

ACADEMIC MENTOR/MENTEE WORKSHEET

DEPARTMENT OF MEDICINE, UNIVERSITY OF ALBERTA

1. Date of meeting:
2. Key issues identified
3. Possible steps to resolve key issues
4. Key milestones and timelines re academic goals
5. Steps necessary to achieve above goals
6. At what point is the faculty member in reaching his/her goals (on schedule, ahead, behind)
7. Proposed date of next meeting: