

# Thank you for your gift!

Gifts can be made online at [uabgive.ca/staff](http://uabgive.ca/staff) or by completing this form.

## 1. Your contact information:

Name \_\_\_\_\_ Employee ID number \_\_\_\_\_  
Work address \_\_\_\_\_  
Email \_\_\_\_\_ Work phone \_\_\_\_\_ Cellphone \_\_\_\_\_  
Position \_\_\_\_\_ Faculty/Department \_\_\_\_\_  
Employment Type:  Continuing  Temporary  Seasonal

## 2. Please specify the fund you would like to support:

Undesignated donations will be allocated to the University of Alberta's University Fund. Donations made to endowment funds are invested in perpetuity. Investment earnings are used to advance the specific purposes of the fund.

## 3. Please specify your gift recurring amount:

\$25  \$50  \$100  Other \$ \_\_\_\_\_

## 4. Frequency:

Monthly (AASUA)  Semi-monthly (NASA)

Recurring payments can be cancelled at any time by calling us at 780-492-7587.

## 5. Donor recognition (optional):

The University of Alberta may produce materials that publicly recognize and celebrate donors. If you do not wish to have your gift publicly recognized, choose one of the following:

- Do not publish name or amount – make this gift anonymous  
 Publish name but not amount

## 6. I would like more information on (optional):

- Establishing a named scholarship or bursary  
 Donating securities  
 Remembering the University of Alberta in my will  
 I have already included the University of Alberta in my will, but had not previously informed you.

## 7. Memorial/Tribute gift (optional):

My gift is in  honour/  memory of:

Full name \_\_\_\_\_

If in memory of, name of the next of kin (if known) \_\_\_\_\_

Address of honouree/next of kin (if known) \_\_\_\_\_

The University of Alberta will send a notification of your gift to the honouree or next of kin, providing your name and address. The amount of your gift will not be included. If you do not want to notify the honouree or next of kin, please check the box below:

- Please do not provide notification of my tribute gift.

## 8. Signature:

By signing this form, I certify that I have read and am in compliance with the University of Alberta's Conflict Policy and that this gift is being undertaken at arm's length in compliance with the Canada Revenue Agency's requirements for charitable tax receipting. I confirm I am not requesting my donation be directed to a fund in which I have signing authority, and I have no ability to exert decision-making, control or influence on how funds are spent. If this changes at any point in the future, I will immediately contact the Office of the Recording Secretary at [recsec@ualberta.ca](mailto:recsec@ualberta.ca) to redirect or cease my gift.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The personal information requested on this form is collected under the authority of Section 33(c) of the *Alberta Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. It will be used for the purpose of alumni, donor engagement and philanthropic activities. Questions concerning the collection, use or disclosure of this information should be directed to the FOIP Liaison Officer, Development and Alumni Relations, Office of the Vice President (External Relations), University of Alberta, 3-600 Enterprise Square, 10230 Jasper Avenue, Edmonton, AB, T5J 4P6, (780) 492-7400. Charitable Registration #10810 2831 RR0001.