
Terms of Reference

The Residency Program Committee - Core Internal Medicine Program

The Residency Program Committee is composed of:

The Chairperson

The Associate Program Director(s) for Internal Medicine

Two members from the Department at large nominated by the Director, Core Internal Medicine. The term is two years.

The postgraduate educational leader and/or staff representative from each teaching site- CCI (Cross Cancer Institute) GNH (Grey Nuns Hospital), MIS (Misericordia Hospital) RAH (Royal Alexandra Hospital) and the UAH (University of Alberta Hospital), Sturgeon.

A resident representative(s) from each of the RI, RII, and RIII and RIV years (elected by their peers)

A Chief Medical Resident

One or two nominated representatives from the Divisional Program Directors, approved by the members of the Council of Program Directors (2 year term).

Assistant Chair, UGME

Manager, Office of Medical Education

Any additional staff person that the Director of Postgraduate Medical Education may appoint, with the approval of the Chairman.

Ex-officio members:

Chair, Department of Medicine

Associate Dean, PGME

Gulf State Resident Representative :Elected by their peers. Voting rights represented by the RI, R2 and/or R3 rep.

The Gulf State representative is encouraged to attend regular meetings.

Chair of the Research Subcommittee

Program Assistant for the residency program

Voting members (as approved by the RPC on May 10/06)

Director, Postgraduate Medical Education & Chairperson RPC

Associate Program Director(s), Internal Medicine

2 Departmental representatives

PGME leaders: CCI, GNH, RAH, UAH, MIS, Sturgeon,

R 1, R2, R3, R4
Chief Resident (I vote)
I to 2 CPD representatives
Assistant Chair, UGME
Manager, Office of Medical Education

PURPOSE - RESIDENCY PROGRAM COMMITTEE -Core Internal

Medicine Program The Terms of Reference of the Residency Program

Committee are:

1. Curriculum: this committee is charged with evaluating and approving proposed curriculum changes to the core residency program (e.g. making a rotation mandatory versus selective).
2. Resident representation: this committee will provide a venue in which residents from each level of training can bring issues and concerns to the forefront. Mechanisms and approaches for addressing these issues will be discussed and implemented.
3. Teaching Sites and Council of Program Directors: this committee will provide a forum in which the issues and concerns from the teaching sites (CCI, GNH, MIS, RAH, UAH) and the Council of Program Directors can be addressed.
4. Ongoing Program Reviews: on a rota basis, each component of the Internal Medicine Program will be reviewed.
5. Alberta Health Services (AHS) a representative from AHS may be invited to attend the committee meetings on an as needed basis.
6. Royal College Accreditation & Internal Reviews: this committee participates in Royal College Accreditation surveys and Internal Reviews.
7. Policy: this committee will oversee policy proposals and approval that relate to the Residency Program, for example appeal and remedial mechanisms, travel funding, etc.
8. To maximize the effectiveness of this committee, subcommittees may be formed to deal with specific tasks, for example the Resident Research Subcommittee.