



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, June 21, 2018
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Tammy Hopper, Chair
Janice Causgrove Dunn
Radim Barta
Dion Brocks
Adam Brown (delegate)
Deborah Burshtyn
Sandra Davidson
Gerda de Vries
Fay Fletcher
Clive Hickson

Scott Jeffrey
Andras Marosi
Rebecca Nagel
Carla Peck
Natalie Sharpe

Karsten Mundel
Melissa Padfield
Kim Raine
Norma Rodenburg
Shirley Schipper

REGRETS:

Jason Carey
Nathalie Kermoal
Bernadette Martin
Paulin Mulatris

Staff:

Heather Richholt, Coordinator
Meg Brolley, GFC Secretary
Cheryl Trepanier, scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Causgrove Dunn/Jeffrey

THAT the GFC Academic Standards Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 17, 2018

Materials before members are contained in the official meeting file.

Motion: Jeffrey/Hickson

THAT the GFC Academic Standards Committee approve the Minutes of May 17, 2018.

CARRIED

3. Comments from the Chair (no documents)

The Chair noted that this was the last meeting of year and thanked the committee for their hard work.

She recognized those members that would be leaving the committee: Clive Hickson, Sandra Davidson, Janice Causgrove Dunn, Fay Fletcher, and Kim Raines.

ACTION ITEMS

4. Items Deemed Minor/Editorial

Materials before members are contained in the official meeting file.

Omnibus Mover and Seconder: Davidson/Nagel

4A Approval of Transfer Credit for June 2018, Office of the Registrar

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the transfer credit for June 2018.

CARRIED

4B. Proposed changes to Admissions Requirements for the Faculty of Law - LSAT date

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to Admissions Requirements for the Faculty of Law.

CARRIED

5. Proposed changes to existing Entrance Requirements for the Doctoral program in Business

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; David Deephouse, Associate Dean, Business PhD Program, Alberta School of Business

Discussion:

Dr Burshtyn provided background for Items 5 through 10, indicating that the proposed changes were part of an initiative to ensure graduate program requirements and regulations were appropriately contained in the calendar. She noted that many of the changes were a result of migrating website information to the calendar to ensure a complete and up-to-date repository of information.

There was no further discussion.

Motion: Brocks/Jeffrey

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the Doctoral program in Business, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Business, and as set forth in Attachment 1, to take effect upon approval.

CARRIED

6. Proposed changes to existing Entrance Requirements for the Master's and Doctoral programs in Nursing

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; Sandra Davidson, Associate Dean, Undergraduate Programs, Faculty of Nursing

Discussion:

Dr Davidson indicated that the proposed changes included current website information and more logical ordering, with few other changes.

There was no further discussion.

Motion: Jeffrey/Barta

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing Entrance Requirements for the Master's and Doctoral programs in

Nursing, as submitted by the Faculty of Nursing and the Faculty of Graduate Studies & Research, as set forth in Attachment 1, to take effect upon approval.

CARRIED

7. Proposed changes to existing Entrance Requirements for the Master of Education in Health Sciences Education

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; Elaine Simmt, Associate Dean, Graduate Programs, Faculty of Education

Discussion:

Members discussed the requirement to complete a thesis which Dr Burshtyn indicated was included in the FGSR section of the calendar as a minimum requirement.

Motion: Causgrove-Dunn/Marosi

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing entrance requirements for the Master of Education in Health Sciences Education, as submitted by the Faculty of Education and the Faculty of Graduate Studies & Research, and as set forth in Attachment 1, to take effect upon approval.

CARRIED

8. Proposed changes to existing Entrance Requirements for the Master of Education in Educational Studies

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; Elaine Simmt, Associate Dean, Graduate Programs, Faculty of Education

There was no discussion.

Motion: Jeffrey/Hickson

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to existing entrance requirements for the Master of Education in Educational Studies, as submitted by the Faculty of Education and the Faculty of Graduate Studies & Research, and as set forth in Attachment 1, to be effective upon approval.

CARRIED

9. Proposed changes to existing Entrance/Transfer Requirements for the Master's and Doctoral programs in Educational Policy Studies

Item withdrawn prior to committee meeting.

10. Proposed changes to existing minimum Academic Standing Regulations for graduate programs, Faculty of Graduate Studies & Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research

Discussion:

Dr Burshtyn reported that the FGSR Graduate Program Manual had been reviewed and updated and that the relevant information was coming forward for inclusion in the university calendar. Members discussed the importance of clarity regarding student probation, appeals processes, and program terminations. A number of friendly amendments were made to reflect input from the committee.

Motion: Jeffrey/Barta

THAT the GFC Academic Standards Committee recommend, with delegated authority from General Faculties Council, that GFC Academic Planning Committee approve the proposed revisions to existing minimum Academic Standing Regulations for graduate programs, as submitted by the Faculty of Graduate Studies & Research, and as set forth in Attachment 1, to take effect upon approval.

CARRIED

EARLY CONSULTATION

11. New Credentials Framework

Materials before members are contained in the official meeting file.

Presenter(s): Tammy Hopper, Vice-Provost (Programs)

Discussion:

Dr Hopper indicated that the Ministry of Advanced Education had released a new Alberta Credentials Framework in May 2018 and that the university was currently developing a compliance strategy to ensure compliance going forward as well as to ensure compliance of existing programs.

Members expressed several comments and questions, including but not limited to: the framework's inclusion of learning outcomes for each credential; and embedded certificates which are not included in the framework.

DISCUSSION ITEMS

12. External Programs for Review and Programs in Progress on Campus: Standing Item (no documents)

There were no documents.

Presenter(s): Andrea Patrick, Portfolio Initiatives Manager, Office of the Provost & Vice-President (Academic)

Purpose of the Proposal: To provide an update to the Committee in regards to current proposals being considered by the Provincial Government.

Discussion:

Ms Patrick provided updates on the following programs:

Recently approved:

- (New) PBC in Sport and Recreation Management
- Health Care Aide program

To be proposed to Government:

- New major in Media Studies

Currently with AE undergoing System Coordination Review:

- (New) Éducation à la petite enfance - Niveau II Certificate Program, Centre collegial de l'Alberta, Campus Saint-Jean

- (New) Éducation à la petite enfance-Superviseur Diploma Program, Centre collegial de l'Alberta, Campus Saint-Jean
- Proposal from the Faculty of Graduate Studies and Research for a new course-based Master of Arts in Policy Studies in the Department of Political Science
- Suspension of Admission/Transfer to the Atmospheric Sciences honors/specialization program

Currently with CAQC undergoing Quality Review:

- Substantive changes to the Modern Languages and Cultural Studies (MLCS)

13. Vice Chair

Karsten Mundel was elected Vice Chair of GFC ASC, by acclamation, for a one year term ending June 30, 2019.

14. Cross Appointment to GFC UASC

Scott Jeffrey was appointed cross representative of ASC to serve on GFC Undergraduate Awards and Scholarship Committee (UASC) for a three year term ending June 30, 2021.

15. Question Period

The committee welcomed Jill Konkin, Associate Dean, Community Engagement, Faculty of Medicine & Dentistry, and discussed various admission processes for under-represented groups including Indigenous students.

INFORMATION REPORTS

16. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

17. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

18. Adjournment

The Chair adjourned the meeting at 11:45 am.