Query Directory

The following is a list of the University's current queries. For most queries, a fact sheet is available by clicking on the query name; fact sheet information includes:

- List of fields provided in the query
- **Chartfield** combinations for which the query is available
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Commonly Used Queries

QUERY TYPE	QUERY NAME	DESCRIPTION
Chartfield	AAA_CF_ACCOUNT	Lists account number, description, and type.
	AAA_CF_ACTIVITY	Lists open items associated with a chartfield string. (example POs)
	AAA_CF_ORG	Lists department number (DEPT ID) and name, deptID budget owner and proxy (if applicable).
	AAA_CF_PROJECT_GRANT	Project/Grant information, project budget owner and proxy (if applicable).
	AAA_CF_SPEEDCODE	Speedcode information.
	AAA_CF_SPEEDCODE_PG	Information on speedcodes with project/grants.
General Ledger	AAA_GL_JRNL_TRANS_RE	Summarized revenue and expense transaction information, from all sources, by account and journal number (JRNL ID).
Accounts Payable	AAA_AP_VCHR_TRANS_RE	Accounts payable detail transactions.
Travel and Expenses	AAA_EX_TRANS_RE	Transaction details on Travel and Expense claims.
	AAA_EX_CASH_ADV_TRANS_RE	Cash advance detail transactions. For transaction information from all sources, use the AAA_GL_JRNL_TRANS_RE query.
Accounts Receivable	AAA_AR_ITEM_TRANS_RE	Accounts receivable detail transactions. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.
Billing/ Accounts Receivable	AAA_BI_AR_INV_TRANS_RE	Billings and accounts receivable detail transactions. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.
Cashier	AAA_CS_DEPOSITS	Cashier deposit details. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.

Chartfield Queries

QUERY NAME	DESCRIPTION
AAA_CF_ACCOUNT	Account information.
AAA_CF_ACTIVITY	Activity by chartfield.
AAA_CF_FUND	Fund information.
AAA_CF_ORG	Department information.
AAA_CF_ORG_BUDGET_OWNER	Department budget owner and one-over-one budget owner information.
AAA_CF_PROGRAM	Program information.
AAA_CF_SUBCLASS	Class information.
AAA_CF_PROJECT_GRANT	Project/Grant information.
AAA_CF_SPEEDCODE	Lists all Speedcodes and corresponding chartfield string.
AAA_CF_SPEEDCODE_PG	Lists Speedcodes that have a corresponding Project.
AAA_CF_SPONSOR	Sponsor information.

General Ledger Queries

QUERY NAME	DESCRIPTION
AAA_GL_FACULTY_EXTRACT_RE	Revenue and expense transactions by DeptID for all funds; includes actuals and budget. Journal line detail is excluded from query results; therefore, users are able to retrieve large amounts of data aggregated into fewer lines in one Excel document. If the results are too large to be shown in one query, users can adjust the query timeframe (i.e. quarterly vs annually), or a helpdesk ticket can be logged to obtain the full results.
AAA_GL_JRNL_TRANS_RE	Revenue and expense journal information. To see additional details on AP journals use the AAA_AP_VCHR_TRANS_RE query, for Billing and AR journals use the AAA_BI_AR_INV_TRANS_RE query, for AR journals only use the AAA_AR_ITEM_TRANS_RE query, or Cashier journals use the AAA_CS_DEPOSITS query, for Expense module journals use the AAA_EX_TRANS_RE query and for Cash Advance journals use the AAA_EX_CASH_ADV_TRANS_RE query.
AAA_GL_TRANSACITON_DETAILS_RE	Revenue and e transactions posted in the current or last fiscal years with details from AP, External Billing, AR, Cashier, and Expenses. This query is used to verify transactions.
AAA_GL_PG_BAL	Project/Grant balances.
AAA_GL_PG_MANAGER_BAL	Project/Grant balances for a project/grant manager.

Journal Source Queries

QUERY NAME	DESCRIPTION

AAA_JL_SOURCE	Source code information. The source code references the department that processed the transaction. For example, BKS refers to the Bookstore. For more detail, use the AAA_JL_MASK query.
AAA_JL_MASK	Identifies a campus contact name, phone number & department for interface journals by using the journal mask which is the first two or three letters of the journal id. For example, if you are looking for a contact for a journal id which begins with BKS, this query will inform you of the contact at the Bookstore and their phone number.

Accounts Payable Queries

QUERY NAME	DESCRIPTION
AAA_AP_VCHR_TRANS_RE	Accounts payable detail transactions.
AAA_AP_VCHR_DETAILS	Accounts payable detail transactions with freight and customs charges.
AAA_AP_INVOICE_LOOKUP_BY_DESCR	Search for AP vouchers by description.
AAA_AP_INVOICE_CUSTOMS_DETAIL	Voucher details including freight and customs information
AAA_AP_VENDOR_DETAILS	Vendor payment history for a specified department and date range.

Purchasing Queries

QUERY NAME	DESCRIPTION
AAA_PO_OPEN_REQ_DETAIL_BY_DEPT	Purchase requisition lines that have not yet been built into a purchase order (PO).
AAA_PO_DETAIL_BY_DEPTID	Purchase order (PO) details and any voucher activity associated with the PO.

Travel and Expense Queries

QUERY NAME	DESCRIPTION
AAA_EX_TRANS_RE	Transaction details on Travel and Expense claims. For transaction information from all sources, use the AAA_GL_JRNL_TRANS_RE query.
AAA_EX_OUTSTANDING	Lists Travel and Expense claims by department that have been entered but not paid.
AAA_EX_BUDGET_ERRORS	Identifies Travel and Expense lines that have a budget error.
AAA_EX_MILEAGE	Lists employees in each department and their total mileage for the calendar year.
AAA_EX_YE_CHANGE_DATES	Lists all Expense Reports that may require accounting date changes when approval occurs after year end.
AAA_EX_DEFAULT_CHARTFIELDS	Default chartfield string for each employee for payments in Travel and Expenses.
AAA_EX_TRANS_BY_DEPT	Travel and Expense claims by department id.
AAA_EX_CASH_ADV_TRANS_RE	Cash advance detail transactions. For transaction information from all sources, use the AAA_GL_JRNL_TRANS_RE query.
AAA_EX_CASH_ADV_AGING_BY_DEPT	Lists cash advances that have been paid but not claimed for each employee in a department and the days outstanding for each claim.
AAA_EX_CASH_ADV_OUTSTANDING	Lists cash advances by department that have been entered but not paid.

AAA_EX_CA_RECONCILE	Lists cash advances that have been paid or reconciled.
AAA_EX_CASH_ADV_BY_DEPT	Cash advances by department (posted and unposted).

Accounts Receivable Queries

QUERY NAME	DESCRIPTION
AAA_AR_ITEM_TRANS_RE	Accounts receivable detail transactions. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.
AAA_AR_CUSTOMER_SEARCH	Customer information.
AAA_AR_CUST_PYMNT	All payments received by the UA from a customer.
AAA_AR_ITEM_STATUS	Paid and unpaid invoices for a customer and/or department id.

Billing Queries

QUERY NAME	DESCRIPTION
AAA_BI_AR_INV_TRANS_RE	Billings and accounts receivable detail transactions. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.
AAA_BI_INVOICES	Billing invoice header information (posted and unposted). For invoice line information, please use the AAA_BI_INV_LINES query.
AAA_BI_INV_LINES	Billing invoice line information (posted and unposted).
AAA_BI_INV_LINE_ERRORS	Billing line errors.
AAA_BI_INVOICES_POSTED	Posted billing invoices.
AAA_BI_AR_INV_STATUS	Paid and unpaid UA billings.

Cash Deposit Queries

QUERY NAME	DESCRIPTION
AAA_CS_DEPOSITS	Cashier deposit details. For transaction information from all sources, please use the AAA_GL_JRNL_TRANS_RE query.

Workflow Queries

QUERY NAME	DESCRIPTION
AAA_REQ_OUTSTDNG_BY_BUD_OWNR	Requisitions pending approval by the deptID or project budget owner.
AAA_EX_CA_OUTSTDNG_BY_BUD_OWNR	Travel advances pending approval by the deptID or project budget owner.
AAA_EX_OUTSTDNG_BY_BUD_OWNR	Travel or expense claims pending approval by the deptID or project budget owner.
AAA_WF_OUTSTDNG_BY_CCID	Requisitions, expense or travel transactions pending approval by the deptID or project budget owner or by the claimant (travel and expense claims entered on behalf of the claimant)
AAA_WF_OUTSTDNG_BY_DEPTID	Requisitions, expense or travel transactions pending approval for a deptID or range of deptIDs.