UNIVERSITY OF ALBERTA
FACULTY OF GRADUATE STUDIES & RESEARCH

KILLAM CENTRE FOR ADVANCED STUDIES
2-29 TRIFFO HALL

Phone: 780.492.3499 Fax: 780.492.0692
Website: uab.ca/gradstudies

# Permission to Participate Form

**Incoming Graduate Exchange Student**

**Instructions for use of this form**

This form must be completed AND fully endorsed in the appropriate areas. Complete application packages for an exchange student must be sent directly to the University of Alberta exchange administrator responsible for administering the exchange.

Exchange applications with incomplete forms or missing documents will experience delays in processing. Completed exchange applications require approximately 6-8 weeks to process for admission at the University of Alberta.

**A complete Dual Degree Student Application MUST INCLUDE:**

1. A completed Faculty of Graduate Studies and Research Shared Credential Application Form.
2. An official record of all post-secondary work completed and/or presently being taken by the student. Official records must contain an official seal or signature.
3. Documentation to demonstrate English Language Proficiency as stipulated in the Exchange Agreement.
4. GMAT report – standard admission requirement for MBA Program is 550.
5. A completed Incoming Graduate Exchange Student Permission to Participate Form.
6. A photocopy of the personal information page on the passport.

If you have any questions contact Alberta School of Business International Office (exchange@ualberta.ca).

| Surname (as it appears on your passport) | Given Name (as it appears on your passport) |
|---|---|
| | |

| Name of host institution | As a visiting student for the period of (MMMYYYY to MMMYYYY)<br>to |
|---|---|
| | |

## PERMISSIOM FROM:

| Name of Home Institution | Faculty/School |
|---|---|
| | |

| Degree Program | Year of Study | Specialization or Concentration |
|---|---|---|
| | | |

PROPOSED PROGRAM OF STUDY -Completion of this form does not guarantee registration in the courses below at the University of Alberta. Please list courses in order of preference, starting with the first choice. (Graduate level courses are numbered 500 or higher)

| **University of Alberta course (Course abbreviation and #)** | **Home institution equivalency course for transfer credit (Course abbreviation and #)** |
|---|---|
| | |
| | |
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| | |
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| | |

## APPROVALS OF HOME INSTITUTION

| Name | Position | Signature (digital or hand-written) | Date (MMM DD,YYYY) |
|---|---|---|---|
| | | | |
| Name | Position | Signature (digital or hand-written) | Date (MMM DD,YYYY) |
| | | | |

## NOMINATION BY EXCHANGE ADMINISTRATORS AT BOTH INSTITUTIONS

This student has been nominated to participate in this Study Abroad Program. This nomination does not guarantee admission or registration in the courses listed above. The student is responsible for ensuring the accuracy and completeness of their registration.

| Name of Home Institution Liaison Officer | Signature (digital or hand-written) | Date (MMM DD,YYYY) |
|---|---|---|
| | | |
| Name of University of Alberta Liaison Officer | Signature (digital or hand-written) | Date (MMM DD,YYYY) |
| | | |

Personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta's *Freedom of Information and Protection of Privacy Act* for administration of the Education Aboard Program as well as university planning and research. Students' personal information may be disclosed to potential host organizations and institutions, as required, in accordance with federal and provincial reporting requirements, information sharing agreements with organizations involving student governance associations, and to contacted or public health care providers or as otherwise authorized or required by law. For details on the collection, uses, and disclosure of this information, contact the Exchange Programs Coordinator at 780-492-6215 or 142 Telus International Centre, Edmonton, AB, T6G2R3.