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## Presidential Search and Review Procedures Appendix A: Committees for President Position Definitions and Eligibility

<b>Office of Accountability:</b>	University Governance
<b>Office of Administrative Responsibility:</b>	University Governance
<b>Approver:</b>	Board of Governors

### COMPOSITION OF SEARCH AND REVIEW COMMITTEES FOR PRESIDENT:

Refer to *Recruitment Policy (Appendix A) Definition and Categories of Academic Staff and Colleagues* (UAPPOL).

In the case of Review Committees, the Board Chair will consult the incumbent President under review on the composition of the Review Committee to assess potential or perceived conflicts of interest. The Board Chair will have the authority to assess whether any real or perceived conflict of interest can be managed. If the conflict cannot be managed effectively, the Board Chair may replace a Review Committee member.

#### 1. COMMITTEE COMPOSITION

- a. Chair of the Board of Governors as Chair of the Committee
- b. Chancellor of the University
- c. Two members of the Board of Governors appointed by the Board
- d. Three Academic Staff Members elected by the electorate as defined in the Presidential Search and Review Procedures
- e. One Faculty Dean elected by Deans' Council
- f. One Chair elected by Chairs' Council

- g. One member of the Association of Academic Staff University of Alberta (the "AASUA") appointed by the AASUA
- h. Two members of the Students' Union appointed by the Students' Council
- i. One member of the Graduate Students' Association (the "GSA") appointed by GSA.
- j. One member of the Non-Academic Staff Association (the "NASA") as appointed by NASA.
- k. One member of the Alumni Association appointed by the Alumni Association.

For a list of staff who are not eligible to serve on the advisory search and review committees for the President, please see Section 2.

**Total: Fifteen (15) members**

2. STAFF WHO ARE NOT ELIGIBLE TO SERVE ON SEARCH AND REVIEW COMMITTEES FOR PRESIDENT

- a. Staff who are on leave are not eligible to serve on advisory search and review committees for President. The term leave includes: administrative leave, sabbatical, political, medical, parental, childbirth, disability, assisted, secondment.
- b. All employees described in Categories A1.0, A2.0, D1.0, D1.1, and D1.2 of the *Recruitment Policy (Appendix A) Definition and Categories of Academic Staff, Postdoctoral Fellows, Academic Colleagues and Excluded Academic Staff* who hold the following administrative positions at the time of the initial nomination are not eligible to serve:

Vice-President; Deputy Provost; Associate or Assistant Vice-President; College Dean and Vice-Provost; Faculty Dean; Associate, Assistant, or Vice-Dean; or Department Chair (excluding those members elected by Deans' Council and Chairs' Council); or positions in conflict of interest such as direct reports.

3. COMMITTEE BALANCE

At the first meeting of a committee, the matter of the committee's composition will be addressed to ensure that the committee is balanced, broad-based (both internally and externally), and inclusive of persons historically under-represented at the University. If some imbalance is evident, the committee can instruct the Chair to consult with the Chair of the Board's Human Resources and Compensation Committee and the Chair of the GFC Nominating Committee to find a solution for the committee's consideration.

## DEFINITIONS

There are no definitions for this Appendix.

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## RELATED FRAMEWORKS, PROCEDURES AND GUIDELINES

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[Recruitment Policy \(Appendix A\) Definition and Categories of Academic Staff, Administrators and Colleagues \(UAPPOL\)](#)