



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

Board of Governors Open Session Minutes

Friday, December 13, 2013
ETLC E6-060
8:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Douglas O. Goss	Chair, General Public
Shenaz Jeraj	Vice-Chair, General Public
Dick Wilson	Vice-Chair, General Public
Mike Belosevic	Member, General Faculties Council
Brent Epperson	Member, Graduate Students' Association
Don Fleming	Member, Alumni
Jane Halford	Member, Alumni
James Heelan	Member, General Public
Agnes Hoveland	Member, General Public
Shenaz Jeraj	Member, General Public
Brent Kelly	Member, Students' Union
Petros Kusmu	Member, Students' Union
Steven LePoole	Member, General Public
Don Matthew	Member, General Public
Ove Minsos	Member, General Public
Christopher Pu	Member, Non-Academic Staff
Wayne Renke	Member, Academic Staff (AASUA)
Bernd Michael Reuscher	Member, Senate
Indira Samarasekera	Member, President
Nizar Somji	Member, Public
Robert H. Teskey	Member, General Public
Ralph Young	Member, Chancellor

Non-Voting Officials Appointed by the President:

Lorne Babiuk	Vice-President (Research)
Phyllis Clark	Vice-President (Finance and Administration)
Martin Ferguson-Pell	Acting Provost and Vice-President (Academic)
Marion Haggarty-France	University Secretary
Brad Hamdon	General Counsel
Don Hickey	Vice-President (Facilities and Operations)
Deborah Holloway	Board Secretary and Committee Coordinator
Marcia Lang	Senior Strategic Advisor to the President
O'Neil Outar	Vice-President (Advancement)
Debra Pozega Osburn	Vice-President (University Relations)
Colleen Skidmore	Vice-Provost and Associate Vice-President (Academic)

Presenter(s):

Douglas O. Goss	Chair, Board of Governors
Indira Samarasekera	President and Vice-Chancellor, Office of the President
Don Matthew	Member, Board of Governors

Dick Wilson	Member, Board of Governors
Robert H. Teskey	Member, Board of Governors
Ralph Young	Chancellor, Senate
Don Fleming	Member, Board of Governors
Petros Kusmu	President, Students' Union
Brent Epperson	President, Graduate Students' Association
Wayne Renke	Member, Board of Governors
Christopher Pu	Member, Board of Governors
Mike Belosevic	Member, Board of Governors
Phyllis Clark	Vice-President (Finance and Administration), Office of the Vice-President (Finance and Administration)
Martin Ferguson-Pell	Acting Provost and Vice-President (Academic), Office of the Provost and Vice-President (Academic)
Lorne Babiuk	Vice-President (Research), Office of the Vice-President (Research)
Marion Haggarty-France	University Secretary, University Governance
Doug Dawson	Executive Director, Ancillary Services, Planning and Infrastructure
Len Sereda	Director, Facilities & Operations Sustainability, Facilities Management

Staff:

Deborah Holloway, Board Secretary and Manager of Board Services
Geeta Sehgal, Acting Assistant Board Secretary

OPENING SESSION

1. Chair's Session

Presenter(s): Douglas O. Goss

1.1 Call to Order and Confirmation of Quorum

Ms Holloway confirmed that the attendance constituted quorum. The Chair called the meeting to order at 8:00 a.m.

1.2 Approval of Open Session Agenda

Documents before members are contained in the official meeting file.

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session Agenda.

Carried

1.3 Conflict of Interest - Opportunity for Declaration

The Chair made note of the following:

- The University of Alberta has policy and procedure in place for Conflict of Interest and Conflict of Commitment, and Board members make annual disclosures.
- In addition, Board members must declare any conflict related to the Board Agenda of each meeting and, in the event of such conflict, absent themselves from the discussion and voting on the item.
- The Post-Secondary Learning Act, Section 16(5) states that: The members of the board must act in the best interests of the university. The Chair invited members to declare conflicts of interest related to the Open Session Agenda of the meeting.

The Chair observed no declarations and declared that the question was duly asked and answered.

1.4 Chair's Remarks

The Chair welcomed guests and members of the media who were in attendance, noting that observers were welcome. He noted that the room was at capacity per the fire code.

The Chair reminded members that the President is the spokesperson for the University and he is the spokesperson for the Board of Governors.

He noted that this meeting marked the final scheduled Board Meeting for Agnes Hoveland. He acknowledged her leadership on the Board, serving as Chair of the Board University Relations Committee, and thanked her for her service and commitment.

The Chair also noted that Shenaz Jeraj had been re-appointed to a three year term, and two new Public Members: James Heelan and Nizar Somji, had been appointed. Finally, the Chair highlighted the efforts of Administration and the students in working together to develop the recommendations before the Board at this meeting.

1.5 Review of Mandates and Roles document

Materials before members are contained in the official meeting file.

Presenter(s): Marion Haggarty-France

The Alberta Public Agencies Governance Act (APAGA) was proclaimed in force June 12, 2013. The Act provides a legislative framework for the work of Alberta's public sector agencies. The University of Alberta, and indeed all of the post-secondary institutions in Alberta, are considered public sector agencies and therefore the Board of Governors is accountable under the new Act. Key responsibilities are outlined in the Act. Regulations for each of the responsibilities are currently under development. Public Agencies will be responsible for the following:

- providing orientation, evaluation and training of members;
- requiring agencies to have a written statement of their mandate, roles and responsibilities, codes of conduct, and clearly stating the responsibilities of agencies and Ministers;
- clarifying the relationships and accountabilities between government and agencies, including policy making and information sharing;
- requiring periodic reviews of all agencies, to ensure they are operating as effectively as possible; and,
- ensuring the public knows what steps are being taken to promote agency effectiveness, both through legislating these principles and requiring information about agencies to be made publicly available. The document before members is one of the key documents called for in the accountability process under APAGA.

This document must not be confused with the Institution's Mandate which was approved by the Board in June 2009 and by the Minister on July 17, 2009. The University's Mandate is, however, referenced in the Board of Governors Mandate and Roles document.

Discussion:

Ms Haggarty-France reported that the University of Alberta is in compliance with the the Alberta Public Agencies Governance Act. The Role and Mandates document is reviewed by the Board annually and the document before members reflected recent minor editorial changes.

1.6 Presentation by Jillian Buriak

Dr. Buriak, Research Officer, National Institute for Nanotechnology, Professor in the Department of Chemistry, and Canada Research Chair of Nanomaterials, provided a presentation entitled "Powering the Plant: Energy for 9 Billion."

2. Report of the President

Materials before members are contained in the official meeting file.

Presenter(s): Indira Samarasekera

In addition to her written report, the President thanked Dr Martin Ferguson-Pell for his important contributions as Acting Provost and Vice-President Academic, outlining his accomplishments and the priorities he will pursue as Senior Advisor to the President, a role he will take on when Dr Carl Amrhein returns to the role of Provost on February 1, 2014.

2.1 Report on Change Agenda

The President provided an update regarding progress against the Change Agenda. She outlined the President's Action, emphasizing areas of focus, which include graduate education, standardizing the processes regarding reviewing units and faculties; advancement, the China Institute, and the General Faculties Council Task Force.

3. Approval of the Consent Agenda

Materials before members are contained in the official meeting file.

The Chair noted that he would call for a seconded motion to accept all items on the Consent Agenda (items 3a through 3d). He noted that any Board member might request removal of one or more items from the Consent Agenda and, in such case, full discussion of the item(s) would take place at an appropriate point in the Agenda. Having accepted the amended list of items to be included on the consent agenda, he would call for a further seconded motion to approve the items en masse. The Chair asked if any member wished to remove an item from the Consent Agenda so that it may be the subject of discussion.

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session Consent Agenda.

Carried

3a. Approval of the Open Session Minutes of October 18, 2013

Information Reports

3b1 Report of the Audit Committee

Presenter: Don Matthew

3b2 Report of the Audit Committee - material that was withdrawn from October agenda

Presenter: Don Matthew

3b3 Report of the Finance and Property Committee

Presenter: Dick Wilson

3b4 Report of the Human Resources and Compensation Committee

Presenter: Robert H. Teskey

Regular Reports

3c1 Chancellor's Report

Presenter: Ralph Young

3c2 Alumni Association

Presenter: Don Fleming

3c3 Students' Union

Presenter: Petros Kusmu

3c4 Graduate Students' Association

Presenter: Brent Epperson

3c5 Association of Academic Staff

Presenter: Wayne Renke

3c6 Non-Academic Staff Association

Presenter: Christopher Pu

3c7 General Faculties Council

Presenter: Mike Belosevic

3c8 Board Chair and Board Members Activity Report

ACTION ITEMS

4. Report of the Finance and Property Committee

4.1 University of Alberta 2014-15 Tuition Fee Proposal

Materials before members are contained in the official meeting file.

Board Secretary's Note: Discussion regarding items 4.1, 4.2, and 4.3 was undertaken collectively at this point.

Presenter(s): Phyllis Clark; Martin Ferguson-Pell

Purpose of the Proposal: To set tuition fees for the 2014-2015 academic year.

Discussion:

Ms Clark outlined the proposed tuition increases and market modifier increases, noting that the international differential fee (IDF) for undergraduate students and MBA students would lead to a total increase of 5%, but that IDF for students outside these categories would only be increased by 1%. Dr Ferguson-Pell highlighted the extensive consultation process undertaken with students noting a commitment to increase emergency funding for international students, ensuring students are aware of services, and minimizing the complexity surrounding accessing services. Members engaged in a discussion regarding the international differential fee.

The presenters responded to questions and comments from members regarding the following matters: the total amount of increased funding for emergency services; how much of the funding currently available is accessed annually; the current methods of communicating the availability of funding and services to students; and whether students are engaged with administration in communicating these services.

Mr Kusmu reported that while meetings with Administration regarding efforts required to centralize service delivery, streamline deadlines for application, and increase emergency funding were positive, the increase to the differential fee was viewed as punitive. Mr Epperson added that the economic pressures on undergraduate international students are severe and therefore the Graduate Students' Association was opposed to the proposed increase. He also noted that the increase could negatively impact international recruitment.

In response to a member regarding the cost of international undergraduate tuition at peer institutions, Ms Clark provided comparators from the G13. Mr Kusmu noted that the University of Alberta is above the mean in terms of tuition cost, but services delivered to students are not comparable.

Members discussed the number of students applying for emergency aid; the link between funding and jobs; concern that international students are being overlooked as future ambassadors; the importance of efficient and fair service delivery; the number of international student applications in relation to the number of admissions; a concern that if this increase were to be foregone, the resources would have been found elsewhere; flaws in the conditions and criteria for funding awards; a concern that insufficient consultation with students had been undertaken; and whether the trend of international applications was increasing or decreasing.

The Chair noted that if international students are experiencing hardship they would be provided assistance; adding that if the number of requests for funding outstrip funding available, funding would increase. The President committed that to help address these concerns the amount of funding to existing emergency bursaries for international students would be increased to help alleviate any hardship they may experience. She added that Administration would work closely with the student leaders to make sure that students know about and can access this fund. In addition, she committed to work with student leaders in our continuing efforts to improve international student services provided through UAI and the Office of the Dean of Students, and to ensure students are aware of these services. She committed to bring a plan regarding accessing support to the March 2014 Board meeting with assurance that students will be fully informed and that a fair, transparent and efficient program will be in place before September.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve a proposal from the University Administration for a general tuition fee increase of 1.0%, effective September 1, 2014 and as illustrated in the table below.

Undergraduate (Arts and Science) ^{a, b}	2013-14	2014-15	Change ^c	
			(\$)	(%)
Domestic (Arts and Science)	\$5,269.20	\$5,320.80	\$ 51.60	0.98%
Domestic Graduate Fees ^{a, b}	2013-14	2014-15	Change ^c	
			\$	%
Course Based Masters	\$3,708.00	\$3,744.72	\$36.72	0.99%
Thesis 919 ^d	\$2,312.80	\$2,335.92	\$ 23.12	1.0%
Thesis Based (Masters and PhD) ^{b, e}	\$2,778.00	\$2,805.72	\$ 27.72	1.0%

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

Carried

4.2 University of Alberta 2014-2015 Program/Course Differential Fee and Market Modifier Fee Proposal

Materials before members are contained in the official meeting file.

Presenter(s): Phyllis Clark; Martin Ferguson-Pell

Purpose of the Proposal: To set differential/market modifier fees for the 2014-2015 academic year.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve a proposal from the University Administration for a fee increase to program differentials, course differentials, and market modifiers of 1.0%, effective September 1, 2014, for:

- a) Faculty of Law, Juris Doctor (JD) program;
- b) Faculty of Business, Master of Business Administration (MBA) program;
- c) Faculty of Medicine and Dentistry, Doctor of Medicine (MD) program;
- d) Faculty of Business, Undergraduate Business courses;
- e) Faculty of Engineering, Undergraduate Engineering courses;
- f) Faculty of Pharmaceutical Sciences, Pharmacy program; and,
- g) Graduate Studies, Thesis Based

as set out in the table below.

Program Differential ^c	2013-14	2014-15	Change ^a	
			\$	%
Juris Doctor (JD) Program ^b	\$4,500.60	\$4,545.60	\$45.00	1.0%
Master of Business Administration (MBA) Program	\$591.96	\$597.84	\$5.88	0.99%
Doctor of Medicine (MD) Program ^b	\$4,500.60	\$4,545.60	\$45.00	1.0%
Market Modifier ^{c, d}	2013-14	2014-15	Change ^a	
			\$	%
Undergraduate Business	\$207.72	\$209.78	\$2.06	0.99%
Undergraduate Engineering	\$175.64	\$177.36	\$1.72	0.98%
Undergraduate Pharmacy	\$400.20	\$404.16	\$3.96	0.99%
Graduate, Thesis Based ^e	\$848.28	\$856.68	\$8.40	0.99%

- (a) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0 percent.
- (b) Program Fees - values are based on a full-time per term and full-time per year.
- (c) Values listed are per course, unless otherwise stated (assumes 3 units course weight)
- (d) A grand-parenting structure applies in each case to allow for the exemption of these fees, under specific conditions, for students registered prior to September 2011.
- (e) Graduate market modifier applies only to thesis students beginning their program of study in Fall 2011 or later, and is based on an annual fee assessment (including spring/summer).

Carried (Kelly opposed)

4.3 University of Alberta 2014-2015 International Tuition Fee Proposal

Materials before members are contained in the official meeting file.

Presenter(s): Phyllis Clark; Martin Ferguson-Pell

Purpose of the Proposal: To set tuition fees for the 2014-2015 academic year.

Discussion:

The presenters responded to questions and comments from members regarding the following matters: that while the increase is necessary so, too, is the need for clear communication regarding services available; a concern that second and third year international students would not be able to afford their tuition; that students have a responsibility to identify peers who are in need of assistance and direct them appropriately; concern regarding replacing a universal benefit with a means-tested benefit; a suggestion that the impact on relationships in the long term would be negatively impacted, and questions regarding the cost per student to run the institution.

Mr Kusmu moved to amend Motion 1, so that the effective increase on undergraduate international tuition fees is 3.5%. The motion to amend was moved and seconded. Mr. Kusmu requested that the vote be recorded.

In favour of the proposed amendment: Kusmu, Kelly, Epperson, Renke, Pu, Fleming.

Opposed to the proposed amendment: Teskey, Wilson, LePoole, Matthew, Minsos, Jeraj, Hoveland, Heelan, Halford, Resuscher, Young, Samarasekera.

The motion to amend was defeated.

Mr Kusmu extended his gratitude to the staff in University Governance for their assistance surrounding the logistics of this meeting, thanked Board Members for meeting with him in advance to discuss the matter, and also thanked the Administration for their ongoing accessibility and work toward compromise. He then read statements from students regarding the impact of the increase and expressed concern regarding insufficient time to consult thoroughly.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve

1) a proposal from the University Administration for an effective increase of 5% on undergraduate international tuition fees and an increase of 5% for the MBA international program differential fee, effective September 1, 2014, as illustrated in the tables below;

2) a proposal from the University Administration for an effective 1% increase on graduate international tuition fees, effective September 1, 2014 as illustrated in the tables below.

General Tuition Fees:

Undergraduate (Arts and Science) ^{a, b}	2013-14	2014-15	Change ^c	
			(\$)	(%)
International, Base	\$5,269.20	\$5,320.80	\$51.60	0.98%
International, Differential	<u>\$13,441.20</u>	<u>\$14,324.40</u>	<u>\$883.20</u>	<u>6.57%</u>
Total, International	\$18,710.40	\$19,645.20	\$934.80	5.00%

Course Based Masters ^a	2013-14	2014-15	Change ^c	
			(\$)	(%)
International, Base Tuition	\$3,708.00	\$3,744.72	\$36.72	0.99%
International, Differential	\$3,866.40	\$3,904.56	\$38.16	0.99%
Total, International	\$7,574.40	\$7,649.28	\$74.88	0.99%
Thesis 919 ^{a, e}	2013-14	2014-15	Change ^c	
			(\$)	(%)
International, Base Tuition	\$2,312.80	\$2,335.92	\$23.12	1.00%
International, Differential	\$2,412.24	\$2,436.36	\$24.12	1.00%
Total, International	\$4,725.04	\$4,772.28	\$47.24	1.00%
Thesis Based Masters/PhD ^{a, b, d}	2013-14	2014-15	Change ^c	
			(\$)	(%)
International, Base Tuition	\$2,778.00	\$2,805.72	\$27.72	1.00%
Graduate Thesis Market Modifier	\$848.28	\$856.68	\$8.40	0.99%
International, Differential	\$2,906.76	\$2,935.80	\$29.04	1.00%
Total, International	\$6,533.04	\$6,598.20	\$65.16	1.00%

- (a) Values are based on a full-time per term and full-time per year.
- (b) Excludes applicable market modifier and/or program specific differential fees, except for the graduate thesis market modifier, which is included above.
- (c) Tuition increases are applied to the fee index. As such, the effective year over year percentage change on the overall full-time program may be below 1.0/5.0 percent.
- (d) Tuition applies to thesis students who were admitted to the program of study prior to Fall 2011 and are assessed the reduced thesis rate.
- (e) Tuition applies to thesis students who were admitted to the program of study beginning in Fall 2011 or later; this is based on an annual fee assessment (including spring/summer).

Carried

4.4 2014-15 Residence Rate Proposal

Materials before members are contained in the official meeting file.

Presenter(s): Don Hickey

Purpose of the Proposal: To present the proposal for the 2014-2015 residence rate increases. A base increase of 1.75% and a weighted average increase of 3.76% to select units

Discussion:

Mr Hickey presented the item noting that Ancillary Services do not receive base operating or capital dollars to build and maintain the student residences and that the Board of Governors direction, Ancillaries must operate the student residences as self-sustaining operations. He added that Part Two of increases proposed for 2013-2014 in select residences will be taken over two years at the request of student associations at Residence Budget Advisory Committee (RBAC). Mr Hickey also outlined variances and provided comparators with peer institutions.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the 2014-2015 Residence Rate Proposal, as set forth in Attachment 1, effective May 1, 2014.

Carried (Kusmu opposed)

4.5 Proposed Rescinding of UAPPOL Indirect Costs of Research Policy and Creation of New UAPPOL Indirect Costs of Research Procedure

Materials before members are contained in the official meeting file.

Presenter(s): Lorne Babiuk; Phyllis Clark

Purpose of the Proposal: To rescind current Policy and replace it with a new Procedure which contains changes to the distribution of indirect costs on all non Tri-Council funding.

Discussion: Ms Clark introduced the item, noting that the proposed change would provide larger incentives to Faculties. All new research funding projects granted will be subject to the new allocation of indirect costs - 85% to the Faculty (managed by the Dean) and 15% to the Institution (managed by the Vice-President (Finance and Administration)). The strict enforcement related to including indirect costs in the budgets submitted to funding agencies (ie, applications will not be signed off by the institution unless indirect costs are included, except where expressly prohibited by the agency), is expected to result in an increase in the amount of indirect costs earned.

The presenters responded to questions and comment from members regarding the following matters: whether this change will cover the short-falls currently being experienced; the importance of insuring the recovery of indirect costs; efforts to engage the Federal and Provincial Governments in this issue; whether Provincial research grants cover indirect costs; support from student groups for this initiative; challenges faced by researchers who encounter funding bodies unwilling to address indirect costs; and whether the Vice-President (Research), not the Deans, should receive the funding.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, rescind the UAPPOL Indirect Costs of Research Policy and replace it with the Indirect Costs of Research Procedure.

Carried

4.6 Disposition of Land –Utility Corridor, 63 Avenue and 122 Street: Resolution and Order in Council

Materials before members are contained in the official meeting file.

Presenter(s): Don Hickey

Purpose of the Proposal: The construction of a new intersection at 122 Street and 63 Avenue is required to provide access into south campus as per the Long Range Development Plan. The road design calls for 122 Street to be widened for about a block and a half to accommodate the entrance into south campus and will require about $\frac{3}{4}$ of an acre of university land, between the existing 122 Street curb and the existing south campus fence line, as shown on Attachment 1. The land disposition will be done via right of way to the City of Edmonton.

Discussion:

Mr Hickey presented the item, reporting that the granting of a land right of way is considered a land disposition by the Minister of Infrastructure and, therefore, requires the approval of the Lieutenant Governor in Council. He responded to a question from a member regarding whether or not a parkade is planned for South Campus.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee: 1) approve the disposition, via right of way, to the City of Edmonton for road widening of approximately $\frac{3}{4}$ of an acre of land which is surplus to the needs of The University of Alberta and which is contained within the parcel legally described as the SW $\frac{1}{4}$ 19 – 52 – 24 W4M, and 2) make an application to the Minister of Infrastructure for the required approval of the Lieutenant Governor in Council for the granting of the disposition as set forth in Attachment 3.

Carried

4.7 Envision Year 2 Management Borrowing Resolution - Order in Council Required

Materials before members are contained in the official meeting file.

Presenter(s): Don Hickey

Purpose of the Proposal: To obtain financing to fund the implementation of the second year of the seven-year Envision energy management program. A borrowing resolution and borrowing motion requires the approval of the Board of Governors, based on the recommendation of Board Finance and Property Committee, in order that the required Order in Council may be obtained from the Government of Alberta prior to undertaking the implementation.

Discussion:

Mr Hickey introduced the item, noting that the proposal allows implementation of the second year of the Envision energy management program to achieve energy savings. Other benefits achieved are reduced operating and maintenance costs, improved space conditions, infrastructure renewal to address deferred maintenance, reduction of greenhouse gas emissions, and support of and commitment to sustainable development.

The motion was moved and seconded.

THAT the Board of Governors: 1) execute a Borrowing Resolution requesting approval of financing the second year of the seven-year Envision energy management program in an amount not to exceed Five Million Dollars (\$5,000,000.00) in Canadian funds for a term not to exceed fifteen (15) years at an interest rate not to exceed seven percent (7.0%); and 2) make application to the Minister of Enterprise and Advanced Education for the required approval of the Lieutenant Governor in Council.

Carried

5. Report of the Board Chair

The Chair noted that the formation of an Advancement Board Committee was underway to help shape the University's strategic direction and to drive the University's philanthropic initiatives. He noted it would transcend campaigns and support fund-raising and alumni relations on an on-going basis. Additionally, the Committee would advise and support the President of the University and contribute to, and endorse, the institutional vision that underlies the University's annual fund-raising efforts as well as future comprehensive campaigns; advocate for, and help establish, a culture of philanthropy among the University's alumni, students, parents, and community of friends as fundamental to the University's future; and participate in developing and refining the fund-raising case that supports the University's mission and vision statement.

5.1 Appointment of Board Safety Health and Environment Committee member

Materials before members are contained in the official meeting file.

Presenter(s): Douglas O. Goss

Purpose of the Proposal: To ensure that newly-appointed Board members have been appointed to the Committees and that the Committees' membership reflects the appropriate Terms of Reference.

Discussion: The Chair presented the item noting the addition of Mr David Ferro as an External Member of the Board Safety, Health and Environment Committee. He invited Mr LePoole, Chair of that Committee, to outline Mr Ferro's qualifications.

The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the TBoard Chair, Mr Douglas Goss, approve the appointments to Board Committees as set forth in Attachment 1 to the agenda documentation.

Carried

6 Report of the Board Human Resources and Compensation Committee

6.1 Proposed Changes to the Search and Review Procedures for President and the Search Procedure for President (Appendix A): Committee for President Position Definitions and Eligibility (UAPPOL)

Material before members is contained in the official meeting file.

Presenter(s): Robert H. Teskey; Marion Haggarty-France

Purpose of the Proposal: Revisions are proposed to the Search and Review Procedures for President and the Search Procedure for President (Appendix A): Committee for President Position Definitions and Eligibility in UAPPOL to reflect previously-approved staff categories and advancements in voting technologies utilized by University Governance in relation to managing elections for Search and Review Committees for President. Additionally, to ensure that procedures in UAPPOL possess uniform and proper titles, the proposal includes a revision to rename the procedures. The final proposed change relates to the inclusion of a clause with 'Appendix A' to ensure that broad representation is achieved on the Search and Review Committees for President, if the need arises.

Discussion:

Ms Haggarty-France presented the item, outlining the process for establishment of the Committee which will begin its meetings in March 2014. She noted that the proposed changes are driven by changes to staff categories in UAPPOL and also introduce the use of electronic balloting. Ms Haggarty-France reported that additional consultation with AASUA is forthcoming regarding the issue of obtaining balance on the Committee, therefore she suggested that the proposal be approved with the exception of the section in Appendix A "At the first meeting of the committee, the matter of the committee's composition will be addressed to ensure that the committee is balanced and broad-based. If some imbalance is evident, the committee can instruct the Chair to consult with the Chair of the Board's HR committee and the Chair of the GFC Nominating Committee to find a solution" which would come before the Board for approval following consultation with AASUA.

The motion was moved and seconded, as amended.

THAT the Board of Governors, on the recommendation of the Board Human Resources and Compensation Committee, approve the proposed changes to the Search and Review Procedures for President and the Search Procedure for President (Appendix A): Committee for President Position Definitions and Eligibility in UAPPOL, as amended.

Carried

REGULAR REPORTS

7. Other Business

There was no additional business.

CLOSING SESSION

8.. *Conclusion of Open Session*

The Chair concluded the Open Session at 11:00 a.m.