

Request for Department Approval of a Program Elective

Step 1: Completed by Student and submitted to Undergraduate Student Advisor at enggadvising@ualberta.ca:

Please review & acknowledge the following statements:

- Approval of a Program Elective **does not** waive the requirement to present required pre or corequisite courses.
- Approval of a Program Elective **does not** guarantee you registration in the course.

Student Information:

Name (SURNAME, First): _____ Student ID: _____

Email: _____ Program: _____

Year: _____ Course to be taken: _____

Pre-requisite(s) required: _____ Co-requisite(s) required: _____

- I have the necessary requisites for the course
- I do not have the necessary requisites for the course

Detailed reason for request: _____

Student Signature: _____ Date: _____

Step 2: Completed by Undergraduate Student Advisor:

Confirm that information provided by student is factually correct: Initials: _____ Date: _____

Step 3: Completed by Associate Chair, Undergraduate Studies or delegate:

Consulted with: _____

- APPROVED; Comment: _____
- DENIED; Reason: _____

Associate Chair or delegate Signature: _____ Date: _____