



The following Motions and Documents were considered by the Board Finance and Property Committee during the Open Session of its November 27, 2018 meeting:

Agenda Title: **Appointment of Vice-Chair of the Board Finance and Property Committee**

APPROVED MOTION THAT the Board Finance and Property Committee appoint Dr Katherine Binhammer as Vice-Chair of the Board Finance and Property Committee, effective immediately.

Final Item: 6.

Agenda Title: **Increase to Parking Citation Rates**

APPROVED MOTION THAT the Board Finance and Property Committee recommend that the Board of Governors approve the 2019-2020 Parking Citation Rates as set forth in Attachment 1, effective ~~April 1, 2019~~ **May 1, 2019**.

Final Recommended Amended Item: 7.

**Governance Executive Summary
Action Item**

Agenda Title	Appointment of Vice-Chair of the Board Finance and Property Committee
---------------------	--

Motion

THAT the Board Finance and Property Committee appoint Dr Katherine Binhammer as Vice-Chair of the Board Finance and Property Committee, effective immediately.
--

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	Owen Tobert, Chair, Board Finance and Property Committee; Michael Phair, Chair, Board of Governors
Presenter(s)	Owen Tobert, Chair, Board Finance and Property Committee

Details

Responsibility	University Governance
The Purpose of the Proposal is <i>(please be specific)</i>	To appoint a Vice-Chair for the Board Finance and Property Committee. The Committee Chair has consulted with the Board Chair.
Executive Summary <i>(outline the specific item – and remember your audience)</i>	<p>Dr Binhammer was appointed to the Board Finance and Property Committee at the October 12, 2018 Board meeting, replacing Dr David Cooper (who is currently in his 90-day term override as he awaits an order in council to appoint his successor.)</p> <p>In consultation with the Board Chair, the BFPC Chair is recommending Dr Binhammer as Vice-Chair.</p>
Supplementary Notes / context	

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> Owen Tobert, Chair, Board Finance and Property Committee Katherine Binhammer, Member, Board Finance and Property Committee
	<u>Those who have been consulted:</u> <ul style="list-style-type: none"> Michael Phair, Chair, Board of Governors Marion Haggarty-France, University Secretary Juli Zinken, Board Secretary and Manager, Board Services
	<u>Those who have been informed:</u> <ul style="list-style-type: none">
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee, November 27, 2018 (for approval)

Strategic Alignment

Alignment with <i>For the Public Good</i>	<p>SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all.</p> <p>21. Objective: Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and</p>
---	---

Item No. 6

	policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input type="checkbox"/> Funding and Resource Management <input type="checkbox"/> IT Services, Software and Hardware <input checked="" type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise <input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	<p>Section 9 of the <u>Board's General Terms of Reference for Board Standing Committees</u> states:</p> <p><i>...In order for a meeting to be validly constituted for the transaction of business, either the Chair or the Vice-Chair shall be present.</i></p> <p>Section 2 of the <u>Board Finance and Property Committee Terms of Reference</u> states:</p> <p><i>(e) The Committee shall designate the Vice-Chair from the Committee membership upon the recommendation of the Board Chair and the Committee Chair. The Vice-Chair undertakes and discharges all duties of the Chair in the absence of the Chair.</i></p>	

Attachments: none

Prepared by: Erin Plume, Assistant Board Secretary and Committee Coordinator, erin.plume@ualberta.ca, 780-492-9699.

Governance Executive Summary
Action Item

Agenda Title	Increase to Parking Citation Rates
---------------------	---

Motion

<p>THAT the Board Finance and Property Committee recommend that the Board of Governors approve the 2019-2020 Parking Citation Rates as set forth in Attachment 1, effective May 1, 2019.</p>
--

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Andrew Sharman, Vice President (Facilities and Operations)
Presenter(s)	Andrew Sharman, Vice President (Facilities and Operations)

Details

Responsibility	Facilities and Operations
The Purpose of the Proposal is	To obtain approval to increase parking citation rates effective April 1, 2019.
Executive Summary	<p>Parking Services has noted a steady decrease in regulatory compliance in recent years resulting in a significant increase in the number of citations issued on North Campus despite no material change to the parking inventory, nor an increase in the resources dedicated to enforcing parking regulations.</p> <p>From 2013 to 2017 the total citations issued, excluding warnings, have increased by 34%. Citations issued for use of a parking space without purchasing a permit have increased by 48%. In cases such as expired meter time, the associated fine is not materially greater than the cost of daily parking itself.</p> <p>Current citation rates are insufficient to encourage the compliance necessary to allow for the effective, safe, and equitable management of the parking inventory. Citation rates have not changed for over fifteen years and are significantly lower than rates charged by the City of Edmonton for similar violations. The City of Edmonton last raised their rates in 2017 after having done so in 2012.</p> <p>PROPOSED CHANGES</p> <p>Ancillary Services is bringing forward a motion to the Board of Governors to align citation rates with those of the City of Edmonton effective April 1, 2019 (Attachment 1). This is particularly relevant considering Parking Services has begun to issue City of Edmonton parking tickets on South Campus when the infraction is particularly egregious (e.g. blocking a fire lane). While the citation revenue accrues to the city, the consequence to the offender is greater as the citation cannot be ignored.</p> <p>Only rates recommended for increase are attached. Citation rates that do not require increases (e.g. parking in a 24-hour reserved accessibility parking stall without valid permit) are not included as they are already at market rate.</p>

Item No. 7

	FURTHER NOTES: Parking Services issued 30,132 citations in 2017, excluding warnings.
Supplementary Notes / context	

Engagement and Routing (Include meeting dates)

Consultation and Stakeholder Participation (parties who have seen the proposal and in what capacity) <For information on the protocol see the Governance Resources section Student Participation Protocol >	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> • Parking Services
	<u><i>Those who have been consulted:</i></u> <ul style="list-style-type: none"> • Vice-President (Facilities and Operations)
	<u><i>Those who have been informed:</i></u> <ul style="list-style-type: none"> • PEC-O: November 8, 2018
Approval Route (Governance) (including meeting dates)	Board Finance and Property Committee: November 27, 2018 Board of Governors: December 14, 2018

Strategic Alignment

Alignment with <i>For the Public Good</i>	<p><u>Institutional Strategic Plan - For the Public Good</u></p> <p>SUSTAIN...Our commitment extends to administration and governance...and infrastructure</p> <p>21. OBJECTIVE Encourage continuous improvement in administrative, governance, planning, and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institution as a whole to achieve shared strategic goals.</p> <p style="padding-left: 40px;">iv. Strategy: Facilitate easy access to and use of university services and systems, reduce duplication and complexity, and encourage cross-institutional administrative and operational collaboration.</p> <p>23. OBJECTIVE: Ensure that the University of Alberta’s campuses, facilities, utility, and information technology infrastructure can continue to meet the needs and strategic goals of the university.</p> <p style="padding-left: 40px;">i. Strategy: Secure and sustain funding to plan, operate, expand, renew, and optimize the use of campus infrastructure to meet evolving teaching and research priorities.</p> <p><u>Travel Demand Management Study 2007</u></p>	
Alignment with Institutional Risk Indicator	Please note below the specific institutional risk(s) this proposal is addressing.	
	<input type="checkbox"/> Enrolment Management <input type="checkbox"/> Faculty and Staff <input checked="" type="checkbox"/> Funding and Resource Management	<input type="checkbox"/> Relationship with Stakeholders <input type="checkbox"/> Reputation <input type="checkbox"/> Research Enterprise

Item No. 7

	<input type="checkbox"/> IT Services, Software and Hardware <input type="checkbox"/> Leadership and Change <input type="checkbox"/> Physical Infrastructure	<input type="checkbox"/> Safety <input type="checkbox"/> Student Success
Legislative Compliance and jurisdiction	Post-secondary Learning Act s.18 (1 and 2.a.v) and s. 61.1.e BFPC Terms of Reference (2017-10-20) s. 3.d	

Attachments:

1. Proposed Parking Citation Rate Changes (1 page)

Prepared by:

Katherine Husing,
Associate Vice-President, Ancillary Services
Facilities and Operations
Email: husing@ualberta.ca

Attachment 1

Citation Code	Violation	City of Edmonton	UAlberta Current	UAlberta Proposed
1	Unauthorized use of plug in	n/a	5	15
2	Improper use of space / disregarding lines	50	15	50
3	Improper display of permit	35	5	35
4	Expired meter time	35	20	35
5	Overtime parking in loading zone	35	30	35
6	Overtime parking in a passenger drop-off zone	75	30	75
7	Parking a non-motorcycle in a motorcycle zone	75	10	75
8	Parking a motorcycle in a non-motorcycle zone	75	10	75
9	Parking a propane vehicle in a non-propane zone	150	110	150
10	Parking a large vehicle in a small vehicle zone	75	10	75
11	Parking in a driving lane	100	15	100
12	Double parking	100	10	100
13	Parking within 15 feet of a stop or yield sign	100	30	100
14	Leaving a vehicle running in a prohibited area	100	20	100
15	Parking on a crosswalk, sidewalk, boulevard, landscaping	100	30	100
16	Parking at a yellow curb or striped no parking area	100	30	100
17	Parking in a reserved area without a valid permit displayed	100	50	100
18	Parking in a manner that impedes maintenance/construction traffic	75	35	75
19	Abandoning a vehicle for more than 72 hours	n/a	30	50
20	Unauthorized use of a commercial area	100	50	100
23	Exceeding the 2-hour limit on a secondary permit	n/a	15	50
30	Parking within 15 feet of a fire hydrant	75	50	75
32	Parking in a 24-hour reserved stall without a valid permit	75	40	75
35	Parking within a transit bus zone	50	30	50
38	Entering an area via a marked or designated exit	n/a	30	100
42	Failure to secure a vehicle within a marked parking space	75	20	75