



Terms of Reference

2018-2019

11. Safety Committee (SC)

11.1. The **membership** of the Safety Committee shall consist of:

- 1) Chair, who shall be the Dean or an Associate/Assistant Dean or Director of Facilities, designated by the Dean.
- 2) **Four Full-time faculty members of the Faculty of Engineering**, one from each department, who should be the Department Associate Chair (Research) or who chairs the respective Departmental committee. Members are to be selected such that licensed professional engineers comprise a majority of the voting members of the SC.
- 3) The committee may add non-voting resource members as it deems necessary to facilitate the work of the committee, e.g.,
 - i. Faculty health and safety advisor
 - ii. Departmental health staff engaged in environment, health, and safety.

11.2. The **functions** of the Safety Committee shall be as follows:

- 1) Initiate, review, and recommend policies to Engineering Faculty Council regarding environment, health, and safety that respects the educational (curricular and extracurricular), research and administrative activities in the Faculty.
- 2) Develop procedures for the implementation of policies that have been approved by Engineering Faculty Council.
- 3) Assist in the coordination of University environmental health and safety policies and activities within Faculty of Engineering facilities.
- 4) Liaise with external environment, health, and safety entities (e.g., NINT) in relation to shared facilities.
- 5) Provide guidance on responding to specific environment, health, and safety issues that are brought to the attention of the SC.
- 6) Receive and review copies of the documents and reports on environment, health, and safety incidents that have occurred within the Faculty through to their resolution.
- 7) Report SC activities to Engineering Faculty Council.