



General Faculties Council  
 Academic Standards Committee  
 Approved Open Session Minutes

Thursday, January 17, 2019  
 2-31 South Academic Building (SAB)  
 10:00 AM - 12:00 PM

**ATTENDEES:**

Tammy Hopper  
 Karsten Mundel  
 Radim Barta  
 Angela Bayduza  
 Akanksha Bhatnagar  
 Jason Carey  
 Janice Causgrove Dunn  
 Amy Dambrowitz  
 Gerda de Vries  
 Bill Dunn  
 Rebecca Gokiert  
 Scott Jeffrey  
 Jeff Johnson

Nathalie Kermoal  
 Andras Marosi  
 Bernadette Martin  
 Paulin Mulatris  
 Rebecca Nagel  
 Shannon O'Byrne  
 Tanya Park  
 Tracy Raivio  
 Shuaa Rizvi  
 Norma Rodenburg  
 Victoria Ruetalo  
 Shirley Schipper  
 Remonia Stoddart-Morrison  
 (delegate)

Regrets:

Dion Brocks  
 Natalie Sharpe

Staff:

Heather Richholt, Coordinator  
 Meg Brolley, GFC Secretary

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Jeffrey/Mundel

THAT the GFC Academic Standards Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of December 13, 2018

Materials before members are contained in the official meeting file.

Motion: Marosi/Mundel

THAT the GFC Academic Standards Committee approve the Open Session Minutes of December 13, 2018.

**CARRIED**

3. Comments from the Chair (no documents)

The Chair updated members on the activities of the Transition Committee and the implementation of the *ad hoc* Committee on Academic Governance Including Delegated Authority's 48 recommendations. She noted that the Council on Student Affairs (COSA) Terms of Reference were sent back to Transition Committee for some more work on composition and that the Terms of Reference for the Undergraduate Awards and Scholarship Committee (UASC) would be considered for approval by GFC at the January 28, 2019 meeting.

The Chair informed members that the December 2018 Quality Assurance (QA) Audit by the Campus Alberta Quality Council (CAQC) and the review of the university's internal review process went very well. She noted that the QA Reviews from 2017-2018 were presented to the GFC Academic Planning Committee and would be posted on the Provost's website.

The Chair also mentioned a recent meeting with government regarding the tuition framework and executive graduate programs. She noted that cost-recovery programs would be required to meet certain criteria including part-time and distance learning options with some amount of flexibility. These programs should be designed and available only for working professionals; as well there must be an equivalent program available for regular learners. She noted that there were many details to address and that a guidelines document was under development.

### **ACTION ITEMS**

#### 4. Items Deemed Minor/Editorial

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Nagel/Johnson

##### 4A. Transfer Credit Approvals, Office of the Registrar

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit approvals for January 2019.

**CARRIED**

##### 4B. Proposed Changes to Entrance Requirements for the Bachelor of Science Honors in Psychology, Faculty of Science

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Bachelor of Science Honors in Psychology.

**CARRIED**

##### 4C. Proposed Changes to Entrance Requirements for the Bachelor of Arts Honors in Psychology, Faculty of Arts

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Bachelor of Arts Honors in Psychology.

**CARRIED**

##### 4D. Proposed Changes to Entrance Requirements for Undergraduate Programs, Faculté Saint-Jean

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for undergraduate programs in the Faculté Saint-Jean.

**CARRIED**

#### 5. Proposed Changes to the Certificate in Interdisciplinary Leadership Studies, Peter Lougheed Leadership College, Alberta School of Business

Materials before members are contained in the official meeting file.

*Presenter(s):* Lois Harder, Principal, Peter Lougheed Leadership College

*Discussion:*

Dr Harder explained that, as Principal of the Peter Lougheed Leadership College, she was given a mandate to expand programming and increase accessibility for undergraduate students. She noted that some of the current students were hesitant to lose the small cohort experience but that they recognized the value of improved accessibility. She noted that more work on the Peter Lougheed Leadership College offerings would be forthcoming.

Members discussed the necessary permissions from a student's home Faculty, course availability for Open Studies students, and student consultation for the changes.

Motion: Jeffrey/Marosi

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to entrance requirements for the Certificate in Interdisciplinary Leadership Studies, as proposed by the Alberta School of Business, and as set forth in Attachment 1, as amended, to be published in the 2019-2020 Calendar and to take effect upon approval.

**CARRIED**

6. Proposed Changes to English Language School, Testing Services, Faculty of Extension

Materials before members are contained in the official meeting file.

*Presenter(s):* Rebecca Gokiert, Associate Dean, Extension Academics, Faculty of Extension; Donald Mason, Academic Team Lead, English Language, Faculty of Extension

*Purpose of the Proposal:* To seek approval for proposed changes to the University Calendar's Language Proficiency Requirements in order to remove the University of Alberta's SPEAK test as an option for fulfilling the spoken English requirement.

*Discussion:*

Dr Gokiert gave an overview of the proposal and noted the discontinuation of the SPEAK test in January 2019.

Members discussed the University's discretion to determine when additional language testing of applicants was required.

Motion: Ruetalo/Mundel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to the University Calendar Language Proficiency Requirements, as proposed by the Office of the Registrar, and as set forth in Attachments 1 and 2, to be published in the 2019-2020 Calendar and to take effect upon approval.

**CARRIED**

**EARLY CONSULTATION**

7. Undergraduate Admissions Solution Implementation (UASI) Project (no documents)

*Presenter(s):* Melissa Padfield, Interim Vice-Provost and Registrar; Kristy Wuetherick, Senior Officer, Student Programs and Services, Faculty of Arts

*Discussion:*

Ms Padfield presented the UASI project and implementation timelines. She explained how the system would simplify and streamline undergraduate admissions for the Registrar's Office, Faculties, and applicants. She mentioned how the new system would interact with Campus Solutions and respond to non-typical applications.

Members discussed the project's stakeholder consultation, the reliability of applicant reported information, official document requirements, and current processes at other Canadian Universities.

## **DISCUSSION ITEMS**

### 8. Proposed Revisions to Standing Committee Terms of Reference - GFC Academic Standards Committee - Program Approval Pathways

Materials before members are contained in the official meeting file.

*Presenter(s)*: Tammy Hopper, Chair, GFC ASC and Vice-Provost (Programs)

#### *Discussion:*

The Chair noted how the proposed changes in the draft ASC Terms of Reference responded to the recommendations from the Report of the *ad hoc* Committee on Academic Governance including Delegated Authority. She explained that further work on the larger picture of program approval pathways was required. She noted that the current process was fragmented and there was a need to streamline and make the process clearer.

Members discussed the Mandate and Role and Areas of Responsibility in the draft document.

### 9. External Programs for Review and Programs in Progress on Campus: Standing Item (no documents)

*Presenter(s)*: Tammy Hopper, Chair, GFC ASC and Vice-Provost (Programs)

#### *Discussion:*

The Chair noted that there would be a full update at the next ASC meeting. A member asked about the BA in Media Studies and the Chair noted that they expected to hear back from the Ministry soon.

### 10. Question Period

There were no questions.

## **INFORMATION REPORTS**

### 11. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

### 12. Information Items Forwarded to Committee Members Between Meetings

There were no items.

## **CLOSING SESSION**

### 13. Adjournment

The Chair adjourned the meeting at 11:35 a.m.