

Please complete and submit this form to essgrad2@ualberta.ca

Supplementary Application for Admission

Diploma Program in Teaching English as a Second Language (TESL)

Name: _____ U of A ID #: _____

Current Address: _____

Postal Code: _____ Telephone: (h) _____ (w) _____

E-mail: _____

Proposed start date: Fall (September 20__)* Winter (January 20__)

Interession (May 20__) Interession (July 20__)

*Please note it is best to start in Fall as there are limited course offerings in Interession and Fall courses are prerequisites for Winter course.

1. Academic Background: *(Please submit transcripts of your academic record. Unofficial transcripts are acceptable at this preliminary stage.)*

Degree	Major Field	Institution	Year of Completion
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. Additional post-high school study or continuing:

3. Academic Awards and Scholarships:

4. Relevant Teaching and Work Experience:

5. Why are you applying for this Program? (Please identify your interests and career goals in terms of positions for which you wish to prepare and how you feel this program would assist you in achieving these goals.)

6. How did you learn about our program?

_____ Date _____ Signature

7. Please provide two letters of reference (please see the *Letter of Reference – TESL Diploma form*). Reference letters are collected under the Freedom of information and Protection of Privacy Act of Alberta and the Universities Act of Alberta. They are required to evaluate the applicant for admission. Reference letters are considered to be supplied in confidence and will be used only by individuals and committees who evaluate the applicant. If the applicant files an access request, this reference or portions of this reference may become available to the applicant under the provisions of the Act. Referees and TESL professors may be contacted for further information.

Please note: That you must also apply for admission to The University of Alberta. Consult U of A Calendar for Application Deadlines. You cannot register in a program unless you have been accepted by the Registrar’s Office.

Checklist:

- ___ Supplementary Application (email to essgrad2@ualberta.ca)
- ___ Two letters of reference (to be uploaded to the application portal. Priority is given to references from TESL professors, if available, and then to other professors and employers.)
- ___ University transcript(s) (unofficial transcripts are acceptable)- uploaded to application portal

*****Please be sure to check your ualberta email address for any correspondence from the university on a regular basis**