

## Human Ecology Practicum Program

### Policies, Applications, Tips

The practicum program involves two companion courses (HECOL 408 and 409) that must be taken in sequence and applied for in advance. Students, therefore, must plan far ahead for their practicum.

#### *Course sequencing:*

- HECOL 409 (field placement) is taken in your final year and final term (Winter or Spring) of study. It is worth \*6.
- HECOL 408 (preparatory class) is taken in the term immediately preceding HECOL 409. HECOL 408 is \*3 and is offered in Fall and Winter terms. This means:
  - If you are doing a Winter placement, you must take HECOL 408 in the preceding Fall term.
  - If you are doing a Spring placement, you must take HECOL 408 in the preceding Winter term.

#### *Application:*

- You **must APPLY** for HECOL 408/HECOL 409 well in advance so that the Practicum Coordinator has adequate time to plan your HECOL-409 placement.
  - If you plan to do a placement in Winter or Spring 2025, for example, you must submit your application in April 2024.
- Applications are **DUE: April 26, 2024**
- Application forms are available from the Practicum Coordinator (340 HEB) or the Department of Human Ecology website: <https://bit.ly/3gCk7lj>
- **Send your application package as an email attachment** to the Practicum Coordinator, Dr. Sherry Ann Chapman, at [sherryc@ualberta.ca](mailto:sherryc@ualberta.ca)
- The Practicum Coordinator secures all practicum placements and has final say on where students are placed.
- Confirmation of placements typically happens at the beginning of HECOL 408.

#### *Course registration:*

- HECOL 408 and 409 are closed to web registration. After approving your application, the Practicum Coordinator will register you in HECOL 408 and 409.
- Students cannot be registered in HECOL 408 or 409 while on academic warning.
- Students cannot have a course overload while registered in HECOL 409.
- After being registered in HECOL 408 and 409, students must not drop HECOL 408 or 409 without first notifying the Practicum Coordinator. Arrangements will have been made for you and cancelling a placement creates inconvenience for your placement site and the Department. If unforeseen circumstances prevent you from doing your practicum when you expected to, please notify the Practicum Coordinator as soon as possible.

#### *Practicum Coordinator:*

- Sherry Ann Chapman, PhD, PHEc  
Office: 340 Human Ecology Building  
780-492-0192  
[sherryc@ualberta.ca](mailto:sherryc@ualberta.ca)

Please contact the Practicum Coordinator if you have questions about your eligibility for a practicum, the application process, or placement options.