

General Faculties Council
Academic Planning Committee
Approved Minutes

Wednesday, February 09, 2011
3-15 University Hall
2:00 pm – 4:00 pm

ATTENDEES:

Carl Amrhein (Chair), Lorne Babiuk, Phyllis Clark, Nick Dehod, Roy Coulthard, Deanna Williamson, Joanna Harrington, Christina Rinaldi, Loren Kline, Bob Luth, Susan Barker, Emerson Csorba, Gerry Kendal, Fay Fletcher, Garry Bodnar (Coordinator), Deborah Holloway (Scribe)

PRESENTERS AND GUESTS:

Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee
Lorne Babiuk, Vice-President (Research)
Phyllis Clark, Vice-President (Finance and Administration)
Robin Cowan, Director, Undergraduate Student Services, Faculty of Education
Don Hickey, Vice-President (Facilities and Operations)
Gerry Kendal, Vice-Provost and University Registrar
Sheree Kwong See, Associate Dean, Teaching and Learning, Faculty of Arts
Robert Ritter, Assistant Dean, Field Experiences, Faculty of Education
Philip Stack, Associate Vice-President, Risk Management Services

OSBERVERS:

Marion Haggarty-France, University Secretary
Andrew Leitch, Manager, Communications, Risk Management Services
Ada Schmude, Associate Registrar, Office of the Registrar and Student Awards
Ray Wong, Director, Resource Planning

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Members agreed to the Agenda as circulated.

2. Approval of the Minutes of January 26, 2011

Materials before members are contained in the official meeting file.

Motion: Luth/Harrington

THAT the GFC Academic Planning Committee approve the Minutes of January 26, 2011.

CARRIED

3. Comments from the Chair

The Chair provided comments of interest to members.

ACTION ITEMS

4. Proposed Changes to Existing Mandatory Student Instructional Support Fees, Proposed New Mandatory Student Instructional Support Fees, and Proposed New Non-Instructional Fees

Materials before members are contained in the official meeting file.

Presenters: Gerry Kendal, Vice-Provost and University Registrar; Robin Cowan, Director, Undergraduate Student Services, Faculty of Arts; Sheree Kwong See, Associate Dean, Teaching and Learning, Faculty of Arts; and Robert Ritter, Assistant Dean, Field Experiences, Faculty of Education

Purpose of the Proposal: To establish new Mandatory Student Instructional Support Fees, to change certain existing Mandatory Student Instructional Support Fees, and to establish new Non-Instructional Fees.

Discussion:

Mr Kendal introduced the item, asking that members review, in turn, the proposed changes to Existing Mandatory Student Instructional Support Fees, Proposed New Mandatory Student Instructional Support Fees, and New Non-Instructional Fees, as set out in the relevant attachments.

During the ensuing discussion, the presenters addressed question and comments from members regarding the following matters: whether the large range in the proposed increase in the fee charged for the "Augustana in Cuba Program" was related to increases in the cost of travel; why some fees are collected at the Departmental level rather than centrally; and an explanation of the changes to the funding model of Teacher Education North (TEN).

Motion: Clark/Luth

THAT the GFC Academic Planning Committee recommend to the Board of Governors the approval of the proposed changes to existing Mandatory Student Instructional Support Fees (set forth in Attachment 1), new Mandatory Student Instructional Support Fees (set forth in Attachment 2), and the new Non-Instructional Fees (set forth in Attachment 3), to take effect as noted in each respective attachment.

CARRIED

DISCUSSION ITEMS

5. Academic Plan – Dare to Deliver 2011-2015

Materials before members are contained in the official meeting file.

Presenters: Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; and Lorne Babiuk, Vice-President (Research)

Purpose of the Proposal: To obtain final approval of the new Academic Plan entitled Dare to Deliver 2011-2015 which will then serve as the University of Alberta's Academic Plan for the period from July 1, 2011 to

June 30, 2015. (On this occasion, members were asked to discuss the document, with formal recommendation to be considered at the GFC APC meeting of February 23, 2011.)

Discussion:

The Chair introduced the item, noting that Dean Katy Campbell (Faculty of Extension) had submitted a number of editorial suggestions that would recognize 'the community' as a place where education is undertaken. He added that at the meeting of GFC Executive Committee on Monday, February 7, 2011, it was agreed that the concern of the Students' Union regarding the omission of a reference to curriculum reform, in the section entitled "Attributes and Competencies Upon Graduation" on page 7 of 15 (bullet 2), could be addressed by adding to this bullet a suggestive, rather than directive, statement along the lines of "We recognize that each Faculty will best decide how to move in this direction and that this may involve curriculum reform." There was some discussion regarding the word "reform" in the aforementioned statement, with suggestions that perhaps another word might be employed, though no specific alternative was proffered in its place.

Mr Coulthard provided a statement to be added to page 4 of 15 ('Talented People'). The statement originally addressed graduate students but, following some discussion, it was agreed it should be broadened to be inclusive of all. The statement, then, is: "We are focused on the student holistically. Student wellness is a vital part of the vibrancy of the university and can be supported through many avenues, from safe and respectful learning environments to access to space for physical health and wellbeing." The Chair noted that this wording may be edited.

Mr Dehod asked whether wording could be found to express the notion that the University would "provide programming to ensure members of the community are healthy and well" and added, as a consequence, to page 13 of 15. The Chair asked that Mr Dehod submit suggested wording; Mr Dehod agreed to do so.

There was an extensive discussion regarding the final bullet on page 7 of 15, "...cultivating Canadian citizenship values..." with multiple suggestions for alternate wording, deleting wording, *et cetera*. At the end, members agreed to accept the following wording submitted by the GFC APC Coordinator, Mr Bodnar: "Cultivating the values of citizenship, engagement, equality, respect, diversity and community, as exemplified in the broader Canadian context." The Chair noted that this suggested change would need to be put before the writers of the Academic Plan for their agreement.

During the ensuing discussion, the presenters addressed questions and comments from members regarding the following matters: a member took exception to the word "constellations" appearing in the document; whether the word "accessible" is appropriate to describe housing spaces or if "affordable" would be more useful; how the qualitative goals, in particular, would be measured; the role of the companion documents going forward and the manner in which they were currently positioned on the University's website; and a number of editorial revisions were received.

In closing, the Chair thanked members for their comments and outlined the governance path for the Academic Plan leading to its final approval at the GFC meeting to be held on March 21, 2011.

6. University of Alberta's Comprehensive Institutional Plan (CIP)

Materials before members are contained in the official meeting file.

Presenters: Carl Amrhein, Provost and Vice-President (Academic) and Chair, GFC Academic Planning Committee; Lorne Babiuk, Vice-President (Research); Phyllis Clark, Vice-President (Finance and Administration); Don Hickey, Vice-President (Facilities and Operations); and Philip Stack, Associate Vice-

President, Risk Management Services

Purpose of the Proposal: Under new guidelines from Advanced Education and Technology (AET), the University of Alberta has prepared one Comprehensive Institutional Plan (CIP) that incorporates elements of the University's access plan, research plan, capital plan and budgets into one comprehensive document. The CIP replaces previous documents reviewed or approved by various governance committees including the Access Plan, University Plan, Capital Plan, and Budget. The CIP is for approval by the Board of Governors and is then filed with the appropriate Ministries of the Provincial Government.

The CIP is written in support of the University's vision and mission as outlined in Dare to Discover and its Academic Plan, Dare to Deliver. The CIP outlines the University's academic and research priorities as articulated in Chapter 5, Academic Chapter, which in turn drives the University's capital and resource allocation priorities as found in Chapters 6 and 7 of the CIP.

Discussion:

Mr Stack introduced the item, noting that the document was organized into chapters that would be able to stand alone for purposes other than annual reporting to AET.

The Chair noted that it is likely that the CIP will be received at the Ministry during a time of transition in the Provincial Government. Additional contextual material will be added to the document before members in order that it might serve as a longer-term visionary document for the University of Alberta.

Regarding enrolment, the Chair noted the following: enrolment will remain stable between 2011-12 and 2013-14; AET has acknowledged the approximately 300 unfunded students currently in our system; some reallocation of resources within Faculties may occur as, although no funding is forthcoming, the Ministry has agreed to allow changes to conversion ratios; there will be no reallocation of FLEs (Full-Load Equivalents) among Faculties; and some programs, such as those funded by the Health Workforce Action Plan (HWAP), will remain untouched.

With the aid of a PowerPoint presentation, the presenters addressed the following:

- The Chair and Dr Babiuk provided an overview of the contents of the CIP, including: an environmental scan; an academic overview; an outline regarding access; total FLE projections to 2013-14, which will remain stable; and the themes "Diversified Excellence" and "Internationalization" which will be applied to scholarship, research and creative activity.
- Mr Hickey described highlights from the Capital Plan, including: key priorities and areas of focus; recognized deferred maintenance and events not recognized by the Government of Alberta as deferred maintenance; and facility condition improvements as measured against the Facility Condition Index (FCI).
- Ms Clark outlined the Consolidated Budget, the Operating Budget, Budget Sensitivities and Risks, noting in particular the following: a positive projected balance, before pension adjustments, for the 2011-12 Consolidated Budget, as required by Provincial legislation; a projected deficit of \$4.851 million on the 2011-12 Operating Budget; and budget risks such as Provincial Base Funding, uncertainty regarding lights-on funding for the Centennial Centre for Interdisciplinary Science (CCIS) and the Edmonton Clinic Health Academy (ECHA). She noted the potential for a structural deficit scenario going forward if there is no increase to base funding.

During the ensuing discussion, the presenters addressed questions and comments from members regarding the following matters: the operating requirements for CCIS and ECHA should they remain unoccupied or partially occupied, such as the provision of heat and light; and the implications of unfunded

students in the system.

In closing, the Chair noted that the CIP would return to GFC APC at its meeting scheduled for February 23, 2011 for recommendation to the Board of Governors. [After the meeting, it was determined it was necessary to schedule a new meeting of GFC APC on February 28, 2011 to consider the CIP as it was unlikely the final version of the document would be ready for review by members at the Committee's February 23 meeting.]

7. Question Period

There were no questions.

INFORMATION ITEMS

8. Items Approved by the Committee by E-Mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 3:55 pm.