



INSTRUCTIONS

- Please fill in the required information, save, print, and sign the completed form. Please email to David Peacock (peacock1@ualberta.ca) or drop it off at the CSL Office, 400 Arts and Convocation Hall, University of Alberta, Edmonton, AB, T6G 2E6.

DEADLINE *Please check the CSL website for exact dates

- **END OF APRIL EACH YEAR** (4:00PM)

APPLICANT INFORMATION	
Name of Applicant:	Position:
University Department/Program:	
Address (including Postal Code):	
E-mail:	Work Phone:
Previous CSL Experience (if applicable):	
PROJECT INFORMATION	
Name of Course:	
Course Number:	Term Taught:
Type of Project (<i>check all that apply</i>):	
<input type="checkbox"/> Create a CSL community in classroom	<input type="checkbox"/> Help administer CSL in large classes
<input type="checkbox"/> Integrate in-class and out-of-class learning	<input type="checkbox"/> Help assess CSL assignments
Plan for integrating CSL into course and proposed tasks for TA (maximum 250 words). Please also attach your Instructor Intention Form from the CSL portal .	

EXPECTED TA COSTS	
Note: Funding will be up to \$5000 of TA salary, cost-sharing (50:50) with instructor's department	
	Personnel Costs
Total to be provided by department	\$
	\$
Total to be provided by CSL (should not exceed \$5000)	\$
	\$
TOTAL COST OF TA	\$

SIGNATURES	
<p>APPLICANT</p> <p>_____</p> <p>Name of Applicant</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Date</p>	<p>DIRECTOR or CHAIR</p> <p>_____</p> <p>Name of Director/Chair</p> <p>_____</p> <p>Title</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Date</p>

Protection of Privacy

The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Student's personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and contracted or public health care providers as required. Personal information is protected under the Alberta Freedom of Information and Protection of Privacy Act. For further information contact the Administrative Director, Administration, Interdisciplinary Studies, Community Service-Learning and the Centre for Writers, Suite 400, Arts & Convocation Hall, Faculty of Arts, University of Alberta or call [780.492.9557](tel:780.492.9557).