



# ROOF ACCESS- Research Application

All research groups requesting to access University of Alberta rooftops for the purpose of research are required to submit an application for approval. Please fill out and submit this application to the Facilities & Operations Architectural Roofing Division, [wes.andringa@ualberta.ca](mailto:wes.andringa@ualberta.ca).

Name: \_\_\_\_\_ Contact Info: \_\_\_\_\_

Department: \_\_\_\_\_

Department Head: \_\_\_\_\_ Contact Info: \_\_\_\_\_

Building Name: \_\_\_\_\_ Roof Section (if known): \_\_\_\_\_

Description of Research: \_\_\_\_\_

\_\_\_\_\_

Equipment Utilized (materials and estimated weight): \_\_\_\_\_

\_\_\_\_\_

Start Date of Proposed Project: \_\_\_\_\_ End Date: \_\_\_\_\_

# Of personnel requiring access: \_\_\_\_\_ Frequency of Access: \_\_\_\_\_

List environmental Impact of Research: \_\_\_\_\_

\_\_\_\_\_

List Structural Impact (roof membrane, structural integrity, : \_\_\_\_\_

\_\_\_\_\_

Hazard Assessment Attached:  Yes  No, Explain: \_\_\_\_\_

Requested date for Site Visit with Roofing Division (to be scheduled 5 business days in advance): \_\_\_\_\_

Addition Comments: \_\_\_\_\_

\_\_\_\_\_

**A site visit with the Architectural Roofing Division along with proof of roof access orientation is required prior to approval of this application.**

**F&O Office use only:**

Project Approved:  Yes     No

Site Visit Complete:  Yes, Date: \_\_\_\_\_  No, Explain:

\_\_\_\_\_

Additional inspection requirements discussed:  Yes     No     N/A

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Authorized By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_