

**ACADEMIC MENTOR MEETING REPORT
DEPARTMENT OF MEDICINE**

Mentee: _____ Date of meeting: _____
Academic Mentor: _____ Date of last meeting: _____

Mentee's Year of Appointment: _____ Date of 3rd Year Review: _____

Eligible to begin promotion consideration _____ for promotion to take effect _____

Position Description:

Teaching (Clinical):	%	Teaching (Non-Clinical):	%	Research:	%
Clinical:	%	Administrative:	%		

ISSUES DISCUSSED (Please indicate progress and timelines for goals)

1. Teaching (Clinical):

Achievements

Goals

2. Teaching (Non-Clinical):

Achievements

Goals

3. Research:

Achievements

Goals

4. Clinical:

Achievements

Goals

5. Administrative:
Achievements

Goals

6. Time protection and management:

7. Barriers to Academic Success:

8. Proposed plans to overcome barriers:

9. Review of *Curriculum Vitae* and suggestions for improvement:

10. Other comments (continue over if necessary):

Scheduled date of next meeting: _____

Signatures: _____
Mentee

Mentor

*Please return to Dr. Winnie Wong, Director of Mentorship at 1-10 Zeidler/Ledcor Centre
University of Alberta, 130 University Campus, Edmonton, AB T6G 2X8
or via e-mail to winnie.wong@ualberta.ca*