

# Business PhD Program Teaching Requirement Completion Form

Completion of requirements and submission of this form to the Business PhD office is necessary prior to first teaching assignment in year 3.

Student ID	Student Last Name, First Name
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**I certify that my Business PhD Teaching Requirement is complete per details below:**

**Option A** GTL Level 1 (submit certificate of GTL completion with this form and skip to signatures)

**OR**

**Option B** 15 hours of workshops (enter details in Box B1 below)

plus 10 hours of teaching mentorship (enter details in Box B2 below)

B1 Description of Teaching Development Activity - workshops etc	Time (hours)	Date Completed
Total Hours:		

**B2 Teaching Mentorship Details**

Student Signature (digital or hand-written)                      Workplace Violence and Harassment Prevention Training Complete (submit completion certificate with this form)                      WVHP completion date

Name of Supervisor/Teaching Mentor	Signature	Date
Name of Graduate Coordinator/Administrator	Signature	Date

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