



CHEMATIX Inventory and Waste Management System (POS)

Chemistry Store Policy:

- Please provide your CCID for purchase. Your CCID is the first part of your email address and is also used to log into to all Ualberta apps and email (example CCID@ualberta.ca). Aliases cannot be used.
- All chemicals need to be scanned before they are taken out of WB-26.
- For after-hours chemical purchase please fill out the form at the POS counter. All the fields on the form are required. The barcode number only applies to chemicals and is similar to this UAC004HSA.
- If you are assigned to multiple lab spaces, please provide the lab room number for the intended use of these chemicals at the time of checkout.

Return Policy:

- To return an item, you are required to present the sales invoice at the time of return. In case you do not have the sales invoice, the date of purchase will be required.

Empty container returns:

- Before depositing empty containers to the store, please remove the container barcode and store in your chemical graveyard so that the container can be 'marked as consumed' in CHEMATIX. This will ensure your inventory is up to date.

For any questions related to CHEMATIX system related issues, inventory, and waste can be directed to ehslab@ualberta.ca.