

Expectations and Responsibilities

The University of Alberta is committed to providing a respectful environment.
We believe that when we work together and live our values, we honour our rights and responsibilities.

- R – Recognizing that every person is different
- E – Eliminating gossip
- S – Speaking as you would like to be spoken to
- P – Pride in who you are and what you do
- E – Expecting others have good intentions
- C – Common courtesy – say please and thank you
- T – Taking responsibility for your actions

If you work at the University you have the responsibility of...	Everyone has the right to...
Treating others with respect and dignity	Be treated with respect
Being respectful and understanding to others	Be listened to and heard
Being prepared to hear, listen and understand others	
Using a calm tone of voice, non-offensive language, and non-threatening body language	A safe physical, emotional, and psychological environment
Reporting unsafe or potentially unsafe conditions	
Maintaining confidentiality	Confidentiality