

The following Motions and Documents were considered by the GFC Academic Standards Committee at its Thursday, October 17, 2013 meeting:

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Agenda Title: **Faculty of Education: Proposed Changes to Existing/Approved Admission/Transfer and Academic Standing/Graduation Requirements**

MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Education and as set forth in Attachment A, to be effective in 2014-2015.

Final Item: 4A

Agenda Title: **Faculty of Medicine and Dentistry: Proposed Changes to Existing Re-examination Requirements**

MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing re-examination requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment B, to be effective in 2014-2015

Final Item: 4B

Agenda Title: **Office of the Registrar: Course Approvals for October, 2013**

MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment C, to take effect upon final approval.

Final Item: 4C

Agenda Title: **Faculté Saint-Jean: Proposed Changes to Existing Admission/Transfer Requirements**

MOTION: THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment D, to be effective in 2014-2015.

Final Item: 4D

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Agenda Title: **Proposed Revisions from the Office of the Registrar to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements)**

MOTION: THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee proposed revisions to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements), as submitted by the Office of the Registrar and as set forth in Attachment 1, as amended, to take effect upon final approval and for publication in the 2014-2015 Calendar.

Final Recommended Amended Item: 5

Agenda Title: **Proposed Changes to University Calendar Section 23.3 (Attendance)**

MOTION: THAT GFC Academic Standards Committee recommend to the GFC Executive Committee the proposed changes to Section 23.3 (Attendance) of the University Calendar, as provided by the Office of the Registrar and as set forth in Attachment 1, to be effective upon approval and for publication in the 2014-2015 University Calendar.

Final Recommended Item: 6

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### OUTLINE OF ISSUE

**4A. Faculty of Education: Proposed Changes to Existing/Approved Admission/Transfer and Academic Standing/Graduation Requirements**

**4B. Faculty of Medicine and Dentistry: Proposed Changes to Existing Re-examination Requirements**

**4C. Office of the Registrar: Course Approvals for October, 2013**

**4D. Faculté Saint-Jean: Proposed Changes to Existing Admission/Transfer Requirements**

#### Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Clive Hickson, Associate Dean (Undergraduate Student Services), Faculty of Education; Marc Moreau, Assistant Dean (Admissions), Undergraduate Medical Education, Faculty of Medicine and Dentistry; Ada Ness, Associate Registrar (Enrolment Services), Office of the Registrar; Yvette d'Entremont, Associate Dean (Academic), Faculté Saint-Jean
Presenter	Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Subject	N/A

#### Details

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	See individual items for detail on proposed changes submitted by Faculties and the Office of the Registrar.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Various sections of the <i>University Calendar</i> ; see individual items for specific affected <i>Calendar</i> sections. Updates the <i>Alberta Transfer Guide</i> .
Timeline/Implementation Date	Item 4A: To take effect in 2014-2015. Item 4B: To take effect 2014-2015. Item 4C: To take effect upon final approval. Item 4D: To take effect in 2014-2015.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

#### Alignment/Compliance

Alignment with Guiding Documents	<b><i>Dare to Discover</i></b> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section)	1. <b><i>Post-Secondary Learning Act (PSLA)</i></b> : The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions

numbers)	<p>requirements and rules respecting enrolment to GFC and the GFC ASC (Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).</p> <p>2. <b>PSLA:</b> The <i>PSLA</i> gives Faculty Councils power to “provide for the admission of students to the faculty” (29(1)(c)).</p> <p>3. <b>UAPPOL Admissions Policy:</b> “Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)</p> <p>The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the <i>University Calendar</i>. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the <i>University Calendar</i>.</p> <p>The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine.”</p> <p>4. <b>UAPPOL Admissions Procedure:</b></p> <p><b><u>PROCEDURE</u></b></p> <p>1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS</p> <p>Following approval by GFC:</p> <p>a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the <i>University Calendar</i> for one full year (i.e., effective the second year that the information is published in the <i>University Calendar</i>).</p> <p>For example, a change approved in May 2005 would be first published in the 2006-2007 <i>University Calendar</i> in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July 2006).”</p> <p>b. Where changes to admission regulations are deemed by the approving body to be ‘advantageous to students’, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”</p> <p>5. <b>PSLA:</b> The <i>PSLA</i> gives Faculty Councils the authority to “determine</p>
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the conditions under which a student must withdraw from or may continue the student's program of studies in a faculty" (Section 29(1)(d)).

6. ***UAPPOL Academic Standing Policy:*** "All current academic standing regulations, including academic standing categories, University graduating standards and requirements for all individual programs will be those prescribed by Faculty Councils and GFC as set forth in the University Calendar."

7. ***UAPPOL Academic Standing Regulations Procedures:*** "All proposed new academic standing regulations and changes to existing academic standing regulations will be submitted by the Faculties or the Administration to the Provost and Vice-President (Academic). Faculties will also submit to the Provost and Vice-President (Academic) any proposed changes to the use and/or computation of averages relating to academic standing, including promotion and graduation.

If the Provost and Vice-President (Academic) determines the proposal to be in good order, the proposal will be introduced to the appropriate University governance process(es). In considering these proposals, governance bodies will consult as necessary with the Faculties and with other individuals and offices.

Normally, changes become effective once they are approved by GFC or its delegate and are published in the University Calendar."

8. **GFC Academic Standards Committee (ASC) Terms of Reference (Mandate):** The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are **editorial** in nature. ASC's terms of reference provide that "the term '**routine and/or editorial**' refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy" (3.A.i).

**Section 3 of GFC ASC's Terms of Reference state:**

**"B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)**

i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)

	<p>ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the University Calendar Section on Missed Term Work (under the Section entitled Evaluation Procedures and Grading System. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)</p> <p>[...]"</p> <p>9. <b>GFC ASC Terms of Reference (Mandate):</b> GFC ASC's delegated authority from GFC extends to the following:</p> <p>“a. ASC approves, for inclusion in the Alberta Transfer Guide, courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta. Approval will be based upon an assessment of course content and level of instructor qualifications.</p> <p>b. ASC denies courses for transfer credit to the University of Alberta which are offered by non-University institutions in Alberta.</p> <p>c. ASC monitors the entries in the Alberta Transfer Guide relevant to the University of Alberta.</p> <p>d. ASC rescinds, if necessary, the entries in the Alberta Transfer Guide relevant to the University of Alberta.” (3.D.i-iv.)</p> <p>10. <b>UAPPOL Transfer Credit Articulation Procedure (Overview and Procedure):</b> “The University of Alberta will accept for transfer credit the courses recommended by Faculties and approved by ASC for inclusion in the Alberta Transfer guide, to the extent that the courses fit the degree program that the student wishes to enter. Credit for such courses will be considered in a credit-no credit basis only and will not be included in the University grade point average calculation on the University transcript. Faculties may have other requirements...Transfer credit is assessed on an individual course-by-course basis for by a block transfer agreement.”</p>
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**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Representatives of the Office of the Registrar
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (October 17, 2013) – for final approval
Final Approver	GFC Academic Standards Committee

## Attachments:

- Attachment A (pages 1 – 10): Faculty of Education  
 Attachment B (page 1): Faculty of Medicine and Dentistry  
 Attachment C (page 1): Office of the Registrar  
 Attachment D (pages 1 – 16): Faculté Saint-Jean

**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer and academic standing/graduation requirements, as submitted by the Faculty of Education and as set forth in Attachment A, to be effective in 2014-2015.

**FACULTY OF EDUCATION  
COMBINED DEGREE COURSE AND PROGRAM CHANGES  
PROPOSED CALENDAR CHANGES (2014-2015)**

Current	Proposed
<p><b>75.8 BPE/BEd (Secondary Route) Combined Degrees</b></p> <p><b>75.8.1 General Information</b></p> <p>See also §153.4.</p> <p>The Bachelor of Physical Education/Bachelor of Education Combined Degrees program consists of *159 over five years, during which Physical Education courses and Education courses are studied concurrently. Students initially apply for admission to the Faculty of Physical Education and Recreation and are considered registered in that Faculty for the first three years. <u>All-qualified Year 3 Bachelor of Physical Education/Bachelor of Education students will be promoted to Year 4 in the Faculty of Education.</u></p> <p><u>See §15.6.4 for detailed admission requirements and procedures for entry to Year 4 of this Combined Degrees Program.</u></p>	<p><b>75.9 BPE/BEd (Secondary Route) Combined Degrees</b></p> <p><b>75.9.1 General Information</b></p> <p>See also §§ 15.13.3, 15.6.4 and 154.4.</p> <p>The Bachelor of Physical Education/Bachelor of Education Combined Degrees program consists of *159 over five years, during which Physical Education courses and Education courses are studied concurrently. Students initially apply for admission to the Faculty of Physical Education and Recreation and are considered registered in that Faculty for the first three years. <u>Students are registered in the Faculty of Education for the final two years. (See §15.6.4 for detailed admission requirements to the Faculty of Education for this combined degree.)</u></p>

**FACULTY OF EDUCATION**  
**COURSE AND PROGRAM CHANGES**  
**PROPOSED CALENDAR CHANGE (2013-2014)**

**CALENDAR SECTION**

Current	Proposed
<p><b>15.6.1 Bachelor of Education in Elementary, Secondary, and Adult Education Routes</b>  Introduction  For admission purposes, new applicants for degree programs only are placed into one of four categories:  High School Applicants: Those students applying directly from high school.  Transfer Applicants: Those students who have not yet completed a degree.  After Degree Applicants: Those students who have already completed a degree program, or will have completed a degree program prior to attendance, at an accredited postsecondary institution.  Nonmatriculated Applicants: refer to §14.3.  I. High School Applicants  High school applicants will be considered for admission based on their average on five subjects noted below.  Subject Requirements  (1) English Language Arts 30-1  (2) Four subjects from Group A, B and/or C. A Maximum of one Group B may be presented for admission. In order to maximize their future program and subject choices, all students are encouraged to present a broad range of subjects across Group A and C.  (3) Mathematics 30-2 may be used for admission to the Faculty of Education although Mathematics 30-1 is a prerequisite for some required courses in Mathematics/Science majors and minors (see Notes below)  For general high school admission requirements refer to §14.4.2.  Notes  (1) Applicants are ranked according to their AGPA, composed of required courses.  (2) Applicants without *24 transferable coursework may apply to the Secondary Education CTS major route. See II. <b>Transfer</b> Applicants, Note (2).  <b>Additional Requirements</b>  (1) <b>For a major/minor in Mathematics/Science in Secondary Education students must present Mathematics 30-1 and a 30-level Science subject. Mathematics 30-1, and a 30-level Science subject do not have to be included in the five 30-level</b></p>	<p><b>15.6.1 Bachelor of Education in Elementary, Secondary, and Adult Education Routes</b>  Introduction  For admission purposes, new applicants for degree programs only are placed into one of four categories:  High School Applicants: Those students applying directly from high school.  Transfer Applicants: Those students who have not yet completed a degree.  After Degree Applicants: Those students who have already completed a degree program, or will have completed a degree program prior to attendance, at an accredited postsecondary institution.  Nonmatriculated Applicants: refer to §14.3.  I. High School Applicants  High school applicants will be considered for admission based on their average on five subjects noted below.  Subject Requirements  (1) English Language Arts 30-1  (2) Four subjects from Group A, B and/or C. A Maximum of one Group B may be presented for admission. In order to maximize their future program and subject choices, all students are encouraged to present a broad range of subjects across Group A and C.  (3) Mathematics 30-2 may be used for admission to the Faculty of Education although Mathematics 30-1 is a prerequisite for some required courses in Mathematics/Science majors and minors (see Notes below)  For general high school admission requirements refer to §14.4.2.  Notes  (1) Applicants are ranked according to their AGPA, composed of required courses.  (2) Applicants without *24 transferable coursework may apply to the Secondary Education CTS major route. See II. <b>Transfer</b> Applicants, Note (2).  <b>Additional Requirements</b>  (1) <b>Please note that for some Secondary Education Major/Minor routes, students are required to present specific 30-level courses (or equivalent) in order to complete the requirements of each</b></p>



<p>subjects used for admission, but are required for the Mathematics/Science major/minor courses for which Mathematics 30-1 and a 30-level Science are prerequisites.</p> <p>(2) The Faculty of Education accepts proficiency in an Aboriginal language recognized in Canada (e.g., Cree, Slavey, etc.) to meet a Group A admission requirement. Proficiency is measured either by a test, administered by the University if such can be arranged, or by boards of examiners appointed by the University. Candidates having passed the required test of an Aboriginal language have their averages calculated on the remaining four matriculation subjects</p> <p>(3) Applicants who do not present the high school requirements or the required admission average may be considered for admission if they successfully complete, at an accredited postsecondary institution *24 or more of coursework transferable to the BEd program.</p> <p>II. Transfer Applicants</p> <p>(1) General Requirements:</p> <ol style="list-style-type: none"> <li>Applicants must present successful completion of at least *24 transferable course weight applicable to the specific degree program for which they have applied. Those applicants who do not present at least *24, are considered as High School Applicants. See §15.6.1 I. High School Applicants for admission information.</li> <li>Satisfactory standing in the Faculty or postsecondary institution from which they wish to transfer;</li> <li>An AGPA of at least 2.0. (See §14.2.1 for information about the calculation of the AGPA.)</li> </ol> <p>Notes</p> <p>(1) Applicants are ranked according to their AGPA, composed of required courses.</p> <p>(2) Applicants without *24 transferable coursework may apply to the Secondary Education CTS major route provided they have the following:</p> <ol style="list-style-type: none"> <li>Applicable and recognized journey certificate or approved two or three year diploma or certificate</li> <li>English Language Arts 30-1 (or equivalent)</li> <li>Subject from Group A, B, or C</li> </ol> <p>(2) Recommended Courses for the first year(s) of study: Applicants should present those postsecondary courses relevant to the specific route in which they plan to enrol.</p> <p>Note: Students taking courses in another Faculty or program are expected to choose courses consistent with the program in which they are currently enrolled. For further details regarding course choices, see §75.3.2 for the Elementary route and §75.4.2 for the Secondary route.</p> <p>(3) Adult Route: As the Adult Education route is a continuing professional education program, admission depends on subject area competency and full-time instructional experience. Completion of the BEd degree in the Adult Education Route will not</p>	<p>Major/Minor. These courses do not have to be presented for admission, but are prerequisites for university course registration. Please check <a href="http://educprospective.ualberta.ca/admissions#admission-from-high-school">http://educprospective.ualberta.ca/admissions#admission-from-high-school</a> for detailed information.</p> <p>(2) The Faculty of Education accepts proficiency in an Aboriginal language recognized in Canada (e.g., Cree, Slavey, etc.) to meet a Group A admission requirement. Proficiency is measured either by a test, administered by the University if such can be arranged, or by boards of examiners appointed by the University. Candidates having passed the required test of an Aboriginal language have their averages calculated on the remaining four matriculation subjects</p> <p>(3) Applicants who do not present the high school requirements or the required admission average may be considered for admission if they successfully complete, at an accredited postsecondary institution *24 or more of coursework transferable to the BEd program.</p> <p>II. Transfer Applicants</p> <p>(1) General Requirements:</p> <ol style="list-style-type: none"> <li>Applicants must present successful completion of at least *24 transferable course weight applicable to the specific degree program for which they have applied. Those applicants who do not present at least *24, are considered as High School Applicants. See §15.6.1 I. High School Applicants for admission information.</li> <li>Satisfactory standing in the Faculty or postsecondary institution from which they wish to transfer;</li> <li>An AGPA of at least 2.0. (See §14.2.1 for information about the calculation of the AGPA.)</li> </ol> <p>Notes</p> <p>(1) Applicants are ranked according to their AGPA, composed of required courses.</p> <p>(2) Applicants without *24 transferable coursework may apply to the Secondary Education CTS major route provided they have the following:</p> <ol style="list-style-type: none"> <li>Applicable and recognized journey certificate or approved two or three year diploma or certificate</li> <li>English Language Arts 30-1 (or equivalent)</li> <li>Subject from Group A, B, or C</li> </ol> <p>(2) Recommended Courses for the first year(s) of study: Applicants should present those postsecondary courses relevant to the specific route in which they plan to enrol.</p> <p>Note: Students taking courses in another Faculty or program are expected to choose courses consistent with the program in which they are currently enrolled. For further details regarding course choices, see §75.3.2 for the Elementary route and §75.4.2 for the Secondary route.</p> <p>(3) Adult Route: As the Adult Education route is a continuing professional education program, admission</p>
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qualify for Teacher Certification.

#### Requirements for Admission and Advanced Standing

Individuals without a degree from a certified and recognized university or college must satisfy all four requirements outlined below:

- a. Have completed \*6 of transfer credit in English
  - b. Be in possession of a training/work credential (e.g., postsecondary certificate/diploma, journey certification, three year University degree) (except those which block transfer are awarded) for at least six years.
  - c. Provide documentation of at least one year of work experience or the equivalent in adult education (e.g., full time teaching/training, part-time instruction or community work, volunteer teaching/training)
  - d. Meet the admitting GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.
- Individuals with a degree from a certified and recognized university or college must satisfy both requirements outlined below:
- e. Documentation of **at least** one year of work experience or the equivalent in adult education (e.g., full time teaching/training, part-time instruction or community work, volunteer teaching/training) in the area of their major after acquiring their degree and within the past ten years.
  - f. Meet the admitting GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.

Note: For details regarding the exact nature of the Advanced Standing, see §75.2.2.

(4) Admission with Transfer Credit: A maximum of \*60 obtained at another postsecondary institution may be granted as transfer credit toward any Bachelor of Education program where applicable.

The year of program to which an applicant is admitted depends on the number of transferable credits applicable to the BEd program for which they have applied.

Year 2: \*24 or more but less than \*60

Year 3: \*60

#### III. After-Degree Applicants

depends on subject area competency and full-time instructional experience. Completion of the BEd degree in the Adult Education Route will not qualify for Teacher Certification.

#### Requirements for Admission and Advanced Standing

Individuals without a degree from a certified and recognized university or college must satisfy all four requirements outlined below:

- a. Have completed \*6 of transfer credit in English
  - b. Be in possession of a training/work credential (e.g., postsecondary certificate/diploma, journey certification, three year University degree) (except those which block transfer are awarded) for at least six years.
  - c. Provide documentation of at least one year of work experience or the equivalent in adult education (e.g., full time teaching/training, part-time instruction or community work, volunteer teaching/training)
  - d. Meet the admitting GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.
- Individuals with a degree from a certified and recognized university or college must satisfy both requirements outlined below:
- e. Documentation of **a minimum of** one year of work experience or the equivalent in adult education (e.g., full time teaching/training, part-time instruction or community work, volunteer teaching/training) in the area of their major after acquiring their degree and within the past ten years.
  - f. Meet the admitting GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.

Note: For details regarding the exact nature of the Advanced Standing, see §75.2.2.

(4) Admission with Transfer Credit: A maximum of \*60 obtained at another postsecondary institution may be granted as transfer credit toward any Bachelor of Education program where applicable.

The year of program to which an applicant is admitted depends on the number of transferable credits applicable to the BEd program for which they have applied.

Year 2: \*24 or more but less than \*60

Year 3: \*60

#### III. After-Degree Applicants

##### **General Requirements**

**All applicants must present the following:**

1. **A three- or four-year degree from an accredited postsecondary institution.**
2. **An Admission GPA (AGPA) of at least 2.0, or equivalent, based on the most recent \*24.**

**BEd/AD programs in the Elementary and Secondary Routes vary in length (see section 73.7.1). The length of**

The Elementary After Degree program is normally two years in length. The Secondary After Degree program length will depend on the courses presented at the time of admission.

- (1) Adult Route: Individuals with a degree from a certified and recognized university or college must present the following:
  - a. Provide documentation of **at least** one year of work experience or the equivalent in adult education (e.g., full-time teaching/training, part-time instruction or community work, volunteer teacher/training) in the area of their major after acquiring their degree and within the past ten years.
  - b. Meet the minimum GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.

Successful applicants admitted to the BEd/AD – Adult Route will be awarded Advanced Standing of \*30, see §75.2.2.

The Adult Education Route in the Bachelor of Education degree is a continuing professional education program for adult educators and trainer instructing in various settings. The Adult Education Route will not qualify for Teacher Certification.

#### IV. Nonmatriculated Applicants Subject Requirements

- (1) English Language Arts 30-1 or \*6 in transferable English at the 100-level
- (2) Another 30-level subject from Group A, B, or C (or equivalent).
- (3) Presentation of Faculty minimum average on (1) and (2), and a competitive AGPA if any postsecondary-level coursework is presented.
- (4) Presentation of no more than \*21 of postsecondary-level coursework.

Any applicant who has successfully completed \*24 or more at the postsecondary level will be considered a transfer applicant (see §§14.2.1 and 15.6.1).

#### V. Admission of Aboriginal Applicants

The Faculty of Education encourages Aboriginal students' study toward the Bachelor of Education degree. The Faculty recognizes that Aboriginal applicants (including status and non-status Indians, Inuit, and Métis) have traditionally been under-represented in the teaching field. To assist more Aboriginal students to achieve education degrees, the Admissions Committee will consider additional qualified applicants over and above the Aboriginal students who may be admitted in the regular competition for places in the Faculty. Until the Aboriginal enrolment of the Faculty reaches 10% of total enrolment, up to 5% of admissions to the Faculty will be allocated to Aboriginal applicants. Aboriginal students who wish to be considered for these places

**the program will depend on the courses that a student presents at the time of admission.**

The Elementary After Degree program is normally two years in length. The Secondary After Degree program length will depend on the courses presented at the time of admission.

- (1) Adult Route: Individuals with a degree from a certified and recognized university or college must present the following:
  - a. Provide documentation of **a minimum of** one year of work experience or the equivalent in adult education (e.g., full-time teaching/training, part-time instruction or community work, volunteer teacher/training) in the area of their major after acquiring their degree and within the past ten years.
  - b. Meet the minimum GPA (minimum of 2.0 on the University of Alberta Grading Scale) on at least \*24 of most recent transferable courses.

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The Adult Education Route in the Bachelor of Education degree is a continuing professional education program for adult educators and trainer instructing in various settings. The Adult Education Route will not qualify for Teacher Certification.

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- (3) Presentation of Faculty minimum average on (1) and (2), and a competitive AGPA if any postsecondary-level coursework is presented.
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must attain the minimum admission requirements of their chosen route. Also see §14.1.

#### VI. Readmission After an Absence of 12 Months or Longer

A candidate returning to the Faculty of Education after a break of 12 months or longer must apply and compete for readmission unless prior approval to stop out was granted, in which case only application for readmission is necessary.

#### VII. Special Students

See §12.2(7).

To be considered for admission as a Special Student in the Faculty of Education, applicants must normally

- (1) Possess a Bachelor of Education degree from an accredited postsecondary institution;
- (2) Present a minimum AGPA of 2.0;
- (3) Be in satisfactory standing in their previous postsecondary institution;
- (4) Meet the English Language proficiency requirements as specified in §13.3.

In certain circumstances, practising teachers from outside Alberta may be admitted as Special Students to meet the certification requirements specified by the Alberta Department of Education. Students in these cases must be recommended by the Teacher Certification and Development Branch of Alberta Education.

Priority in admissions is given to applicants to degree programs.

Priority in course registrations is given to students who have been admitted to degree programs.

#### VIII. Visiting Students

Students from other postsecondary institutions are eligible to be considered for admission to the Faculty of Education as Visiting Students if

- (1) They are registered in an Education degree/transfer program at their home institution;
- (2) They have completed a minimum of \*24 at their home institution;
- (3) They present a minimum AGPA of 2.0;
- (4) Their academic record shows satisfactory standing;
- (5) Their home institution provides a letter of permission.

#### Notes

- (1) Normally, Visiting Students are not permitted to register for Field Experience courses. To arrange for a school placement, students must ask their home institution to contact the Professional Officer, Field Experiences, before they apply.
- (2) A Visiting Student applicant who has had two or more unsuccessful attempts in any previous Field Experience course(s), at any institution(s), will not be allowed to register in EDFX courses.

#### IX. Applicants Who Have Previously Been Required to Withdraw

Applicants who have been twice required to

the minimum admission requirements of their chosen route. Also see §14.1.

#### VI. Readmission After an Absence of 12 Months or Longer

A candidate returning to the Faculty of Education after a break of 12 months or longer must apply and compete for readmission unless prior approval to stop out was granted, in which case only application for readmission is necessary.

#### VII. Special Students

See §12.2(7).

To be considered for admission as a Special Student in the Faculty of Education, applicants must normally

- (1) Possess a Bachelor of Education degree from an accredited postsecondary institution;
- (2) Present a minimum AGPA of 2.0;
- (3) Be in satisfactory standing in their previous postsecondary institution;
- (4) Meet the English Language proficiency requirements as specified in §13.3.

In certain circumstances, practising teachers from outside Alberta may be admitted as Special Students to meet the certification requirements specified by the Alberta Department of Education. Students in these cases must be recommended by the Teacher Certification and Development Branch of Alberta Education.

Priority in admissions is given to applicants to degree programs.

Priority in course registrations is given to students who have been admitted to degree programs.

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Students from other postsecondary institutions are eligible to be considered for admission to the Faculty of Education as Visiting Students if

- (1) They are registered in an Education degree/transfer program at their home institution;
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- (3) They present a minimum AGPA of 2.0;
- (4) Their academic record shows satisfactory standing;
- (5) Their home institution provides a letter of permission.

#### Notes

- (1) Normally, Visiting Students are not permitted to register for Field Experience courses. To arrange for a school placement, students must ask their home institution to contact the Professional Officer, Field Experiences, before they apply.
- (2) A Visiting Student applicant who has had two or more unsuccessful attempts in any previous Field Experience course(s), at any institution(s), will not be allowed to register in EDFX courses.

#### IX. Applicants Who Have Previously Been Required to Withdraw

Applicants who have been twice required to withdraw from any postsecondary program(s) or institution(s) will not be considered for admission or

withdraw from any postsecondary program(s) or institution(s) will not be considered for admission or readmission to the Faculty of Education.	readmission to the Faculty of Education.
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**FACULTY OF EDUCATION**  
**COURSE AND PROGRAM CHANGES**  
***PROPOSED CALENDAR CHANGE (2014-2015)***

**CALENDAR SECTION**

<b>CURRENTLY-APPROVED FOR 2014/2015</b>	<b>PROPOSED</b>
<p><b>73.8 Special Faculty Regulations</b></p> <p><b>No changes until...</b></p> <p>(4) <b>Attendance at Another Institution as a Visiting Student:</b> Prior to registering in any course at another institution, all degree/diploma students in the Faculty of Education must apply to Undergraduate Student Services for permission. Approval may be granted for students who are:</p> <p>a. in Satisfactory Standing (i.e., GPA of 2.0 or greater depending on their program) or have a minimum GPA of 2.7 if this request will result in a course overload.</p> <p>Approval will not be granted if students have already received the maximum allowable transfer credits, or if course activity has the potential to overlap a term that includes field experience. Transfer credit will not be granted for courses completed at another institution during a term that includes field experience.</p> <p><b>No further changes</b></p>	<p><b>73.8 Special Faculty Regulations</b></p> <p>(4) <b>Attendance at Another Institution as a Visiting Student:</b> Prior to registering in any course at another institution, all degree/diploma students in the Faculty of Education must apply to Undergraduate Student Services for permission. Approval may be granted for students who are:</p> <p>a. in Satisfactory Standing (i.e., GPA of 2.0 or greater depending on their program) or have a minimum GPA of 2.7 if this request will result in a course overload.</p> <p>Approval will not be granted if students have already received the maximum allowable transfer credits.</p>

**FACULTY OF EDUCATION**  
**AFTER DEGREE COURSE AND PROGRAM CHANGES**  
***PROPOSED CALENDAR CHANGE (2014-2015)***

**CALENDAR SECTION**

**Current (2013-2014)**  
**Admissions Chart from 15.6.1**

**Admissions Chart 4 Requirements for After Degree Applicants**

**Introduction:** BEd/AD programs in the Elementary Route are a minimum of two years in length. The BEd/AD programs in the Secondary Route vary in length. The length of the program will depend on the courses that a student presents at the time of admission. There is a limit on available places in both of these programs.

<b>General Requirements</b>	All applicants must present the following: 1. A three- or four-year degree from an accredited postsecondary institution. 2. An Admission GPA (AGPA) of at least 2.0, or equivalent, based on the most recent <b>★ 24</b> . <b>Note:</b> Admission is based on the successful completion of the specific requirements (see below) for each Route and the rank order of the AGPA.
<b>Specific Requirements Adult Route</b>	A minimum of one year of full-time instructional experience in a relevant program.
<b>Specific Requirements Elementary Route</b>	Successful completion of <b>★ 12</b> from at least three of the following seven areas: Aboriginal and Indigenous Histories and Culture, Fine Arts, Language/Literature, Mathematics, Natural Sciences, Physical and Health Education, Social Sciences. <b>Note:</b> Of the <b>★ 12</b> presented at least <b>★ 3</b> must be in the Language/Literature area.
<b>Specific Requirements Secondary Route</b>	All applicants must present the following: 1. A three- or four-year degree from an accredited postsecondary institution. 2. An Admission GPA (AGPA) of at least a 2.0, or equivalent, based on the most recent <b>★ 24</b> . <b>Note:</b> The length of the program will depend on the courses presented at the time of admission. Eligible Majors to select from include: Art, Biological Sciences, Career and Technology Studies, Chemistry, Drama, English Language Arts, General Sciences, Mathematics, Music, Physical Education, Physical Sciences, Physics, Second Languages, and Social Studies. Eligible Minors may be selected from <b>§ 75.4.2</b> .

**Proposed (2014-2015)**

**Deletion of Admissions Chart 4**

[Note: All After Degree Admission Requirements are now included above in Section 15.6.1 III After-Degree applicants.]

## CALENDAR SECTION (CONTINUED)

CURRENT	PROPOSED
<p><b>73.7 Graduation</b></p> <p><b>73.7.1 BEd and BEd (After Degree)</b></p> <p>(1) To receive the Bachelor of Education degree, students must:</p> <ol style="list-style-type: none"> <li>a. successfully complete a minimum of *60 of their program at the University of Alberta and a minimum of *45 after admission to the Faculty of Education (After Degree students must complete a minimum of *30 after admission to the Faculty of Education);</li> <li>b. obtain a graduation GPA of 2.0 calculated on the most recent *60 completed at the University of Alberta for the Bachelor of Education or the most recent *45 completed at the University of Alberta for the Bachelor of Education/After Degree. Courses with non-numeric marks are included in the credit count but not in the calculation of the average; and</li> <li>c. successfully complete all field experience requirements.</li> </ol> <p>(2) Students may complete up to *12 in addition to those required for the degree program to raise their graduation GPA to the required level of 2.0.</p> <p>(3) To qualify for the notation "With Distinction" on their parchment, students must have achieved a graduation GPA of 3.5.</p> <p>(4) For students expecting to convocate at Spring Convocation, all course requirements must be completed by April 30. Those completing degree requirements during Spring/Summer will be eligible for Fall Convocation.</p> <p><del>For the After Degree in Secondary Route students must graduate with the following courses:</del></p> <p><del>*60 in Education courses,</del></p> <p><del>*36 in the Major,</del></p> <p><del>*18 in the Minor,</del></p> <p><del>*6 in English/French Literature and Composition</del></p> <p><del>Some of these requirements may be completed prior to admission.</del></p> <p>[...]</p>	<p><b>73.7 Graduation</b></p> <p><b>73.7.1 BEd and BEd (After Degree)</b></p> <p>(1) To receive the Bachelor of Education degree, students must:</p> <ol style="list-style-type: none"> <li>a. successfully complete a minimum of *60 of their program at the University of Alberta and a minimum of *45 after admission to the Faculty of Education (After Degree students must complete a minimum of *30 after admission to the Faculty of Education);</li> <li>b. obtain a graduation GPA of 2.0 calculated on the most recent *60 completed at the University of Alberta for the Bachelor of Education or the most recent *45 completed at the University of Alberta for the Bachelor of Education/After Degree. Courses with non-numeric marks are included in the credit count but not in the calculation of the average; and</li> <li>c. successfully complete all field experience requirements.</li> </ol> <p>(2) Students may complete up to *12 in addition to those required for the degree program to raise their graduation GPA to the required level of 2.0.</p> <p>(3) To qualify for the notation "With Distinction" on their parchment, students must have achieved a graduation GPA of 3.5.</p> <p>(4) For students expecting to convocate at Spring Convocation, all course requirements must be completed by April 30. Those completing degree requirements during Spring/Summer will be eligible for Fall Convocation.</p> <p><b>(5) For the After Degree Program students must graduate with the following courses:</b></p> <p><b>Elementary Route:</b></p> <p><b>*54 - *60 in Education courses</b></p> <p><b>*6 in English Literature and Composition</b></p> <p><b>*3 in Mathematics</b></p> <p><b>Secondary Route:</b></p> <p><b>*48 - *54 in Education courses</b></p> <p><b>*36 in the Major</b></p> <p><b>*9 -18 in the Minor</b></p> <p><b>*6 in English/French Literature and Composition</b></p> <p><b>Some of these requirements may be completed prior to admission.</b></p> <p>[...]</p>



**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing re-examination requirements, as submitted by the Faculty of Medicine and Dentistry and as set forth in Attachment B, to be effective in 2014-2015.

**FACULTY OF MEDICINE AND DENTISTRY**

**Changes - Dentistry Program  
CALENDAR ENTRY  
EARLY IMPLEMENTATION  
Effective 2014-2015**

<p><b>113.2.1 DDS Degree</b></p> <p>The program leading to the DDS degree is conducted in four years (1, 2, 3 and 4) under the direction of the Faculty committees (see §114.2).</p> <p><b>(6) Reexaminations</b></p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical course but passes the clinical portion. Reexamination is not permitted in courses that are entirely clinical or in clinical components of courses that include both didactic and clinical components.</p>	<p><b>113.2.1 DDS Degree</b></p> <p>The program leading to the DDS degree is conducted in four years (1, 2, 3 and 4) under the direction of the Faculty committees (see §114.2).</p> <p><b>(6) Reexaminations</b></p> <p>c. The Department of Dentistry Academic Standing Committee and the Faculty Academic Standing and Promotion Committee may allow reexamination of a didactic component of a course if a student fails the didactic component of a clinical <b>or laboratory</b> course but passes the clinical <b>or laboratory</b> portion. Reexamination is not permitted in courses that are entirely clinical <b>or laboratory</b> or in clinical <b>or laboratory</b> components of courses that include both didactic and clinical <b>or laboratory</b> components.</p> <p>Rationale: To provide consistency in the wording as found in §23.5.5(2)b</p>
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Motion: THAT the GFC Academic Standards Committee approve, under delegated authority from GFC,<sup>12</sup> the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment C, to take effect upon final approval.

October 3, 2013

UNIVERSITY OF ALBERTA: OFFICE OF THE REGISTRAR  
Proposals Recommended for APPROVAL of Transfer Credit at the  
Academic Standards Committee Meeting on October 17, 2013

Attachment C

Sending Institution and Proposal ID#	Sending Institution Courses	UofA Courses	Transfer Agreement Footnotes	Comments
<b>KING'S UNIVERSITY COLLEGE, THE</b>				
133146	ECON 461 (3)	ECON 3XX (3)	Credit allowed for only one of King's BUSI 461 or ECON 461 at UofA.	
133200	THEO 396 (3)	RELIG 240 (3) OR AUREL 2XX (3)	Student will not also receive credit for EASIA 223 at UofA.	
<b>LETHBRIDGE COLLEGE</b>				
95524	STS2255 (3)	AUSTA 153 (3)		Lethbridge College's STS2255 (3) was previously approved for STAT 151 (3). The new agreement will be: STS2255 (3) = STAT 151 (3) OR AUSTA 153 (3).
<b>MEDICINE HAT COLLEGE</b>				
130164	GNED 220 (3)	AUIDS1XX (3)		MHC's GNED 220 (3) was previously approved for Option 1xx [Arts] (3). The new agreement will be: GNED 220 (3) = Option 1xx [Arts] (3) OR AUIDS1xx (3).
130166	GNED 230 (3)	AUGDS1XX (3)		MHC's GNED 230 (3) was previously approved for Option 1xx [Arts] (3). The new agreement will be: GNED 230 (3) = Option 1xx [Arts] (3) OR AUGDS1xx (3).
132651	KNES373 (4)	AUPED 314 (3)		MHC's KNES373 (4) was previously approved for PEDS200 (3). The new agreement will be: KNES373 (4) = PEDS200 (3) OR AUPED 314 (3).
<b>PORTAGE COLLEGE</b>				
131584	POLS221 (3)	AUPOL 2XX (3)		Portage College's POLS221 (3) was previously approved for POL S221 (3). The new agreement will be: POLS221 (3) = POL S221 (3) OR AUPOL 2xx (3).

## 2014-2015 University of Alberta Calendar Changes – Faculté Saint-Jean

Attachment D

**Motion:** THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment D, to be effective in 2014-2015.

### Current

#### 12.7 Application Deadlines

<b>Faculté Saint-Jean</b>					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
<b>BScN (Bilingual)*</b>					
Fall Term	February 1	External transfer - June	February 1	June 15	
		High School - August 1			
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	March 1	
*Prospective students must apply for admission to the Faculty of Nursing.					

### Proposed

#### 12.7 Application Deadlines

<b>Faculté Saint-Jean</b>					
	Admission		Readmission		Other Requirements
	Application	Documents	Application	Documents	
<b>BScN (Bilingual)*</b>					
Fall Term	February	External transfer - June	May 1	June 15	
		High School - August 1			
Winter Term	No admission		No admission		
Spring/Summer	No admission		Previous students - March 1	March 1	
*Prospective students must apply for admission to the Faculty of Nursing.					

**Faculté Saint-Jean**  
**Calendar Change Request Form**  
**For Implementation in 2014-2015**

CURRENT	PROPOSED
<p><b>183.1.2 Conditions d'admission</b></p> <p>(1) <b>Moyenne:</b> Un candidat doit avoir obtenu un minimum de 70% de moyenne dans cinq matières appropriées de XIIe année ou l'équivalent.</p> <p>(2) <b>Compétence dans la langue française:</b> Le français est la langue d'enseignement dans tous les programmes à la Faculté Saint-Jean. Par conséquent, tous les candidats doivent posséder une connaissance adéquate du français oral et écrit pour être admis à la Faculté Saint-Jean. Les adultes qui ne répondent pas aux conditions d'admission et les étudiants libres sont tenus aux mêmes exigences que les autres candidats. Tous les candidats devront démontrer leur compétence dans la langue française avant d'être admis. Ils peuvent la démontrer par:</p> <p>a. la réussite d'un des cours suivants (Alberta):</p> <ul style="list-style-type: none"> <li>- Français 30-1, 30-2</li> <li>- French 30 (9 ans), 31</li> <li>- French Language Arts 30-1, 30-2</li> </ul> <p><b>Note:</b> French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.</p> <p><b>OU</b></p> <p>b. par la réussite de quatre années d'études en français à temps plein. Ces études peuvent être une combinaison d'études secondaires et postsecondaires;</p> <p>c. en étant détenteur d'un premier diplôme d'une université accréditée où le français est la langue d'enseignement.</p> <p>Le détail des conditions d'admission aux divers programmes universitaires figure aux §§13–17 de l'annuaire de l'Université. Pour de plus amples renseignements, s'adresser au Bureau des admissions, Faculté Saint-Jean.</p> <p><b>Admission aux programmes du BA, du BEd, du BEd/BSc, du BSc, du BSc (science de l'environnement et de la conservation-bilingue) et BSc (science infirmière-bilingue)</b></p> <p><b>Baccalauréat ès arts</b></p> <p>(1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.</p> <p><b>Note:</b> French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.</p> <p>(2) Une langue de niveau 30 (autre que le français). (Pour les critères de compétence en anglais/langue seconde voir §183.1.14). (Voir note 1).</p>	<p><b>183.1.2 Conditions d'admission</b></p> <p>(1) <b>Moyenne:</b> Un candidat doit avoir obtenu un minimum de 70% de moyenne dans cinq matières appropriées de XIIe année ou l'équivalent.</p> <p>(2) <b>Compétence dans la langue française:</b> Le français est la langue d'enseignement dans tous les programmes à la Faculté Saint-Jean. Par conséquent, tous les candidats doivent posséder une connaissance adéquate du français oral et écrit pour être admis à la Faculté Saint-Jean. Les adultes qui ne répondent pas aux conditions d'admission et les étudiants libres sont tenus aux mêmes exigences que les autres candidats. Tous les candidats devront démontrer leur compétence dans la langue française avant d'être admis. Ils peuvent la démontrer par:</p> <p>a. la réussite d'un des cours suivants (Alberta):</p> <ul style="list-style-type: none"> <li>- Français 30-1, 30-2</li> <li>- French 30 (9 ans), 31</li> <li>- French Language Arts 30-1, 30-2</li> </ul> <p><b>OU</b></p> <p>b. par la réussite de quatre années d'études en français à temps plein. Ces études peuvent être une combinaison d'études secondaires et postsecondaires;</p> <p>c. en étant détenteur d'un premier diplôme d'une université accréditée où le français est la langue d'enseignement.</p> <p>Le détail des conditions d'admission aux divers programmes universitaires figure aux §§13–17 de l'annuaire de l'Université. Pour de plus amples renseignements, s'adresser au Bureau des admissions, Faculté Saint-Jean.</p> <p><b>Admission aux programmes du BA, du BEd, du BEd/BSc, du BSc, du BSc (science de l'environnement et de la conservation-bilingue) et BSc (science infirmière-bilingue)</b></p> <p><b>Baccalauréat ès arts</b></p> <p>(1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.</p> <p>(2) Une langue de niveau 30 (autre que le français). (Pour les critères de compétence en anglais/langue seconde voir §183.1.14). (Voir note 1).</p>

(3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour l'admission, cependant quelques disciplines exigent Mathématiques 30-1 comme préalable à certains cours (voir notes ci-jointes). Seulement un des Mathématiques 30-1 ou Mathématiques 30-2 pourra être utilisé comme base d'admission. Afin de maximiser leur programme et leur choix de cours, nous encourageons tous les étudiants à présenter un choix de matières dans les groupes A et C.

(4) Voir les notes additionnelles concernant les matières exigées pour des majeures et mineures spécifiques.

#### Notes

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école.

Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

(2) L'étudiant qui choisit comme majeure Science politique devrait présenter Études sociales 30-1.

(3) L'étudiant qui choisit comme majeure ou mineure Psychologie devrait présenter Mathématiques 30-1.

(4) L'étudiant qui choisit comme majeure Économie doit présenter Mathématiques 30-1 et la présentation de Mathématiques 31 est recommandée. Mathématiques 30-1 n'a pas à être inclus dans les cinq matières de niveau 30 exigées pour l'admission mais certains cours de la majeure exigent ce cours à titre de préalable.

(5) L'étudiant qui choisit une majeure en Mathématiques doit présenter Mathématiques 30-1 et Mathématiques 31, s'il choisit une mineure en Mathématiques il devrait présenter Mathématiques 30-1. Ces matières n'ont pas à être incluses dans les cinq matières exigées pour l'admission mais certains cours de la majeure et de la mineure exigent ces cours à titre de préalables.

(6) L'étudiant qui veut transférer à la Faculty of Business doit présenter Mathématiques 30-1. Cette matière n'a pas à être incluse dans les cinq matières exigées pour l'admission mais certains cours exigés pour l'admission par la Faculty of Business exigent Mathématiques 30-1 à titre de préalable.

#### Baccalauréat en éducation Élémentaire Exigences d'admission

(1) Un cours parmi Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).

(2) Une langue autre que le français, y compris une langue

3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour l'admission, cependant quelques disciplines exigent Mathématiques 30-1 comme préalable à certains cours (voir notes ci-jointes). Seulement un des Mathématiques 30-1 ou Mathématiques 30-2 pourra être utilisé comme base d'admission. Afin de maximiser leur programme et leur choix de cours, nous encourageons tous les étudiants à présenter un choix de matières dans les groupes A et C.

(4) Voir les notes additionnelles concernant les matières exigées pour des majeures et mineures spécifiques.

#### Notes

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école.

Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

(2) L'étudiant qui choisit comme majeure Science politique devrait présenter Études sociales 30-1.

(3) L'étudiant qui choisit comme majeure ou mineure Psychologie devrait présenter Mathématiques 30-1.

(4) L'étudiant qui choisit comme majeure Économie doit présenter Mathématiques 30-1 et la présentation de Mathématiques 31 est recommandée. Mathématiques 30-1 n'a pas à être inclus dans les cinq matières de niveau 30 exigées pour l'admission mais certains cours de la majeure exigent ce cours à titre de préalable.

(5) L'étudiant qui choisit une majeure en Mathématiques doit présenter Mathématiques 30-1 et Mathématiques 31, s'il choisit une mineure en Mathématiques il devrait présenter Mathématiques 30-1. Ces matières n'ont pas à être incluses dans les cinq matières exigées pour l'admission mais certains cours de la majeure et de la mineure exigent ces cours à titre de préalables.

(6) L'étudiant qui veut transférer à la Faculty of Business doit présenter Mathématiques 30-1. Cette matière n'a pas à être incluse dans les cinq matières exigées pour l'admission mais certains cours exigés pour l'admission par la Faculty of Business exigent Mathématiques 30-1 à titre de préalable.

#### Baccalauréat en éducation Élémentaire Exigences d'admission

(1) Un cours parmi Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).

(2) Une langue autre que le français, y compris une langue autochtone

autochtone de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde, voir §183.1.14.) (Voir note 1.)

(3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour être admis au programme en éducation (élémentaire). Cependant, seulement un cours parmi Mathématiques 30-1 ou Mathématiques 30-2 sera utilisé aux fins de l'admission.

#### **Note**

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

#### **Secondaire Exigences d'admission**

(1) Un parmi Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).

(2) Une langue autre que le français, y compris une langue autochtone de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde, voir §183.1.14.) (Voir note 1.)

(3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour être admis au programme en éducation (secondaire). Cependant, seulement un cours parmi Mathématiques 30-1 ou Mathématiques 30-2 sera utilisé aux fins de l'admission. Voir ci-dessous les exigences supplémentaires selon la majeure.

#### **Note:**

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde, voir §183.1.14.) (Voir note 1.)

(3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour être admis au programme en éducation (élémentaire). Cependant, seulement un cours parmi Mathématiques 30-1 ou Mathématiques 30-2 sera utilisé aux fins de l'admission.

#### **Note**

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

#### **Secondaire Exigences d'admission**

(1) Un parmi Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).

(2) Une langue autre que le français, y compris une langue autochtone de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde, voir §183.1.14.) (Voir note 1.)

(3) Trois matières parmi les groupe A, B et/ou C. Une seule matière peut être présentée dans le groupe B. Mathématiques 30-2 peut être utilisé pour être admis au programme en éducation (secondaire). Cependant, seulement un cours parmi Mathématiques 30-1 ou Mathématiques 30-2 sera utilisé aux fins de l'admission. Voir ci-dessous les exigences supplémentaires selon la majeure.

#### **Note:**

(1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue

d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

**Exigences supplémentaires selon la majeure**

- (1) L'étudiant qui choisit comme majeure Mathématiques doit présenter Mathématiques 30-1.
- (2) L'étudiant qui choisit comme majeure Sciences générales, doit présenter Biologie 30, Chimie 30, Physique 30 et Mathématiques 30-1.

**Informations supplémentaires pour les mineures au BEd (secondaire)**

- (1) L'étudiant qui choisit comme mineure Mathématiques devrait avoir Mathématiques 30-1. Mathématiques 30-1 ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels Mathématiques 30-1 est un préalable.
- (2) L'étudiant qui choisit comme mineure Sciences générales, devrait avoir trois cours parmi Biologie 30, Chimie 30, Physique 30 et Mathématiques 30-1. Ces cours ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels Mathématiques 30-1 est un préalable.
- (3) L'étudiant qui choisit comme mineure Sciences physiques, devrait avoir Chimie 30, Physique 30 et Mathématiques 30-1. Ces cours ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels ils sont des préalables.

**Baccalauréat en éducation/Baccalauréat ès sciences Exigences d'admission**

- (1) Un parmi : Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).
- (2) Une langue autre que le français, y compris une langue autochtone de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde voir §183.1.14.) (Voir note 1.)
- (3) Mathématiques 30-1.
- (4) Deux matières parmi: Biologie 30, Chimie 30, Computing Science (CSE) Advanced Level, Career and Technology Studies (CTS) (5 crédits), Mathématiques 31 et Physique 30.

**Note:**

- (1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

**Exigences supplémentaires selon la majeure**

- (1) L'étudiant qui choisit comme majeure Mathématiques doit présenter Mathématiques 30-1.
- (2) L'étudiant qui choisit comme majeure Sciences générales, doit présenter Biologie 30, Chimie 30, Physique 30 et Mathématiques 30-1.

**Informations supplémentaires pour les mineures au BEd (secondaire)**

- (1) L'étudiant qui choisit comme mineure Mathématiques devrait avoir Mathématiques 30-1. Mathématiques 30-1 ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels Mathématiques 30-1 est un préalable.
- (2) L'étudiant qui choisit comme mineure Sciences générales, devrait avoir trois cours parmi Biologie 30, Chimie 30, Physique 30 et Mathématiques 30-1. Ces cours ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels Mathématiques 30-1 est un préalable.
- (3) L'étudiant qui choisit comme mineure Sciences physiques, devrait avoir Chimie 30, Physique 30 et Mathématiques 30-1. Ces cours ne sont pas requis pour être admis au programme, mais la mineure comprend des cours pour lesquels ils sont des préalables.

**Baccalauréat en éducation/Baccalauréat ès sciences Exigences d'admission**

- (1) Un parmi : Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 ans).
- (2) Une langue autre que le français, y compris une langue autochtone de niveau 30 reconnue au Canada. (Pour les critères de compétence en anglais/langue seconde voir §183.1.14.) (Voir note 1.)
- (3) Mathématiques 30-1.
- (4) Deux matières parmi: Biologie 30, Chimie 30, Computing Science (CSE) Advanced Level, Career and Technology Studies (CTS) (5 crédits), Mathématiques 31 et Physique 30.

**Note:**

- (1) Si un étudiant présente un cours de français langue seconde (French Language Arts de niveau 30, French de niveau 30 ou l'équivalent), l'autre langue de niveau 30 doit être la langue d'enseignement de l'école. Par exemple, pour être admis, un étudiant albertain ayant étudié dans une école anglophone, doit présenter English Language Arts 30-1; un étudiant résidant au Mexique, qui a étudié dans une école où la langue d'instruction est l'espagnol, doit présenter un cours terminal d'espagnol.

**Exigences d'admission supplémentaires pour les majeures au BEd/BSc (secondaire)**

- (1) L'étudiant qui choisit comme majeure Sciences biologiques, doit présenter Biologie 30 et Chimie 30.
- (2) L'étudiant qui choisit comme majeure Sciences Mathématiques ou Sciences physiques, doit présenter Chimie 30 et Physique 30.

**Baccalauréat ès sciences**

- (1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

**Note:** French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.

- (2) Un parmi English Language Arts 30-1 ou Anglais langue seconde de niveau 30. [Pour les critères de compétence en anglais/langue seconde voir note et §183.1.16].

- (3) Mathématiques 30-1

- (4) Deux matières parmi: Biologie 30, Chimie 30, Mathématiques 31, Physique 30, ou Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 crédits).

**Baccalauréat ès sciences (sciences de l'environnement et de la conservation—bilingue)**

**Note:** Les candidats doivent soumettre la demande d'admission à la Faculté Saint-Jean. Voir §184.11.

- (1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

**Note:** French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.

- (2) Un parmi English Language Arts 30-1 ou Anglais langue seconde de niveau 30. [Pour les critères de compétence en anglais/langue seconde voir §183.1.16].

- (3) Mathématiques 30-1

- (4) Chimie 30

- (5) Biologie 30

**Exigences d'admission supplémentaires pour les majeures au BEd/BSc (secondaire)**

- (1) L'étudiant qui choisit comme majeure Sciences biologiques, doit présenter Biologie 30 et Chimie 30.
- (2) L'étudiant qui choisit comme majeure Sciences Mathématiques ou Sciences physiques, doit présenter Chimie 30 et Physique 30.

**Baccalauréat ès sciences**

- (1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

- (2) Un parmi English Language Arts 30-1 ou Anglais langue seconde de niveau 30. [Pour les critères de compétence en anglais/langue seconde voir note et §183.1.16].

- (3) Mathématiques 30-1

- (4) Deux matières parmi: Biologie 30, Chimie 30, Mathématiques 31, Physique 30, ou Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 crédits).

**Baccalauréat ès sciences (sciences de l'environnement et de la conservation—bilingue)**

**Note:** Les candidats doivent soumettre la demande d'admission à la Faculté Saint-Jean. Voir §184.11.

- (1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

- (2) Un parmi English Language Arts 30-1 ou Anglais langue seconde de niveau 30. [Pour les critères de compétence en anglais/langue seconde voir §183.1.16].

- (3) Mathématiques 30-1

- (4) Chimie 30

- (5) Biologie 30



### Baccalauréat ès sciences infirmières (bilingue)

**Note:** Les candidats doivent soumettre la demande d'admission à la Faculty of Nursing (voir §§15.11.5 et 134.6).  
L'admission est limitée étant donné que le programme est contingenté.

Exigences des compétences langagières

(1) Anglais: Pour des informations concernant les règlements généraux au sujet de la compétence dans la langue anglaise ainsi que les règlements spécifiques au sujet de la maîtrise de l'anglais oral qui sont applicables à tous les domaines des sciences de la santé, voir §13.3.1.

(2) Français: Les candidats devront démontrer leurs compétences langagières en français de deux façons:

a. réussir un de ces cours : Français 30-1 ou 30-2 (offerts dans les écoles francophones), French Language Arts 30-1, 30-2 (offerts dans les programmes de français immersion), French 30 (9 ans), ou French 31 (offerts dans les écoles anglophones).

ET  
b. réussir le test de placement en français de la Faculté Saint-Jean au niveau FRANC 224 ou à un niveau plus avancé

Pour plus d'information sur le programme et cours obligatoires voir §§15.11.5, 133.2 et 134.6

### Baccalauréat ès sciences infirmières (bilingue)

**Note:** Les candidats doivent soumettre la demande d'admission à la Faculty of Nursing (voir §§15.11.5 et 134.6).  
L'admission est limitée étant donné que le programme est contingenté.

Exigences des compétences langagières

(1) Anglais: Pour des informations concernant les règlements généraux au sujet de la compétence dans la langue anglaise ainsi que les règlements spécifiques au sujet de la maîtrise de l'anglais oral qui sont applicables à tous les domaines des sciences de la santé, voir §13.3.1.

(2) Français: Les candidats devront démontrer leurs compétences langagières en français de deux façons:

a. réussir un de ces cours : Français 30-1 ou 30-2 (offerts dans les écoles francophones), French Language Arts 30-1, 30-2 (offerts dans les programmes de français immersion), French 30 (9 ans), ou French 31 (offerts dans les écoles anglophones).

ET  
b. réussir le test de placement en français de la Faculté Saint-Jean au niveau FRANC 226 ou à un niveau plus avancé.

Pour plus d'information sur le programme et cours obligatoires voir §§15.11.5, 133.2 et 134.6.

#### CURRENT

##### 183.1.2 Admission Requirements

(1) **Average:** Applicant must possess a minimum average of 70% on five appropriate Grade 12 subjects or equivalent.

(2) **French Language Proficiency:** French is the language of instruction in all programs at Faculté Saint-Jean. Therefore, all applicants must possess an adequate knowledge of written and spoken French as a prerequisite to admission. Nonmatriculated applicants and Open Studies students must comply with the requirement along with other applicants. All applicants will be required to demonstrate proficiency in the French language prior to admission. This demonstration may take any one of several forms:

a. successful completion of one of the following courses (Alberta):  
- Français 30-1, 30-2  
- French 30 (9 year), 31  
- French Language Arts 30-1, 30-2: **OR**

**Note:** French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.

OR

b. successful completion of four years of education in French. Such education can be in a combination of secondary and postsecondary training: OR

#### PROPOSED

##### 183.1.2 Admission Requirements

(1) **Average:** Applicant must possess a minimum average of 70% on five appropriate Grade 12 subjects or equivalent.

(2) **French Language Proficiency:** French is the language of instruction in all programs at Faculté Saint-Jean. Therefore, all applicants must possess an adequate knowledge of written and spoken French as a prerequisite to admission. Nonmatriculated applicants and Open Studies students must comply with the requirement along with other applicants. All applicants will be required to demonstrate proficiency in the French language prior to admission. This demonstration may take any one of several forms:

a. successful completion of one of the following courses (Alberta):  
- Français 30-1, 30-2  
- French 30 (9 year), 31  
- French Language Arts 30-1, 30-2: **OR**

OR

b. successful completion of four years of education in French. Such education can be in a combination of secondary and postsecondary training: OR

c. graduation from a degree program offered by an accredited university at which French is the language of instruction. Detailed admission requirements for the various university programs are set out in §§13–17 of the University Calendar. Further information may be obtained from the Office of Admissions, Faculté Saint-Jean.

**Requirements for the BA, BEd, BEd/BSc, BSc, BSc (Environmental and Conservation Sciences-Bilingual), BSc Nursing (Bilingual) programs**

**Bachelor of Arts Program**

(1) One of French 30 (9 year), 31, Français 30-1, 30-2; French Language Arts 30-1, 30-2.

**Note:** French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.

(2) Any language other than French, level 30. [For the competency requirements in English/second language see §183.1.16.]. (See Note 1).

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented for admission. Mathematics 30-2 may be used for admission, though some disciplines require Mathematics 30-1 as a prerequisite for required courses (see notes below). Only one of Mathematics 30-1 or Mathematics 30-2 will be used for admission. In order to maximize their future program and course choices, all students are encouraged to present a broad range of subjects across Group A and C.

(4) See additional requirements below for specific majors and minors.

**Notes**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

(2) If students choose Political Science as a major they should present Social Studies 30-1.

(3) If students choose Psychology as a major or a minor they should present Mathematics 30-1.

(4) If students choose Economics as a major they must present Mathematics 30-1 and presentation of Mathematics 31 is recommended. Mathematics 30-1 does not have to be included as one of the five 30-level courses used for admission, but Mathematics 30-1 is required as a prerequisite for some courses.

(5) If students choose Mathematics as a major they must present both Mathematics 30-1 and Mathematics 31. For a minor, students

c. graduation from a degree program offered by an accredited university at which French is the language of instruction. Detailed admission requirements for the various university programs are set out in §§13–17 of the University Calendar. Further information may be obtained from the Office of Admissions, Faculté Saint-Jean.

**Requirements for the BA, BEd, BEd/BSc, BSc, BSc (Environmental and Conservation Sciences-Bilingual), BSc Nursing (Bilingual) programs**

**Bachelor of Arts Program**

(1) One of French 30 (9 year), 31, Français 30-1, 30-2; French Language Arts 30-1, 30-2.

(2) Any language other than French, level 30. [For the competency requirements in English/second language see §183.1.16.]. (See Note 1).

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented for admission. Mathematics 30-2 may be used for admission, though some disciplines require Mathematics 30-1 as a prerequisite for required courses (see notes below). Only one of Mathematics 30-1 or Mathematics 30-2 will be used for admission. In order to maximize their future program and course choices, all students are encouraged to present a broad range of subjects across Group A and C.

(4) See additional requirements below for specific majors and minors.

**Notes**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

(2) If students choose Political Science as a major they should present Social Studies 30-1.

(3) If students choose Psychology as a major or a minor they should present Mathematics 30-1.

(4) If students choose Economics as a major they must present Mathematics 30-1 and presentation of Mathematics 31 is recommended. Mathematics 30-1 does not have to be included as one of the five 30-level courses used for admission, but Mathematics 30-1 is required as a prerequisite for some courses.

(5) If students choose Mathematics as a major they must present both Mathematics 30-1 and Mathematics 31. For a minor, students

should present Mathematics 30-1. These courses do not have to be included in the five 30-level courses used for admission, but are required as prerequisites for some courses.

(6) If students want to transfer to the Faculty of Business they must present Mathematics 30-1. This course does not have to be included as one of the five 30-level courses used for admission, but some of the courses required for admission to the Faculty of Business require Mathematics 30-1 as a prerequisite.

**Bachelor of Education Program  
Elementary  
Admission Requirements**

(1) One from Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 year).

(2) A language other than French, which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented. Mathematics 30-2 may be used for admission to the Bachelor of Education (Elementary) program. However, only one of Mathematics 30-1 or Mathematics 30-2 will be used for admission purposes.

**Note**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

**Secondary  
Admission Requirements**

(1) One from Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 year).

(2) A language other than French, which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented. Mathematics 30-2 may be used for admission to the Bachelor of Education (Secondary) program. However, only one of Mathematics 30-1 or Mathematics

should present Mathematics 30-1. These courses do not have to be included in the five 30-level courses used for admission, but are required as prerequisites for some courses.

(6) If students want to transfer to the Faculty of Business they must present Mathematics 30-1. This course does not have to be included as one of the five 30-level courses used for admission, but some of the courses required for admission to the Faculty of Business require Mathematics 30-1 as a prerequisite.

**Bachelor of Education Program  
Elementary  
Admission Requirements**

(1) One from Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 year).

(2) A language other than French, which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented. Mathematics 30-2 may be used for admission to the Bachelor of Education (Elementary) program. However, only one of Mathematics 30-1 or Mathematics 30-2 will be used for admission purposes.

**Note**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

**Secondary  
Admission Requirements**

(1) One from Français 30-1, 30-2; French Language Arts 30-1, 30-2; French 30 (9 year).

(2) A language other than French, which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Three subjects from Group A, B and/or C. A maximum of one subject in Group B may be presented. Mathematics 30-2 may be used for admission to the Bachelor of Education (Secondary) program. However, only one of Mathematics 30-1 or Mathematics

30-2 will be used for admission purposes. See Additional Requirements by major below.

**Note**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

**Additional Admission Requirements for majors**

(1) For a major in Mathematics, students must present Mathematics 30-1.

(2) For a major in General Sciences, students must present Biology 30, Chemistry 30 and Mathematics 30-1.

**Additional Information for BEd secondary minors**

(1) For a minor in Mathematics, students should have Mathematics 30-1. Mathematics 30-1 does not have to be included for admission, but the minor requires courses for which Mathematics 30-1 is a prerequisite.

(2) For a minor in General Sciences, students should have three from Biology 30, Chemistry 30, Physics 30 and Mathematics 30-1. These courses do not have to be included for admission, but the minor requires courses for which Mathematics 30-1 is a prerequisite.

(3) For a minor in Physical Sciences, students should have Chemistry 30, Physics 30 and Mathematics 30-1. These courses do not have to be included for admission, but the minor requires courses for which these are prerequisites.

**Bachelor of Education/Bachelor of Science Program  
Exigences d'admission**

(1) One from Français, 30-1, 30-2; French Language Arts, 30-1, 30-2; French 30 (9 year).

(2) A language other than French which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Mathematics 30-1.

(4) Two from: Biology 30, Chemistry 30, Computing Science (CSE) Advanced Level, Career and Technology Studies (CTS) (5 credits), Mathematics 31 and Physics 30.

30-2 will be used for admission purposes. See Additional Requirements by major below.

**Note**

(1) If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must present English Language Arts 30-1 for admission; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

**Additional Admission Requirements for majors**

(1) For a major in Mathematics, students must present Mathematics 30-1.

(2) For a major in General Sciences, students must present Biology 30, Chemistry 30 and Mathematics 30-1.

**Additional Information for BEd secondary minors**

(1) For a minor in Mathematics, students should have Mathematics 30-1. Mathematics 30-1 does not have to be included for admission, but the minor requires courses for which Mathematics 30-1 is a prerequisite.

(2) For a minor in General Sciences, students should have three from Biology 30, Chemistry 30, Physics 30 and Mathematics 30-1. These courses do not have to be included for admission, but the minor requires courses for which Mathematics 30-1 is a prerequisite.

(3) For a minor in Physical Sciences, students should have Chemistry 30, Physics 30 and Mathematics 30-1. These courses do not have to be included for admission, but the minor requires courses for which these are prerequisites.

**Bachelor of Education/Bachelor of Science Program  
Exigences d'admission**

(1) One from Français, 30-1, 30-2; French Language Arts, 30-1, 30-2; French 30 (9 year).

(2) A language other than French which may include a 30-level Aboriginal language recognized in Canada. (For the competency requirements in English/second language, see §183.1.14.) (See Note 1.)

(3) Mathematics 30-1.

(4) Two from: Biology 30, Chemistry 30, Computing Science (CSE) Advanced Level, Career and Technology Studies (CTS) (5 credits), Mathematics 31 and Physics 30.

**Note :** If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must complete English Language Arts 30-1; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

#### **Additional Requirements for BEd/BSc secondary majors**

(1) For a major in Biological Sciences, students must present Biology 30 and Chemistry 30.

(2) For a major in Mathematical Sciences or Physical Sciences, students must present Chemistry 30 and Physics 30.

#### **Bachelor of Science Program**

(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

**Note:** French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.

(2) One of English Language Arts 30-1 or English as a second language, level 30. (For the competency requirements in English second language see §183.1.16).

(3) Mathematics 30-1

(4) Two of Biology 30, Chemistry 30, Mathematics 31, Physics 30, or Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 credits)

#### **Bachelor of Science (Environmental and Conservation Sciences-Bilingual) program**

**Note:** Prospective students must apply for admission to Faculté Saint-Jean. See §184.11.

(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

**Note:** French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.

**Note:** If a student presents French as a second language (30-level French Language Arts, 30-level French, or equivalent), the other 30-level language must be the school's language of instruction. For example, a student residing in Alberta and attending a school where the language of instruction is English must complete English Language Arts 30-1; a student residing in Mexico and attending a school where the language of instruction is Spanish must present the final Spanish language course for admission.

#### **Additional Requirements for BEd/BSc secondary majors**

(1) For a major in Biological Sciences, students must present Biology 30 and Chemistry 30.

(2) For a major in Mathematical Sciences or Physical Sciences, students must present Chemistry 30 and Physics 30.

#### **Bachelor of Science Program**

(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

(2) One of English Language Arts 30-1 or English as a second language, level 30. (For the competency requirements in English second language see §183.1.16).

(3) Mathematics 30-1

(4) Two of Biology 30, Chemistry 30, Mathematics 31, Physics 30, or Computing Science (CSE) Advanced Level-Career and Technology Studies (CTS) (5 credits)

#### **Bachelor of Science (Environmental and Conservation Sciences-Bilingual) program**

**Note:** Prospective students must apply for admission to Faculté Saint-Jean. See §184.11.

(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2.

(2) One of English Language Arts 30-1 or English as a second language, level 30. [For the competency requirements in English second language see §183.1.16].

(3) Mathematics 30-1

(4) Chemistry 30

(5) Biology 30

#### **Bachelor of Science Nursing (Bilingual) program**

**Note:** Prospective students must apply for admission to the Faculty of Nursing (see §§15.11.5 and 134.6).

Admission to this quota program is limited.

#### **Language Proficiency Requirements**

(1) English: For information regarding general English Language proficiency requirements as well as spoken English requirements applicable to all health sciences disciplines see §13.3.1

(2) French: Applicants will have to demonstrate their language proficiency in French in two ways:

a. successfully complete one of the following courses: Français 30-1 or 30-2 (offered in French schools), French Language Arts 30-1, or 30-2 (offered in French immersion programs), French 30 (9 year), French 31(offered in English schools).

AND

b. pass Faculté Saint-Jean's French Language Placement test at the FRANC 224 level or higher.

For further information, see §§15.11.5, 133.2 and 134.6..

(2) One of English Language Arts 30-1 or English as a second language, level 30. [For the competency requirements in English second language see §183.1.16].

(3) Mathematics 30-1

(4) Chemistry 30

(5) Biology 30

#### **Bachelor of Science Nursing (Bilingual) program**

**Note:** Prospective students must apply for admission to the Faculty of Nursing (see §§15.11.5 and 134.6).

Admission to this quota program is limited.

#### **Language Proficiency Requirements**

(1) English: For information regarding general English Language proficiency requirements as well as spoken English requirements applicable to all health sciences disciplines see §13.3.1

(2) French: Applicants will have to demonstrate their language proficiency in French in two ways:

a. successfully complete one of the following courses: Français 30-1 or 30-2 (offered in French schools), French Language Arts 30-1, or 30-2 (offered in French immersion programs), French 30 (9 year), French 31(offered in English schools).

AND

b. pass Faculté Saint-Jean's French Language Placement test at the FRANC 226 level or higher.

For further information, see §§15.11.5, 133.2 and 134.6..

CURRENT	PROPOSED
<p><b>183.1.5 Adultes ne répondant pas aux conditions d'admission</b></p> <p>Les candidats âgés de 21 ans ou plus, qui ne répondent pas aux conditions d'admission, peuvent solliciter la permission de s'inscrire dans certains programmes.</p> <p><b>Critères d'admission</b></p> <p>Les candidats doivent avoir réussi un des cours suivants : French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2 ou faire preuve d'un niveau de compétence équivalent dans la langue française. Voir §183.1.2(2).</p> <p><b>Note:</b> French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.</p>	<p><b>183.1.5 Adultes ne répondant pas aux conditions d'admission</b></p> <p>Les candidats âgés de 21 ans ou plus, qui ne répondent pas aux conditions d'admission, peuvent solliciter la permission de s'inscrire dans certains programmes.</p> <p><b>Critères d'admission</b></p> <p>Les candidats doivent avoir réussi un des cours suivants : French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2 ou faire preuve d'un niveau de compétence équivalent dans la langue française. Voir §183.1.2(2).</p>

CURRENT	PROPOSED
<p><b>183.1.5 Nonmatriculated Applicants</b></p> <p>Applicants 21 years and older who do not present the minimum requirements may be considered for admission as a nonmatriculated applicant.</p> <p><b>Admission Criteria</b> Applicants must have successfully completed one of the following courses: French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2 or equivalent. See §183.1.2(2).</p> <p><b>Note:</b> French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.</p>	<p><b>183.1.5 Nonmatriculated Applicants</b></p> <p>Applicants 21 years and older who do not present the minimum requirements may be considered for admission as a nonmatriculated applicant.</p> <p><b>Admission Criteria</b> Applicants must have successfully completed one of the following courses: French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2 or equivalent. See §183.1.2(2).</p> <p><b>Note:</b> French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.</p>

CURRENT	PROPOSED
<p><b>183.1.10 Admission au BEd/AD</b></p> <p>Les critères d'admission au BEd/AD sont les suivants:</p> <p>(1) Être détenteur d'un premier diplôme universitaire qui comprend une préparation adéquate dans les domaines de spécialisations pertinents au programme de l'éducation élémentaire ou secondaire. Toute déficience déterminée par le Bureau des admissions doit être comblée avant l'inscription aux cours de l'année professionnelle.</p> <p><b>Élémentaire</b> Les candidats devront avoir dans leur premier diplôme l'équivalent de *36 ainsi répartis: *6 par catégorie dans au moins trois des catégories suivantes: Humanités, Sciences Sociales, Beaux-Arts, Sciences et *18 choisis librement parmi ces catégories.</p> <p><b>Secondaire</b> Les candidats devront avoir dans leur premier diplôme l'équivalent de *30 dans une des spécialisations majeures offertes à la Faculté. En plus, les étudiants devront avoir *12 pertinents à leur spécialisation mineure.</p> <p>(2) La réussite du Test de compétence en français.</p>	<p><b>183.1.10 Admission au BEd/AD</b></p> <p>Les critères d'admission au BEd/AD sont les suivants:</p> <p>(1) Être détenteur d'un premier diplôme universitaire qui comprend une préparation adéquate dans les domaines de spécialisations pertinents au programme de l'éducation élémentaire ou secondaire. Toute déficience déterminée par le Bureau des admissions doit être comblée avant l'inscription aux cours de l'année professionnelle.</p> <p><b>Élémentaire</b> Les candidats devront avoir dans leur premier diplôme l'équivalent de *36 ainsi répartis: *6 par catégorie dans au moins trois des catégories suivantes: Humanités, Sciences Sociales, Beaux-Arts, Sciences et *18 choisis librement parmi ces catégories.</p> <p><b>Secondaire</b> Les candidats devront avoir dans leur premier diplôme l'équivalent de *30 dans une des spécialisations majeures offertes à la Faculté. En plus, les étudiants devront avoir *12 pertinents à leur spécialisation mineure.</p> <p>(2) La réussite du Test de compétence en français.</p> <p>(3) Lettre de motivation : Les candidats doivent soumettre une lettre exposant les raisons qui ont motivé leur choix de carrière et décrivant les expériences vécues qui les ont incités à s'orienter vers la profession enseignante.</p> <p>(4) Entrevue : Les candidats doivent passer une entrevue devant un comité de sélection composé de 3 membres du secteur de l'éducation. La décision du comité est finale et sans appel.</p>

CURRENT	PROPOSED
<p><b>183.1.10 Admission to the BEd/AD Program</b></p> <p>Admission will be based on the following:</p> <p>(1) An approved degree which includes adequate preparation in an area of teaching concentration relevant to elementary or secondary education programs. Students seeking admission to the BEd/AD program should be aware that any deficiencies as determined by the Office of Admissions must be lifted before they can register in the courses of the “professional year.”</p> <p><b>Elementary</b> Candidates seeking admission to the BEd/AD elementary route are required to present the equivalent of *36 in the following areas: *6 per category in at least three of the following categories: Humanities, Social Sciences, Fine Arts, Sciences, and *18 in any of the categories.</p> <p><b>Secondary</b> Candidates seeking admission to the BEd/AD secondary route are required to present the equivalent of *30 in one of the major specializations offered at the Faculté. As well, candidates must have the equivalent of *12 in a second area of specialization designated as a minor.</p> <p>(2) Successful completion of the <i>Test de compétence en français</i></p>	<p><b>183.1.10 Admission to the BEd/AD Program</b></p> <p>Admission will be based on the following:</p> <p>(1) An approved degree which includes adequate preparation in an area of teaching concentration relevant to elementary or secondary education programs. Students seeking admission to the BEd/AD program should be aware that any deficiencies as determined by the Office of Admissions must be lifted before they can register in the courses of the “professional year.”</p> <p><b>Elementary</b> Candidates seeking admission to the BEd/AD elementary route are required to present the equivalent of *36 in the following areas: *6 per category in at least three of the following categories: Humanities, Social Sciences, Fine Arts, Sciences, and *18 in any of the categories.</p> <p><b>Secondary</b> Candidates seeking admission to the BEd/AD secondary route are required to present the equivalent of *30 in one of the major specializations offered at the Faculté. As well, candidates must have the equivalent of *12 in a second area of specialization designated as a minor.</p> <p>(2) Successful completion of the <i>Test de compétence en français</i></p> <p><u>(3) Cover Letter: Candidates must submit a letter setting out the reasons for their choice of career and describing the life experiences that convinced them to become a teacher.</u></p> <p><u>(4) Interview: Candidates will be interviewed by a Selection Committee composed of 3 members of the Education Sector. The decision of this Committee is final and is not subject to appeal.</u></p>

CURRENT	PROPOSED
<p><b>183.1.11 Admission au programme du Baccalauréat bilingue en administration des affaires</b></p> <p><b>Cours obligatoires</b></p> <p>(1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2</p> <p><u>Note: French 30 (3 ans) peut être accepté sur la base du résultat d'un test de compétence linguistique administré avant l'admission.</u></p> <p>(2) English Language Arts 30-1</p> <p>(3) Mathématiques 30-1</p>	<p><b>183.1.11 Admission au programme du Baccalauréat bilingue en administration des affaires</b></p> <p><b>Cours obligatoires</b></p> <p>(1) Un parmi French 30 (9 ans), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2</p> <p>(2) English Language Arts 30-1</p> <p>(3) Mathématiques 30-1</p>



<p>(4) Une matière du groupe A ou C (Études sociales 30-1 est recommandé)</p> <p>(5) Une matière du groupe A, B ou C</p> <p>Les candidats au Baccalauréat bilingue en administration des affaires complèteront normalement leur année préprofessionnelle en s'inscrivant au Baccalauréat-es-arts à la Faculté Saint-Jean. Pour plus de renseignements concernant l'admission en 2<sup>e</sup> ou 3<sup>e</sup> année à la Faculty of Business, voir §15.4.</p>	<p>(4) Une matière du groupe A ou C (Études sociales 30-1 est recommandé)</p> <p>(5) Une matière du groupe A, B ou C</p> <p>Les candidats au Baccalauréat bilingue en administration des affaires complèteront normalement leur année préprofessionnelle en s'inscrivant au Baccalauréat-es-arts à la Faculté Saint-Jean. Pour plus de renseignements concernant l'admission en 2<sup>e</sup> ou 3<sup>e</sup> année à la Faculty of Business, voir §15.4.</p>
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CURRENT	PROPOSED
<p><b>183.1.11 Admission to the Bilingual Bachelor of Commerce</b></p> <p><b>Subject Requirements</b></p> <p>(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2</p> <p><b>Note:</b> French 30 (3 year) may be used for admission based on a successful French language competency test administered prior to admission.</p> <p>(2) English Language Arts 30-1</p> <p>(3) Mathematics 30-1</p> <p>(4) Subject from Group A or C (Social Studies 30-1 is recommended)</p> <p>(5) Subject from Group A, B or C</p> <p>Applicants to the Bilingual Bachelor of Commerce will generally complete their preprofessional requirements while registered in a Bachelor of Arts program at Faculté Saint-Jean. For information concerning admission to the Faculty of Business in second or third year, see §15.4.</p>	<p><b>183.1.11 Admission to the Bilingual Bachelor of Commerce</b></p> <p><b>Subject Requirements</b></p> <p>(1) One of French 30 (9 year), 31; Français 30-1, 30-2; French Language Arts 30-1, 30-2</p> <p>(2) English Language Arts 30-1</p> <p>(3) Mathematics 30-1</p> <p>(4) Subject from Group A or C (Social Studies 30-1 is recommended)</p> <p>(5) Subject from Group A, B or C</p> <p>Applicants to the Bilingual Bachelor of Commerce will generally complete their preprofessional requirements while registered in a Bachelor of Arts program at Faculté Saint-Jean. For information concerning admission to the Faculty of Business in second or third year, see §15.4.</p>

**Submitted by:** Dr. Ed Blackburn  
**Approved by:** CSJ Faculty Council Committee

**Date:** October 8, 2013  
**Date:** October 4, 2013

CURRENT	PROPOSED
<p><b>183.5.3 Test obligatoire pour les étudiants en éducation</b></p> <p>(1) Les étudiants admis en éducation au programme de BEd devront passer un test d'admission aux stages (TAS) au plus tard à la fin de la 2<sup>e</sup> année. Le test comprendra une partie orale et une partie écrite. En cas d'échec, l'étudiant aura la possibilité de repasser le test. Par contre, l'étudiant devra avoir réussi ce test pour pouvoir s'inscrire à son premier stage.</p> <p>(2) Les étudiants admis en éducation au programme de BEd/BSc devront passer un test d'admission aux stages (TAS) au plus tard à la fin de la 3<sup>e</sup> année. Le test comprendra une partie orale et une partie écrite. En cas d'échec, l'étudiant aura la possibilité de repasser le test. Par contre, l'étudiant devra avoir réussi ce test pour pouvoir s'inscrire à son premier stage.</p> <p>(3) Les candidats demandant une admission au programme de BEd/AD devront réussir le Test de compétence en français qui comprendra une partie orale et une partie écrite.</p>	<p><b>183.5.3 Test obligatoire pour les étudiants en éducation</b></p> <p>(1) Les étudiants admis en éducation au programme de BEd devront passer un test d'admission aux stages (TAS) au plus tard à la fin de la 2<sup>e</sup> année. Le test comprendra une partie orale et une partie écrite. En cas d'échec, l'étudiant aura la possibilité de repasser le test. Par contre, l'étudiant devra avoir réussi ce test pour pouvoir s'inscrire à son premier stage.</p> <p>(2) Les étudiants admis en éducation au programme de BEd/BSc devront passer un test d'admission aux stages (TAS) au plus tard à la fin de la 3<sup>e</sup> année. Le test comprendra une partie orale et une partie écrite. En cas d'échec, l'étudiant aura la possibilité de repasser le test. Par contre, l'étudiant devra avoir réussi ce test pour pouvoir s'inscrire à son premier stage.</p> <p>(3) Les candidats demandant une admission au programme de BEd/AD devront réussir le Test de compétence en français qui comprendra une partie orale et une partie écrite.</p> <p><u>(4) Les candidats demandant une admission au programme BEd, BEd/BSc avec l'équivalent de 2 années (60 crédits complétés et transférables dans le programme en éducation) devront réussir le test de compétence en français.</u></p>
CURRENT	PROPOSED
<p><b>183.5.3 Compulsory Tests for Students Registered in the Education Program Only</b></p> <p>(1) Students admitted in the BEd Program must take a language test (<i>Test d'admission aux stages (TAS)</i>) at the end of the second year, at the latest. This test has both an oral and a written component. If the student fails the test, he or she will be able to take it again. However, he or she must successfully complete the test in order to be eligible for his or her first student teaching.</p> <p>(2) Students admitted in the BEd/BSc Program must take a language test (<i>Test d'admission aux stages, or TAS</i>) at the end of the third year, at the latest. This test has both an oral and a written component. If the student fails the test, he or she will be able to take it again. However, he or she must successfully complete the test in order to be eligible for his or her first student teaching.</p> <p>(3) Candidates for admission to the BEd/AD program must successfully complete an oral and written test of their competence in French.</p>	<p><b>183.5.3 Compulsory Tests for Students Registered in the Education Program Only</b></p> <p>(1) Students admitted in the BEd Program must take a language test (<i>Test d'admission aux stages (TAS)</i>) at the end of the second year, at the latest. This test has both an oral and a written component. If the student fails the test, he or she will be able to take it again. However, he or she must successfully complete the test in order to be eligible for his or her first student teaching.</p> <p>(2) Students admitted in the BEd/BSc Program must take a language test (<i>Test d'admission aux stages, or TAS</i>) at the end of the third year, at the latest. This test has both an oral and a written component. If the student fails the test, he or she will be able to take it again. However, he or she must successfully complete the test in order to be eligible for his or her first student teaching.</p> <p>(3) Candidates for admission to the BEd/AD program must successfully complete an oral and written test of their competence in French.</p> <p><u>(4) Candidates for admission to the BEd, BEd/BSc with the equivalent of 2 years (60 credits completed and transferable in the Education program) must successfully complete an oral and written test of their competence in French.</u></p>

**OUTLINE OF ISSUE**

Agenda Title: **Proposed Revisions from the Office of the Registrar to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements)**

**Motion:** THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee proposed revisions to Section 13 of the University Calendar (Language Proficiency Requirements – English Language Proficiency (ELP) and Spoken English Requirements), as submitted by the Office of the Registrar and as set forth in Attachment 1, as amended, to take effect upon final approval and for publication in the 2014-2015 Calendar.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-Provost and University Registrar
Presenter	Lihong Yang, Assistant Registrar (Admissions), Office of the Registrar
Subject	Changes to English Language Proficiency (ELP) and Spoken English Requirements

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To update in the University Calendar the ELP and Spoken Language Requirements content and organization so that they reflect current business practices and makes it easier to understand. In most instances, these revisions do not reflect changes to existing process and procedures but, rather, add clarity within the Calendar for existing processes. However, there are two changes which are not solely process/procedure related: (1) in Section 13.3.1(3)(b), the change is as a result of International Baccalaureate (IB) organization curriculum changes; and (2) in Section 13.3.2(4), there is the addition of the SPEAK test offered through the Faculty of Extension which assesses the spoken English proficiency for non-native speakers.
The Impact of the Proposal is	See 'Purpose'.
Replaces/Revises (eg, policies, resolutions)	Sections 13.3.1 and 13.3.2 of the University Calendar.
Timeline/Implementation Date	To take effect upon final approval and for publication in the 2014-2015 University Calendar.
Estimated Cost	N/A
Sources of Funding	N/A
Notes	N/A

**Alignment/Compliance**

Alignment with Guiding Documents	<i>Dare to Discover</i> Values: to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth.
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please quote legislation and include identifying section numbers)	1. <b>Post-Secondary Learning Act (PSLA):</b> The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over academic affairs. Further, the <i>PSLA</i> gives the Board of Governors authority over certain admission requirements and rules respecting enrolment. The Board has delegated its authority over admissions requirements and rules respecting enrolment to GFC and the GFC ASC

(Academic Standards Committee). (Sections 26(1), 60(1)(c) and (d)).

**2. GFC Academic Standards Committee (ASC) Terms of Reference (Mandate):** The Office of the Provost and Vice-President (Academic) has determined that the proposed changes are substantial in nature. ASC's terms of reference provide that "the term 'substantial' refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept" (3.A.ii).

Further, "ASC provides advice or recommends to the GFC Academic Planning Committee (APC) on proposals which involve substantial change to admission/transfer regulations or academic standing." (3.B.iv)

**3. UAPPOL Admissions Policy:** "Admission to the University of Alberta is based on documented academic criteria established by individual Faculties and approved by GFC. This criteria may be defined in areas such as subject requirements, minimum entrance averages, and language proficiency requirements. In addition to academic requirements for admission, GFC authorizes each Faculty to establish such other reasonable criteria for admission of applicants as the Faculty may consider appropriate to its programs of study, subject to the approval of GFC (e.g. interview, audition, portfolio, etc.)

The admission requirements for any Faculty will be those approved by GFC as set forth in the current edition of the *University Calendar*. In addition to the admission requirements, selection criteria for quota programs, where they exist, will also be published in the current edition of the *University Calendar*.

The responsibility for admission decisions will be vested in the Faculty Admission Committees or in the Deans of the respective Faculties, as the councils of such Faculties will determine."

**4. UAPPOL Admissions Procedure:**

**"PROCEDURE**

**1. EFFECTIVE DATE OF CHANGES TO ADMISSION REGULATIONS**

Following approval by GFC:

a. Where changes to admission regulations may disadvantage students in the current admission cycle, normally implementation will be effective after the change has been published in the *University Calendar* for one full year (i.e., effective the second year that the information is published in the *University Calendar*).

For example, a change approved in May 2005 would be first published in the 2006-2007 *University Calendar* in March 2006. Therefore the statement cannot come into effect until September 2007 (affecting applicants who apply for the September 2007 term beginning July

	<p>2006).”</p> <p>b. Where changes to admission regulations are deemed by the approving body to be “advantageous to students”, normally the date of implementation will be effective immediately or at the next available intake for the admitting Faculty.”</p> <p><b>5. GFC Academic Planning Committee (APC) Terms of Reference (Section 3./Mandate):</b></p> <p><b>“7. Admission, Transfer and Academic Standing</b></p> <p>a. To consider advice or recommendation from the GFC ASC on proposals for the establishment of or change to general University admission or transfer policies affecting students, including policies affecting Open Studies students, and to act for GFC in approving policies which in APC's view are minor or routine; and to recommend to GFC on proposals involving major change.”</p>
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**Routing** (Include meeting dates)

Consultative Route (parties who have seen the proposal and in what capacity)	GFC Academic Standards Committee Subcommittee on Standards (October 3, 2013) – for discussion
Approval Route (Governance) (including meeting dates)	GFC Academic Standards Committee (October 17, 2013) – for recommendation; GFC Academic Planning Committee (November 13, 2013) – for final approval
Final Approver	GFC Academic Planning Committee

Attachments:

- Attachment 1 (pages 1 – 5) - Proposed Revisions from the Office of the Registrar to Section 13 of the University Calendar (English Language Proficiency (ELP) and Spoken English Requirements)

Prepared by: Bobbi Schiestel, Faculty Awards Facilitator, Office of the Registrar,  
[bobbi.schiestel@ualberta.ca](mailto:bobbi.schiestel@ualberta.ca)

Office of the Registrar  
2014-2015 University of Alberta Changes

Current	Proposed
<p><b>13.3 Language Proficiency Requirements</b> <b>13.3.1 English Language Proficiency</b></p> <p>English is the primary language of instruction in all Faculties except Faculté Saint-Jean. All undergraduate applicants to any program or course except Faculté Saint-Jean need an adequate level of English language proficiency before admission, regardless of their citizenship status or country of origin.</p> <p>The University of Alberta reserves the right to use discretion in determining adequate levels of language proficiency to ensure success in academic programs. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required to confirm English proficiency.</p> <p>Proficiency in English may be fulfilled in one of the following ways:</p> <p>(1) Successful completion of three years of full-time education in English</p> <p>a. In Canada <del>including the grade 12 year. This can be a combination of secondary and postsecondary education</del> (see Notes 1, 2 <del>and</del> 3).</p> <p>b. In another country where English is recognized as an official language of instruction (see Notes 1, 2, 3 <del>and</del> 5).</p> <p>c. At a recognized school/<del>institution</del> which uses English as the primary language of instruction (see Notes 1, 2, 3 <del>and</del> 5).</p> <p>(2) Successful completion of the equivalent of three years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada.</p> <p>(3) Completion of one of the following:</p> <p>a. A final blended grade of 75% or better in English Language Arts 30-1 from Alberta or English 12 from British Columbia. The blended grade is the final mark from the provincial Ministry of Education which includes the diploma or provincial examination mark,</p> <p>b. A predicted grade of 5 or better on the International Baccalaureate English A1, A2, or a grade of 6 or better on English B,</p>	<p><b>13.3 Language Proficiency Requirements</b> <b>13.3.1 English Language Proficiency</b></p> <p>English is the primary language of instruction in all Faculties except Faculté Saint-Jean. All undergraduate applicants to any program or course except Faculté Saint-Jean need an adequate level of English language proficiency before admission, regardless of their citizenship status or country of origin.</p> <p>The University of Alberta reserves the right to use discretion in determining adequate levels of language proficiency to ensure success in academic programs. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required to confirm English proficiency.</p> <p>Proficiency in English may be fulfilled in one of the following ways:</p> <p>(1) Successful completion of three years of full-time education in English</p> <p>a. In Canada (see Notes 1, 2, 3, <del>and</del> 8).</p> <p>b. In another country where English is recognized as an official language of instruction (see Notes 1, 2, 3, 5, <del>and</del> 8).</p> <p>c. At a recognized <del>secondary</del> school which uses English as the primary language of instruction (see Notes 1, 2, 3, 5, <del>and</del> 8).</p> <p><del>d. At a recognized postsecondary institution which uses English as the primary language of instruction (see Notes 1, 2, 3, and 5).</del></p> <p>(2) Successful completion of the equivalent of three years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada.</p> <p>(3) Completion of one of the following:</p> <p>a. A final blended grade of 75% or better in English Language Arts 30-1 from Alberta or English 12 from British Columbia. The blended grade is the final mark from the provincial Ministry of Education which includes the diploma or provincial examination mark,</p> <p>b. A <del>final or</del> predicted grade of 5 or better on the International Baccalaureate English A1, A2, or a grade of 6 or better on English B,</p> <p><del>c. A final or predicted grade of 5 or better on the International Baccalaureate English A: Literature or English A: Language and</del></p>

<p><b>e.</b> A grade of 4 or better on the Advanced Placement English College Board examination,</p> <p><b>d.</b> A grade of B or better in an <b>O-level</b>, GCSE, <b>or</b> IGCSE English Language or Literature course,</p> <p><b>e.</b> A grade of B+ or better in *6 of <b>transferable</b> university-level English <b>Language and Literature</b> completed at <b>an</b> English language institution.</p> <p>(4) Graduation from a degree program offered by an accredited university at which English is the primary language of instruction <b>and</b> in a country where English is the primary language (see Note 5).</p> <p>(5) One of the two TOEFL (Test of English as a Foreign Language) test formats with the appropriate score;</p> <p style="padding-left: 20px;">a. Internet-based TOEFL (iBT) of at least 86, with no less than 21 on each band (see Note 4).</p> <p style="padding-left: 20px;">b. Paper-based TOEFL of at least 580 with a TWE of 4.0 or better (see Note 4).</p> <p>(6) A score of at least 85 on the MELAB (Michigan English Assessment Battery) (see Note 4).</p> <p>(7) A score of at least 6.5 on the IELTS (International English Language Testing System) with no band less than 5.0 (see Note 4).</p> <p>(8) A score of at least 70 on the CAEL (the Canadian Academic English Language assessment exam) (see Note 4).</p> <p>(9) A score of at least 59 on the PTE Academic (Pearson Test of English Academic) (see Note 4).</p> <p>(10) A total score of at least 4.5 on all four sections (Reading, Writing, Speaking and Listening) on the CanTEST (Canadian Test of English for Scholars and Trainees) with no part lower than 4 (see Note 4).</p> <p>(11) A score of at least B on the CAE (Certificate in Advanced English) (see Note 4).</p> <p>(12) A score of at least C on the CPE (Certificate of Proficiency in English) (see Note 4).</p> <p>(13) Successful completion of the University of Alberta's EAP 140/145.</p> <p><b>Bridging Program Stages 1 and 2</b> Applicants with superior academic standing who do not meet the English language requirements but who have a minimum TOEFL score of 65 (internet-based), or 500 (paper-based), or a score of at least 5.0 on the IELTS and who meet all other</p>	<p><b>Literature.</b></p> <p><b>d.</b> A grade of 4 or better on the Advanced Placement English College Board examination,</p> <p><b>e.</b> A grade of B or better in a <b>GCE Advanced Level (A-level) or Advanced Subsidiary Level (AS-level)</b>, GCSE, IGCSE or <b>O-level</b> English Language or Literature course,</p> <p><b>f.</b> A grade of B+ or better in *6 of university-level English <b>Studies</b> completed at <b>a recognized</b> English language institution <b>which must be transferable as *6 of English at the University of Alberta.</b></p> <p>(4) Graduation from a <b>recognized</b> degree program offered by an accredited university at which English is the primary language of instruction <b>or</b> in a country where English is the primary language (see Note 5).</p> <p>(5) One of the two TOEFL (Test of English as a Foreign Language) test formats with the appropriate score;</p> <p style="padding-left: 20px;">a. Internet-based TOEFL (iBT) of at least 86, with no less than 21 on each band (see Note 4).</p> <p style="padding-left: 20px;">b. Paper-based TOEFL of at least 580 with a TWE of 4.0 or better (see Note 4).</p> <p>(6) A score of at least 85 on the MELAB (Michigan English Assessment Battery) (see Note 4).</p> <p>(7) A score of at least 6.5 on the IELTS <b>Academic</b> (International English Language Testing System) with no band less than 5.0 (see Note 4).</p> <p>(8) A score of at least 70 on the CAEL (the Canadian Academic English Language assessment exam) (see Note 4).</p> <p>(9) A score of at least 59 on the PTE Academic (Pearson Test of English Academic) (see Note 4).</p> <p>(10) A total score of at least 4.5 on all four sections (Reading, Writing, Speaking and Listening) on the CanTEST (Canadian Test of English for Scholars and Trainees) with no part lower than 4 (see Note 4).</p> <p>(11) A score of at least B on the CAE (Certificate in Advanced English) (see Note 4).</p> <p>(12) A score of at least C on the CPE (Certificate of Proficiency in English) (see Note 4).</p> <p>(13) Successful completion of the University of Alberta's EAP 140/145.</p> <p><b>Bridging Program Stages 1 and 2</b> Applicants with superior academic standing who do not meet the English language requirements but who have a minimum TOEFL score of 65 (internet-based), or 500 (paper-based), or a score of at least 5.0 on the IELTS <b>Academic</b> and who meet</p>
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<p>Faculty-specific program requirements may be considered for admission to the Bridging Program Stage 1.</p> <p>Applicants with superior academic standing who do not meet the English language requirements but who have successfully completed Bridging Program Stage 1 or who have a TOEFL score between 70 and 85 (internet-based), or 530 and 577 (paper-based) or a score of at least 5.5 on IELTS and who meet all other Faculty-specific program requirements may be considered for admission to the Bridging Program Stage 2. For more information, students should contact the Office of the Registrar, <b>International Admissions Unit, 105 Administration Building, Edmonton, Alberta, T6G 2M7.</b></p> <p><b>Notes</b></p> <ol style="list-style-type: none"> <li>(1) Enrolment in English as a second language courses or programs will not be included in the calculation of three years of full time study. Enrolment must be in a regular high school or postsecondary for-credit program. Where students are registered in both EAP and regular programs, the EAP hours will be deducted from the total educational hours.</li> <li>(2) Proof of three years of education must be submitted in the form of official transcripts (including details on course enrolment and hours of instruction).</li> <li>(3) Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</li> <li>(4) Standardized test results must be issued directly from the testing office. Photocopies will not be accepted. Test scores must be valid and verifiable.</li> <li>(5) For a list of countries and institutions that are recognized as having met the University of Alberta's English language proficiency requirement, visit our website at: <a href="http://www.studyincanada.ualberta.ca/ELPExemptions">www.studyincanada.ualberta.ca/ELPExemptions</a>.</li> <li>(6) When requesting official TOEFL test results to be forwarded to the University of Alberta, applicants should indicate institution code 0963 and department code 00.</li> <li>(7) Applicants who are asked to provide English Language Proficiency and who can demonstrate by other means that their proficiency exceeds the specified minimum levels, should direct inquiries to the Assistant Registrar, <b>International Admissions, Office of the Registrar, 105 Administration Building, Edmonton, Alberta, T6G 2M7.</b></li> </ol>	<p>all other Faculty-specific program requirements may be considered for admission to the Bridging Program Stage 1.</p> <p>Applicants with superior academic standing who do not meet the English language requirements but who have successfully completed Bridging Program Stage 1 or who have a TOEFL score between 70 and 85 (internet-based), or 530 and 577 (paper-based) or a score of at least 5.5 on IELTS <b>Academic</b> and who meet all other Faculty-specific program requirements may be considered for admission to the Bridging Program Stage 2. For more information, students should contact the Office of the Registrar.</p> <p><b>Notes</b></p> <ol style="list-style-type: none"> <li>(1) Enrolment in English as a second language courses or programs will not be included in the calculation of three years of full time study. Enrolment must be in a regular high school or postsecondary for-credit program. Where students are registered in both EAP and regular programs, the EAP hours will be deducted from the total educational hours.</li> <li>(2) Proof of three years of education must be submitted in the form of official transcripts (including details on course enrolment and hours of instruction).</li> <li>(3) Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</li> <li>(4) Standardized test results must be issued directly from the testing office. Photocopies will not be accepted. Test scores must be valid and verifiable.</li> <li>(5) For a list of countries and institutions that are recognized as having met the University of Alberta's English language proficiency requirement, visit our website at: <a href="http://www.studyincanada.ualberta.ca/ELPExemptions">www.studyincanada.ualberta.ca/ELPExemptions</a>.</li> <li>(6) When requesting official TOEFL test results to be forwarded to the University of Alberta, applicants should indicate institution code 0963 and department code 00.</li> <li>(7) Applicants who are asked to provide English Language Proficiency and who can demonstrate by other means that their proficiency exceeds the specified minimum levels, should direct inquiries to the Assistant Registrar, Admissions, Office of the Registrar.</li> <li>(8) <b>The three years of full-time education in</b></li> </ol>
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<p><b>13.3.2 Spoken English Requirement</b> Besides demonstrating overall English language proficiency, applicants to the teaching and health sciences disciplines need a further level of spoken English proficiency, regardless of their citizenship status or country of origin. The University of Alberta reserves the right to use discretion in determining adequate levels of spoken English language proficiency. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required. To determine whether or not proof of spoken English proficiency is required, applicants should verify specific admission requirements for intended program(s). See §15.</p> <p>Spoken English proficiency may be shown in any of the following ways:</p> <ol style="list-style-type: none"><li>(1) Six full years of education in English in Canada or the equivalent in another country where English is the principal language. Such education must include the Alberta Grade 12, or equivalent level, and can be in a combination of secondary and postsecondary training (see Notes 1, 2, 3 and 5).</li><li>(2) Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see Notes 1, 2, 3 and 5).</li><li>(3) A minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see Note 4).</li></ol> <p>Notes</p> <ol style="list-style-type: none"><li>(1) Enrolment in English as a second language courses or programs will not be included in the calculation of six years of full time study. Enrolment must be in a regular high school or postsecondary for-credit program. Where students are registered in both EAP and regular programs, the EAP hours will be deducted from the total educational hours.</li><li>(2) Proof of six years of education must be submitted in the form of official transcripts (including details on course enrolment and hours of instruction)</li></ol>	<p><b>English must include Alberta grade 12 year (or equivalent) if secondary education is the highest level completed or if combination of secondary and postsecondary education is used.</b></p> <p><b>13.3.2 Spoken English Requirement</b> Besides demonstrating overall English language proficiency, applicants to the teaching and health sciences disciplines need a further level of spoken English proficiency, regardless of their citizenship status or country of origin. The University of Alberta reserves the right to use discretion in determining adequate levels of spoken English language proficiency. In some cases, additional English language testing, conducted by the Faculty of Extension, may be required. To determine whether or not proof of spoken English proficiency is required, applicants should verify specific admission requirements for intended program(s). See §15.</p> <p>Spoken English proficiency may be shown in any of the following ways:</p> <ol style="list-style-type: none"><li>(1) Six full years of education in English in Canada or the equivalent in another country where English is the principal language. Such education must include the Alberta Grade 12 (or equivalent), if secondary education is the highest level completed or if combination of secondary and postsecondary education is used.</li><li>(2) Successful completion of the equivalent of six years of full-time instruction in a school/institution in Canada in which the major language of instruction is other than English, but where the level of English proficiency required for graduation is equivalent to that in English language schools/institutions in Canada (see Notes 1, 2, 3 and 5).</li><li>(3) A minimum speaking score of 26 points on the TOEFL iBT test or a minimum speaking score of 7.5 on the IELTS test (see Note 4).</li><li>(4) A minimum score of 50 on the University of Alberta's SPEAK test.</li></ol> <p>Notes</p> <ol style="list-style-type: none"><li>(1) Enrolment in English as a second language courses or programs will not be included in the calculation of six years of full time study. Enrolment must be in a regular high school or postsecondary for-credit program. Where students are registered in both EAP and regular programs, the EAP hours will be deducted from the total educational hours.</li><li>(2) Proof of six years of education must be submitted in the form of official transcripts (including details on course enrolment and hours of instruction)</li></ol>
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<p>(3) Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</p> <p>(4) Standardized test results must be issued directly from the testing office. Photocopies will not be accepted. Test scores must be valid and verifiable.</p> <p>(5) For a list of countries and institutions that are recognized as having met University of Alberta's English language proficiency requirement, visit our website at: <a href="http://www.studyincanada.ualberta.ca/elp.aspx">www.studyincanada.ualberta.ca/elp.aspx</a></p>	<p>(3) Failing grades/courses will not be counted when calculating full time attendance. Only courses with passing grades will be considered.</p> <p>(4) Standardized test results must be issued directly from the testing office. Photocopies will not be accepted. Test scores must be valid and verifiable.</p> <p>(5) For a list of countries and institutions that are recognized as having met University of Alberta's English language proficiency requirement, visit our website at: <a href="http://www.studyincanada.ualberta.ca/elp.aspx">www.studyincanada.ualberta.ca/elp.aspx</a></p>
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**OUTLINE OF ISSUE**

 Agenda Title: **Proposed Changes to University Calendar Section 23.3 (Attendance)**

**Motion:** THAT GFC Academic Standards Committee recommend to the GFC Executive Committee the proposed changes to Section 23.3 (Attendance) of the University Calendar, as provided by the Office of the Registrar and as set forth in Attachment 1, to be effective upon approval and for publication in the 2014-2015 University Calendar.

**Item**

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Proposed by	Vice-Provost and University Registrar
Presenters	Nat Kav, Associate Dean, Faculty of Agricultural, Life and Environmental Sciences; Ada Ness, Associate Registrar (Enrolment Services), Office of the Registrar
Subject	Proposed Changes to Section 23.3 (Attendance) of the University Calendar

**Details**

Responsibility	Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	To seek approval of the relevant governance bodies regarding revisions to Section 23.3 (Attendance) of the <i>University Calendar</i> which will provide guidance in cases where students are unable to meet their academic requirements due to protected grounds including religious conviction.
The Impact of the Proposal is	Revisions to the <i>University Calendar</i> for cases where students are unable to meet their academic requirements due to protected grounds including religious conviction.
Replaces/Revises (eg, policies, resolutions)	Revises Section 23.3 (Attendance) of the <i>University Calendar</i> .
Timeline/Implementation Date	Effective upon approval and for publication in the 2014-2015 University Calendar
Estimated Cost	N/A
Sources of Funding	N/A
Notes	<p>The attached changes to Section 23.3 of the University Calendar are the results of a GFC Academic Standards Committee (ASC) subcommittee charged by the larger body to consider possible institutional regulations that would address cases where students were unable to meet their academic requirements due to protected grounds including religious conviction.</p> <p>At the February 21, 2013 meeting of GFC ASC, the following took place (as quoted from the approved Minutes of that meeting): "On the final point raised during the Committee's discussion, Dr Leskiw [former Senior Associate Dean of the Faculty of Science] agreed to assume administrative leadership of a GFC ASC subcommittee, and Mr Bodnar [GFC ASC Coordinator] recommended a review of all existing policies with regard to this issue before the Subcommittee meets, with an aim to create, possibly, an attendant procedure around existing University policy. He suggested that the subcommittee also include representatives of the Offices of the Dean of Students and University General Counsel; Mr Wade King, Advisor, Office of Safe Disclosure and Human Rights; and/or any of the members of the team responsible for</p>

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	<p>drafting the University’s recent Discrimination, Harassment and Duty to Accommodate Policy now set out in UAPPOL. GFC ASC was supportive of the creation of such a subcommittee, and members who volunteered to serve on this group included: Dr Kaysi Kushner [Associate Dean, Faculty of Nursing], Ms Ada Schmude, Mr Jayson MacLean [representing the Student OmbudService], Mr Dustin Chelen [Vice-President (Academic), Students’ Union], and Dr Harry Prest [Associate Dean, Augustana Faculty].”</p> <p>At the April 18, 2013 meeting of GFC ASC, “Dr Leskiw updated members on the status of the GFC ASC subcommittee reviewing religious accommodation issues, noting that, due to her upcoming administrative leave, she will not be able to chair the subcommittee.</p> <p>Dr Kav volunteered to chair this group, and Dr Kushner reiterated her willingness to serve on the subcommittee. Ms Sharpe [Director, Student OmbudService] also volunteered to serve on the subcommittee (in lieu of her colleague, Dr Jayson MacLean, who had previously volunteered to serve). Dr Leskiw reported that a list of all additional volunteers and/or appropriate external members is noted within the Minutes from the February 21, 2013 GFC ASC meeting.</p> <p>Dr Leskiw noted that she will forward all relevant materials to Dr Kav as well as arrange a meeting to discuss the major issues.</p> <p>Members expressed several comments and questions in relation to this item, including, but not limited to: a suggestion that Mr Wade King, Advisor, Office of Safe Disclosure and Human Rights, be invited to serve on the subcommittee; concerns about the logistics of creating policy that formally recognizes each individual religious observance; that the discussion needs to include a broad range of topics including the impact of religious observances within a clinical education setting; a suggestion to create an attendant procedure to existing policy within the University of Alberta Policies and Procedures On-Line (UAPPOL) (rather than formulate a new policy statement); that this area requires specialized attention if the University of Alberta plans to continue to increase its international student enrolment; and clarification about what other Canadian institutions are doing with regard to religious accommodation.”</p>
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**Alignment/Compliance**

Alignment with Guiding Documents	<i>Dare to Discover Values</i> : to provide an intellectually superior educational environment; integrity, fairness, and principles of ethical conduct built on the foundation of academic freedom, open inquiry, and the pursuit of truth
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. <b>Post-Secondary Learning Act (PSLA)</b>: The <i>PSLA</i> gives GFC responsibility, subject to the authority of the Board of Governors, over "academic affairs" (Section 26(1)).</p> <p>2. <b>GFC Academic Standards Committee (ASC) Terms of Reference/3. Mandate of the Committee</b>:</p> <p>“The ASC is responsible for making recommendations and/or for providing advice to GFC, its Executive Committee, and/or the GFC</p>

Academic Planning Committee (APC) on the matters set out below, which include such areas as admissions and transfer, including admission and transfer to Faculties, admission of Open Studies students, academic standing policies and general university admission policies, and all institutional marking and grading policies and/or procedures. (GFC 29 SEP 2003) (GFC 31 MAY 2005)

**A. Definitions**

i. "*Routine and/or Editorial*"

In the responsibilities which follow, the term "routine and/or editorial" refers to proposals which do not involve or affect other Faculties or units; do not form part of a proposal for a new program; and which do not involve alteration of an existing quota or establishment of a new quota. Editorial or routine changes include any and all changes to the wording of an admissions or academic standing policy.

ii. "*Substantial*"

In the responsibilities which follow, the term "substantial" refers to proposals which involve or affect more than one Faculty or unit; are part of a proposal for a new program; are likely to have a financial impact; represent a definite departure from current policy; involve a quota; articulate a new academic concept.

iii. *Dispute*

If there is any dispute or question as to which of the above categories a proposal falls under, the Provost and Vice-President (Academic) (or delegate) will decide. (GFC 31 MAY 2005)

**B. Admission and Transfer, Academic Standing, Marking and Grading, Term Work, Examinations, International Baccalaureate (IB), Advanced Placement (AP)**

i. All proposals from the Faculties or the Administration related to admission and transfer, to the academic standing of students, to institutional marking and grading policies and/or procedures and to term work policies and procedures are submitted to the Provost and Vice-President (Academic) (or delegate) who chairs the GFC Academic Standards Committee. ASC will consult as necessary with the Faculties and with other individuals and offices in its consideration of these proposals. (GFC 29 SEP 2003) (GFC 31 MAY 2005) (EXEC 04 DEC 2006)

ii. ASC acts for GFC in approving routine and/or editorial changes to both admission/transfer policies and academic standing regulations, and acts for GFC in approving all proposals for a) change to examination regulations, b) change to existing International Baccalaureate (IB) and Advanced Placement (AP) policies and procedures and c) change to the *University Calendar* Section on Missed Term Work (under the Section entitled *Evaluation Procedures and Grading System*. (EXEC 18 NOV 1996) (EXEC 04 DEC 2006)

**FINAL Item No. 6**

iii. In consultation with the Office of the Provost and Vice-President (Academic) and the Office of the Registrar and Student Awards, ASC monitors the implementation of the consolidated final examination policy.

[...]

vi. ASC provides advice or recommends to the GFC Executive Committee on institutional marking and grading policies and/or procedures.

vii. ASC provides advice or recommends to the GFC Executive Committee on institutional term work policies and/or procedures (with the exception of that noted in B. ii).

[...]

**H. Other Matters**

The Chair of ASC will bring forward to ASC items where the Office of the Provost and Vice-President (Academic), in consultation with other units or officers of the University, is seeking the advice of the Committee. These matters may include, but are not limited to, those related to academic advisement, official University academic records keeping, discipline, student services, publication of the University Calendar, the continuation of, or major changes to, existing affiliation agreements and proposals for new affiliation agreements between other post-secondary institutions and the University of Alberta, and registration. (GFC 29 SEP 2003) (GFC 31 MAY 2005)

**3. GFC Executive Committee Terms of Reference/3. Mandate of the Committee:**

“To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council. (GFC 08 SEP 1966) (GFC 12 FEB 1996)

**1. Urgent Matters**

The power to deal with any matters that cannot be deferred is delegated to the Executive Committee which shall determine which matters are to be considered urgent. (GFC 09 AUG 1966)

**2. Routine Matters**

Matters which are routine in carrying out the policies approved by General Faculties Council are delegated to the Executive Committee. (GFC 08 SEP 1966)

[...]

**16. Institutional Marking and Grading Policies and/or Procedures**

**FINAL Item No. 6**

	<p>To consider advice or recommendation from the GFC ASC on institutional marking and grading policies and/or procedures. (GFC 31 MAY 2005)</p> <p><b>17. Institutional Term Work Policies and/or Procedures</b></p> <p>To consider advice or recommendation from the GFC ASC on institutional term work policies and/or procedures. (GFC 31 MAY 2005)”</p> <p><b>4. UAPPOL Discrimination, Harassment and Duty to Accommodate Policy/2. Duty to Accommodate:</b> “To assist members of the University to make their full contributions, the University of Alberta will take reasonable steps to accommodate individuals who are disadvantaged by employment, tenancy, or educational rules, standards, policies, or practices related to protected grounds to the point of undue hardship, or as required by law. [...]”</p>
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**Routing** (Include meeting dates)

<p>Consultative Route (parties who have seen the proposal and in what capacity)</p>	<p>Dustin Chelen, Vice-President (Academic), Students’ Union; Nat Kav, Associate Dean (Academic), Faculty of Agricultural, Life and Environmental Sciences; Wade King, Advisor, Safe Disclosure and Human Rights; Kaysi Kushner, Associate Dean (Undergraduate), Faculty of Nursing; Harry Prest, Associate Dean, Augustana Faculty; Natalie Sharpe, Director, Student OmbudService; and Ada Ness, Associate Registrar, Enrolment Services, Office of the Registrar</p> <p>University General Counsel (September, 2013)</p> <p>GFC ASC Subcommittee on Standards (January 14, 2013); GFC Academic Standards Committee (February 21, 2013); GFC Academic Standards Committee (April 18, 2013); GFC ASC Subcommittee on Standards (September 5, 2013); GFC Academic Standards Committee (September 19, 2013); GFC ASC Subcommittee on Standards (October 3, 2013)</p>
<p>Approval Route (Governance) (including meeting dates)</p>	<p>GFC Academic Standards Committee (October 17, 2013) – for recommendation; GFC Executive Committee (November 4, 2013) – for final approval</p>
<p>Final Approver</p>	<p>GFC Executive Committee</p>

Attachments:

- Attachment 1: (pages 1 – 4) – Proposed Changes to Section 23.3 of the *University Calendar*

Prepared by: Ada Ness, Associate Registrar (Enrolment Services), Office of the Registrar, [ada.ness@ualberta.ca](mailto:ada.ness@ualberta.ca), and Claire Burke, Calendar Production Specialist, [claire.burke@ualberta.ca](mailto:claire.burke@ualberta.ca), with assistance from University Governance

### Proposed Changes to Section 23.3 of the University Calendar

Current 2013-2014 Calendar	Proposed 2014-2015 Calendar
<p><b>23.3 Attendance</b></p> <p>Since presence at lectures, participation in classroom discussions and projects, and the completion of assignments are important components of most courses, students will serve their interests best by regular attendance. Those who choose not to attend must assume whatever risks are involved. In connection to this students should review the following sections.</p> <p>The University recognizes that occasionally life events occur that require a student to miss term work, term examinations, or final examinations. However, excused absences are not granted automatically and will be considered only for acceptable reasons such as incapacitating illness, severe domestic affliction, or <u>religious convictions</u>.</p> <p>Unacceptable reasons include, but are not limited to personal events such as vacations, weddings, or travel arrangements. When a student is absent without acceptable excuse, a final grade will be computed using a raw score of zero for the work missed. Any student who applies for or obtains an excused absence by making false statements will be liable under the Code of Student Behaviour. Students should consult their Faculty for detailed information and requirements.</p>	<p><b>23.3 Attendance</b></p> <p>Since presence at lectures, participation in classroom discussions and projects, and the completion of assignments are important components of most courses, students will serve their interests best by regular attendance. Those who choose not to attend must assume whatever risks are involved. In connection to this students should review the following sections.</p> <p>The University recognizes that occasionally life events occur that require a student to miss term work, term examinations, or final examinations. However, excused absences are not granted automatically and will be considered only for acceptable reasons such as incapacitating <u>mental and/or physical</u> illness, severe domestic affliction, or <u>for circumstances as described in the University's Discrimination, Harassment and Duty to Accommodate Policy (including religious belief)</u>. This policy is available on the <u>University of Alberta Policies and Procedures Online (UAPPOL) website at <a href="http://www.uappol.ualberta.ca">www.uappol.ualberta.ca</a></u>. <u>A multi-faith calendar is available at <a href="http://www.studentservices.ualberta.ca">www.studentservices.ualberta.ca</a></u>.</p> <p>Unacceptable reasons include, but are not limited to personal events such as vacations, weddings, or travel arrangements. When a student is absent without acceptable excuse, a final grade will be computed using a raw score of zero for the work missed. Any student who applies for or obtains an excused absence by making false statements will be liable under the Code of Student Behaviour. Students should consult their Faculty for detailed information and requirements.</p> <p><u>Failure to follow the policies outlined below may result in denial of a student's request. Students with concerns should see section 23.4 (3) Procedures for Registering Complaints about Marking, Grading, and Related Issues. Students should also review individual Faculty appeal policies posted on Faculty websites.</u></p>



## Proposed Changes to Section 23.3 of the University Calendar

### (1) Absence from Term Work

Approval for an excused absence from term work (e.g., classes, labs, assignments, quizzes, term papers, reports, or term examinations) is at the discretion of the instructor.

To apply for an excused absence, a student must present supporting documentation pertaining to the absence to the instructor within two working days following the scheduled date of the term work or term exam missed, or as soon as the student is able, having regard to the circumstances underlying the absence.

- a. ~~Where the cause is incapacitating illness:~~
  - i. ~~a medical note cannot be required.~~
  - ii. ~~if a student chooses to provide a medical note, the University of Alberta Medical Statement Form may be downloaded from the Online Services section of [www.registrarsoffice.ualberta.ca](http://www.registrarsoffice.ualberta.ca)~~
  - iii. ~~Instructors may request other adequate documentation at their discretion such as a form from the student's Faculty or a statutory declaration.~~
- b. ~~In other cases, including domestic affliction or religious conviction, adequate documentation must be provided to substantiate the reason for an absence.~~

### (1) Absence from Term Work

Approval for an excused absence from term work (e.g., classes, labs, assignments, quizzes, term papers, reports, or term examinations) is at the discretion of the instructor.

- a. To apply for an excused absence where the cause is incapacitating mental and/or physical illness and most other cases including severe domestic affliction, a student must inform the instructor(s) within two working days following the scheduled date of the term work or term exam missed, or as soon as the student is able, having regard to the circumstances underlying the absence.
- b. For an excused absence where the cause is religious belief, a student must contact the instructor(s) within two weeks of the start of Fall or Winter classes; and within three days of the start of Spring or Summer classes.
- c. All other accommodation requests covered by the Duty to Accommodate Procedure should be discussed with the instructor(s) as soon as the student is able, having regard to the underlying circumstance.

In all cases, instructors may request adequate documentation to substantiate the reason for the absence at their discretion such as a form from the student's Faculty or a statutory declaration. Although a medical note cannot be required, if a student chooses to provide a medical note, the University of Alberta Medical Statement Form may be downloaded from the Online Services

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Instructors may either waive the term work or term exam, or require the student to make up the term work or term exam.

For a waiver, the percentage weight allotted to the term work or term exam missed may be distributed to other term work, term exams, and/or the final exam as decided by the instructor.

For make-ups, the student is required to complete equivalent term work or term exam as decided by the instructor. If the student does not complete the make-up as prescribed by the instructor, a raw score of zero will be assigned for the missed term work or term exam.

- (2) Absence from Final Exams: A student who has missed a final exam because of incapacitating illness, severe domestic affliction or other compelling reason (including religious conviction) may apply for a deferred exam.

To apply for a deferred exam, a student must present supporting documentation pertaining to the absence to their Faculty office within two working days following the scheduled date of the exam missed, or as soon as the student is able, having regard to the circumstances underlying the absence.

a. Where the cause is incapacitating illness:

- i. ~~a medical note cannot be required.~~
- ii. if a student chooses to provide a medical note, the University of Alberta Medical Statement Form may be downloaded from the Online Services section of [www.registrarsoffice.ualberta.ca](http://www.registrarsoffice.ualberta.ca)
- iii. Faculties may request other adequate documentation such as a Faculty specific form or a statutory declaration.

[section of www.registrarsoffice.ualberta.ca](http://www.registrarsoffice.ualberta.ca)

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- (2) Absence from Final Exams: A student who has missed a final exam because of incapacitating mental and/or physical illness, severe domestic affliction or for circumstances as described in the University's Discrimination, Harassment and Duty to Accommodate Policy (including religious belief) may apply for a deferred exam.
- a. To apply for a deferred exam where the cause is incapacitating mental and/or physical illness and most other cases including severe domestic affliction, a student must present supporting documentation pertaining to the absence to their Faculty office within two working days following the scheduled date of the exam missed, or as soon as the student is able, having regard to the circumstances underlying the absence.

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<p>b. <del>In other cases, including domestic affliction or religious conviction, adequate documentation must be provided to substantiate the reason for an absence.</del></p> <p>e. A deferred exam will not be approved if a student</p> <ul style="list-style-type: none"> <li>i. has not been in regular attendance where attendance and/or participation are required, and/or,</li> <li>ii. excluding the final exam, has completed less than half of the assigned work.</li> </ul> <p>f. Students with two or more deferred exams outstanding from a previous term may be required to reduce the number of courses in which they are registered.</p> <p>g. The student must seek the approval of the dean or designate of the student's Faculty on the application for a deferred final exam. If approved, students should refer to §23.5.6 for details on writing deferred exams.</p> <p>h. In the case of an approved application for deferred final exam, the student's Faculty will inform the Department responsible for the course of the approved deferred exam. The Department will then notify the instructor.</p>	<p>b. <u>To apply for a deferred exam where the cause is religious belief, students must inform their Faculty office within two weeks of the start of Fall or Winter classes; and within three days of the start of Spring or Summer classes.</u></p> <p>c. <u>All other accommodation requests covered by the Discrimination, Harassment and Duty to Accommodate Policy should be discussed with the student's Faculty within two working days following the scheduled date of the exam missed, or as soon as the student is able, having regard to the circumstances underlying the absence.</u></p> <p>d. <u>In all cases, Faculties may request adequate documentation to substantiate the reason for the absence at their discretion such as a Faculty specific form or a statutory declaration. Although a medical note cannot be required, if a student chooses to provide a medical note, the University of Alberta Medical Statement Form may be downloaded from the Online Services section of <a href="http://www.registrarsoffice.ualberta.ca">www.registrarsoffice.ualberta.ca</a></u></p> <p>e. A deferred exam will not be approved if a student</p> <ul style="list-style-type: none"> <li>i. has not been in regular attendance where attendance and/or participation are required, and/or,</li> <li>ii. excluding the final exam, has completed less than half of the assigned work.</li> </ul> <p>f. Students with two or more deferred exams outstanding from a previous term may be required to reduce the number of courses in which they are registered.</p> <p>g. The student must seek the approval of the dean or designate of the student's Faculty on the application for a deferred final exam. If approved, students should refer to §23.5.6 for details on writing deferred exams.</p> <p>h. In the case of an approved application for deferred final exam, the student's Faculty will inform the Department responsible for the course of the approved deferred exam. The Department will then notify the instructor.</p>
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