



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Academic Planning Committee  
Approved Open Session Minutes

Wednesday, November 16, 2016  
2-31 South Academic Building (SAB)  
1:00 PM-2:30 PM

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### **ATTENDEES:**

#### Voting Members:

Steven Dew	Chair, Provost and Vice-President (Academic)
Lorne Babiuk	Member, Vice-President (Research)
Nadir Erbilgin	Member, Academic Staff-at-large
Sarah Ficko	Member, President, Graduate Students' Association
Manpreet Grewal	Member, Undergraduate Student at-Large
Loren Kline	Member, Academic Staff-at-large,
Gitta Kulczycki	Member, Vice-President (Finance and Administration)
Roger Moore	Member, Academic Staff, Member of GFC
Marina Banister (Delegate)	Member, President, Students' Union
Pamela Sewers	Member, NASA Member-at-large
Eleni Stroulia	Member, Academic Staff, Member of GFC
Brayden Whitlock	Member, Graduate Student-at-Large

#### Non-Voting Members:

Lisa Collins	Member, Vice-Provost and University Registrar
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#### Staff:

Meg Brolley, Coordinator, GFC Academic Planning Committee  
Marion Haggarty-France, University Secretary  
Andrea Patrick, Scribe

### **OPENING SESSION**

#### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Kline/Erbilgin

THAT the GFC Academic Planning Committee approve the Agenda.

**CARRIED**

#### 2. Approval of the Open Session Minutes of October 26, 2016

Materials before members are contained in the official meeting file.

Motion: Moore/Kline

THAT the GFC Academic Planning Committee approve the Minutes of October 26, 2016.

**CARRIED**

3. Comments from the Chair

The Chair noted the number of graduates at Fall Convocation and the Honorary Degree bestowed on Chancellor Emeritus Ralph Young. He further noted that the search processes for the Vice-President (Research) and for the Vice-President (University Relations) would begin shortly. The Chair also reported that, in relation to Objective 12 of *For the Public Good*, a town hall would take place on November 17 to develop a process for identifying signature areas. Finally, he updated the committee on several ongoing reviews at the Provincial Government level in the areas of tuition, the post-secondary funding model, labour model, mental health, and a policy review around Indigenous policies.

**DISCUSSION ITEMS**

4. Sexual Violence Policy and Procedure

Materials before members are contained in the official meeting file.

*Presenter(s):* André Costopoulos

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

Dr Costopoulos gave an overview of the documents and emphasized that the Policy itself is a statement of principle that the University does not tolerate sexual violence and that it supports a survivor-focused approach.

A member questioned whether in a university setting individuals should be asked to "believe" something. Dr Costopoulos, in response, noted that it was the intention to support those making a disclosure and believe that there has been a trauma. He added that there is no contradiction in believing and supporting a survivor and that it is not an impediment to due process.

The Chair reminded members that this item would come forward for approval in the winter of 2017.

5. Update on the Budget

There were no documents.

*Presenter(s):* Gitta Kulczycki; Steven Dew

*Purpose of the Proposal:* For information/discussion.

*Discussion:*

This item was incorporated into item 9.

**ACTION ITEMS**

6. Proposed changes to the Bachelor of Science in Dental Hygiene, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

*Presenter(s):* Fraser Brenneis; Sharon Compton

*Purpose of the Proposal:* The changes are intended to improve the student experience and to decrease their stress due to the intense program of studies required for the dental hygiene diploma program. It is anticipated that students will be able to have a much enhanced learning experience with a balance of time for study and personal time. Minimal impact is expected on institutional operations and resources.

*Discussion:*

Dr Brenneis noted that the suspension of the Dental Hygiene Diploma Program was approved by Advanced Education on July 27, 2016, and that the proposed changes to Bachelor of Science in Dental Hygiene reflect the move from the diploma to the degree program. He also noted that the diploma program would be maintained to allow current students to complete.

There was no further discussion.

Motion: Kline/Stroulia

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed changes to the Bachelor of Science in Dental Hygiene, Faculty of Medicine and Dentistry, as set forth in Attachment 1, to take effect Fall 2017.

**CARRIED**

7. Proposed Revisions to the Graduate Teaching and Learning Program, Faculty of Graduate Studies & Research

Materials before members are contained in the official meeting file.

*Presenter(s):* Suzanne Kresta

*Purpose of the Proposal:* Changes and additions are proposed to add two new levels (Level 3: Pedagogy and Level 4: Research) which will have distinct transcript notations, and to simplify the structure of the program: align the practicum component with learner outcomes, highlight the course on fundamentals of pedagogy, and implement a new module on the scholarship of teaching and learning which is aligned with the university's initiatives through TLEF, Blended, and MOOC funding.

*Discussion:*

Dr Kresta explained that this proposal addresses a key strategy towards the successful transition of graduate students into the workforce based on a review of the program conducted within the last year. She noted that following the review, several items were added to the program to strengthen it.

During the discussion, member asked about the process of student evaluation and whether it includes a portfolio, and how this program intersects with other professional development programs.

Motion: Ficko/Sewers

THAT the GFC Academic Planning Committee approve, under delegated authority from General Faculties Council, the proposed revisions to the Graduate Teaching and Learning Program as submitted by the Faculty of Graduate Studies & Research and as set forth in Attachment 1, to be effective in Spring term 2017.

**CARRIED**

8. University of Alberta 2017-2018 General Tuition Fee Proposal

Materials before members are contained in the official meeting file.

*Presenter(s):* Steven Dew; Gitta Kulczycki

*Purpose of the Proposal:* To approve that the tuition and fees amounts be set at the amounts directed by the Government of Alberta for 2017-18.

*Discussion:*

The Vice-Chair, Dr Loren Kline, assumed the Chair.

Motion: Erbilgin/Sewers

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve that tuition that falls within the tuition fee regulation for 2017-18 be set at the 2014-15 rates, as directed by the Government of Alberta.

**CARRIED**

9. University of Alberta 2017-2018 International Tuition Fee Proposal

Materials before members are contained in the official meeting file.

*Presenter(s):* Steven Dew; Gitta Kulczycki; Philip Stack

*Purpose of the Proposal:* To set international tuition fees for the 2017-2018 academic year.

*Discussion:*

Dr Dew noted that international tuition does not fall under Provincial regulation and provided an overview of the proposal.

Mr Stack provided the committee with an overview of the different elements of revenue and expenses of the Operating Budget and an update on budget sensitivities and the rate of growth of expenditures and revenue. He addressed the differences between the Consumer Price Index (CPI) *versus* the Academic Price Index (API) and explained the process of calculating API at the University of Alberta. He noted that the institution is clear on what its expenditures will be but that in the absence of clarity on the revenue side, it is unknown what the final budget picture will be.

On the subject of international tuition (motion 2), Dr Dew explained that this proposal assesses an extra \$4000 for international graduate students and then provides them with the same amount in financial support so that the result is a no-net increase. Dr Dew explained that the rationale for the proposal is the University's low international tuition in relation to its U15 comparators may be a deterrent for prospective students who may perceive that the lower tuition level reflects lower quality programs. Dr Dew provided members with a governance route for these items, culminating in the Board of Governors meeting of December 16, 2016.

During an extensive discussion, members raised a number of questions and concerns including whether there would also be an increase in institutional support for international students; whether current students could be grandfathered; and that Dr Dew ensure that students are aware of the proposed increases outside of the SU and GSA Councils. On the suggestion that tuition projections be posted on the University's website, the Registrar noted that tuition rates are approved annually by the Board of Governors and it would therefore be inappropriate to publish projections. Members discussed the idea of providing a rough estimate or a statement about utilizing the API to the community. In addition, concern was expressed about the student consultation on the proposals and the rationale for the proposal for a \$4000 increase. There was further discussion on whether the offset to the \$4000 increase would continue in the future, Dr Dew confirmed that it would be and motion 2 was amended to make this explicit.

Motion I: Moore/Dew

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council,

recommend that the Board of Governors approve an increase of 3.02% to international tuition fees, effective September 1, 2017, as illustrated in the table below:

Undergraduate <sup>a</sup>	2016-17 <sup>d</sup>	2017-18	Change <sup>e</sup>	
			\$	%
Arts and Science	\$20,395.20	\$21,009.60	\$614.40	3.01%
Business	\$26,827.84	\$27,636.32	\$808.48	3.01%
Engineering	\$24,474.24	\$25,211.52	\$737.28	3.01%
Juris Doctor (JD) Program	\$44,239.16	\$45,573.48	\$1,334.32	3.02%
Pharmacy	\$38,278.40	\$39,431.68	\$1,153.28	3.01%
Economics Course	\$2,602.20	\$2,680.62	\$78.42	3.01%
Graduate <sup>a</sup>	2016-17 <sup>d</sup>	2017-18	Change <sup>e</sup>	
			(\$)	(%)
Course Based Masters	\$7,941.60	\$8,181.36	\$239.76	3.02%
Thesis 919 <sup>b</sup>	\$4,955.24	\$5,104.84	\$149.60	3.02%
Thesis Based Masters /PhD <sup>c</sup>	\$6,851.04	\$7,057.80	\$206.76	3.02%
Master's in Business Administration	\$15,549.12	\$16,017.84	\$468.72	3.01%
Integrated Petroleum Geosciences Course	\$1,323.60	\$2,924.12	\$1,600.52	121.28%
International Graduate Tuition Increase <sup>f</sup>	n/a	\$4,000.00	\$4,000.00	n/a

**Notes:**

- (a) Values are based on a full-time per term and full-time per year unless otherwise stated.
- (b) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (c) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).
- (d) As approved by the board December 11, 2015.
- (e) Figures may be rounded downwards at fee index level for administrative purposes, thus lowering the effective year over year percentage increase below 3.02 percent.
- (f) Per year for full time student, excluding Cost recovery and graduate course based Physical Therapy, Occupational Therapy, and Speech masters programs in Faculty of Rehabilitation Medicine.

**CARRIED**

Motion II: Dew/Babiuk

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve a tuition increase of \$4000, not subject to future increases of the Academic Price Index (API), to all international graduate tuition fees except for graduate course-based programs in the Faculty of Rehabilitation Medicine and cost-recovery programs, with the understanding that the increase will be offset by an equal amount of financial support that will be revenue and cost neutral, effective September 1, 2017.

**CARRIED**

There was a short discussion on motion 3; it was confirmed that students taking this program normally finish in one year and that it would be possible for the increase to be grandfathered for one year. The motion was amended to reflect this.

At this point in the meeting, the Vice-Chair vacated the Chair due to teaching commitments and Dr Lorne Babiuk assumed the Chair.

Motion III: Dew/ Erbilgin

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, recommend that the Board of Governors approve an increase of \$1600.52 per course for international tuition fees in the Integrated Petroleum Geosciences (IPG) program, effective September 1, 2017, with the understanding that current students will be grandfathered for one year.

**CARRIED**

Dr Dew assumed the role of Chair .

### **DISCUSSION ITEMS**

10. Question Period

There were no questions.

### **INFORMATION REPORTS**

11. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

12. Information Items Forwarded to Committee Members Between Meetings

- Terms of Reference and Invitation to participate in Review of Peter Loughheed Leadership College (PLLC)  
[Sent to members *via* email]

### **CLOSING SESSION**

13. Adjournment

The Chair adjourned the meeting at 2:50 p.m.