# **Arts Work** Experience

# **EMPLOYER INFORMATION**



# **Aakanksha Jayaswal** BA, '22 Psychology & Linguistics

Banking Advisor - Royal Bank of Canada.

"The beauty of an Arts degree is the adaptability it cultivates in its students. Arts Work Experience (AWE) works in harmony with this, presenting a plethora of fields to take a chance with!"

# **About AWE**

Arts Work Experience (AWE) offers your organization an opportunity to hire knowledgeable and energetic students to fill your short-term staffing needs. AWE students can help shape your industry's incoming workforce, allow you to preview upcoming graduates and build your future talent. By hiring a work experience student, you will also help them gain valuable experience and play an essential role in their professional development as they prepare for the transition to the world of work.

AWE is an accredited co-operative education program with Co-operative and Work-Integrated Learning Canada (CEWIL)

# **Why Hire AWE Students**



#### Recruit with ease:

Recruitment services are offered to you at no cost. Our services are flexible and tailored to the needs of your organization.



## Select from large talent pool:

Arts students bring with them unique skill sets and experiences that are extremely valued in today's ever changing workforce.



## Fill short-term employment needs:

Students can complete four, eight, 12 or 16 months of work experience and can help fill employment needs for short term projects and staffing needs.



## Test drive candidates:

Test candidates on a short-term and low-risk basis. Hiring a student will allow you to assess their skill set and fit for your organization.



## Access diverse skill sets:

Arts students bring diverse transferable skill sets including strong written and oral communication, critical thinking, problem solving, research, analysis and attention to detail to name a few.

## Faculty of Arts Stats 2023-2024

7,000+ Arts undergraduate students

221 Students accepted into AWE

127 Work terms completed

\$22.45 Average wage

## **Diverse Programs and Students**

The Faculty of Arts has more than 60 undergraduate degree programs and 25 Honours programs within the Social Sciences, Humanities and Fine Arts.

### **Social Sciences**

- > Anthropology
- > Criminology
- > Economics
- > Environmental Studies
- > Linguistics
- > Planning
- > Political Science
- > Psychology
- > Sociology

#### **Humanities**

> Classics > Music

**Fine Arts** 

- > English > Drama
- > Film Studies > Art & Design
- > History
- > East Asian Studies
- > Media Studies
- ★ For a complete list of programs and certificates visit uab.ca/arts

## **Common Areas of Employment**

- > Communications, Marketing and Social Media
- > Event Planning and Logistics
- > Research and Policy
- > Business and Financial Analysis
- > Urban and Regional Planning
- > Environment Policy and Consulting
- > Counselling and Human Services
- > Forecasting and Economics
- > Legal Administration

+ More!



# **AWE - Employer Information**

## **Recruitment Schedule**

Our work terms follow the university's academic calendar. We generally recommend that employers start their recruitment process approximately 3-4 months in advance of their proposed start date. For September starts , we recommend recruiting 5-6 months in advance as students will be on campus and more active in the job search during that time.



<sup>★</sup> Note: We recognize these lead times are not always possible. Please contact us if you have any questions.

# Requirements for Work Experience

## Opportunities must be:

- > Full-time
- > Four, eight, 12 or 16 months in duration
- > Paid at industry standard rates

# **Responsibilities of Employers**

Your responsibilities are generally no different than they would be when hiring any temporary employee, with the added benefit of a campus contact from the Faculty of Arts. AWE staff will informally monitor work experience student progress and do a follow-up site visit with the supervisor once during each work term. There is a mentorship component to the program and AWE students and their supervisors are asked to identify learning objectives to focus on throughout their work term.

# Rebeca Avila

BA Honors Philosophy and Political Science
Undergraduate Ombuds Intern - Office of the Student Ombuds

"Participating in Arts Work Experience gave me the opportunity to apply the knowledge and skills I have gained while in university to a professional work setting. The AWE program provided guidance and support during my whole internship process: from finding a job, preparing to start my placement, to transitioning out of my role. As an international student, AWE introduced me to the Canadian work environment and expectations, and helped me feel confident in pursuing further professional placements."



# **Steps for Hiring Students**



# Post your position

Create an employer profile on <u>campusBRIDGE</u> at <u>uab.ca/cc</u> or we can post your position on your behalf



# **Collect and review applications**

AWE provides flexible options to receive and view applications



## Interview students

We can help coordinate interviews upon request



## Make an offer

Provide your preferred candidate with a verbal and/or written offer and we will facilate next steps with the student

## **How to Get Involved**

Work experience job opportunities can be submitted at any point in the year. For suggestions or recruitment periods, posting deadlines or if you are interested in posting an opportunity, please contact us.

## Laura Kerslake

Career Development & Work-Integrated Officer laura.kerslake@ualberta.ca 780-492-1781

## **Arts Career Centre**

1-17 Humanities Centre (HC) University of Alberta artsworkexperience@ualberta.ca

