



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, January 17, 2013
2-31, South Academic Building
9:00 AM – 12:00 PM

ATTENDEES:

Voting Members:

Bill Connor (Delegate)	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Ada Schmude (Delegate)	Vice-Provost and University Registrar
Dustin Chelen	Vice-President (Academic), Students' Union
Colin More (Delegate)	Vice-President (Academic), Graduate Students' Association
Natalie Sharpe (Delegate)	Director, Student OmbudService
William Street (Delegate)	Dean, Faculty of Arts
Jim Bohun (Delegate)	Dean, Agricultural, Life and Environmental Sciences
Harry Prest (Delegate)	Dean, Augustana Faculty
Elaine Geddes (Delegate)	Dean, Faculty of Business
Ken Porteous (Delegate)	Dean, Faculty of Engineering
Heather McRae (Delegate)	Dean, Faculty of Extension
René Poliquin (Delegate)	Dean, Faculty of Graduate Studies and Research
John Law (Delegate)	Dean, Faculty of Law
Marc Moreau (Delegate)	Dean, Faculty of Medicine and Dentistry
Brendan Hokowhitu	Dean, Faculty of Native Studies
Kaysi Kushner (Delegate)	Dean, Faculty of Nursing
Dion Brocks (Delegate)	Dean, Faculty of Pharmacy and Pharmaceutical Sciences
Janice Causgrove Dunn (Delegate)	Dean, Faculty of Physical Education and Recreation
Liz Taylor (Delegate)	Dean, Faculty of Rehabilitation Medicine
Ed Blackburn (Delegate)	Dean, Faculté Saint-Jean

Presenters:

Bill Connor	Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee
Nancy Hannemann	Director, Global Education, University of Alberta International
Ernie Ingles	Vice-Provost (Learning Services) and Director, School of Library and Information Studies
René Poliquin	Vice-Dean, Faculty of Graduate Studies and Research
Bobbi Schiestel	Acting Portfolio Initiatives Manager, Office of the Provost and Vice- President (Academic)
Bill Street	Associate Dean (Student Programs), Faculty of Arts
Joan White	Associate Dean, Alberta School of Business

Staff:

Garry Bodnar
Andrea Patrick

Coordinator, GFC Academic Standards Committee
Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Dr Connor announced amendments to the Agenda including the removal of Item 7, "Examination Dates, Religious Observances, and Accommodation Issues/Policies – Discussion," due to Dr Brenda Leskiw's absence from the meeting, and the addition of "Government Program Submission Templates" to current Item 8.

Motion: Chelen/Brocks

THAT the GFC Academic Standards Committee approve the Agenda, as amended.

CARRIED

2. Approval of the Open Session Minutes of November 15, 2012

Materials before members are contained in the official meeting file.

Motion: Prest/Street

THAT the GFC Academic Standards Committee approve the Minutes of November 15, 2012.

CARRIED

3. Comments from the Chair

Dr Connor commented on a number of relevant items to members.

ACTION ITEMS

4. The Following Proposal(s) are Deemed Minor/Editorial (GFC ASC's Terms of Reference (Mandate) (3.A.i and iii)) by the Vice-Provost (Academic Programs and Instruction) and Chair, GFC ASC, and are APPROVED UNDER DELEGATED AUTHORITY FROM GFC IN A SINGLE OMNIBUS MOTION.

Materials before members are contained in the official meeting file.

Presenter: Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee

Discussion:

There was no discussion.

Omnibus Motion: Blackburn/Prest

4A. Office of the Registrar – Course Approvals for January, 2013

THAT the GFC Academic Standards Committee approve, under delegated authority from GFC, the proposal for approval of transfer credit, as submitted by the Office of the Registrar and as set forth in Attachment A, to take effect upon final approval.

CARRIED

4B. Faculté Saint-Jean – Proposed Changes to Existing Admission/Transfer Requirements

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, proposed changes to existing admission/transfer requirements, as submitted by Faculté Saint-Jean and as set forth in Attachment B, to be effective in 2013-2014.

CARRIED

5. Faculty of Arts Proposed Embedded Credit Certificate in International Learning

Materials before members are contained in the official meeting file.

Presenters: William Street, Associate Dean (Student Programs), Faculty of Arts, and Nancy Hannemann, Director, Global Education, University of Alberta International

Purpose of the Proposal: To establish an embedded credit certificate entitled “Certificate in International Learning” open to students in undergraduate programs across the University of Alberta.

Discussion:

Dr Street identified a couple of minor editorial changes to the proposal, with one on page 9 and the other on page 44. Dr Street stated that he will complete the revisions and forward the updated proposal to Mr Bodnar.

Ms Hannemann explained that the proposed certificate was created as a way to address internationalization and globalization. The program has been designed so that students complete 12 credits from a list of approved courses, complete a study abroad program or a domestic intercultural experience, and then complete a project at the end of the program reflecting on their experiences within the program.

Members expressed several comments and questions regarding this proposal, including, but not limited to: ways in which the program preserves the nature of internationalization; whether the program should encourage depth or breadth of knowledge, or both; that the Faculty of Extension was not consulted during the preparation of this proposal; the number of existing workshops proposed for the program, as noted in the materials; the manner in which workshops and other program updates will be advertised publicly; that providing students with choices within the program is of benefit to their educational experience; the differences between the Faculty of Education’s Certificate in Global Citizenship and the proposed certificate; that the statement of process on page 44 of the proposal relating to the inclusion of reference to University of Alberta International (UAI) does not need to be included within the Calendar; that the standard statement “the certificate is only awarded at the time of graduation” used for other existing certificates should be included within the University Calendar copy for this (proposed) certificate; what the value of the certificate would be on a student’s *curriculum vitae* (CV); and that the certificate would be a strong ‘bullet point’ on a CV as it reflects the current requirement within society and the workplace to understand diversity.

Dr Connor thanked members for their commentary and discussion.

Motion: Street/McRae

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, a proposed Embedded Credit Certificate in International Learning, as submitted by the Faculty of Arts and as set forth in Attachment 1, as amended, to take effect in the Fall of 2013.

CARRIED

6. Proposal for a Master of Business Administration/Master of Library and Information Studies (MBA/MLIS) Combined Degrees Program

Materials before members are contained in the official meeting file.

Presenters: René Poliquin, Vice-Dean, Faculty of Graduate Studies and Research; Joan White, Associate Dean, Alberta School of Business; Ernie Ingles, Vice-Provost (Learning Services) and Director, School of Library and Information Studies

Purpose of the Proposal: To offer a Master of Business Administration (MBA)/Master of Library and Information Studies (MLIS) Combined Degrees Program (based on the existing MBA and MLIS programs) to excellent library studies students who recognize the value of combining library studies with advanced management skills and expertise and to develop library and information professionals to pursue careers which require management and administrative expertise, as well as to develop future library leaders.

Discussion:

Dr White introduced the proposal by explaining that it combines two current graduate degree programs and then shortens them so that students can take them as a combined program. She stated that this proposal mirrors their existing combined degrees program with the Faculty of Law (ie, the MBA/Juris Doctor (JD)). She added that there are no other institutions within Canada that offer this type of program, although they do exist in the United States. She reported that there is an increasing demand for graduates with this type of education.

Mr Ingles added that the corporate realm is looking to hire information studies graduates, and they often fill managerial positions within organizations. Google and Microsoft are two good examples of big employers within this area.

Mr Bodnar pointed out that the University Calendar copy has been changed, so the Motion before members should exclude the words "and quota restrictions." This was a 'friendly amendment' suggested by members of the GFC ASC Subcommittee on Standards (SOS) to bring the proposal into alignment with other combined degree programs currently offered by the Alberta School of Business with partnering Faculties.

Dr Poliquin added that the Faculty of Graduate Studies and Research (FGSR) Council recommended this proposal unanimously and is fully supportive of it.

There was no further discussion.

Motion: Geddes/Poliquin

THAT the GFC Academic Standards Committee recommend to the GFC Academic Planning Committee

admission and academic standing requirements for a (new) Master of Business Administration/Master of Library and Information Studies (MBA/MLIS) Combined Degrees Program, as submitted by the Faculty of Graduate Studies and Research, the Alberta School of Business, and the Faculty of Education's School of Library and Information Studies and as set forth in Attachment 1 [highlighted in yellow], to take effect September, 2013.

CARRIED

DISCUSSION ITEMS

7. External Programs for Review and Programs in Progress on Campus: Standing Item and Government Program Submission Templates

There were no documents.

Presenters: Bill Connor, Vice-Provost (Academic Programs and Instruction) and Chair, GFC Academic Standards Committee; Bobbi Schiestel, Acting Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

Purpose of the Proposal: For discussion/information.

Discussion:

Ms Schiestel updated members on the following items:

External Reviews

- The School of Public Health has completed review of a proposal from Concordia University College of Alberta for a Master of Public Health.
- A proposal from Canadian University College for a Bachelor of Science in Wellness Management has been received by the University of Alberta. This will be forwarded to the Health Sciences Council for review.

Program Proposals from the University of Alberta with Enterprise and Advanced Education (EAE)

Proposals currently undergoing system coordination review:

- Master of Arts in Community Engagement
- Master of Arts in Women's and Gender Studies
- Faculty of Agricultural, Life and Environmental Sciences' proposals which include the:
 - Sustainable Agriculture Major;
 - Northern Systems Major;
 - Nutritional and Food Science changes (Honours in Food Science program, Honours in Nutrition program, Specialization in Dietetics, Specialization in Food Science and Technology, revised Nutrition and Foods Major);
 - Plant Biotechnology and Agronomy Majors
- School of Business, name change for the Major in Strategic Management and Organization

Proposals currently undergoing CAQC review:

- Department of Laboratory Medicine and Pathology independent Doctor of Philosophy (PhD) and Master of Science (MSc) degree programs

- The CAQC has completed their review of the Master of Coaching proposal. We are now awaiting a decision from the Minister.

New Information about Government Program Submission Templates

- EAE has developed a new database for programs that has resulted in new governmental templates for program proposals.
- To date, the University has been apprised of new templates for:
 - Load change;
 - Name change;
 - Suspension, termination, reactivation of programs;
 - New Degree Proposal Template Part A;
 - New Degree Proposal Template Part B (formerly Part B of Template D);
 - New Certificates Diplomas Non-Credential Programs
- Guidance with respect to Templates B and C has not been issued yet. Consequently, new degree/specialization proposals may be submitted through the established procedure and using the existing templates until further notice.
- As soon as all of the templates are released, they will be posted on the University Governance website in the Toolkit section.

A member sought clarification as to which templates should be used, pending the publication of the new templates; and a member pointed out that the Provincial Government previously published a report containing all Province-wide program updates and the status of reviews undertaken by all post-secondary institutions in Alberta. Ms Schiestel replied that this report is now posted online and that she would find and share the relevant link with members. [This information was provided by Ms Schiestel subsequent to this meeting of GFC ASC and shared with members by the Committee's Coordinator *via* e-mail.]

INFORMATION REPORTS

8. Items Approved by the GFC Academic Standards Committee by E-Mail Ballots

Item 4: Omnibus Motion – Sent to Members December 13, 2012 for an E-Mail Vote

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 10:15 am.