

## BIOLOGICAL SCIENCES, Graduate Program Timeline – Ph.D.

Year 1	Year 2	Year 3	Year 4	Year 5
<ul style="list-style-type: none"> <li>• Student and Supervisor establish supervisory committee (preferably <b>in the first 4 months</b>)</li> <li>• Fulfill course requirements</li> <li>• Fulfill ethics training</li> <li>• Complete individual development plan (part of professional development)</li> <li>• Fulfill professional development requirements</li> <li>• Supervisory Committee Meeting(preferably within the first 8 months)</li> </ul>	<ul style="list-style-type: none"> <li>• Complete course requirements if necessary (must include at least 8 hours of Ethic Training)</li> </ul> <p><i>Preparation for Candidacy Exam:</i>  <b>At least 4 weeks prior to exam</b>            -Supervisor sets up the candidacy exam by notifying the Associate Chair of the examination committee membership (a minimum of 5 examiners, supervisory committee and 2 arm’s length examiners) and the date of the exam.</p> <p><b>At least 1 week prior to exam</b>            -Student’s candidacy report sent to the examination committee</p> <p><b>Candidacy Exam</b>            -if possible, it should be taken at the end of year 2.</p> <p><b>Supervisory Committee Meeting</b> (the candidacy exam can count as one committee meeting if project is discussed).</p>	<p>Candidacy Exam – if not completed at the end of year 2 (must be completed before the end of year 3 to maintain GTA/GRA support).</p>	<p>Supervisory Committee Meeting – defense date should be discussed and a tentative date set.</p>	<p>-Write thesis</p> <p><i>Preparation for Final Defense</i>  <b>At least 9 weeks prior to exam date:</b>            -Supervisor sets up the external examiner with Associate Chair Office</p> <p><b>At least 5 weeks prior to exam date:</b>            -Submission of thesis to supervisory committee. Preliminary reading of thesis and signature forms signed.</p> <p><b>At least 5 weeks prior to exam date:</b>            -Supervisor sets up exam with office</p> <p><b>At least 4 weeks prior to exam date:</b>            -Supervisor distributes the thesis to the external examiner</p> <p><b>At least 3 weeks prior to exam date:</b>            -Distribution of the thesis to other exam committee members</p> <p>-Thesis defense</p> <p>-Thesis revisions and submit to FGSR  <b>5 years – end of guaranteed funding.</b></p>