ukrainian**

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Ukrainian major will be granted at Spring Convocation 2018.

404, 405, 406, 407, 410, 411; and a further \*12 selected from UKR 422, 423, 424, 425, 426, 427 or INT-D 439.

**Notes**

(1) Students whose proficiency allows them to begin studying Ukrainian above the 100- or 200-level may add senior-level language courses (including UKR 403, 404, 405, 406) to satisfy the requirements for \*60 in the major subject.

(2) Students interested in the concepts of linguistics are encouraged to take LING 101.

Students interested in literary theory are encouraged to take C-LIT 344, 345, 346.

**44.20.3 Major Requirements**

***No Further Changes Until***

***(3) Italian Studies***

A major in Italian Studies requires a minimum of \*33 to a maximum of \*48 at the senior level, including at least \*6 at the 400-level. At least \*12 must be taught in Italian.

Required courses include

a. MLCS 210

b. ITAL 205, 211, 212, 393

c. \*12 selected from ITAL 333, 340, 363, 375, 390

d. \*9 selected from ITAL 415, 419, 420, 425

***No Further Changes Until***

**(5) Russian**

A major in Russian requires a minimum of \*33 to a maximum of \*48 at the senior level, including at least \*12 at the 400-level or higher. The following are required:

a. MLCS 210

b. RUSS 111 and 112

c. RUSS 211 and 212

d. RUSS 303 and 304, or RUSS 300

e. RUSS 325, 326

f. For additional courses in the major, students should select a minimum of \*12 from RUSS 333, 403, 404, 422, 427, 428, 443, 461, 483; SLAV 467, 468, 469; MLCS 311, 312.

**Notes**

(1) Students whose proficiency allows them to begin studying Russian above the 100- or 200-level may add senior-level language courses to satisfy the requirement for \*33 senior in the

**44.20.3 Major Requirements**

***No Further Changes Until***

***(3) Italian Studies***

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with an Italian major will be granted at Spring Convocation 2018.

***No Further Changes Until***

**(5) Russian**

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Russian major will be granted at Spring Convocation 2018.

***No Further Changes Until***

major subject.

(2) Students interested in the concepts of linguistics are encouraged to take LING 101. Students interested in literary theory are encouraged to take C LIT 344, 345, 346.

### **No Further Changes Until**

(8) Ukrainian

A major in Ukrainian requires a minimum of \*33 to a maximum of \*48 at the senior level, including at least \*12 at the 400-level or higher. The following are required:

a. MLCS 210

b. UKR 111, 112

c. UKR 211, 212

d. Students specializing in Ukrainian Culture, Language and Literature should take UKR 300 or 303 and 304; a minimum of \*9 selected from UKR 400, 403, 404, 405, 406, 407, 410 or 411; and a minimum of \*9 selected from UKR 415, 469, 471, 472, 473, 474, 475, SLAV 467, 468 or 469.

e. Students specializing in Ukrainian Folklore should take UKR 300 or 303; 324 and 325; and a minimum of \*15 selected from MLCS 205, UKR 327, 422, 423, 424, 425, 426, 427, or INT D 439.

f. Students wishing to combine Ukrainian Folklore with Ukrainian Culture, Language and Literature into one specialization should consult the Departmental Advisor.

#### **Notes**

(1) Students whose proficiency allows them to begin studying Ukrainian above the 100- or 200-level may add senior-level language courses (including UKR 403, 404, 405, 406) to satisfy the requirements for the major.

(2) Students interested in the concepts of linguistics are encouraged to take LING 101. Students interested in literary theory are encouraged to take C LIT 344, 345, 346.

### **No Further Changes**

(8) Ukrainian

Effective September 2014, there will be no further admissions to this major. Students who entered the program prior to September 2014 must complete all program requirements by April 30, 2018. The last degree with a Ukrainian major will be granted at Spring Convocation 2018.

### **No Further Changes**

## **Justification:**

(Note: A detailed justification must be provided except in the case of a course deletion or editorial change). If more than one change is submitted be sure to indicate the **course number** that applies to your explanation. i.e. ANTHR 101, WRITE 298 etc.

**Note 2:** In the interests of maintaining sustainable teaching, deleted course information must also be identified whenever new courses are introduced.

These majors are being suspended. See attached for details

Submitted by: Robin A Cowan	Signature of Department Chair or Designee	Date: January 14, 2014	FACULTY USE ONLY Approval Process      Date Academic Affairs      _____ Executive Committee    _____ Faculty Council        _____
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## Proposal Template: Program Suspension, Reactivation and Termination

*This template is for the presentation of proposals for suspension or termination of an existing program or specialization within an existing program; and for reactivation of a suspended program or specialization.*

### Basic Information

<b>Institution</b>	<b>University of Alberta</b>
<b>Program/specialization title</b>	<b>Music History, School Music and World Music routes</b>
<b>Credential awarded</b>	<b>Bachelor of Music (BMus)</b>
<b>Proposed date(s) of suspension term, reactivation or termination</b>	<b>Immediate</b>

### A: Suspension

1. Rationale for suspension (for example, changes in applications, enrolment, employer demand, program obsolescence, etc.). Comment on the alignment of the proposed change with the institution's strategic direction and priorities. If enrolment is a key rationale, provide historical enrolment data.

Please see the attached letter from the Dean of Arts requesting suspension of these three BMus routes. As you can see from the statistics included below, interest in pursuing the Music History School Music and World Music routes of the program has been minimal. The School Music route should not be confused with the combined BMus/BEd degrees which remain available.

YEAR	ROUTE		
	MUSIC HISTORY	SCHOOL MUSIC	WORLD MUSIC
2013-14	1	0	0
2012-13	0	2	0
2011-12	1	1	0
2010-11	3	1	0
2009-10	1	0	0
2008-09	0	1	0
2007-08	0	0	0
2006-07	0	1	1
2005-06	1	1	1

2. Anticipated impacts on students and graduates and plans to ameliorate these impacts. Describe the institution's plan to teach out active students and stop-outs. Include evidence

of consultation with students and a communications plan for informing stopped-out students of the change.

No adverse impact is anticipated for graduates. The degrees BMus alumni in these three routes have earned are valid and official documentation continues to be available.

As part of the suspension process, informal discussions with the Collective Body for Arts Students (CBAS) have taken place as well as a discussion with Vice-President Academic Chelen. The governance process within the Faculty of Arts for approval of this suspension also includes students: Academic Affairs Committee (8 undergraduate students); Arts Executive Committee (4 undergraduate students); Arts Faculty Council (27 undergraduate students).

Only one active student has been identified, in the Music History route, and detailed analysis of remaining requirements for the program has been completed.

The student in question has one more year of study remaining to complete the degree. The Department has assessed outstanding requirements and anticipates that the student will be able to complete outstanding Music History requirements next year.

The student will be advised, in writing (by email) of the pending suspension. We will specify a deadline by which the students must a) complete MUSIC requirements and b) complete the program and be awarded the degree. In conjunction with the Department advisor, the Undergraduate Student Services Office (USS) will also provide a detailed program check with suggestions for applicable courses that will be offered in 2014-15. Should this student take more than one year to complete, USS staff will send an update before Fall Term 2015 as well.

We have also assessed which students may have interrupted their BMus program with either of these routes with a potential for return. All identified students have completed the program and received degrees.

For the Music History route, the student will be to complete MUSIC requirements by the end of Winter term 2016, and the degree by the end of Winter term 2017. Based on the analysis of outstanding requirements, this timeline allows for a one year interruption of program if required for legitimate reasons.

3. Identify anticipated impacts on external stakeholders (e.g. employers, professional/regulatory organizations, other post-secondary institutions) and provide evidence of consultation.

Since students can continue to take courses in these areas, and can continue to earn a Bachelor of Music degree in other routes, minimal impact is anticipated.

4. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, classroom and lab space). Discuss plans for the reallocation of any resources freed up by the proposed suspension.

No immediate reallocation of resources is anticipated and impact on these areas will be minimal: faculty members in these areas continue to deliver courses in their disciplines

which are taken by students across different programs. Student Services staff in both the Department of Music and the Undergraduate Student Services Office continue to advise affected students as needed as they complete their degrees.

Since this is the case, classroom space, human resources and budget support will continue; however, with suspension of these routes the need to offer as many courses in each of the areas will decrease and ultimately will give the Department some flexibility to redistribute resources at a time when their teaching capacity has shrunk significantly.

**B: Reactivation**

1. Rationale for reactivation (for example, increased employer demand, student demand, new funding sources, etc.). Comment on the alignment of the proposed change with the institution’s strategic direction and priorities.
  
2. Identify anticipated impacts on institutional operations and resources (e.g. operating budget, staffing, student services, information technology, library, and classroom and lab space).
  
3. Provide a simplified enrolment plan using the following table. Include assumptions and explanatory notes (e.g., attrition, part-time enrolment).

Proposed Enrolment	Year 1	Year 2	Year 3	Year 4	Year 5	Annual Ongoing
Intake (head count)	0	0	0	0	0	0
Total head count	0	0	0	0	0	0
Total FLE	0	0	0	0	0	0
Anticipated No. of Graduates	0	0	0	0	0	0

**C: Termination**

1. Describe measures taken by the institution to ensure that active students and stop-outs have had ample opportunity to complete their programs of study.
  
2. Where applicable, summarize the actual re-allocation of resources during the period of suspension, and any additional re-allocation anticipated upon termination, and specify the impacts of re-allocation on institutional operations.

## FACULTY OF ARTS CALENDAR CHANGE REQUEST FORM

<b>Department:</b>	Music	<b>DEADLINE</b>
<b>Implementation:</b>	<input checked="" type="checkbox"/> NORMAL <input type="checkbox"/> EARLY (Note: new course offerings only)	October 15 *
<b>Type of Change:</b>	<input checked="" type="checkbox"/> Program Regulation <input type="checkbox"/> New Course <input type="checkbox"/> Course Change <input type="checkbox"/> Course Deletion <input checked="" type="checkbox"/> Editorial	March 1* April 15* April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change.      *Applicable:*     Yes     No

<b>CURRENT</b> Calendar Section Number (§) 43.10 <i>(Use strike out for all changes)</i>	<b>PROPOSED</b> Calendar Section Number (§) 43.10 <i>(Underline all additions)</i>
<p><b>43.10 Bachelor of Music (BMus)</b></p> <p><i>No Changes until</i></p> <p><b>General Information</b>            The Department of Music offers various programs leading to the degree of Bachelor of Music. <del>Six</del> routes are available: General, Performance, <del>Music History, Composition and Theory, School Music and World Music</del>. The General Route allows students to take various options while the <del>School Music Route</del> prepares students for further training in music education and, in particular, for admission to the <del>BEd After Degree</del> program in Music Education. The Performance Route allows students to specialize in performance. <del>The World Music Route requires *123 to complete the program; and all other routes require *126.</del></p> <p><i>No Further Changes Until</i></p> <p><b>Promotion: All Routes</b></p> <p>(3) Students in all routes <del>except World Music</del> are normally required to complete *33 during Fall/Winter of the first and second years, and *30 during the third and fourth years. <del>Students in the World Music route are normally required to take *33 during Fall/Winter of the first year and *30 during the second, third, and fourth years.</del> A reduced course load to *24 does not require departmental approval beyond the normal means of signing a withdrawal form, but a course load of less than *24 requires Faculty approval based on departmental recommendation.</p> <p><i>No Further Changes Until</i></p> <p><b>Residence Requirement</b>            (1) Students proceeding toward the BMus degree</p>	<p><b>43.10 Bachelor of Music (BMus)</b></p> <p><i>No Changes until</i></p> <p><b>General Information</b>            The Department of Music offers various programs leading to the degree of Bachelor of Music. <u>Three</u> routes are available: General, Performance, <u>and</u> Composition and Theory. The General Route allows students to take various options. The Performance Route allows students to specialize in performance. <u>All</u> routes require *126.</p> <p><i>No Further Changes Until</i></p> <p><b>Promotion: All Routes</b></p> <p>(3) Students in all routes are normally required to complete *33 during Fall/Winter of the first and second years, and *30 during the third and fourth years. A reduced course load to *24 does not require departmental approval beyond the normal means of signing a withdrawal form, but a course load of less than *24 requires Faculty approval based on departmental recommendation.</p> <p><i>No Further Changes Until</i></p> <p><b>Residence Requirement</b>            1) Students proceeding toward the BMus degree</p>



<p>(General, <del>Music History</del>, Composition and Theory, Performance, <del>World Music, or School Music</del>) must normally have credit in at least *63 offered by the University of Alberta.</p> <p><b>No Further Changes</b></p>	<p>(General, Composition and Theory, <u>and</u> Performance) must normally have credit in at least *63 offered by the University of Alberta.</p> <p><b>No Further Changes</b></p>
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**Justification:**

*(Note: A detailed justification must be provided except in the case of a course deletion or editorial change). If more than one change is submitted be sure to indicate the **course number** that applies to your explanation. i.e. ANTHR 101, WRITE 298 etc.*

*Note 2: In the interests of maintaining sustainable teaching, deleted course information must also be identified whenever new courses are introduced.*

To reflect proposed suspensions of the Music History, School Music and World Music routes of the BMus program, See separate Calendar Change re Arts Chart 2 Program Requirements for BMus.

<p>Submitted by: Robin A Cowan</p>	<p>Signature of Department Chair or Designee</p>	<p>Date: January 15, 2014</p>	<p>FACULTY USE ONLY</p> <table border="0"> <tr> <td>Approval Process</td> <td>Date</td> </tr> <tr> <td>Academic Affairs</td> <td>_____</td> </tr> <tr> <td>Executive Committee</td> <td>_____</td> </tr> <tr> <td>Faculty Council</td> <td>_____</td> </tr> </table>	Approval Process	Date	Academic Affairs	_____	Executive Committee	_____	Faculty Council	_____
Approval Process	Date										
Academic Affairs	_____										
Executive Committee	_____										
Faculty Council	_____										

## FACULTY OF ARTS CALENDAR CHANGE REQUEST FORM

Department: **Music**

Implementation:  NORMAL  
 EARLY (Note: new course offerings only)

**DEADLINE**

October 15 \*

Type of Change:  Program Regulation  
 New Course       Course Change  
 Course Deletion       Editorial

March 1\*

April 15\*

April 15

\*Documentation is required to verify that other units in the Faculty of Arts (or other Faculties) offering similar courses have no objection to the proposed new course or course change.      *Applicable:*     Yes     No

CURRENT	PROPOSED
Calendar Section Number (§) 43.10 Arts Chart 2 <i>(Use strike out for all changes)</i>	Calendar Section Number (§) 43.10 Arts Chart 2 <i>(Underline all additions)</i>
<p><b>No Change Until</b></p> <p><b>Music History Route</b>            Year 1 (*33)            1. *6 of Junior ENGL or *3 of Junior ENGL and *3 WRS 101            2. MUSIC 102, 125, 151, 155, 156, and 280 (*21)            3. One of MUSIC 140 or 141 (*3)            4. Music, Arts, or Science option (*3)            Year 2 (*33)            1. MUSIC 225, 251, 255, 256, 283 and 284 (*21)            2. One of MUSIC 240 or 241 (*3)            3. One language other than English (*6)            4. Non-Music Arts or Science option (*3)            Year 3 (*30)            1. MUSIC 425, and 455 (*9)            2. One of MUSIC 451, 456 or 458 (*3)            3. One Language other than English (*6)            4. Music, Arts or Science option (*3)            5. Music Theory option (*3)            6. Non-Music Arts or Science or specified non-Arts options (*6)            Year 4 (*30)            1. MUSIC 501 and 505 (*6)            2. Music History options (*9)            3. Music options (*9)            4. Senior Music, Arts or Science options (*6)</p> <p><b>World Music Route</b>            Year 1 (*33)            1. *6 of Junior ENGL or *3 of Junior ENGL and *3 WRS 101            2. MUSIC 102, 125, 151, 155, 156, and 280 (*21)            3. One of MUSIC 140 or 141 (*3)            4. Music, Arts or Science option (*3)            Year 2 (*30)            1. MUSIC 225, 251, 255, 256, and 365 (*18)            2. One of MUSIC 240 or 241 (*3)            3. One of MUSIC 243, 244, or 248 (*3)</p>	<p><b>No Change Until</b></p> <p><b>Music History Route</b></p> <p><u>Effective September 2014, there will be no further admissions to this route. Students who entered the program prior to September 2014 must complete Music History courses by April 30, 2016 and must complete all program requirements by April 30, 2017. The last BMus degree with a Music History route will be granted at Spring Convocation 2017.</u></p> <p><u>Continuing students must refer to the Calendar under which they were admitted for program, promotion and graduation requirements.</u></p> <p><b>No Further Changes Until</b></p>

4. One of MUSIC 283 or 284 (\*3)
  5. Music, Arts or Science option (\*3)
- Year 3 (\*30)
1. MUSIC 425 (\*6)
  2. One of MUSIC 456 or 458 (\*3)
  3. One language other than English (\*6)
  4. One of MUSIC 343, 344, or 348 (\*3)
  5. One of MUSIC 464, 465, 466, 467, 468, or 469 (\*3)
  6. One of MUSIC 313, 314, 413, 482, 483, 484, or 508 (\*3)
  7. ANTHR 207 (\*3)
  8. Social Science or Area Studies option (\*3)
- Year 4 (\*30)
1. MUSIC 505 (\*3)
  2. Two of MUSIC 464, 465, 466, 467, 468, or 469 (\*6)
  3. One of MUSIC 443, 444, or 448 (\*3)
  4. One Music History or Music Theory option (\*3)
  5. Music options (\*6)
  6. Senior Music, Arts or Science options (\*6)
  7. Social Science or Area Studies option (\*3)

**No Further Changes Until**

**School Music Route**

Year 1 (\*33)

1. \*6 of Junior ENGL or \*3 of Junior ENGL and \*3 WRS 101
2. MUSIC 102, 125, 151, 155, 156, and 280 (\*21)
3. One of MUSIC 140 or 141 (\*3)
4. Music, Arts or Science option (\*3)

Year 2 (\*33)

1. MUSIC 215, 225, 251, 255, and 256 (\*18)
2. One of MUSIC 240, or 241 (\*3)
3. One of MUSIC 283, 284, 313, 314 or 365 (\*3)
4. One language other than English (\*6)
5. Non-Music Arts or Science option (\*3)

Year 3 (\*30)

1. MUSIC 213, 315, 417, 425, and 455 (\*18)
2. One of MUSIC 451, 456, or 458 (\*3)
3. One of MUSIC 440, 441, or 446 (\*3)
4. Non-Music Arts or Science option (\*3)
5. Senior Music option (\*3)

Year 4 (\*30)

1. MUSIC 214, 230, and 525 (\*12)
2. One of MUSIC 416, or 431 (\*3)
3. Non-Music Arts or Science or specified non-Arts options (\*6)
4. Non-Music options to be selected from courses in Arts (other than Music) or Science or any other Faculty (\*6) [see §43.2(2)]
5. Senior Music option (\*3)

**No Further Changes Until**

Notes

Notes

**No Further Changes Until**

(2) Other Route Requirements:

a. General and School Music Routes Only:

Candidates must elect one principal Applied Music Study as part of the program to be chosen from the following: piano, organ, voice, violin, viola, cello, double bass, classical guitar, classical guitar and lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, French horn, trombone, baritone, tuba, harp. Students are expected to participate in large ensemble on the performing medium in which they receive private instruction; this does not apply to piano, organ, or guitar.

~~b. Music History Route Only: Candidates will be required to complete either \*12 in one Language other than English, or \*6 each in two languages other than English~~

e. Performance Route Only: Students will be required to present a junior and senior recital before graduation.

d. Performance Route (Strings and Harp) Only: Guitar majors only may select from MUSIC 240 or 241; MUSIC 440 or 441; and MUSIC 540 or 541 or a related senior music option to be approved by Departmental Chair.

e. Composition and Theory Route Only: Students will be required to submit a portfolio of compositions that were completed and performed during the student's tenure in this route. The biannual offerings of MUSIC 463, 480 and 481 all are required in this route. When two of these are taken in Year 3, MUSIC 458 can be taken in Year 4.

~~f. World Music Route only: Both Area Studies and Social Sciences options are to be approved by the BMus World Music Route Advisor. The following guidelines apply:~~

~~i. Social Science options generally include all courses in the Departments of Anthropology (except for ANTHR 207), Economics, Linguistics, Political Science, Psychology and Sociology.~~

~~ii. Area Studies options generally include any academic (reading/writing) course with a strong focus on a particular cultural or geographical area of the world, excepting language instruction and applied linguistics courses. The following departments and programs frequently offer courses which may be counted towards this requirement: Anthropology, Art and Design, Drama, East Asian Studies, English, History and Classics, Modern Languages and Cultural Studies, Philosophy, Religious Studies, Women's Studies.~~

**No Further Changes Until**

(2) Other Route Requirements:

a. General Route Only: Candidates must elect one principal Applied Music Study as part of the program to be chosen from the following: piano, organ, voice, violin, viola, cello, double bass, classical guitar, classical guitar and lute, flute, oboe, clarinet, saxophone, bassoon, trumpet, French horn, trombone, baritone, tuba, harp. Students are expected to participate in large ensemble on the performing medium in which they receive private instruction; this does not apply to piano, organ, or guitar.

~~b. Performance Route Only: Students will be required to present a junior and senior recital before graduation.~~

~~c. Performance Route (Strings and Harp) Only: Guitar majors only may select from MUSIC 240 or 241; MUSIC 440 or 441; and MUSIC 540 or 541 or a related senior music option to be approved by Departmental Chair.~~

~~d. Composition and Theory Route Only: Students will be required to submit a portfolio of compositions that were completed and performed during the student's tenure in this route. The biannual offerings of MUSIC 463, 480 and 481 all are required in this route. When two of these are taken in Year 3, MUSIC 458 can be taken in Year 4.~~

**Justification:**

*(Note: A detailed justification must be provided except in the case of a course deletion or editorial change). If more than one change is submitted be sure to indicate the **course number** that applies to your explanation. i.e. ANTHR 101, WRITE 298 etc.*

**Note 2:** *In the interests of maintaining sustainable teaching, deleted course information must also be identified whenever new courses are introduced.*

To reflect proposed suspensions of the Music History, School Music and World Music routes of the BMus program. See separate Calendar Change re general Program Requirements for BMus.

Any mention of the World Music and School Music routes has been deleted as there are no “stopped out” or current students enrolled.

Submitted by:  Robin A Cowan	Signature of Department Chair or Designee	Date:  January 15, 2014	FACULTY USE ONLY	
			Approval Process	Date
			Academic Affairs	_____
			Executive Committee	_____
			Faculty Council	_____